

# Council Request Update

October 1, 2015

## **Council Request 15-185 (Oxford/Windermere Pedestrian Access)**

**Requested by:** Council Member Gillit

**Assigned to:** Public Works

**Request:** Concerns regarding pedestrian access near the Oxford Light Rail station.

**Response:** The attached memo from Traffic Engineer Ladd Vostry details recent Traffic Impact Studies at this location.

## **Council Request 15-190 (McLellan Property Ballot Question Inquiry)**

**Requested by:** Council Member Yates

**Assigned to:** City Manager's Office/City Attorney's Office/Utilities

**Request:** Request for clarification on Englewood Ballot Question 2K, regarding the future sale of utility property in Douglas County.

**Response:** Answers to the specific questions are listed below.

*Question:* Will we lose water rights if the ballot measure passes?

*Answer:* The McLellan Property Ballot issue has nothing to do with the City's water rights or the reservoir property. The City will not lose any water rights. The ballot question refers to the additional land that was acquired with the reservoir property, not the reservoir itself.

*Question:* Is there any legal reason we can't reference the properties as "Highlands Ranch Utility Properties" or something along those lines to help clarify the property in question is NOT McLellan Reservoir itself?

*Answer:* City Attorney Dan Brotzman advises that it should be referenced as "Douglas County" Utility Property because it is located in unincorporated Douglas County, not Highlands Ranch. (Note: In the actual ballot question wording and on the Ballot Question Fact Sheet, it is described as utility property in Douglas County.)

## **Council Request 15-192 (Assorted Code Violations – Lafayette, Humboldt)**

**Requested by:** Mayor Pro Tem Olson

**Assigned to:** Police Department (Code Enforcement)

**Request:** Citizen report of assorted Code violations.

**Response:** The attached memo from Commander Condreay notes the actions taken in response to these concerns

## **Council Request 15-193 (City Ditch Concerns)**

**Requested by:** Council Member Yates

**Assigned to:** Utilities Department

**Request:** Resident concerns regarding the City Ditch adjacent to a West Oxford Avenue property.

**Response:** The following response from Utilities Director Tom Brennan provides some background on this section of the City Ditch and a response to the resident's concerns:

Prior to piping this section, the ditch was an earth-lined channel 6' to 10.5' in depth with sloughing along the east bank and some minor leakage through the bank on the west side. The concerned resident's property is adjacent to the west side. The City Utilities crew piped this section in the winter of 2011 due to bank stabilization and safety concerns. The adjoining neighbors were divided on this decision with some wanting the ditch to remain open and others desiring it to be piped. The attached picture is looking north at the location in question.

The resident identified his concerns with flooding, bank erosion, weeds, and trespassing. The flooding issue was caused by the inlet being obstructed. City crews responded three times to storm water flowing through the resident's backyard and all three times the inlet was blocked: once with a hay bale; once with sand bags and plywood; and once with hail. The attached picture was taken on Tuesday, September 29th. There are no signs of erosion and the weeds are minimal with the dry land pasture grass establishing itself.

As for trespassing, the Englewood Police Department has worked with the resident multiple times with no resolve.

As a policy, the City only fences the ditch within City limits at street crossings. We have a policy of allowing the adjoining property owners to jointly use the ditch property for gardens and lawns. This policy requires that all affected property owners agree on the use. This has not happened on this section because the neighbors have not been able to reach agreement.

**Council Request 15-194 (CML Collaboration Presentation to Council)**

**Requested by:** Mayor Pro Tem Olson

**Assigned to:** City Manager's Office

**Request:** Request for staff to forward to all Council Members a presentation on municipal collaboration that Mayor Pro Tem Olson delivered during the recent Colorado Municipal League Mayor's Summit.

**Response:** The requested PowerPoint is attached.

# 2015 COUNCIL REQUESTS

Number	Request Date	Request Type	Requested by	Request	Assigned To	Due Date	Follow-up Date	Date Completed
15-165	8/17/2015	I	Olson	Study Session - Historic Preservation	CMO	8/20/2015		8/19/2015
15-166	8/17/2015	I	Olson	Study Session: Neighborhood Character (bulk plane	CMO/CD	8/20/2015		8/19/2015
15-167	8/17/2015	I	Olson	Study Session: Council Agenda/Public Comment	CMO	8/20/2015		8/19/2015
15-168	8/17/2015	I	Penn	Summary of current Energy Conservation Initiatives	ALL	8/20/2015		8/27/2015
15-169	8/17/2015	I	Council	Service Line Warranties Marketing - logo size	CMO	8/20/2015		
15-170	8/24/2015	I	Penn	4224 S. Washington Code Issues	PD	8/26/2015		9/1/2015
15-171	8/24/2015	S	Wilson	Assorted Code Violations	PD	8/26/2015		8/25/2015
15-172	8/25/2015	I	McCaslin	Motel Inspection Follow-up	PD	8/27/2015		9/17/2015
15-173	8/28/2015	I	Yates	Council policies and procedures	CAO	9/2/2105		8/31/2015
15-174	9/8/2015	S	Olson	Change of stoplight at Clarkson and Dartmouth	PW	9/11/2015		9/9/2015
15-175	9/8/2015	S	Gillit	Outdoor storage and debris in backyard on Lipan	PD	9/11/2015		9/9/2015
15-176	9/8/2015	S	Gillit	Weeds on west hillside at Englewood Depot	PD	9/11/2015		9/8/2015
15-177	9/8/2015	S	Wilson	Update status on 3091 S. Washington	PD/CD	9/11/2015		9/9/2015
15-178	9/8/2015	S	Jefferson	Bates Logan Park sidewalk wet holes	PR/PW	9/11/2015		9/10/2015
15-179	9/9/2015	I	Penn	South side of Hwy. 285 after measurable snow fall	PD	9/12/2015		9/17/2015
15-180	9/9/2015	I	Olson	Study Session: Compare zoning regs	CD	9/12/2015		9/15/2015
15-181	9/9/2015	I	Council	Demolition #s for 2015	CD	9/12/2015		9/17/2015
15-182	9/21/2015	I	Jefferson	Englewood Depot Progress Update	CMO	9/24/2015		
15-183	9/21/2015	I	Olson	911 Response Concerns	EPD/CMO	9/24/2015		9/24/2015
15-184	9/21/2015	I	Olson	Denver Fire Response - Wheel Chair Access	CMO	9/24/2015		9/22/2015
15-185	9/21/2015	I	Gillit	Oxford/Windermere Pedestrian Access	PW	9/24/2015		10/1/2015
15-186	9/21/2015	I	Gillit	Possible Sign Code Violations - S. Broadway	CD	9/24/2015		
15-187	9/21/2015	I	Jefferson	Safety analysis of sideyard setback proximity	CD	9/24/2015		9/24/2015
15-188	9/21/2015	I	Council	Future P&Z Discussion/Recommendation Topics	CD	9/24/2015		
15-189	9/24/2015	I	Gillit	Follow-up on 15-175 (S. Lipan Code Violations)	PD	9/28/2015		9/24/2015
15-190	9/28/2015	I	Yates	McLellan Property Ballot Question Inquiry	CMO/CAO	9/28/2015		9/28/2015
15-191	9/28/2015	I	Olson	3200 block Humboldt Backyard Residence Inquiry	PD	9/30/2015		
15-192	9/28/2015	S	Olson	Assorted Code Violations - Lafayette, Humboldt	PD	9/30/2015		9/30/2015
15-193	9/28/2015	I	Yates	City Ditch Concerns	UT	9/30/2015		9/30/2015
15-194	9/29/2015	I	Olson	Forward CML presentation to Council	CMO	10/2/2015		9/29/2015
15-195	9/29/2015	S	Gillit	Follow-up Sign Code Inspector at Best Deal	CD	10/2/2015		
15-196	9/29/2015	I	Yates	Comparison of 'head shop' zoning regulations	CD	10/2/2015		
15-197	9/29/2015	I	Penn	Report on illegal activities at current 'head shops'	PD	10/2/2015		

**S = Service**  
**I = Information**

CA - City Attorney; CMO - City Manager's Office; CD - Community Development; EEF - Englewood Environmental Foundation  
FAS - Finance and Administrative Services; FD - Fire Department; LIB - Library; MC - Municipal Court; PR - Parks and Recreation;  
PW - Public Works; PD - Police Department; UT - Utilities; WW = Wastewater Treatment Plant

# MEMORANDUM

**TO:** City Council

**THROUGH:** Eric A. Keck, City Manager

**THROUGH:** Rick Kahm, Director of Public Works

**FROM:** Ladd Vostry, Traffic Engineer

**DATE:** September 30, 2015

**SUBJECT:** OXFORD / WINDERMERE PEDESTRIAN ACCESS  
COUNCIL REQUEST NO. 15-185

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A resident recently expressed concerns to City Council regarding pedestrian access in the vicinity of the Oxford Light Rail station. The issues centered mainly on two locations, the Navajo and Quincy intersection, and the Navajo/Windermere and Oxford intersection (a suggestion was made by the resident to place a new crosswalk to allow pedestrian crossing on the west leg of this intersection).

- **Navajo and Quincy intersection**  
The Navajo and Quincy intersection is controlled by stop signs on all approaches. However, even though this location has a four-way stop control, occasional heavy traffic may pose a challenge to pedestrians at times. One tool used to direct pedestrians safely across a street are marked crosswalks, as they serve two main purposes: (1) telling the pedestrian the best place to cross; and (2) clarifying that a legal crosswalk exists at a particular location. Staff believes that new crosswalks placed on the south and the west sides of the intersection will benefit pedestrians and enhance the overall intersection safety. These crosswalks were installed on Monday, September 28.
- **Navajo/Windermere and Oxford intersection**  
Operations and safety issues at the Navajo and Oxford intersection have been examined numerous times in the past. The intersection performance challenges are primarily linked to the short distance between the Navajo and Oxford, and the Santa Fe and Oxford intersections (the Santa Fe and Oxford intersection is controlled by CDOT); the volume of traffic on Oxford Ave., the signal timing at the Santa Fe intersection, and the sidewalk along Navajo St. (south of Oxford Ave.) being only on the west side of the street. These issues were addressed in previous Council Requests, and have been analyzed in two Traffic Impact Studies (TISs) – the Oxford Station Apartments development TIS (completed in 2012) and the Navajo Apartments development TIS (completed in 2014).

The Oxford Station Apartments TIS points out that the installation of a new crosswalk across the west side of the intersection should be considered only if the installation of a northbound (NB) left-turn phase is provided for the northbound Navajo Street movement. It further states that consideration of the addition of this crosswalk should be thoroughly evaluated relative to impacts to vehicle movements at this intersection.

The Navajo Apartments TIS looked at several measures to address the northbound (NB) Navajo left-turn movement issue. It affirms that adding a NB left-turn signal under the existing traffic signal cycle length may shorten the NB queue, but would cause more congestion for the southbound traffic. Increasing the cycle length to match the cycle length at Santa Fe Drive, in addition to adding the NB left-turn signal, would cause a significant back up of the southbound traffic. Also, the longer cycle length increases the overall delay at the intersection, which in turn decreases the level of service. The study also alludes to the fact that it would cause drivers to wait a longer period of time at the intersection, which could lead to people running the red lights. The report indicates that a NB left-turn signal is not recommended because it would cause more problems than it would solve.

Based on the findings in the Traffic Impact Studies, staff does not recommend the installation of a new crosswalk at the Navajo and Oxford intersection. The traffic signal at this location presently operates in the most possible efficient mode (as substantiated by the studies). Even though the crosswalks layout does not offer the most convenient way for pedestrians to cross Oxford Ave., it provides the safest route under the current conditions. The best, long term, solution to significantly improve the intersection operation and enhance pedestrian safety would be a grade-separated pedestrian crossing over Oxford Avenue.

## MEMORANDUM

**To:** Deputy Chief of Police Jeff Sanchez  
**From:** Commander Gary Condreay  
**Date:** September 30, 2015  
**Subject:** Council Request 15-192

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**Council Request 15-192**  
**Assigned to: Code Enforcement**  
**Date Assigned: September 29, 2015**

Report of various Code Violations.

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On September 29<sup>th</sup>, 2015 Code Enforcement Officer Caroline Faseruk referred the fence portion of this complaint to Community Development. Parking Management Officer Adrian Curry handled the right-of-way/parking complaints regarding a truck overflowing with trash and a large boat being stored on the street(s). Officer Curry tagged the truck with trash as abandoned and will check for its removal later in the week. He was unable to locate the boat anywhere in the neighborhood.

On September 29, 2015 Officer Faseruk issued Notices of Violation to the following properties:

3236 S. Lafayette: 11-5-5 Right of Way Obstruction.  
3250 S. Lafayette: 11-5-5 Right of Way Obstruction and 15-6-1 Grass/Weeds.  
3260 S. Lafayette: 15-7-2 Outdoor Storage and 15-7-3 Trash/Litter.  
3278 S. Lafayette: 15-7-2 Outdoor Storage.  
3298 S. Lafayette: 15-7-4 Outdoor Storage and 15-7-3 Trash/Litter.  
3201 S. Humboldt: 11-5-6 Trees.  
3211 S. Humboldt: 15-7-2 Outdoor Storage and 15-7-3 Trash/Litter.  
3261 S. Humboldt: 15-7-2 Outdoor Storage and 15-7-3 Trash/Litter.  
3287 S. Humboldt: 15-7-3 Trash/Litter.  
3297 S. Humboldt: 15-6-1 Grass/Weeds.

A compliance inspection of those properties receiving a Notice of Violation has been scheduled for October 7, 2015.





# MUNICIPAL COOPERATION & SHARED SERVICES

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Mayors' Summit • Colorado Municipal League • 9-24-2015

Linda Olson, Mayor Pro Tem • City of Englewood



## Partnering with neighbors and Non-Profits

The Cities of Englewood and Littleton partner with the Humane Society of the South Platte Valley on animal sheltering services for strays.



## Neighbor City Partnership

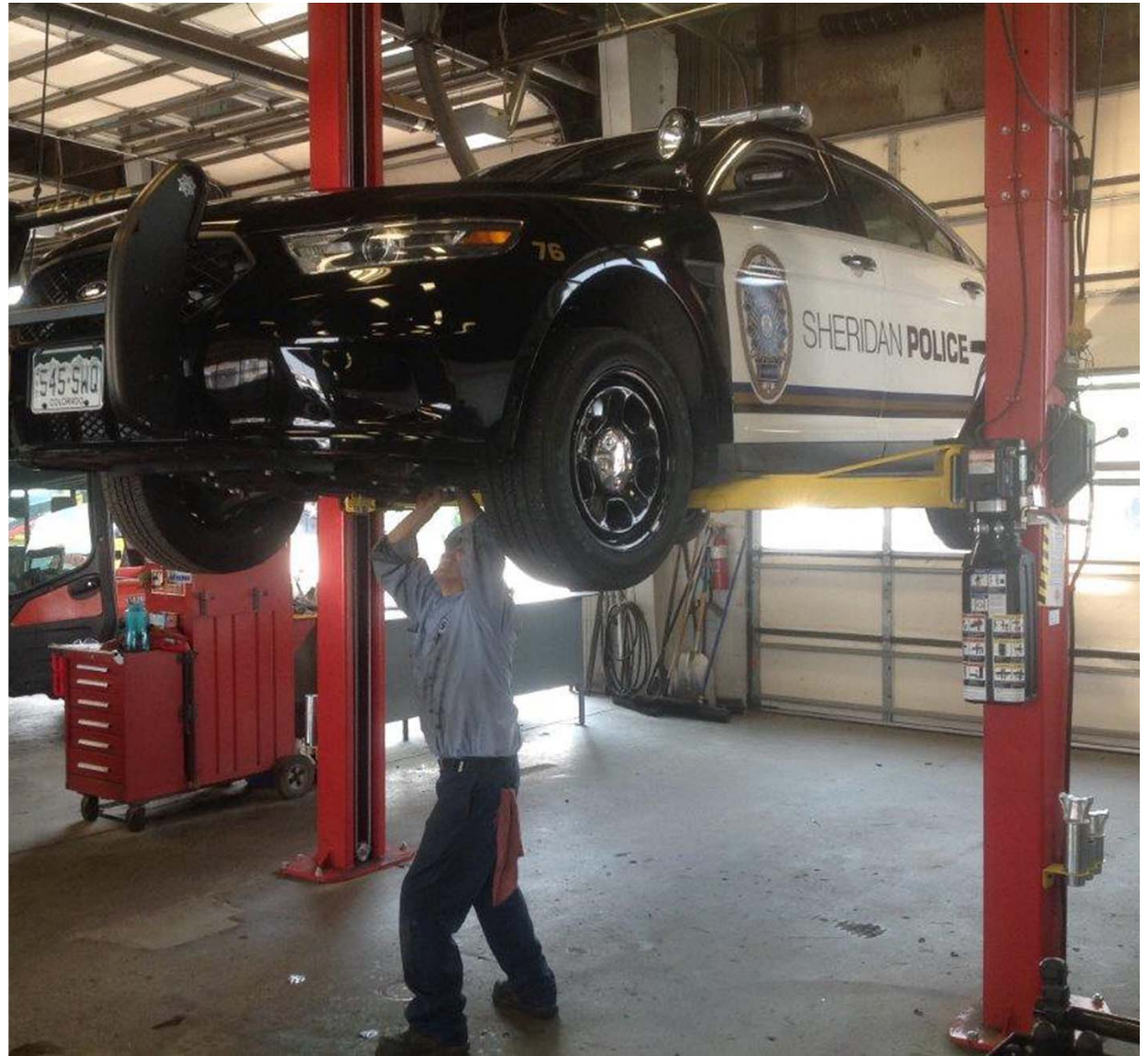
Sharing equipment and services with our south metro neighbor, the City of Littleton.





## Cooperative Agreements

Fleet maintenance provision for the Cities of Sheridan and Cherry Hills Village.



# Service Provision Agreements

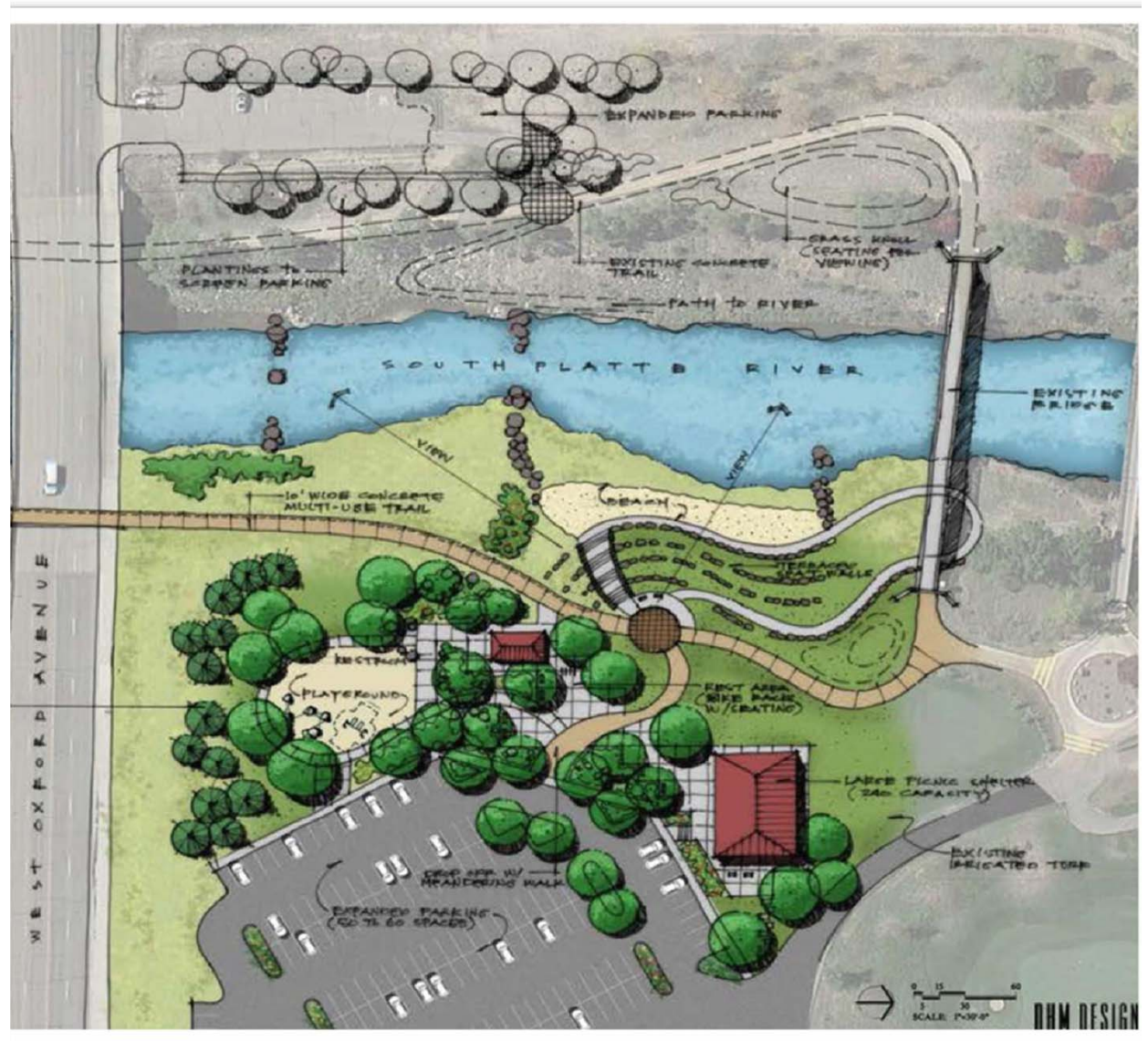
Englewood contracts with Denver Fire for fire and rescue services.





# RiverRun Regional Park

Englewood is working with neighboring agencies on a regional park along the South Platte River.



# School/City Partnership

Englewood Campus  
Field Turf Project.





# Reciprocal Agreements

Parks and Recreation  
partnerships.



# Collaboration on Facilities

Facility-sharing  
opportunities.





## Joint Wastewater Treatment Plant

The Littleton/Englewood Wastewater Treatment Plant is a long-term partnership between these neighboring south metro communities.



# CML Connections

Information-sharing with  
fellow municipalities.

