

Council Request Update

September 17, 2015

Council Request 15-172 (Motel Inspection Follow-Up)

Requested by: Council Member McCaslin

Assigned to: Police Department

Request: Request for a follow-up report on fire inspections related to Englewood's hotels.

Response: The attached memo from Fire Marshal Herblan includes a status of the hotels that have been inspected and a list of those that have not been scheduled for inspection.

Council Request 15-179 (Ticketing for measurable snowfall)

Requested by: Mayor Penn

Assigned to: Police Department

Request: Request for staff review of alternatives of issuing tickets to property owners on south side of Highway 285 after 24 hours of measureable snow fall.

Response: The attached memo from Deputy Chief Sanchez responds to this request.

Council Request 15-180 (Compare Zoning Regulations – bulk plane, lot coverage)

Requested by: Mayor Pro Tem Olson

Assigned to: Community Development

Request: Request comparison to other cities for zoning regulations regarding bulk plane, lot coverage, etc.

Response: This matter is scheduled for discussion at the 9/21/15 Study Session.

Council Request 15-181 (Residential Demolition permits)

Requested by: Council

Assigned to: Community Development

Request: Request for the total number of demolitions in 2015.

Response: The attached memo from Deputy City Manager Flaherty includes a list of the demolition permits issued or pending in 2014/2015. This includes the current status of the properties.

2015 COUNCIL REQUESTS

Number	Request Date	Request Type	Requested by	Request	Assigned To	Due Date	Follow-up Date	Date Completed
15-149	7/20/2015	S	Jefferson	Traffic Circle Visibility - Englewood Pkwy/Cherokee	PR	7/23/2015		7/22/2015
15-150	7/20/2015	I	Yates	On-Street Parking Policy Request	PW	7/23/2015	7/29/2015	7/28/2015
15-151	7/27/2015	S	Gillit	4848/4858 S. Lipan - Code Violations	PD	7/29/2015		7/28/2015
15-152	7/27/2015	S	Yates	5280 Imports Parking Concerns	PD	7/31/2015		7/29/2015
15-153	8/3/2015	I	Yates	Contractor Policy Inquiry	CD	8/5/2015		8/7/2015
15-154	8/10/2015	I	Gillit	Risk Management Reserve Info	HR	8/13/2015		8/12/2015
15-155	8/10/2015	I	Olson	5-Year Technology Plan	IT	8/13/2015		8/13/2015
15-156	8/10/2015	I	Council	Study Session - Property/Code Enforcement	CMO	8/13/2015		8/12/2015
15-157	8/10/2015	I	Council	MOA Agreement Background	CMO/FAS	8/13/2015		8/20/2015
15-158	8/10/2015	I	Council	Future Study Session: Concrete Alleys	CMO	8/13/2015		8/12/2015
15-159	8/10/2015	I	Jefferson	Railroad Crossing Signal - Shoshone & Dartmouth	PW	8/13/2015		8/19/2015
15-160	8/10/2015	I	Jefferson	Liberty Waste Neighborhood Odors	PD	8/13/2015		8/18/2015
15-161	8/10/2015	I	Jefferson	Bates/Tejon Suspicious Vehicle Activity	PD	8/13/2015		8/13/2015
15-162	8/10/2015	I	Wilson	Study Session - Property Abatement	CMO/CD	8/13/2015		8/12/2015
15-163	8/12/2015	I	Gillit	3830 S. Delaware - On-Street Car Repairs	PD	8/17/2015		8/18/2015
15-164	8/17/2015	I	Olson	Study Session - Energy Conservation Initiatives	CMO/PW	8/20/2015		8/19/2015
15-165	8/17/2015	I	Olson	Study Session - Historic Preservation	CMO	8/20/2015		8/19/2015
15-166	8/17/2015	I	Olson	Study Session: Neighborhood Character (bulk plane	CMO/CD	8/20/2015		8/19/2015
15-167	8/17/2015	I	Olson	Study Session: Council Agenda/Public Comment	CMO	8/20/2015		8/19/2015
15-168	8/17/2015	I	Penn	Summary of current Energy Conservation Initiatives	ALL	8/20/2015		8/27/2015
15-169	8/17/2015	I	Council	Service Line Warranties Marketing - logo size	CMO	8/20/2015		
15-170	8/24/2015	I	Penn	4224 S. Washington Code Issues	PD	8/26/2015		9/1/2015
15-171	8/24/2015	S	Wilson	Assorted Code Violations	PD	8/26/2015		8/25/2015
15-172	8/25/2015	I	McCaslin	Motel Inspection Follow-up	PD	8/27/2015		9/17/2015
15-173	8/28/2015	I	Yates	Council policies and procedures	CAO	9/2/2105		8/31/2015
15-174	9/8/2015	S	Olson	Change of stoplight at Clarkson and Dartmouth	PW	9/11/2015		9/9/2015
15-175	9/8/2015	S	Gillit	Outdoor storage and debris in backyard on Lipan	PD	9/11/2015		9/9/2015
15-176	9/8/2015	S	Gillit	Weeds on west hillside at Englewood Depot	PD	9/11/2015		9/8/2015
15-177	9/8/2015	S	Wilson	Update status on 3091 S. Washington	PD/CD	9/11/2015		9/9/2015
15-178	9/8/2015	S	Jefferson	Bates Logan Park sidewalk wet holes	PR/PW	9/11/2015		9/10/2015
15-179	9/9/2015	I	Penn	South side of Hwy. 285 after measurable snow fall	PD	9/12/2015		9/17/2015
15-180	9/9/2015	I	Olson	Study Session: Compare zoning regs	CD	9/12/2015		9/15/2015
15-181	9/9/2015	I	Council	Demolition #s for 2015	CD	9/12/2015		9/17/2015

S = Service
I = Information

CA - City Attorney; CMO - City Manager's Office; CD - Community Development; EEF - Englewood Environmental Foundation
FAS - Finance and Administrative Services; FD - Fire Department; LIB - Library; MC - Municipal Court; PR - Parks and Recreation;
PW - Public Works; PD - Police Department; UT - Utilities; WW = Wastewater Treatment Plant

MEMORANDUM

To: Chief of Police John Collins
From: Fire Marshal Herblan
Date: September 1, 2015
Subject: Council Response 15-172

Assigned to: Police – Fire Marshal
Assigned: August 25, 2015
Issue: Motel Follow-Up

Fire inspections were initiated at local motels in February of 2015, at the request of City Council. A summary is provided below which identifies the actions taken to date and includes the status of the three motels that have been inspected. At this time, the remaining motels have not been scheduled for an inspection. We will continue to work with the Building and Safety Division to ensure compliance of the motel properties in the city.

	<u>Inspection Date</u>	<u>Status</u>
Wright Motel	June 17, 2015	Open/Non-Compliance -Re-inspection Pending
Lucky U	August 26, 2015	Open/Compliance -Follow-Up 09/15/2015 -Renovation Completed on 20 of 30 Rooms -Windows currently being replaced in all units (replacement will take two weeks for completion)
	June 3, 2015	Open/Compliance
	May 6, 2015	Open/Compliance
	April 29, 2015	Open/Compliance
	March 31, 2015	Open/Compliance
Holiday Motel	March 17, 2015	Closed/Non-Compliance
	March 11, 2015	Closed/Non-Compliance
	February 10, 2015	Open/Non-Compliance -Follow-Up only upon Owner Request

MEMORANDUM

To: John Collins, Chief of Police
From: Jeff Sanchez, Deputy Chief
Date: September 17, 2015
Subject: Council Request #15-179

Council Response #15-179 (Ticketing for measurable snowfall)

Assigned to: Police – Code Enforcement

Date Assigned: September 9, 2015

Please see previous Council requests 07-203 and 15-084 (attached).

During the winter the Colorado Department of Transportation (CDOT) is responsible for plowing certain roadways in Englewood to include Hampden Ave. (Highway 285). When they plow these roads, the snow is often pushed onto the sidewalks along the roadway.

Per our ordinance, the property owner is responsible for clearing their sidewalks within twelve (12) hours from the time of the last accretion of such snow or ice.

This causes frustration for property owners because they have to repeatedly clean off their sidewalks. The snow that gets plowed onto the sidewalks often has the consistency of concrete and is difficult to remove if not done immediately.

Unfortunately, we don't have many options.

We have approached CDOT previously; however, they are allowed to do this by state statute. Their priority is to plow the roadways, even if it means that they need to push snow onto private property and/or rights-of-way which need to be maintained by the property owner.

Sidewalks with snow and ice are a hazard to pedestrians and need to be cleared off in a timely manner. We typically issue the property owner a Notice of Violation before resorting to a citation. We just need to be consistent in our enforcement approach citywide. If we ask other property owners to remove snow within 12 hours, we would be hard pressed to give certain property owners more time.

Signage could be placed by either Public Works or the property owner advising pedestrians to avoid certain sideways; however, this would not alleviate the need for the property owners to maintain their sidewalks.

MEMORANDUM

To: Interim Director Vandermee
From: Sgt Christian Contos
Code Enforcement Supervisor
Date: January 2, 2008
Subject: Council Request #07-203: Snow Removal Concerns

Council Request #07-203

Topic: Snow Removal Concerns

Assigned: Safety Services/Code Enforcement

Date Assigned: January 2, 2008

A request was made for information relating to the following:

- Possible snow removal violations in the neighborhood near Floyd/Race with specific violation locations mentioned.
- Efforts regarding enforcement of snow removal ordinances as a result of the recent snow storms.
- Procedures regarding CDOT placement of snow onto residential or business sidewalks along CDOT maintained highways within the City of Englewood.

Code Enforcement Officer Larry Medina inspected the neighborhood near Floyd and Race. The following actions were taken at specifically mentioned locations:

- 2001 East Floyd Avenue: A "friendly reminder" brochure was provided to the resident regarding the lack of snow removal from the sidewalk.
- 3285 South Race Street: This location was found to be in compliance.
- 2000 East Eastman: A "friendly reminder" brochure was provided to the resident regarding lack of snow removal from the sidewalk.

Code Enforcement Officers have conducted the following activities relating to snow removal violations from the recent storms:

- As of January 2, 2008, ninety-five snow removal violations were observed or reported.
- Of those ninety-five cases, approximately three to five are not yet in compliance with appropriate follow-up to be conducted.

The Colorado Dept of Transportation (CDOT) provided the following information regarding the removal of snow from state highways (Hampden Avenue, Belleview Ave, Federal Blvd, and Santa Fe):

- CDOT representative Jerry Johnson was contacted by Englewood Code Enforcement Officer Larry Medina.
- Mr. Johnson advised that CDOT is only responsible for clearing snow from the traveled portions of the roadway (curb to curb). Snow that is removed from the state highways cannot be plowed onto the median or into turn lanes due to liability as well as the blocking of the turn lanes and lanes adjacent to the medians. Snow from the state highway is therefore placed onto sidewalks or private property that abuts the state highway.
- Mr. Johnson refers all such inquiries to the local jurisdiction to enforce per that jurisdiction's municipal ordinances for snow removal from sidewalks.
- Per Mr. Johnson, snow placed onto sidewalks or private property along state highways is not the responsibility of CDOT, per *Colorado Revised Statute 43-2-135(1)(a): Division of Authority Over Streets*, as outlined below:

(1) The jurisdiction, control, and duty of the state, cities, cities and counties, and incorporated towns with respect to streets which are a part of the state highway system is as follows:

- (a) The city, city and county, and incorporated town shall exercise full responsibility for and control over any such street beyond and including the curbs and, if no curb is installed, beyond the traveled way, its contiguous shoulders, and appurtenances; except that the regulation and control of driveways shall be subject to the provisions of section 43-2-147.*

MEMORANDUM

To: Chief of Police John Collins
From: Sergeant Mark McKay
Date: May 14, 2015
Subject: Council Response 15-084

Council Request 15-084

Assigned to: Police Code Enforcement

Date Assigned: May 5, 2015

Placing signage directing pedestrians to use the north sidewalks along State Highways during adverse weather conditions.

The traffic engineer would be responsible for placing signage under adverse traffic/pedestrian conditions if and when it is deemed appropriate.

The core issue is, Colorado Department of Transportation (CDOT) clearing the highway (Bellevue and 285) and displacing the snow and ice upon the sidewalks. CDOT's priority is clearing the roadway and they are aware of the negative impact of discharging the debris onto sidewalks. I have personally contacted CDOT's supervisor and he reiterated that their priority is clearing the roadway.

I have also personally met with the new manager of K-Mart regarding keeping the sidewalks clear and she will ensure the maintenance crews keep the sidewalks passable in the winter.

East of Broadway on Bellevue, there signage posted no pedestrian traffic on the north side to Logan. This is due to the large utility poles erected on the north sidewalk.

The clearance and maintenance of the sidewalks along the highways has been a constant issue with both State Highways (Bellevue and 285) and Code Enforcement constantly reminds the responsible business to maintain their portions of the sidewalk to ensure safe pedestrian travel. The understandable concern is that the business or property owner clears the sidewalk and subsequently, CDOT responds and displaces the road debris back onto the cleared sidewalk and the cycle continues.

Code Enforcement will continue to monitor these areas for compliance.



Memorandum

City Manager's Office

To: Mayor Penn and City Council Members
Through: Eric Keck, City Manager
From: Michael Flaherty, Deputy City Manager
Date: September 17, 2015
Subject: CR 15-181: Residential Demolition permits

Demolition permits issued or pending, along with current status of the subject properties, in the R-2-B zone district (south of Yale/Lincoln east to Sherman) in 2014 and year-to-date in 2015 are as follows:

2014

2835 S. Sherman - single family home replaced with two townhome units
2700 S. Sherman - single family home replaced with two townhome units
2757 S. Lincoln - single family home demolished – no new construction at this time
2951 S. Lincoln - single family home replaced with two townhome units

2015 (through September 11)

3009 S. Sherman and 154 E. Cornell – two single family homes on adjacent lot replaced with three townhome units
2709 S. Sherman - single family home demolished – two townhome units under construction
2885 S. Sherman - single family home demolished – two townhome units under construction
2928 S. Lincoln – single family home demolished – plans under review for three townhome units
2963 S. Sherman - single family home recently demolished – no construction at this time
2870 S. Sherman – demolition plans submitted for single family home – in review