

## Council Request Update

August 27, 2015

### **Council Request 15-148** (Graffiti – 2749 S. Broadway)

**Requested by:** Council Member Jefferson

**Assigned to:** Police (Code Enforcement)

**Request:** Report of graffiti at 2749 S. Broadway.

**Response:** The attached memo from Fire Marshal/Code Enforcement Supervisor Herblan notes that the property received a Notice of Violation.

### **Council Request 15-168** (Current Energy Conservation Initiatives)

**Requested by:** Mayor Penn

**Assigned to:** All Departments

**Request:** Request for a summary of current energy conservation initiatives the City of Englewood has undertaken.

**Response:** The City website has a page dedicated to environmental initiatives. We work to keep the page updated and as comprehensive as possible. A copy of the web page is attached. Staff is working to update the list as additional information is received from the various departments.

### **Council Request 15-169** (Service Line Warranties Marketing - logo)

**Requested by:** City Council

**Assigned to:** City Manager's Office

**Request:** Request for staff to contact Service Line Warranties of America (SLWA) to see if they would be willing to print their marketing materials without a City of Englewood logo or with a downsized version of the logo.

**Response:** Deputy City Manager Michael Flaherty posed this question to the representative at SLWA more than a week ago, but has not yet received a response. We will provide an update as soon as we hear back from SLWA.

### **Council Request 15-171** (Assorted Code Violations)

**Requested by:** Council Member Wilson

**Assigned to:** Police (Code Enforcement)

**Request:** Report of overgrown weeds at 3100 S. Grant Street and 2975 S. Washington.

**Response:** The attached memo from Fire Marshal/Code Enforcement Supervisor Herblan notes that the properties in question received Notices of Violation.

# 2015 COUNCIL REQUESTS

Number	Request Date	Request Type	Requested by	Request	Assigned To	Due Date	Follow-up Date	Date Completed
15-140	7/13/2015	I	Gillit	Ethics Training - New City Council	CMO/CAO	7/16/2015		7/30/2015
15-141	7/13/2015	I	Olson	Future Study Session: Development Planning	CMO/CD	7/16/2015		7/15/2015
15-142	7/13/2015	I	Olson	Regional Tourism Opportunities	CD	7/16/2015		7/23/2015
15-143	7/13/2015	I	Olson	Colorado Commuter Rail Line Impact	CD	7/16/2015		7/23/2015
15-144	7/13/2015	I	Olson	SCFD Funding Possibilities	PR	7/16/2015		7/17/2015
15-145	7/13/2015	I	Olson	Economic Development Marketing	CD	7/16/2015		7/29/2015
15-146	7/13/2015	I	Olson	Marijuana Legalization Impact (Crime)	PD	7/16/2015		7/15/2015
15-147	7/16/2015	S	Gillit	4750 S. Lipan Code/Building Concerns	PD/CD	7/21/2015		7/23/2015
15-148	7/17/2015	S	Jefferson	Graffiti - 2749 S. Broadway	PD	7/22/2015		8/18/2015
15-149	7/20/2015	S	Jefferson	Traffic Circle Visibility - Englewood Pkwy/Cherokee	PR	7/23/2015		7/22/2015
15-150	7/20/2015	I	Yates	On-Street Parking Policy Request	PW	7/23/2015	7/29/2015	7/28/2015
15-151	7/27/2015	S	Gillit	4848/4858 S. Lipan - Code Violations	PD	7/29/2015		7/28/2015
15-152	7/27/2015	S	Yates	5280 Imports Parking Concerns	PD	7/31/2015		7/29/2015
15-153	8/3/2015	I	Yates	Contractor Policy Inquiry	CD	8/5/2015		8/7/2015
15-154	8/10/2015	I	Gillit	Risk Management Reserve Info	HR	8/13/2015		8/12/2015
15-155	8/10/2015	I	Olson	5-Year Technology Plan	IT	8/13/2015		8/13/2015
15-156	8/10/2015	I	Council	Study Session - Property/Code Enforcement	CMO	8/13/2015		8/12/2015
15-157	8/10/2015	I	Council	MOA Agreement Background	CMO/FAS	8/13/2015		8/20/2015
15-158	8/10/2015	I	Council	Future Study Session: Concrete Alleys	CMO	8/13/2015		8/12/2015
15-159	8/10/2015	I	Jefferson	Railroad Crossing Signal - Shoshone & Dartmouth	PW	8/13/2015		8/19/2015
15-160	8/10/2015	I	Jefferson	Liberty Waste Neighborhood Odors	PD	8/13/2015		8/18/2015
15-161	8/10/2015	I	Jefferson	Bates/Tejon Suspicious Vehicle Activity	PD	8/13/2015		8/13/2015
15-162	8/10/2015	I	Wilson	Study Session - Property Abatement	CMO/CD	8/13/2015		8/12/2015
15-163	8/12/2015	I	Gillit	3830 S. Delaware - On-Street Car Repairs	PD	8/17/2015		8/18/2015
15-164	8/17/2015	I	Olson	Study Session - Energy Conservation Initiatives	CMO/PW	8/20/2015		8/19/2015
15-165	8/17/2015	I	Olson	Study Session - Historic Preservation	CMO	8/20/2015		8/19/2015
15-166	8/17/2015	I	Olson	Study Session: Neighborhood Character (bulk plane	CMO/CD	8/20/2015		8/19/2015
15-167	8/17/2015	I	Olson	Study Session: Council Agenda/Public Comment	CMO	8/20/2015		8/19/2015
15-168	8/17/2015	I	Penn	Summary of current Energy Conservation Initiatives	ALL	8/20/2015		8/27/2015
15-169	8/17/2015	I	Council	Service Line Warranties Marketing - logo size	CMO	8/20/2015		
15-170	8/24/2015	I	Penn	4224 S. Washington Code Issues	PD	8/26/2015		
15-171	8/24/2015	S	Wilson	Assorted Code Violations	PD	8/26/2015		8/25/2015
15-172	8/25/2015	I	McCaslin	Motel Inspection Follow-up	PD	8/27/2015		

**S = Service**  
**I = Information**

CA - City Attorney; CMO - City Manager's Office; CD - Community Development; EEF - Englewood Environmental Foundation  
FAS - Finance and Administrative Services; FD - Fire Department; LIB - Library; MC - Municipal Court; PR - Parks and Recreation;  
PW - Public Works; PD - Police Department; UT - Utilities; WW = Wastewater Treatment Plant

# MEMORANDUM

**To:** Chief of Police John Collins  
**From:** Fire Marshal Herblan  
**Date:** July 17, 2015  
**Subject:** Council Response 15-148

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**Assigned to:** Police - Code Enforcement  
**Assigned:** July 17, 2015  
**Issue:** Graffiti concerns at 2749 S. Broadway

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On July 17, 2015, Code Enforcement Officer Shafer responded to 2749 S. Broadway to verify the conditions of the property. Officer Shafer issued a Notice of Violation to the aforementioned address for Trash/Litter, Weeds, and Graffiti. Compliance for this property is scheduled for 7/24/15, with follow-up scheduled the same day.

## Environmental Initiatives

The City of Englewood is focused on green initiatives aimed at increasing energy efficiency, conserving resources, reducing our waste stream, and increasing fuel savings for City operations.

### Public Programs:

- **Recycling** at parks and recreation facilities and events - Recycle bins are located at various recreation facilities (including the Recreation Center, Malley Center, Belleview Park, Broken Tee Englewood, and Pirates Cove) so patrons can recycle plastic bottles, etc.
- **Keep Englewood Beautiful** - Englewood has a citizen board dedicated to environmental concerns. Keep Englewood Beautiful (KEB) is a team of volunteers who work to promote community participation and environmentally responsible behavior through community partnerships. For more information, visit our [KEB page](#).
- **Energy Efficient Englewood** - The City of Englewood offers a grant program to help low- and moderate-income homeowners update their homes to be more energy efficient. To learn more about the program, visit our [Energy Efficient Englewood](#) page.
- **Household Hazardous Waste Roundup** - Each fall the City holds a drop-off event that helps residents safely dispose of hazardous household chemicals. For details, visit our [Keep Englewood Beautiful](#) page.
- **Leaf & Tire Drop-Off** - Each November Englewood offers residents an opportunity to drop off their fall leaves and old tires for recycling. For more information, visit our [Keep Englewood Beautiful](#) page.
- **Additional Resources for Residents**
  - Governor's Energy Office: [www.rechargecolorado.com](http://www.rechargecolorado.com)
  - Colorado Carbon Fund: [www.coloradocarbonfund.org](http://www.coloradocarbonfund.org)

**Internal Operations** Here are a few of the green initiatives the City of Englewood has undertaken in its internal operations:

- **Solar Energy**
  - Solar Panels: Photovoltaic solar panels have been placed on four City facilities: The Englewood Civic Center, the Malley Senior Recreation Center, the Englewood Service Center, and the Police/Fire Complex. Englewood's energy services company, Ameresco, installed the systems and is responsible for their maintenance and operation. The City pays only for the energy the panels produce, a significant cost-savings over our previous energy costs.
  - Solar Garden: Englewood participates in Xcel Energy's "Solar Rewards Community" program and purchased solar panels at Xcel's Arapahoe County solar array. The panels offset the costs of the Belleview Park pumping station, which saves approximately \$500 per month on energy bills.
- **Energy efficiency**
  - **City-wide Energy Conservation Measures** - Through a collaborative effort with the Governor's Energy Office, Englewood launched an aggressive energy conservation program that has significantly reduced energy-related costs. The measures have covered weatherization, heat and hot water improvements, electrical improvements, and water conservation measures. The initiative has been paid for through the energy-savings associated with the measures.
  - **Lighting** - The City has installed energy-efficient lighting in all facilities (and even in our traffic signals!) In addition, most of the lights throughout our facilities turn off automatically when the rooms are not in use.
  - **HVAC Upgrades** - Recent upgrades at the Civic Center and the Recreation Center have increased energy efficiencies that result in significant energy cost savings.
  - **Technology initiatives** - Several of our departments use enhanced technology to save staff time, energy, and resources on projects like electronic records and forms, virtual servers, and interagency file-sharing.
- **Recycling efforts**

- **Single-stream recycling** - Using grant funding from Keep America Beautiful, we implemented a single-stream recycling program at all City facilities in 2009. Employees recycle cardboard, plastics, cans, packaging materials, and more, significantly reducing the amount of trash that goes into the landfill. The recycling program is overseen by a team of employees that includes a representative from each department.
- **Office supplies** - Employees have participated in an office paper recycling program since 1999 and have an ongoing commitment to recycle paper and other office supplies.
- **Plastic** - Recycled plastic bags are used in the dog parks and other parks.
- **Operational materials** - We recycle as many materials as possible from our dally operations, including asphalt (which is recycled for street paving/patching projects); metal from old street signs, traffic signs, and water meters; and fleet supplies such as tires, auto batteries, and motor oil.
- **Styrofoam free** - The Malley Center has been styrofoam free since 2009. The facility uses recyclable materials through the Sustainable Forestry Initiative.
- **Resource conservation**
  - **Water** - Our Parks Division conserves water by using only nonpotable water for irrigation at the golf course and park facilities and by taking turf management measures to reduce water usage.
  - **Irrigation system** - Englewood's parks are controlled by a computerized irrigation system to ensure they receive only as much water as they need.
  - **Water bottle fill stations** - Both recreation centers have fill stations so patrons and staff can fill their own water bottles, reducing the use of plastic water bottles.
  - **Process optimization** - The Littleton/Englewood Wastewater Treatment Plant has an Energy Improvement Program in place and has implemented a number of process changes that save energy. The Allen Water Treatment Plant also focuses on conservation improvements. Initiatives at both plants include off-peak energy use; use of variable frequency drives at pumping stations that adjust water flows based on need; and using equipment more efficiently to reduce electrical costs.
- **Fleet Initiatives**
  - **Alternative Fuels** - The majority of the City's fleet vehicles use biodiesel blends, increasing fuel efficiency and reducing emissions. The fleet also contains a number of Compressed Natural Gas vehicles and two hybrid electric vehicles.
  - **Electric Golf Carts** - All the golf carts at Broken Tee Englewood Golf Course have been converted from gas to electric.
- **Environmental Safety**
  - **Ozone reduction program** - We participate in the Regional Air Quality Council's program to test gas caps on all fleet vehicles during summer months to reduce hydrocarbon emissions
  - **Emissions standards** - All older diesel equipment has been retrofitted with catalyst and exhaust gas recirculation (EGR) systems to meet emission standards
  - **Cleaning materials** - Over the last few years our custodial crews have transitioned to environmentally-friendly biodegradable, non-toxic cleaning supplies in all City facilities.
  - **Soy-based inks** -The City's in-house print shop uses all soy-based inks on its printing press (a healthier alternative to traditional petroleum-based inks).

# MEMORANDUM

**To:** Chief of Police John Collins  
**From:** Fire Marshal Herblan  
**Date:** August 25, 2015  
**Subject:** Council Response 15-171

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**Assigned to:** Police - Code Enforcement  
**Assigned:** August 24, 2015  
**Issue:** Overgrown weeds at 3100 S. Grant Street and 2975 S. Washington Street

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On August 25, 2015 Code Enforcement Officer Faseruk responded to the properties located at 3100 S. Grant Street and 2975 S. Washington Street. Officer Faseruk issued Notices of Violation for violation of EMC 15-6-1 Grasses/Weeds to 3100 S. Grant St. and 2975 S. Washington St. (note corrected address.) A compliance inspection of both properties has been scheduled for September 02, 2015.