

Council Request Update

November 19, 2015

Council Request 15-228 (School Board/City Council Meeting)

Requested by: Mayor Jefferson

Assigned to: City Manager's Office

Request: Request for staff to arrange a joint School Board/City Council meeting.

Response: This matter has been added to our list of upcoming Study Session topics. Staff will work with the Englewood Schools Administration staff to set up the requested meeting.

Council Request 15-229 (Appeals Decision Notification Process)

Requested by: Council Member Barrentine

Assigned to: Community Development

Request: Request for information on the notification process for the appeal decision related to the Urban Lot development at 4635 South Pearl Street.

Response: The attached memo from Planner Brook Bell provides a response.

2015 COUNCIL REQUESTS

Number	Request Date	Request Type	Requested by	Request	Assigned To	Due Date	Follow-up Date	Date Completed
15-197	9/29/2015	I	Penn	Report on illegal activities at current 'head shops'	PD	10/2/2015		10/9/2015
15-198	10/1/2015	I	McCaslin/Wilson	Hotel/Motel Legislation	CAO etc.	10/6/2015		10/5/2015
15-199	10/2/2015	I	Gillit	Solar Output Report/Monitoring	CMO	10/7/2015		11/3/2015
15-200	10/2/2015	I	Gillit	4945 S. Delaware - Follow-up/Enforcement	PD/CD	10/7/2015		10/5/2015
15-201	10/5/2015	I	Jefferson	IPMC Update - Info to Business Owners	CD	10/8/2015		10/7/2015
15-202	10/5/2015	I	Olson	Public Art Requirement Inquiry (Developments)	CD	10/8/2015		10/15/2015
15-203	10/5/2015	I	Wilson	IPMC - Depot Application	CD/PD	10/8/2015		10/8/2015
15-204	10/5/2015	I	Council	MOA Letter to Council	CMO	10/8/2015		10/6/2015
15-205	10/6/2015	S	Penn	CityCenter Vagrant Behavior Concerns	PD	10/9/2015		10/15/2015
15-206	10/12/2015	I	Penn	Oxford/Windermere Pedestrian Access - Follow-up	PW	10/15/2015		10/15/2015
15-207	10/12/2015	S	McCaslin	Report of an unsafe front porch - 4245 S. Delaware	CD	10/15/2015		10/14/2015
15-208	10/12/2015	S	McCaslin	Code Violations - Cherokee & Delaware	PD	10/15/2015		10/15/2015
15-209	10/14/2015	I	Yates	Construction Hours Code Change Inquiry	PD/CD	10/19/2015		10/28/2015
15-210	10/19/2015	S	Wilson	Demo Permit Inquiry - 2700 block S. Grant	CD	10/21/2015		10/19/2015
15-211	10/19/2015	I	McCaslin	Trans-Pacific Partnership Study Session	CMO	10/22/2015		10/20/2015
15-212	10/19/2015	I	Wilson	Demolition Timeline Inquiry	CD	10/22/2015		10/21/2015
15-213	10/19/2015	I	Gillit/Jefferson	Owner Contact - Motel Licensing Requirement	FAS	10/22/2015		10/26/2015
15-214	10/19/2015	I	Wilson	Developer Process Inquiry	CD	10/22/2015		10/29/2015
15-215	10/19/2015	I	Penn	Parks & Recreation Awards List	PR	10/22/2015		10/20/2015
15-216	10/23/2015	S	Penn	Early morning Construction Activity - Swedish	PD	10/27/2015		10/26/2015
15-217	11/2/2015	I	Olson	Marijuana Social Clubs Subcommittee Roster	FAS	11/5/2015		11/4/2015
15-218	11/2/2015	I	Jefferson	iBake Violations/Complaints	PD/CD	11/5/2015		11/10/2015
15-219	11/2/2015	S	McCaslin	Cultural Arts Sculpture Review	PR	11/5/2015		11/6/2015
15-220	11/2/2015	I	Wilson	Motel Inspections - Smoking Rooms State Statute	PD	11/5/2015		11/9/2015
15-221	11/2/2015	I	Jefferson	Study Session - ESBDC Loans	CD/CMO	11/5/2015		11/4/2015
15-222	11/3/2015	I	Yates	Small Lot Inquiry	CD	11/5/2015		11/12/2015
15-223	11/3/2015	I	Yates	3200 S. Downing/Corona Alley Code Violations	PD	11/5/2015		11/12/2015
15-224	11/3/2015	I	Yates	4635 S. Pearl Urban Lot Appeal - P&Z Background	CD	11/6/2015		11/12/2015
15-225	11/4/2015	I	Penn	Traffic Counts	PW	11/6/2015		11/9/2015
15-226	11/12/2015	I	Gillit	W. Grand Ave. Police Activity	PD	11/16/2015		11/12/2015
15-227	11/12/2015	I	Resident	City Attorney Resignation & Contract	CAO	11/16/2015		11/12/2015
15-228	11/16/2015	S	Jefferson	School Board/City Council Meeting	CMO	11/19/2015		11/17/2015
15-229	11/17/2015	I	Barrentine	Appeal Decision Notification Protocol	CD	11/20/2015		11/19/2015

S = Service
I = Information

CA - City Attorney; CMO - City Manager's Office; CD - Community Development; EEF - Englewood Environmental Foundation
FAS - Finance and Administrative Services; FD - Fire Department; LIB - Library; MC - Municipal Court; PR - Parks and Recreation;
PW - Public Works; PD - Police Department; UT - Utilities; WW = Wastewater Treatment Plant



M E M O R A N D U M

C O M M U N I T Y D E V E L O P M E N T

TO: Mayor Jefferson and Council Members

THROUGH: Eric Keck, City Manager
Michael Flaherty Deputy City Manager
Harold J. Stitt, Senior Planner

FROM: Brook Bell, Planner II

DATE: November 19, 2015

SUBJECT: Council Request 15-229 – Urban Lot Appeal Decision Notification/Process & Information

The Council request is for staff to provide information as it pertains to the November 16, 2015 appeal of the Urban Lot development at 4635 South Pearl Street including the following (responses are in italics):

1. Provide City Council with a copy of the November 16, 2015 notification for the Planning and Zoning Commission's appeal decision.

Copies of the November 16, 2015 Notice of Public Hearing proof of publication on the City's website and affidavit of publication in the Englewood Herald are attached.

2. What are the requirements and time restraints for appeals to City Council from the Planning and Zoning Commission decision on Nonconforming Lots?

Appeals to City Council from Planning and Zoning Commission decisions on Nonconforming Lots are per EMC 16-9-4(A)(3) which states:

16-9-4(A)(3) Any appeal from the Planning and Zoning Commission's decision shall be to City Council as a de novo review. Such appeal shall be filed no more than thirty (30) days from the date of the Planning and Zoning Commission's final decision.

3. How and when are the appellants notified of the decision?

Per EMC 16-2-18(C) The decision of the Council shall be in writing, and a copy of the written decision shall be given to the appellant.

4. How does the City deal with ADA compliance issues?

The Englewood Civic Center building and all public hearings are ADA compliant.

AFFIDAVIT OF PUBLICATION

State of Colorado)
County of Arapahoe)ss

This Affidavit of Publication for the Englewood Herald, a weekly newspaper, printed and published for the County of Arapahoe, State of Colorado, hereby certifies that the attached legal notice was published in said newspaper once in each week, for 1 successive week(s), the last of which publication was made the 6th day of November A.D., 2015, and that copies of each number of said paper in which said Public Notice was published were delivered by carriers or transmitted by mail to each of the subscribers of said paper, according to their accustomed mode of business in this office.

for the Englewood Herald
State of Colorado)
County of Arapahoe)ss

The above Affidavit and Certificate of Publication was subscribed and sworn to before me by the above named Gerard Healey, publisher of said newspaper, who is personally known to me to be the identical person in the above certificate on this 6th day of November A.D., 2015.

BARBARA KAY STOLTE
NOTARY PUBLIC
STATE OF COLORADO
NOTARY ID 18674186221
MY COMMISSION EXPIRES 10/12/16

My Commission Expires 10/12/16

Notary Public,

\$ 22.15

<p>CITY OF ENGLEWOOD NOTICE OF PUBLIC HEARING NOVEMBER 16, 2015</p> <p>Notice is hereby given that the City Council of the City of Englewood, Colorado will hold a Public Hearing on Monday, NOVEMBER 16, 2015, at 7:30 p.m., in the City Council Chambers at Englewood Civic Center, 1000 Englewood Parkway, Englewood, Colorado. The purpose of the hearing is to receive citizen input concerning the appeal of case 2015-09, 4635 South Pearl Street, Urban Lot Development.</p>	<p>Interested parties may express opinions in person at the Public Hearing, or in writing, to be received by the City Clerk by 5:00 p.m. on November 16, 2015. A sign-up sheet will be available at the door for anyone wishing to speak at the Public Hearing.</p> <p>By order of the Englewood City Council</p> <p>Loucrishia A. Ellis, MMC City Clerk, City of Englewood 1000 Englewood Parkway Englewood, Colorado 80110 Legal Notice No.: 50935 First Publication: November 5, 2015 Last Publication: November 5, 2015 Publisher: The Englewood Herald</p>
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PROOF OF PUBLICATION



City of Englewood, Colorado
Official Website

www.engagewoodgov.org

I, Loucrishia A. Ellis, City Clerk, for the City of Englewood, do solemnly swear that the attached legal notice (Notice of Public Hearing on November 16, 2015 to receive citizen input concerning the appeal of case 2015-09, 4635 South Pearl Street, Urban Lot Development) was published on the Official City of Englewood Website from November 4, 2015 through November 16, 2015.

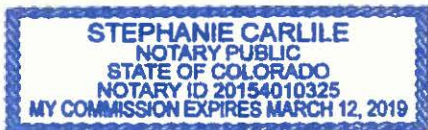
Loucrishia A. Ellis, City Clerk

State of Colorado)
) ss
County of Arapahoe)

Subscribed and sworn to before me on this 16th day of November, 2015.

My Commission Expires: March 12, 2019

SEAL



Notary Public

CITY OF ENGLEWOOD

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By order of the Englewood City Council

**Loucrishia A. Ellis, MMC
City Clerk, City of Englewood
1000 Englewood Parkway
Englewood, Colorado 80110**

**PUBLISHED: November 4, 2015
Official Website of the
City of Englewood, Colorado**