

## Council Request Update

January 14, 2016

### **Council Request 16-001 (Parks & Recreation Grant Totals 2005-2015)**

**Requested by:** Council Member Olson

**Assigned to:** Parks, Recreation and Library

**Request:** Request for the total grant funding received by Parks and Recreation in the last ten years.

**Response:** The attached list details the \$3,815,000 in grant funding received.

### **Council Request 16-005 (Platte River Trail Construction Costs)**

**Requested by:** Mayor Pro Tem Gillit

**Assigned to:** Parks, Recreation and Library

**Request:** Request for cost estimate to complete the Platte River Trail between Union and Oxford on the east side of the river.

**Response:** Manager of Open Space Dave Lee reports that the cost for this project is estimated to be in the \$4.8 million range. The estimate is extremely high in large part due to the costs associated with upgrades and increased safety designs at the Englewood water intake plant at Union Avenue and circumventing the large stormwater outfall located at Oxford Avenue and the South Platte River. Please keep in mind that the majority of this trail section is outside of Englewood city limit, with the exception of the water intake plant. The majority of the project would be funded by the South Platte Working Group and South Suburban Parks and Recreation.

### **Council Request 16-008 (Study Session: Colorado Freedom of Information Coalition)**

**Requested by:** Council Member Barrentine

**Assigned to:** City Manager's Office

**Request:** Request to invite representatives from the Colorado Freedom of Information Coalition to attend a Study Session.

**Response:** This has been tentatively scheduled for March 28.

### **Council Request 16-009 (Study Session: Denver Fire Department)**

**Requested by:** Mayor Jefferson

**Assigned to:** City Manager's Office

**Request:** Request for a Study Session with representatives from the Denver Fire Department.

**Response:** This has been added to the pending Study Session topics list.

### **Council Request 16-014 (Response to Concerns Raised by Mr. Letkomiller)**

**Requested by:** Council Member Yates

**Assigned to:** Community Development, etc.

**Request:** Request for a response to the concerns raised by Jeremy Letkomiller regarding the impacts of construction activities in his neighborhood.

**Response:** The attached memo from Deputy City Manager Michael Flaherty provides a response.

### **Council Request 16-018 (Board & Commission Statements - Web)**

**Requested by:** Council Member Yates

**Assigned to:** City Manager's Office

**Request:** Request for staff to include on our website the mission statements for the Englewood Urban Renewal Authority and any other boards that have mission statements.

**Response:** Not all boards do have mission or vision statements, but those that do are being added to the boards' respective pages on the website.

# 2016 COUNCIL REQUESTS

Number	Request Date	Request Type	Requested by	Request	Assigned To	Due Date	Follow-up Date	Date Completed
16-001	1/4/2016	I	Olson	Parks & Recreation Grant Totals (2005-2015)	PRL	1/7/2016		1/8/2016
16-002	1/4/2016	I	Jefferson	Denver Fire Response Time (S. Lincoln)	CMO	1/7/2016		
16-003	1/4/2016	I	Gillit	Miller Field Inquiry re: Library Feasibility	CAO	1/7/2016		
16-004	1/4/2016	I	Gillit	Streaming Video Update/Cost Estimate	CMO	1/7/2016		1/6/2016
16-005	1/4/2016	I	Gillit	Platte River Trail Construction Costs	PRL	1/7/2016		1/8/2016
16-006	1/4/2016	I	Yates	Ordinance Enforcement Inquiry	CD etc.	1/7/2016		1/7/2016
16-007	1/4/2016	I	Yates	Fire Authority Inquiry	CMO	1/7/2016		
16-008	1/4/2016	I	Barrentine	Study Session: Colorado Freedom of Info Assn.	CMO	1/7/2016		1/8/2016
16-009	1/4/2016	S	Jefferson	Study Session: Denver Fire Department	CMO	1/7/2016		1/8/2016
16-010	1/4/2016	I	Yates	Noise Ordinance Amendment - Construction Hours	CD/CAO	1/7/2016		
16-011	1/4/2016	I	Barrentine	Letkomiller Code Enforcement Requests/Outcomes	PD	1/7/2016		1/7/2016
16-012	1/4/2016	I	Martinez	Green Initiatives Update	CMO	1/7/2016		1/7/2016
16-013	1/4/2016	I	Jefferson	EPD Response to recent Business Burglaries	PD	1/7/2016		1/6/2016
16-014	1/4/2016	I	Yates	Response to Concerns Raised by Mr. Letkomiller	PD/CD/PW	1/7/2016		1/8/2016
16-015	1/6/2016	I	Gillit	Englewood Housing Authority Inquiries	CAO	1/12/2016	2/3/2016	
16-016	1/11/2016	S	Yates	Meeting Audio Solution	CMO	1/13/2016	1/27/2016	
16-017	1/12/2016	I	Russell	City Ditch - Oxford Repairs	PW/UT	1/14/2016		
16-018	1/14/2016	S	Yates	Board & Commission Mission Statements - Web	CMO etc.	1/19/2016		1/14/2016
16-019	1/14/2016	I	Barrentine	EHA Agreement - SW Development (The Foundry)	CMO	1/19/2016		
16-020	1/14/2016	I	Barrentine	EHA Meeting Recordings	CMO	1/19/2016		
16-021	1/14/2016	I	Barrentine	Planning & Zoning/EURA Membership Inquiry	CAO	1/19/2016		
16-022	1/14/2016	I	Barrentine	Establishing Ordinance - EURA	CD/CAO	1/19/2016		
16-023	1/14/2016	I	Barrentine	URA Trolley Square Project Plans	CD	1/19/2016		
16-024	1/14/2016	I	Barrentine	Board & Commissions - Council Liaison Roles/Duties	CMO/CAO	1/19/2016		

**S = Service**  
**I = Information**

CA - City Attorney; CMO - City Manager's Office; CD - Community Development; EEF - Englewood Environmental Foundation  
FAS - Finance and Administrative Services; PRL - Parks, Recreation Library; MC - Municipal Court; PW - Public Works; PD - Police Department; UT-  
Utilities; WW - Wastewater Treatment Plant

## Parks and Recreation Grants since 2005

**GOCO**

2008	\$50,000	Dartmouth Bridge
2008	\$200,000	Duncan Park Acquisition
2011	\$75,000	Duncan Park Site Plan
2013	\$350,000	Duncan Park Construction Phase II
<b>Total</b>	<b>\$675,000</b>	

**SCFD Funding**

2005 -	\$19,000
2006 -	\$19,000
2007 -	\$18,000
2008 -	\$15,000
2009 -	\$17,000
2010 -	\$15,000
2011 -	\$15,000
2012 -	\$17,000
2013 -	\$17,753
2014 -	\$17,000
2015 -	\$15,000
2016 -	\$18,547
<b>Total</b>	<b>\$203,300</b>

**Make a Splash****Total \$23,500****Colorado Tree Coalition**

2014 \$6,000

**Total \$6,000****Arapahoe County****Total \$2,907,200****Grand Total****\$3,815,000**



**TO:** Mayor Jefferson and Members of City Council

**THROUGH:** Eric Keck, City Manager

**FROM:** Michael Flaherty, Interim Director, Community Development Department

**DATE:** January 7, 2016

**SUBJECT:** City Council Request 16-014

During the City Council meeting on January 4, 2016, Jeremy Letkomiller presented photographs to City Council that illustrated construction projects in his immediate neighborhood in which sidewalks had been blocked or otherwise impacted by construction activities. Copies of the photographs are attached.

In each of the photographs, with the exception of Photo #6, the conditions are in violation of various sections of Title 11 (Public Ways and Property) of the Englewood Municipal Code. Although no addresses were provided with the photographs, staff was able to determine the location of each of the properties, and in all cases staff of either the Code Enforcement Division or the Public Works Department has taken correction actions. The conditions in photos #1 through 4 have been addressed by Code Enforcement. Please see the attached memorandum from Code Officer Faseruk to Sgt. Reid McGrath in response to Council Request 16-011.

Title 11 requires that damages to sidewalks during construction or related activities be brought up to city standards. In photo #5, the damages have been noted and repair or replacement will be required prior to final city approvals of the project. In photo #6, the sidewalk was damaged and removed after the demolition of the previous structure and Public Works required that the developer obtain an occupancy permit to close the sidewalk until it was repaired. The concrete sidewalk was replaced on or about December 12<sup>th</sup> and the fence and signage removed, in compliance with the terms of the occupancy permit.

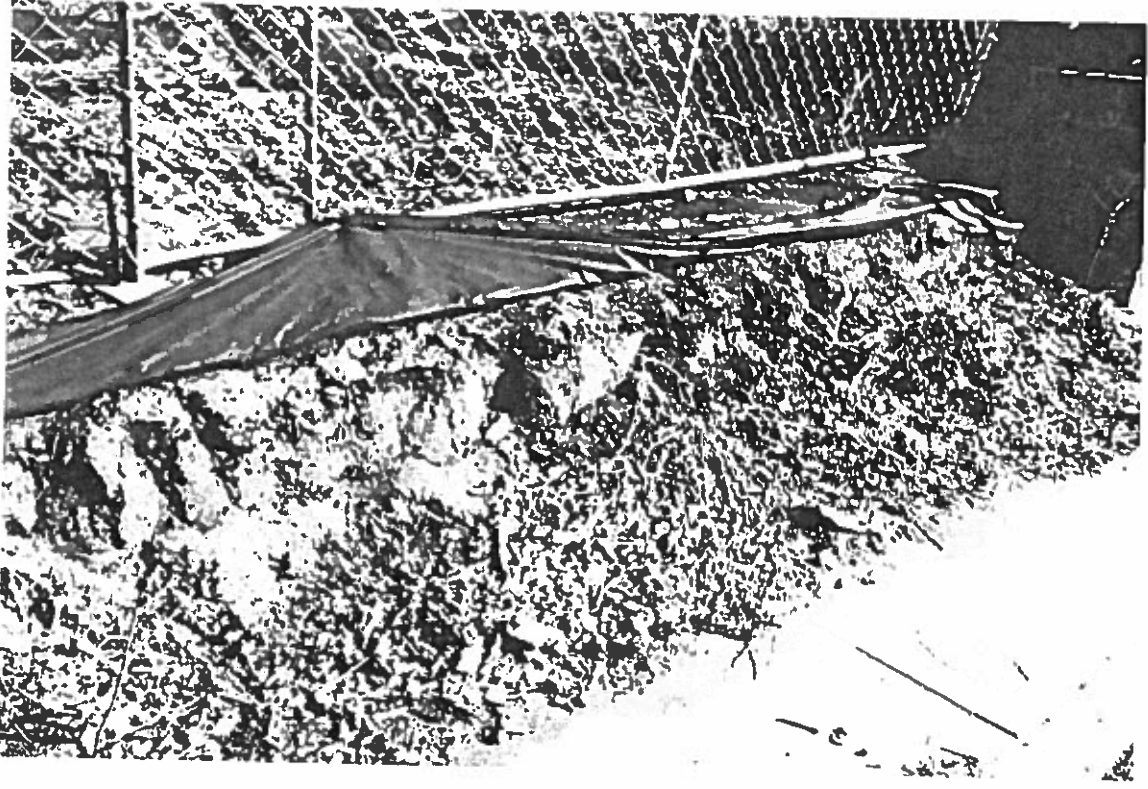
All new construction and additions are reviewed by Public Works and below is an example from a recent review of the comments that are typically found in every review:

- All building and site drainage must be directed to street or alley. No drainage is permitted to flow onto adjacent properties.
- Pre-existing damage shall be documented prior to start of construction. All concrete broken during construction must be replaced before issuing a Certificate of Occupancy.
- Erect and maintain adequate erosion protection for the duration of the project. No material will be allowed to leave site.
- Any occupancy or construction activity on the Public Right-Of-Way requires a permit from the Public Works Department.

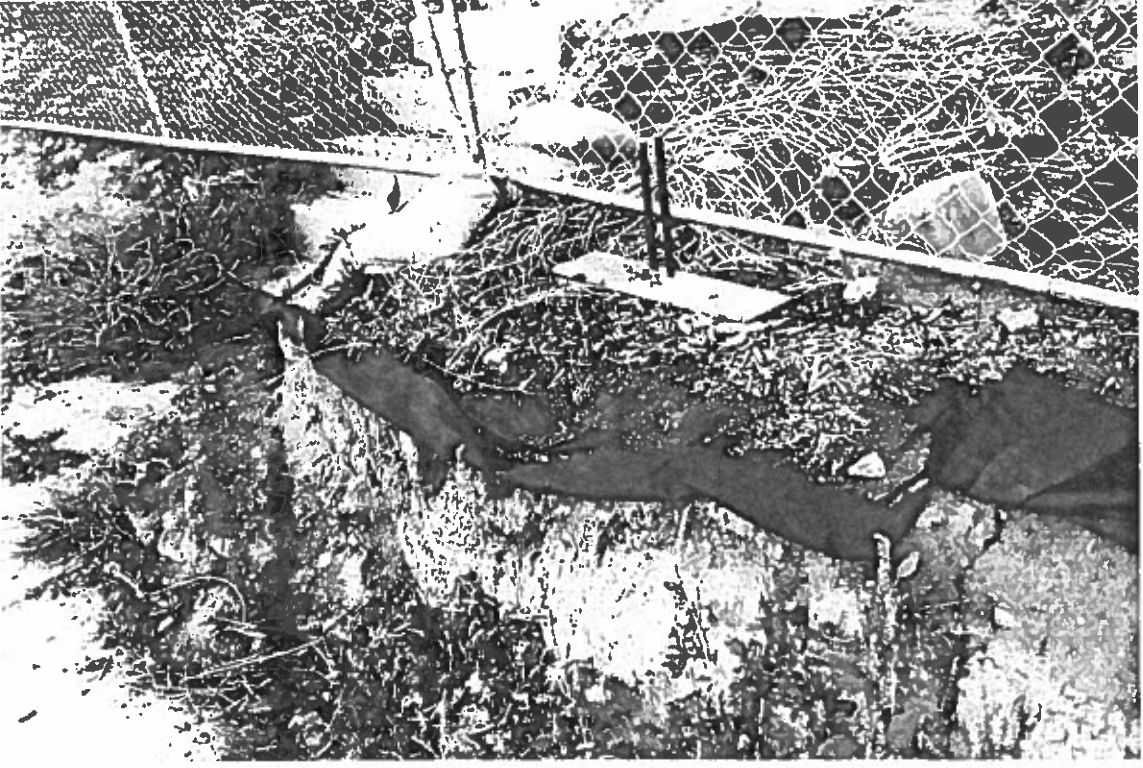
- The use of the City rights-of-way for the purpose of staging is strictly forbidden. Staging is defined as the storage of (but not limited to) material, equipment, or vehicles outside of the normal working hours allowed in the permit.

While code violations of this nature are currently largely addressed on a complaint basis, the Code Enforcement Division has the ability to site violations of Title 11. I have asked Chief Collins to have the Code Enforcement staff pay close attention to violations at new construction sites and I have asked the Public Works and Building Division staff to remind contractors of the requirements related to the City right-of-way.

#1



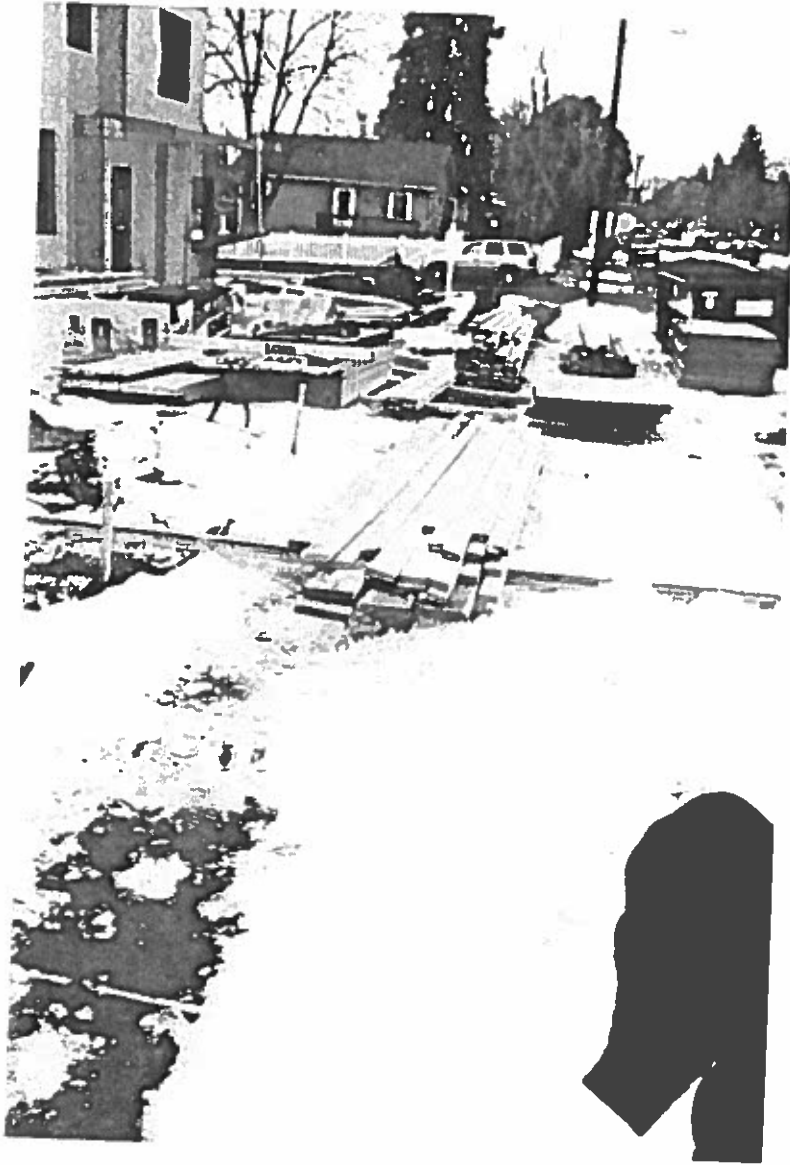
#2



#3

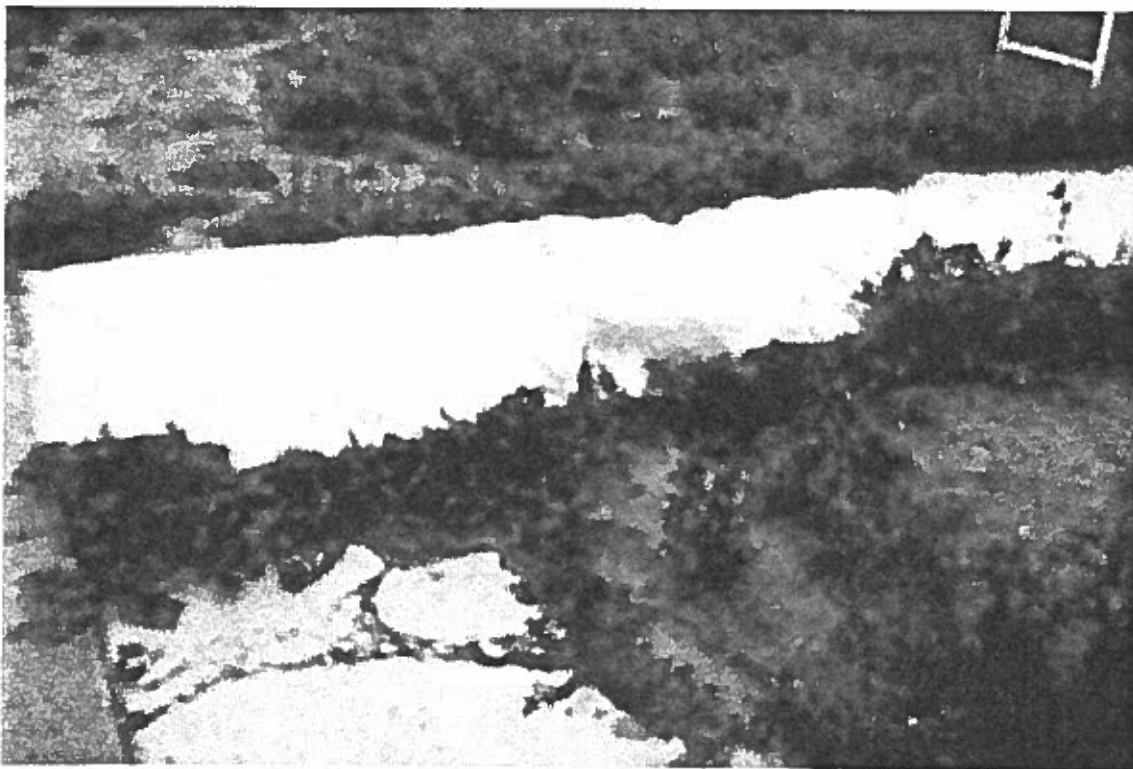


#4

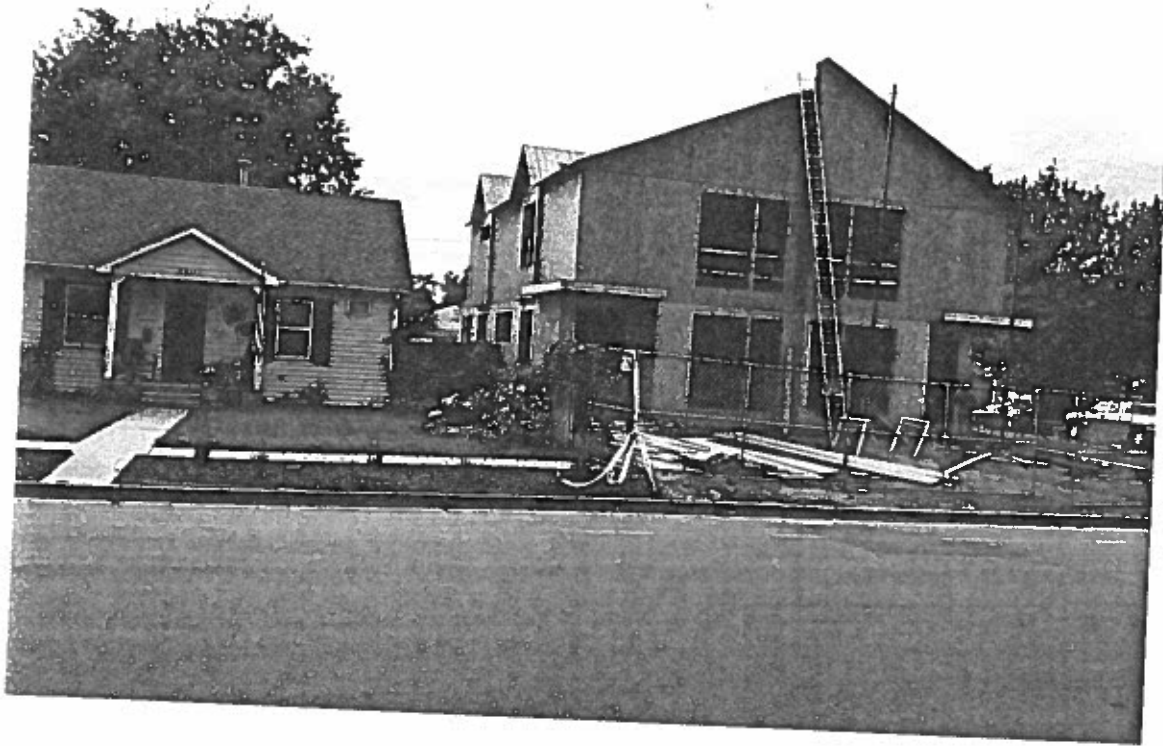




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#6



## MEMORANDUM

**To:** Chief of Police John Collins  
**From:** Sergeant Reid McGrath  
**Date:** January 6, 2016  
**Subject:** Council Request 16-011

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### **Council Request 16-011**

**Assigned to: Police**

**Date Assigned: January 5, 2016**

### **Code Enforcement Requests/Outcomes**

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A request for a list of Code Enforcement requests by a specific family and the outcome of these requests was requested by Council. Code Enforcement recently responded to the below concerns and took the following actions:

3003 S. Sherman St.: construction materials obstructing pedestrian use of sidewalk.  
2885 S. Sherman St.: snow and ice covering sidewalk.  
2928 S. Lincoln St.: mud erosion obstructing pedestrian use of sidewalk.

On December 30, 2015 Officer C. Faseruk contacted the Dept. of Public Works to obtain the construction sites' owner/contractor information. In turn, the Dept. of Public Works contacted the sites' owners/contractors (Shadow Creek Homes, Master Frame Construction, Mag Builders respectively) and warned same of ordinance violations. On January 6, 2016 Officer C. Faseruk re-inspected the three (3) construction sites and found that the sidewalks at 3003 S. Sherman St and 2885 S. Sherman St. were clear. The sidewalk at 2928 S. Lincoln St., while clear of erosion mud, has a damaged section that needs to be replaced. Officer C. Faseruk contacted the Dept. Of Public Works and was advised that the Dept. continues to work with Mag Builders towards a remedy.

In addition, Officer C. Faseruk submitted historical enforcement activity for the three (3) construction sites:

3003 S. Sherman St.: on September 23, 2015 Officer C. Faseruk responded to a citizen complaint and issued a municipal court summons to Shadow Creek Homes for ordinance violation (airborne dust from construction site) and on November 17, 2015 a disposition was rendered: deferred prosecution.

3003 S. Sherman St.: on May 15, 2015 Officer C. Faseruk self-initiated an inspection and issued a warning for ordinance violations (overgrown grass/weeds and accumulation of trash/litter- tree branches.) On July 11, 2015 the Code Enforcement cases were closed in compliance.

2885 S. Sherman St.: on May 30, 2015 Officer C. Faseruk self-initiated an inspection and issued a warning for ordinance violation (overgrown grass/weeds and accumulation of trash- household items.) On June 27, 2015 the Code Enforcement cases were closed in compliance.

2928 S. Lincoln St.: on June 17, 2015 Officer C. Faseruk self-initiated an inspection and issued a warning for ordinance violations (overgrown grass/weeds.) On July 24, 2015 the Code Enforcement case was closed in compliance.

Code Enforcement has no record of any requests or violations for these locations beyond the above documentation. Code Enforcement Officers have expectations of making timely contact with all persons leaving a phone message or email.