

Council Request Update

December 17, 2015

Council Request 15-230 (RV - possible residence)

Requested by: Mayor Pro Tem Gillit

Assigned to: Community Development/Police Department

Request: Report of an RV at Lehigh and South Broadway that is suspected of being used as a residence.

Response: The attached memo from Sergeant McGrath notes the actions the Police Department has taken in this case.

Council Request 15-233 (Massage Therapy Licensing Inquiry)

Requested by: Mayor Pro Tem Gillit

Assigned to: Finance and Administrative Services

Request: Are all of the massage facilities in Englewood required to have a license and if so are they all legally licensed and following the laws of Colorado and the City of Englewood?

Response: Revenue Manager Jennifer Nolan notes that as of 2008, the State of Colorado Department of Regulatory Agencies regulates Massage Therapy licenses. The City does not issue Massage Therapy licenses. If there was a suspicion of any potentially illegal activities taking place at a massage facility reported to the Police, the Englewood Police Department would investigate.

Council Request 15-235 (Welfare Check – 4088 S. Sherman St.)

Requested by: Council Member Barrentine

Assigned to: Police Department

Request: Request for a welfare check on the residents at this home and follow-up on a report of one of the residents possibly living in a car in front of the property.

Response: The attached memo from Sergeant McGrath provides details on Police visits to this location.

Council Request 15-237 (Lehigh Parking Problems)

Requested by: Mayor Jefferson

Assigned to: Police Department

Request: Resident concerns regarding a local business parking cars on the street across from the Lehigh Post Office.

Response: The attached memo from Sergeant McGrath details the Traffic Enforcement Division's follow-up on this request.

Council Request 15-239 (EHA meetings posted on website)

Requested by: Council Member Barrentine

Assigned to: City Manager's Office

Request: Request for the Englewood Housing Authority's board meetings to be posted on the City's website calendar of events.

Response: According to Communications Coordinator Leigh Ann Hoffhines, we have always included the EHA's meetings on our website calendar. The 2016 meetings were added in November.

Council Request 15-241 (Council Schedules – Board & Commission Mtgs.)

Requested by: Council Member Yates

Assigned to: City Manager's Office

Request: Request for the ability to add City meetings to the Council Members' online calendars.

Response: City Council has received instruction on how to add a calendar item from the City's website to their individual calendars.

Council Request 15-242 (Posting Mayor/Manager meetings)

Requested by: Council Member Barrentine

Assigned to: City Manager's Office

Request: Request that the weekly meetings the Mayor and Mayor Pro Tem have with the City Manager and City Attorney be posted to the website.

Response: Notices of these meetings are now posted under the "City Council Meetings and Agenda Materials" section of the City's website, as well as on the official posting board at the Englewood Civic Center.

2015 COUNCIL REQUESTS

Number	Request Date	Request Type	Requested by	Request	Assigned To	Due Date	Follow-up Date	Date Completed
15-210	10/19/2015	S	Wilson	Demo Permit Inquiry - 2700 block S. Grant	CD	10/21/2015		10/19/2015
15-211	10/19/2015	I	McCaslin	Trans-Pacific Partnership Study Session	CMO	10/22/2015		10/20/2015
15-212	10/19/2015	I	Wilson	Demolition Timeline Inquiry	CD	10/22/2015		10/21/2015
15-213	10/19/2015	I	Gillit/Jefferson	Owner Contact - Motel Licensing Requirement	FAS	10/22/2015		10/26/2015
15-214	10/19/2015	I	Wilson	Developer Process Inquiry	CD	10/22/2015		10/29/2015
15-215	10/19/2015	I	Penn	Parks & Recreation Awards List	PR	10/22/2015		10/20/2015
15-216	10/23/2015	S	Penn	Early morning Construction Activity - Swedish	PD	10/27/2015		10/26/2015
15-217	11/2/2015	I	Olson	Marijuana Social Clubs Subcommittee Roster	FAS	11/5/2015		11/4/2015
15-218	11/2/2015	I	Jefferson	iBake Violations/Complaints	PD/CD	11/5/2015		11/10/2015
15-219	11/2/2015	S	McCaslin	Cultural Arts Sculpture Review	PR	11/5/2015		11/6/2015
15-220	11/2/2015	I	Wilson	Motel Inspections - Smoking Rooms State Statute	PD	11/5/2015		11/9/2015
15-221	11/2/2015	I	Jefferson	Study Session - ESBDC Loans	CD/CMO	11/5/2015		11/4/2015
15-222	11/3/2015	I	Yates	Small Lot Inquiry	CD	11/5/2015		11/12/2015
15-223	11/3/2015	I	Yates	3200 S. Downing/Corona Alley Code Violations	PD	11/5/2015		11/12/2015
15-224	11/3/2015	I	Yates	4635 S. Pearl Urban Lot Appeal - P&Z Background	CD	11/6/2015		11/12/2015
15-225	11/4/2015	I	Penn	Traffic Counts	PW	11/6/2015		11/9/2015
15-226	11/12/2015	I	Gillit	W. Grand Ave. Police Activity	PD	11/16/2015		11/12/2015
15-227	11/12/2015	I	Resident	City Attorney Resignation & Contract	CAO	11/16/2015		11/12/2015
15-228	11/16/2015	S	Jefferson	School Board/City Council Meeting	CMO	11/19/2015		11/17/2015
15-229	11/17/2015	I	Barrentine	Appeal Decision Notification Protocol	CD	11/20/2015		11/19/2015
15-230	12/7/2015	I	Gillit	RV - possible residence	CD/PD	12/10/2015		12/11/2015
15-231	12/7/2015	S	Olson	Meetings with Swedish and Craig CEOs	CMO	12/10/2015		12/8/2015
15-232	12/7/2015	S	Olson	Tri-Cities Meeting + Schedule	CMO	12/10/2015		12/8/2015
15-233	12/9/2015	I	Gillit	Massage Studios Licensing Inquiry	FAS	12/11/2015		12/14/2015
15-234	12/8/2015	S	Barrentine	Board & Commission Minutes on Web	CMO	12/10/2015		12/8/2015
15-235	12/8/2015	I	Barrentine	4088 S. Sherman Welfare Check	PD	12/10/2015		12/11/2015
15-236	12/14/2015	I	Yates	Fire Service Comparisons	CMO	12/16/2015		
15-237	12/14/2015	I	Jefferson	Lehigh Parking Problems	PD	12/16/2015		12/16/2015
15-238	12/15/2015	S	Olson	Trash - 3200 block S. Broadway	PW	12/17/2015		
15-239	12/15/2015	I	Barrentine	EHA Meetings Posted on Website	CMO	12/17/2015		12/15/2015
15-240	12/15/2015	I	Barrentine	Board of Adjustment Authority/Cancellations	CD	12/17/2015		
15-241	12/15/2015	I	Yates	Council Schedules - Board & Commission Mtgs.	CMO	12/17/2015		12/15/2015
15-242	12/15/2015	I	Barrentine	Posting Mayor/Manager Meetings	CMO	12/17/2015		12/15/2015

S = Service
I = Information

CA - City Attorney; CMO - City Manager's Office; CD - Community Development; EEF - Englewood Environmental Foundation
FAS - Finance and Administrative Services; FD - Fire Department; LIB - Library; MC - Municipal Court; PR - Parks and Recreation;
PW - Public Works; PD - Police Department; UT - Utilities; WW = Wastewater Treatment Plant

MEMORANDUM

To: Chief of Police John Collins
From: Sergeant Reid McGrath
Date: December 11, 2015
Subject: Council Request 15-230

Council Request 15-230
Assigned to: Police
Date Assigned: December 7, 2015

Motor Home (RV) Parking at Lehigh and S. Broadway

Frequently, there is an RV is parked on East Lehigh Ave. adjacent to the vacant Hill Top Motel property. Citizens reported a concern that the RV was being lived in. A previous investigation into a similar complaint found the RV belonged to an employee at a nearby business.

On December 7th and December 8th, Sergeant Scot Allen drove by the location and did not locate the RV at the above location. Sgt. Allen works the overnight shift. On December 10th, Sgt. McGrath checked the location during the day and the vehicle was not there. Sgt. McGrath is aware the vehicle is frequently parked at that location during the daytime and early evening hours. We will continue to check the area for this vehicle.

MEMORANDUM

To: Deputy Chief of Police Jeff Sanchez
From: Sergeant Reid McGrath
Date: December 15, 2015
Subject: Council Request 15-235

Council Request 15-235
Assigned to: Police
Date Assigned: December 10, 2015

Welfare Check 4088 South Sherman Street

On December 5, 2015, Sergeant Erik Lutz received information about a female possibly living in a car in front of 4088 S. Sherman Street. Sergeant Lutz did locate a female inside the vehicle and noticed a cord coming from the residence to the car. Sgt. Lutz directed the female to remove the cord from the vehicle which she did and further directed her not to stay in the vehicle.

On December 11, 2015, Officer Tracy Jones went to 4088 South Sherman to follow-up and check the welfare of the resident. Officer Jones made contact with the resident and determined he was okay, Jones also noted the vehicle was not occupied and there was not a cord going to it. Jones noted the car has a flat tire and will post it abandoned if it is not repaired this week.

MEMORANDUM

To: Chief of Police John Collins
From: Sergeant Reid McGrath
Date: December 15, 2015
Subject: Council Request 15-237

Council Request 15-237
Assigned to: Police
Date Assigned: December 14, 2015

Parking Problems near the Lehigh Post Office

A recent move of a business from the 3000 Block of S. Tejon St. to 3800 S. Jason St. has resulted in numerous vehicles being brought into the area. On December 8, Parking Officer Adrian Curry went to the area as a result of a Webmaster inquiry. Officer Curry issued several citations to vehicles in the area.

I met with the business owner on December 15. The business owner assured me all vehicles parked on the streets around his body shop were licensed and operable. Due to heavy snow, I was not able to verify this information. The business owner reported he is consolidating three locations and within two weeks will get all vehicles off the street. He was warned that any unlicensed vehicles will be towed and other parking citations will be issued as appropriate. The owner was further warned of the Public Nuisance ordinance in Englewood. Officer Curry will continue to monitor the area for violations.