

Council Request Update

March 17, 2016

Council Request 16-035 (StrengthsFinder/Birkman Assessment Costs)

Requested by: Council Member Olson

Assigned to: City Manager's Office

Request: Request for costs associated with the StrengthsFinder program and the Birkman Assessment.

Response: The StrengthsFinder 2.0 books have been ordered and will be distributed to Council as soon as they are received. The books were \$15.29 each. The cost for Transformation Point to conduct the Birkman Assessment is \$700 for each assessment, including a 2-hour debriefing on the results.

Council Request 16-058 (Cherokee Kivas – Construction Update)

Requested by: Mayor Jefferson

Assigned to: Community Development (Building Division)

Request: Resident concerns regarding delays on a remodeling project at the Cherokee Kivas.

Response: The attached memo from Chief Building Official Lance Smith provides background information and an update on this project.

Council Request 16-059 (OpenEnglewood Statistics)

Requested by: Council Member Olson

Assigned to: Finance

Request: Request for occasional reports showing usage statistics from the OpenEnglewood Financial Portal.

Response: Staff will share statistics quarterly with City Council. At this time, the visitor analytics on OpenGov are very rudimentary. That may change with future releases of the program, but at present the system only tracks the number of visitors, average time spent on the site, the geographic location of the visitors, referring URLs, and information on new v. returning visitors and browsers being used to access the site.

Council Request 16-060 (Comp. Plan Clarification – Belleview/Broadway)

Requested by: Council Member Olson

Assigned to: Community Development

Request: Request for staff to follow up with K-Mart representatives regarding findings listed in the Englewood Forward Comprehensive Plan update.

Response: The attached memo from Senior Planner Harold Stitt details his conversation with Daryl Penn, Real Estate Strategist with the Sears Holding Corporation.

Council Request 16-061 (Microphones – Community Room)

Requested by: Mayor Jefferson

Assigned to: City Manager's Office

Request: Request for additional wireless microphones in the Community Room.

Response: Staff is currently coordinating a transition from our current recording system to an audio/video system so we can webstream our City Council meetings and Study Sessions. Over the next few months, three video cameras and new microphones will be installed in both Council Chambers and the Community Room, including six additional wireless microphones in the Community Room.

2016 COUNCIL REQUESTS

| Number | Request Date | Request Type | Requested by | Request | Assigned To | Due Date | Follow-up Date | Date Completed |
|--------|--------------|--------------|--------------|----------------------------------------------------|-------------|-----------|----------------|----------------|
| 16-024 | 1/14/2016 | I | Barrentine | Board & Commissions - Council Liaison Roles/Duties | CMO/CAO | 1/19/2016 | | |
| 16-025 | 1/19/2016 | I | Olson | Flood Hazard Area Study Addresses | PW | 1/22/2016 | | 2/5/2016 |
| 16-026 | 1/19/2016 | I | Olson | Study Session: Flood Hazard Area Study | PW/CMO | 1/22/2016 | | 1/20/2016 |
| 16-027 | 1/19/2016 | I | Barrentine | Local Government Historic Preservation Info | CMO | 1/22/2016 | | 1/21/2016 |
| 16-028 | 1/19/2016 | I | Olson | Study Session - Historic Colorado | CMO | 1/22/2016 | | 1/20/2016 |
| 16-029 | 1/19/2016 | I | Barrentine | Inquiry re: Tom Burns' Water Board Term | CAO/CMO | 1/22/2016 | | |
| 16-030 | 1/19/2016 | I | Martinez | Annual Council Meetings w/ Boards & Commissions | CMO | 1/22/2016 | | 1/18/2016 |
| 16-031 | 1/19/2016 | I | Barrentine | Legal Opinion - EURA Council Representative | CAO | 1/22/2016 | | |
| 16-032 | 1/12/2016 | I | Russell | City Ditch - Oxford Repairs | PW | 1/14/2016 | | 1/21/2016 |
| 16-033 | 1/25/2016 | I | Barrentine | EEF/EMRF Funds and By-Laws | EEF/EMRF | 1/29/2016 | 3/1/2016 | 3/1/2016 |
| 16-034 | 1/25/2016 | I | Barrentine | Board & Commission Eligibility Study Session | CMO | 1/29/2016 | | 1/27/2016 |
| 16-035 | 1/25/2016 | I | Olson | StrengthsFinder/Birkman Assessment Costs | CMO | 1/29/2016 | | 3/17/2016 |
| 16-036 | 2/1/2016 | I | Jefferson | Background: ERC Preschool Discontinuation | PRL | 2/4/2016 | | 2/3/2016 |
| 16-037 | 2/1/2016 | I | Martinez | Study Session: Recreational Marijuana | CMO | 2/4/2016 | | 2/3/2016 |
| 16-038 | 2/1/2016 | I | Gillit | Study Session: Council policies/conduct | CMO | 2/4/2016 | | 2/3/2016 |
| 16-039 | 2/1/2016 | I | Barrentine | Charter Review - Council Voting/Abstentions | CAO | 2/4/2016 | | |
| 16-040 | 2/1/2016 | I | Olson | Study Session: Green Vehicle Policy Review | CMO/PW | 2/4/2016 | | 2/3/2016 |
| 16-041 | 2/1/2016 | I | Yates | Background: Public Intoxication Ordinance | PD | 2/4/2016 | | 2/2/2016 |
| 16-042 | 2/1/2016 | I | Russell | Sewer Issue - 3400 block South Broadway | CD | 2/4/2016 | | 2/3/2016 |
| 16-043 | 2/1/2016 | I | Jefferson | Business Notification of Regulation Changes | CMO/ALL | 2/4/2016 | | 2/3/2016 |
| 16-044 | 2/1/2016 | I | Martinez | Service Line Warranty Cancellation Letter | CMO | 2/4/2016 | | 2/24/2016 |
| 16-045 | 2/1/2016 | I | Martinez | Clayton Elementary Street Conditions (snow) | PW | 2/4/2016 | | 2/23/2016 |
| 16-046 | 2/1/2016 | I | Martinez | CityCenter Evening Meeting Security | PD/EEF | 2/4/2016 | | |
| 16-047 | 2/1/2016 | I | Council | Citizen of the Century Selection Information | CMO | 2/4/2016 | | 2/3/2016 |
| 16-048 | 2/3/2016 | I | Jefferson | Englewood Depot Snow Removal Inquiry | PR | 2/5/2016 | | 3/4/2016 |
| 16-049 | 2/9/2016 | I | Yates | Construction Defects Ordinance | CAO | 2/12/2016 | | |
| 16-050 | 2/13/2016 | I | Barrentine | Economic Development Incentives Inquiry | CD | 2/16/2016 | | 2/16/2016 |
| 16-051 | 2/16/2016 | S | Barrentine | Mayor/Manager/Attorney Mtg. Audio | CMO | 2/19/2016 | | 2/19/2016 |
| 16-052 | 2/16/2016 | S | Barrentine | Meeting Audio Solution | CMO/IT | 2/19/2016 | | 2/23/2016 |
| 16-053 | 2/16/2016 | S | Olson | Simon Center Sexual Harrassment Claims | PD | 2/19/2016 | | 2/19/2016 |
| 16-054 | 2/16/2016 | S | Barrentine | Paseo Fence Inquiry | CD | 2/19/2016 | | 2/19/2016 |
| 16-055 | 2/22/2016 | I | Council | FunFest Follow-up | PRL | 2/25/2016 | | 2/24/2016 |
| 16-056 | 3/1/2016 | I | Barrentine | Paseo Fence Inquiry - Follow-up | CD | 3/3/2016 | | 3/2/2016 |
| 16-057 | 3/3/2016 | S | Jefferson | Floyd & Bannock Code/Crime Concerns | PD | 3/4/2016 | | 3/7/2016 |

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I = Information

CA - City Attorney; CMO - City Manager's Office; CD - Community Development; EEF - Englewood Environmental Foundation
FAS - Finance and Administrative Services; PRL - Parks, Recreation Library; MC - Municipal Court; PW - Public Works; PD - Police Department; UT-
Utilities; WW - Wastewater Treatment Plant

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|--------|--------------|--------------|--------------|-----------------------------------------------|-------------|-----------|----------------|----------------|
| 16-058 | 3/14/2016 | I | Jefferson | Cherokee Kivas Construction Project Update | CD | 3/17/2016 | | 3/17/2016 |
| 16-059 | 3/14/2016 | I | Olson | OpenEnglewood Statistics | FAS | 3/17/2016 | | 3/15/2016 |
| 16-060 | 3/14/2016 | I | Olson | Comp. Plan Clarification - Belleview/Broadway | CD | 3/17/2016 | | 3/17/2016 |
| 16-061 | 3/14/2016 | I | Jefferson | Microphones - Community Room | CMO | 3/17/2016 | | 3/15/2016 |
| 16-062 | 3/14/2016 | I | Jefferson | Denver Fire - Late-night Lights and Sirens | CMO/PW | 3/17/2016 | | |
| 16-063 | 3/16/2016 | I | Gillit | S. Lipan Code Violations - Trash | PD | 3/21/2016 | | |

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TO: Eric Keck, City Manager
THRU: Harold Stitt, Acting Director Community Development
FROM: Lance Smith, Chief Building Official
DATE: March 16, 2016
SUBJECT: CR #16-058 – Cherokee Kivas, Construction Complaint

On July 28, 2015 a Stop Work Order was issued for a remodel being done without permits. The remodel consisted of adding a couple of closets and relocating the kitchen, for the purpose of creating an additional condo unit.

A Building Permit was applied for and issued on August 21, 2015.

- Contractor requested a consult inspection September 15, 2015. It was noted that several large holes had been beaten in both walls and ceilings that were part of the fire-resistive protection for the units. The level of destruction was such that it was requested that they contact an architect to determine a method of repair.
- There have been no inspections requested since the consult inspection.

An Electrical Permit was applied for and issued on November 24, 2015.

- A partial electrical rough and consult inspection was requested on January 22, 2016.
- There have been no other inspections requested.

A Plumbing Permit was applied for and issued on September 18, 2015.

- No inspections have been requested.

The general contractor was contacted on March 16, 2016 and stated that all of the work on the unit was done by others and they are waiting for the reports from the architect on the fire-resistive repairs and a scope of work. Once they receive this information they will present a contract to the owner, but at this time they are not going to do any work until they have a contract.



TO: Mayor Jefferson and City Council members

THRU: Erik Keck, City Manager

FROM: Harold J. Stitt, Senior Planner

DATE: March 17, 2016

SUBJECT: Council Request 16-060 (Comp. Plan Clarification - Belleview & Broadway)

On Wednesday March 16, 2016, I contacted Mr. Daryl Penn, Real Estate Strategist, Sears Holding Corporation regarding his letter concerning the statements in the Englewood Forward Comprehensive Plan Update related to the K-Mart at 200 West Belleview Avenue. I described for Mr. Penn the policy basis of the Comprehensive Plan and the twenty year time horizon of the Plan. I also assured him that that the intention of the City is not to in any way interfere with K-Mart's operation. I also stressed that the City recognizes that redevelopment of the site would likely only occur if and when K-Mart were to vacate the property.

Mr. Penn appreciated the clarification and intentions of the City. He also informed me that the Englewood K-Mart has five years remaining on its initial 25-year lease (1996-2021) and an option to renew for an additional 25 years (2021-2046.) He also indicated that while Sears Holding Corporation could not guarantee that K-Mart would be the tenant during the entire term of the lease, their intention is to maintain control of the property via the lease.

I assured Mr. Penn that I would keep him apprised of upcoming meetings and would welcome his input into the Comprehensive Plan.