



## Council Request Update

October 19, 2017

**Council Request: 17-160**

**Requested by:** Councilmember Barrentine

**Request:** Public Art Maintenance

**Assigned to:** Community Development

**Response:** Please see the response provided by Senior Planner Harold Stitt.

**Council Request: 17-173**

**Requested by:** Councilmember Barrentine

**Request:** Request for a memo on the difficulties of hiring an Assistant/Deputy Fire Marshal

**Assigned to:** Police Department

**Response:** Please see the response provided by Fire Marshal Laura Herblan

**Council Request: 17-178**

**Requested by:** Councilmember Martinez

**Request:** Request for the number of service calls for the Englewood motels over the last two years, and the associated costs.

**Assigned to:** Police Department

**Response:** Please see the response provided by Sergeant Vance Fender, followed by the data provided by Denver Fire and Denver Health.

**Council Request: 17-181**

**Requested by:** Councilmember Barrentine

**Request:** More info on the RIN program for the biogas project. Will Federal Gov't be ending RIN subsidies?

**Assigned to:** WWTP

**Response:** The Littleton/Englewood Waste Water Treatment Plant staff plans to provide more information about the security of the RINs program and bring in a RINs expert to discuss the program at an upcoming City Council meeting tentatively in January 2018.



**TO:** Mayor Jefferson and Council Members

**THRU:** Eric Keck, City Manager  
Brad Power, Community Development Director

**FROM:** Harold J. Stitt, Senior Planner

**DATE:** October 12, 2017

**SUBJECT:** Council Request 17-160: Public Art Maintenance

The contracts between artists and the City for "Shuttle Art" specifies that:

The City shall maintain and repair the "Shuttle Art" including graffiti removal as required by the Englewood Municipal Code.



TO: Mayor Jefferson and Council Members

THRU: Eric Keck, City Manager  
Sam Watson, Deputy Chief of Police

FROM: Laura Herblan, Fire Marshal

DATE: October 16, 2017

SUBJECT: Council Request 17-173– Request for a memo on the difficulties of hiring an Assistant/Deputy Fire Marshal

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The City of Englewood entered into an Intergovernmental Agreement (IGA) with the Denver Fire Department on June 1, 2015, with the term of the agreement being through December 31, 2035. The purpose of the IGA was to provide fire protection services for the City of Englewood as a Colorado home rule municipality. At that time, the Englewood Fire Department had (2) fulltime positions for the Fire Marshal and Assistant Fire Marshal. As a means to maintain and provide “local control” of fire prevention services the Fire Marshal’s Office was retained as a function of the City of Englewood. The IGA specifically outlined the duties of the Fire Marshal’s Office and DFD by specifying the terms and responsibilities for carrying out the duties associated with fire prevention (see IGA Section 4, Fire Prevention and Exhibit B, Fire Prevention). With these established duties and authority, the City of Englewood Fire Marshal’s Office was approved to increase staffing levels by (2) FTE’s, for a total of (4) FTE’s. The newly formed Fire Marshal’s Office was assigned with the Englewood Police Department and was approved as part of the 2016 budget. Recruitment efforts for these new positions were implemented and the hire dates would be effective January 2016.

There has been difficulty filling the vacant positions due to a variety of factors. Those factors are the following:

1. Lack or unknown level of job security of the positions since the IGA with DFD had just occurred and effective on June 1, 2015. Applicants feared that positions would be eliminated or that the duties would eventually be given to DFD.
2. Uncharacteristic structure of Fire Department positions not being part of a Fire Department.

3. Compensation package was not competitive; Englewood classified these new positions similarly to building inspectors. However, industry standard shows that this classification is not a fair comparison. Fire Inspector and Fire Plans Examiner personnel must obtain and maintain additional specialized professional certifications; these qualifications are in addition to the certifications required to be a building inspector (typically an ICC certification). In order to maintain the State Fire certifications one must, obtain the training, experience and meet professional qualifications; renewal of these certifications are required every three years. Renewal requirements include a predetermined number of training hours in specific areas.
4. Lack of qualified candidate pools.
5. Applicants failed to pass the necessary pre-employment screening requirements.
6. Inability to be competitive to attract qualified employees from other Fire Department positions.



**TO:** Deputy Chief Sam Watson  
**FROM:** Sergeant Vance Fender  
**DATE:** October 18, 2017  
**SUBJECT:** Council Request 17-178

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**17-178 (Number of calls for service for the motels for the last 2 years and the associated costs)**

Date Assigned: October 18, 2017  
Requested by: Councilmember Martinez  
Assigned to: PD

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Below is a table of total calls for service for 2016 and year to date 2017 at the four motels within the City of Englewood. A call for service is entered into our records management system as any activity, radio dispatched or officer initiated.

**ALL ACTIVITIES**

Motels –	2016	2017 ytd
Wright Motel – 3020 S. Broadway	59	157
4 U Motel – 3850 S. Broadway	45	114
Holiday Motel – 4475 S. Broadway	105	170
Lucky U Motel – 4575 S. Broadway	277	334

The disparity in the number of calls for service can be attributed in part to the amount of officer initiated extra patrols and traffic stops that officers are performing at each location in response to our “hot spot” and data driven policing philosophy.

In 2016 and year to date 2017 the following calls for service were officer initiated:

**OFFICER INTIATED**

Motels	2016	2017 ytd
Wright Motel – 3020 S. Broadway	10	113
4 U Motel – 3850 S. Broadway	8	61
Holiday Motel – 4475 S. Broadway	33	69
Lucky U Motel – 4575 S. Broadway	82	174

In summary, the below table reflects the number of calls for service that were radio dispatched in response to a citizen complaint or 911 call to each motel.

**CITIZEN COMPLAINT OR 911 CALLS**

Motels	2016	2017 ytd
Wright Motel – 3020 S. Broadway	49	44
4 U Motel – 3850 S. Broadway	37	53
Holiday Motel – 4475 S. Broadway	72	101
Lucky U Motel – 4575 S. Broadway	195	160

Each of these calls for service were handled by on duty personnel who were assigned to either Patrol, Code Enforcement or the Fire Marshal/Fire Inspector's office. The costs associated with these activities are extremely difficult to quantify. Each call for service is situational in respect to the nature, the amount of resources needed, and the number of personnel assigned.

The following estimate of the associated costs is the total amount of assigned calls for service (from the last chart) multiplied by the average hourly rate of an officer, and then reduced by 50% (because it is estimated that an average call for service would last 30 minutes): \$6,802

Lucky U Motel  
4575 S. Broadway  
Englewood, CO. 80113

NFIR 17-0095580	09/04/17	4575	S Broadway	EMS call, excluding vehicle accident with injury
NFIR 17-0089704	08/21/17	4575	S Broadway 219	EMS call, excluding vehicle accident with injury
NFIR 17-0089267	08/20/17	4575	S Broadway 217	EMS call, excluding vehicle accident with injury
NFIR 17-0083669	08/06/17	4575	S Broadway 200	EMS call, excluding vehicle accident with injury
NFIR 17-0070054	07/03/17	4575	S Broadway 207	EMS call, excluding vehicle accident with injury
NFIR 17-0069802	07/02/17	4575	S Broadway 213	EMS call, excluding vehicle accident with injury
NFIR 17-0067189	06/26/17	4575	S Broadway 202	Medical assist, assist EMS crew
NFIR 17-0066799	06/25/17	4575	S Broadway 206	EMS call, excluding vehicle accident with injury
NFIR 17-0065415	06/22/17	4575	S Broadway 113	EMS call, excluding vehicle accident with injury
NFIR 17-0060323	06/10/17	4575	S Broadway	EMS call, excluding vehicle accident with injury
NFIR 17-0056956	06/02/17	4575	S Broadway 204	EMS call, excluding vehicle accident with injury
NFIR 17-0053988	05/25/17	4575	S Broadway UNK	EMS call, excluding vehicle accident with injury
NFIR 17-0050225	05/15/17	4575	S Broadway 121	Emergency medical service, other
NFIR 17-0041695	04/23/17	4575	S Broadway 210	EMS call, excluding vehicle accident with injury
NFIR 17-0036241	04/09/17	4575	S Broadway 121	Medical assist, assist EMS crew
NFIR 17-0034034	04/03/17	4575	S Broadway	Lock-out
NFIR 17-0033529	04/02/17	4575	S Broadway 103	EMS call, excluding vehicle accident with injury
NFIR 17-0024435	03/08/17	4575	S Broadway 110	EMS call, excluding vehicle accident with injury
NFIR 17-0018241	02/19/17	4575	S Broadway 210	EMS call, excluding vehicle accident with injury
NFIR 17-0016679	02/14/17	4575	S Broadway	EMS call, excluding vehicle accident with injury
NFIR 17-0013888	02/07/17	4575	S Broadway 111	EMS call, excluding vehicle accident with injury
NFIR 17-0010336	01/28/17	4575	S Broadway 219	Medical assist, assist EMS crew
NFIR 17-0002001	01/06/17	4575	S Broadway 116	EMS call, excluding vehicle accident with injury

Four U Motel  
3850 S. Broadway  
Englewood, CO. 80113

NFIR 17-0098318	09/11/17	3850	S Broadway	EMS call, excluding vehicle accident with injury
NFIR 17-0021541	02/28/17	3850	S Broadway 115	EMS call, excluding vehicle accident with injury
NFIR 17-0019690	02/23/17	3850	S Broadway 102	Dispatched & cancelled en route
NFIR 17-0017069	02/15/17	3850	S Broadway 119	EMS call, excluding vehicle accident with injury

Holiday Motel  
4475 S. Broadway  
Englewood, CO. 80113

NFIR 17-0103818	09/25/17	4475	S Broadway	EMS call, excluding vehicle accident with injury
NFIR 17-0103104	09/24/17	4475	S Broadway 106	Emergency medical service, other
NFIR 17-0102989	09/23/17	4475	S Broadway	Emergency medical service, other
NFIR 17-0102080	09/21/17	4475	S Broadway 107	Gas leak (natural gas or LPG)
NFIR 17-0097755	09/10/17	4475	S Broadway	EMS call, excluding vehicle accident with injury
NFIR 17-0097529	09/09/17	4475	S Broadway 125	EMS call, excluding vehicle accident with injury
NFIR 17-0093487	08/30/17	4475	S Broadway 109	EMS call, excluding vehicle accident with injury
NFIR 17-0086432	08/13/17	4475	S Broadway 126	Medical assist, assist EMS crew
NFIR 17-0084175	08/07/17	4475	S Broadway 132	EMS call, excluding vehicle accident with injury
NFIR 17-0065957	06/23/17	4475	S Broadway 125	Dispatched & cancelled en route
NFIR 17-0061000	06/12/17	4475	S Broadway 124	EMS call, excluding vehicle accident with injury
NFIR 17-0059273	06/08/17	4475	S Broadway 119	EMS call, excluding vehicle accident with injury

NFIR 17-0057261	06/03/17	4475	S Broadway 133	EMS call, excluding vehicle accident with injury
NFIR 17-0049504	05/13/17	4475	S Broadway 125	EMS call, excluding vehicle accident with injury
NFIR 17-0043395	04/28/17	4475	S Broadway 107	EMS call, excluding vehicle accident with injury
NFIR 17-0043111	04/27/17	4475	S Broadway 107	EMS call, excluding vehicle accident with injury
NFIR 17-0035591	04/07/17	4475	S Broadway	Medical assist, assist EMS crew
NFIR 17-0035101	04/06/17	4475	S Broadway 119	Medical assist, assist EMS crew
NFIR 17-0029889	03/23/17	4475	S Broadway	Medical assist, assist EMS crew
NFIR 17-0021215	02/27/17	4475	S Broadway 107	Medical assist, assist EMS crew
NFIR 17-0020530	02/25/17	4475	S Broadway 124	Basic EMS Call
NFIR 17-0015489	02/11/17	4475	S Broadway 116	Medical assist, assist EMS crew
NFIR 17-0010880	01/30/17	4475	S Broadway 107	Basic EMS Call
NFIR 17-0000903	01/03/17	4475	S Broadway 107	EMS call, excluding vehicle accident with injury

Wright Motel  
3020 S. Broadway  
Englewood, CO. 80113

NFIR 17-0093828	08/31/17	3020	S Broadway 111	EMS call, excluding vehicle accident with injury
NFIR 17-0072132	07/08/17	3020	S Broadway 111	EMS call, excluding vehicle accident with injury
NFIR 17-0049594	05/13/17	3020	S Broadway b103	EMS call, excluding vehicle accident with injury
NFIR 17-0036440	04/10/17	3020	S Broadway 111	Rescue, EMS incident, other
NFIR 17-0036025	04/09/17	3020	S Broadway 111	EMS call, excluding vehicle accident with injury
NFIR 17-0027179	03/16/17	3020	S Broadway	EMS call, excluding vehicle accident with injury
NFIR 17-0012054	02/02/17	3020	S Broadway 111	Dispatched & cancelled en route
NFIR 17-0011456	01/31/17	3020	S Broadway 107	EMS call, excluding vehicle accident with injury