



Council Request Update

August 16, 2018

Council Request: 18-118

Requested by: Council Member Barrentine

Request: Update on status of complaint against 4201 S. Bannock's loose dog. What is the process Code Enforcement is using for taking complaints? Are we advising people to call 911 with code violation complaints?

Assigned to: Police Department

Response: Please see the response from Police Chief John Collins.

Council Request: 18-120

Requested by: Council Member Martinez

Request: Request for Code Enforcement and Community Development to inspect 4097 S. Bannock Street regarding trash and possible building code violations.

Assigned to: Police Department

Response: Please see the response from Police Chief John Collins.

Council Request: 18-127

Requested by: Council Member Barrentine

Request: Why won't CIRSA cover the hail damage to the Civic Center roof from the recent storm?

Assigned to: Human Resources

Response: Please see the response from Benefits Risk Manager Joan Weber.

Council Request: 18-128

Requested by: Council Member Barrentine

Request: Requested that Council be sent the document provided by Vicki Hoffman to the City Clerk.

Assigned to: City Clerk

Response: Please see the response from City Clerk Stephanie Carlile.

Council Request: 18-131

Requested by: Council Member Barrentine

Request: Request for an employee census with costs for our employee base over the last 5 to 10 years.

Assigned to: Human Resources

Response: Please see the response from Human Resources Director Maria Gonzalez.

Council Request: 18-132

Requested by: Mayor Pro Tem Russell

Request: Number of bicycle accidents in the City with locations listed for the past three years.

Assigned to: Police Department

Response: Please see the response provided by Police Chief John Collins

Council Request: 18-134, 18-136, 18-137

Requested by: Council Member Barrentine

Request: Requested the number of people who have applied for the flood recover funds. Request for a copy of the flood recover application. Request for a copy of the policy for how those who apply for a flood recover grant and are denied, can follow up for reconsideration.

Assigned to: Community Development

Response: Please see the response from Community Development Director Brad Power.

Memorandum

To: Eric Keck, City Manager
CC:
From: John M. Collins, Chief of Police
Date: August 9, 2018
Re: Council Request 18-118

Requested by: CM Barrentine: Referencing the email thread below from Jacob Gilbert, I am confused how this situation continues. Please advise council on the status of this complaint as well as the process Code is using for taking complaints. Many residents are have a problem reaching Code to file a complaint, are we now advising people to call 911 to file code violation complaints?

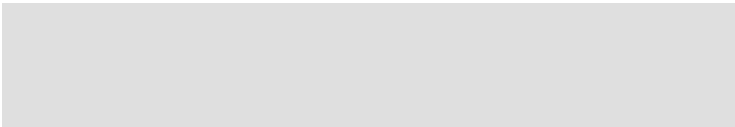
On July 10, 2018 Ms. Monarez pled guilty to two counts of dog at large and two counts of dog dangerous behavior. She was sentenced to the following:

- \$250.00 fine suspended on each of the dog at large charges,
- \$750.00 fine suspended on each of the dog dangerous behavior charges,
- No further similar violations for one year,
- Complete NCTI-Animal Ordinance Compliance Class,
- Provide proof of current private dog training, and
- Comply with the conditions of the dangerous dog ordinance.

Due to the convictions in these cases, the \$1,100.00 fines that were suspended in cases 27314M and 27316M were imposed.

A penalty hearing is scheduled for September 14, 2018 at 10:30 a.m. to monitor the defendant's compliance with the above conditions.

Code Enforcement receives complaints via telephone messages, email, in-person contact by the community, employee initiated activities, the City of Englewood web-site, etc. Additionally, as the Code Enforcement Supervisor, Lewis requires that his employees return all outstanding email and phone messages daily before the end of each day (weekends excluded). In any emergency situation, including a vicious dog concern, it should be reported to 911. The code enforcement telephone line is for non-emergency inquiries. There are certainly situations in which a vicious



dog is creating an emergency and the victim cannot wait for the non-emergency line to be answered. There are also situations in which a dog is just running at large that may not be deemed an emergency. The victim will have to make that determination.



TO: Chief John Collins
FROM: Code Enforcement Supervisor David Lewis
DATE: August 13th, 2018
SUBJECT: Council Request 18-120

CR18-120

Requested by: Councilmember Martinez on August 10th, 2018
Request for Code Enforcement and Community Development to inspect 4097 S. Bannock Street regarding trash and possible building code violations.

Code Enforcement received a complaint and inspected the property on August 8th, 2018. The property was issued a Notice of Violation to come into voluntary compliance regarding the trash. The Notice of Violation will expire on August 16th, 2018 and a compliance inspection will be conducted.

On August 10th, the Building Division of the Community Development Department inspected the property and found no building code violations. A stop work order was not issued.



August 15, 2018

City of Englewood
Attention Joan Weber
1000 Englewood Parkway
Englewood, CO 80110

RE: Claim No: PC6006360-1
Member: City of Englewood
Loss Date: June 24, 2018

Dear Ms. Weber,

This letter is regarding the above claim reported by the City for various roof leaks. We are providing a summary of our initial investigation findings regarding the cause of the roof leaks.

The following buildings were inspected after report of leaks and we include a note regarding our findings.

- **Maintenance Admin/Shop Broken Tee Golf Course, 4000 S Clay St.**
 - o On July 25th, we visited this building. The metal roof above the office portion did not show evidence of wind or hail damage. The back shop roof has one small section of light gauge flashing material with minor hail dents. The roof did not leak due to wind or hail damage in our opinion. It is possible that the roof's gutter drainage system became clogged and the roof could not discharge the heavy rains fast enough before it found its way into the building's interior.
- **Club House, Broken Tee Golf Course, 2101 W Oxford Ave.**
 - o On July 25th, we visited this building. We inspected the roof after being shown two general areas of leaks. We could not identify an obvious source of entry at the sloped metal roof or flat membrane roof above the leak in the Metagolf Learning Center. We found no wind or hail damage to the roof system. The second leak was in the restaurant dining portion of the building. There was no wind or hail damage found above the restaurant. We did find wear and tear and warped frames of the upper row of windows that face the front parking area.
- **City Hall City Center, 1000 Englewood Parkway**
 - o On July 25th, we visited this building. Two rooms had water intrusion. The 3rd floor conference room had visible water damage to the ceiling drywall, ceiling tiles, water marks down windows, and efflorescence marks on the stone finish. We viewed the areas above the conference room which did not have any evidence of wind or hail damage. There were no obvious points of entry for water. The Risk office on the 3rd floor also has water damage to the ceiling and water marks on the interior of windows. The areas

August 15, 2018
Page 2

above and outside this room also did not show evidence of wind or hail damage. The leaks were not due to wind or hail damage to the building's exterior.

- **Police-Fire Complex, 3615 S Elati St.**

- On July 27th, we visited this building. The ceiling, floor and personal property items in the records department were damage by a roof leak. The roof area was inspected, and we did not find any evidence of wind or hail damage. The leak may have resulted from a clogged or overwhelmed roof drain on the low slope roof area above the records department. Two areas of leaks in the police offices on the 2nd level were viewed. We did not find any wind or hail damage attributable to these leaks.

In summary, neither hail impact damage nor wind damage to the building exterior were found to be the cause of the leaks at the above structures. The interior water damage to these structures is covered by the CIRSA policy.

In addition to our inspection, we would be happy to hire an engineer to investigate and report as to the cause of the roof leaks. Please advise if you would like us to send an engineer.

Sincerely,



Craig Stevens
Senior Property & Casualty Claims Representative

Mayor, Mayor Pro Tem and Council;

Please see the attached document that Council requested at the Study Session last night. The document can also be found as a link on the agenda for the August 6th Regular City Council meeting.

Please let me know if you have any questions.



Stephanie Carlile, CMC

City Clerk

1000 Englewood Parkway

Englewood, CO 80110

303-762-2405

City of Englewood's Mission: To promote and ensure a high quality of life, economic vitality, and a uniquely desirable community identity.

July 24, 2018 a storm that took the life of Rachel Haber, a day that affected citizens of Englewood, CO, a day that will be forever be embedded. A day that I'm sure the Haber's will never forget. A day that shifted the community to holding the city, the utilities department, the mayor, and city employee's accountable for their lack of compassion and genuine disregard and gross negligence of maintaining storm drains, culverts and the health and safety of their citizens. A day that became a day of displacement for families, houses destroyed, loss of income, loss of life, loss of family heirlooms. No Emergency Notification system as posted on your website, no emergency management. No mitigation, no capabilities for effective disaster response, no immediate reaction and no recovery to helping the rebuilding of affected citizens. A day that did not need to happen and one that will never be forgotten.

July 25th, a city counsel meeting consisted of a discussion of homelessness for 45 minutes and a 15 minute update on the sink hole on Santa Fe, no discussion of effected citizens, no public comment from the city as the city was calculating it's collateral damage and certain were being advised by the city attorney as to the completion of a public statement. No city official in sight.....No help only news coverage.

City employees had to locate the original blueprints of the city to determine whose responsibility it was to maintain the culvert drain between 4640 and 4650 S. Bannock. City employees do not have chain saws; the conditions after the storm were a health and safety issue, bug infested, dumpsters were finally provided by the city on Monday, 6 days after the storm.

July 26th, official statement made by Alison Carney, communications manager. An acknowledgement of guilt of the endangerment of health and safety of the residents of Englewood. Blame of a 100-year flood. Again no city personnel in sight, a day I paid the City of Englewood a visit. A day where the building permit personnel did not acknowledge me immediately, a conversation between 4 city personnel bragging about how much the city would make from us for upcoming permits that we would have to pull. An assistant from the City manager's office came out to speak to me after a building permit employee went into that office and I could hear him say, "some crazy lady wants to speak to someone". The assistant insisted that our insurance should take care of our damage, only for me to inform her that none of us had flood insurance. That night I discovered on Englewood's website through a study dated 1998 that we are on a flood plain, this was never disclosed when we purchased this home. An area on the website that states we are in a high flood zone only to find out that we are classified on the FEMA site as minimal. The city would like to blame this on a 100-year flood even though for 4 decades this city has chosen to ignore the problem. Municipalities are liable for damage caused "by reason of the insufficiency or want of repair by failing to take remedial action to maintain it".

Floods have occurred in 1913, 1927, 1933, 1953, 1956, 1963, 1965, 1973, 2013, 2015, 2018.

The following to be addressed immediately:

Citizens affected to be compensated for their losses along with punitive damages so the city and public works will be punished for the failure of maintaining infrastructure without having to file lawsuits. Storm assistance grant of \$1,000 is no compensation for losses incurred.

Emergency and Disaster Response team to be effective in situations. Emergency Reverse 911 calls about fires/flood/storms, etc to be put in place.

Drain line from Acoma street to alley between Acoma to Bannock to be inspected with a camera ASAP and cleared of clogged line leading to the alley drain.

No gravel added anymore to alleys, this clogs up the drain system that already has been grossly neglected and impacts the quality of water that ends up in streets, yards and storm drains.

Official certification that drinking water and sewers have not been breached and provided to affected areas.

Chain saws to be purchased immediately to cut down trees and brush that impede the top of the culvert and any other areas in the city located near drains/culverts and alleyways.

All charges of building permits to be free and include longer time frame in completion of repairs.

Studies have already been done along with heeded warnings; it is time for implementation to happen, no more redevelopment until infrastructure is replaced. Storm water drainage currently has 1,091,105 and only 81,161 have been used with an YTD ending balance for 2018 of \$1.2 million dollars. Sewer and water will have an approximate \$22 million balance EOY 2018. Affected citizens to receive credit on upcoming water/sewer bills.

*Study in 1980 is just now being remediated, 1998 study to be implemented now with the warnings addressed in report. **ACT ON PRIOR FINDINGS IMMEDIATELY.***

Immediate accountability that this was not a 100-year flood, flood plain to be immediately disclosed to owners/renters in flood plain and City to notify FEMA with update to reflect this change. All citizens to be officially notified that they live in a high flood area and cannot be denied flood insurance.

Urban Drainage and Flood Control District to be advised of the municipality's liability as it failed to exercise ordinary care in the maintenance and repair of drainage improvements. Drainage is supposed to prevent deterioration or obstruction failure.

Ineffective leadership and communication to the response of the crisis. The Mayor of Englewood should be available to all citizens and personnel during a crisis/emergency, etc. Required to be available even if away on business, personal time, etc. All non-essential city employees to be required to volunteer in areas of need. All

personnel including city attorney, mayor, manager, city counsel members, etc required to be in the field and attend leadership programs.

Citizens Review Committee formed to ensure checks/balances of the City of Englewood, Public Works Department, Code Enforcement, Concrete and Sewer, budget spending, etc.

EOC to implement agencies to assist in relief, i.e., food, drinking water, etc. in the future as well as the welfare, health and safety of it's citizens.

Review the concrete utility issues at next meeting.

The help that we have received came way too late....



























TO: City Council Members

FROM: Maria E. Gonzalez Estevez

DATE: August 15, 2018

SUBJECT: City Counsel Request – Headcount

The following table contains the Police Department Headcount from 2012 to 2018:

Safety Services Police - Average Headcounts	2012	2013	2014	2015	2016	2017	2018 TD
1101 - Police Administration	9	7	7	8	9	9	10
1104 - Police Support Services	16	16	17	17	16	16	15
1105 - Police Operations	70	72	73	74	75	76	77
1108 - Police Special Operations	5	5	4	5	6	7	5

The following table contains the total city from 2012 to 2018:

Benefited Employee Count each Month of August				
Year	FT	PT	PTNB & Seasonals	Total
2012	438	32	63	533
2013	433	34	64	531
2014	382	31	147	560
2015	381	31	405	817
2016	374	30	430	834
2017	393	32	456	881
2018	387	249	254	890

ACCIDENTS INVOLVING A BIKE JULY 31, 2015 TO JULY 31, 2018

CASE #	DATE	LOCATION	TYPE CODE
1611994	10/24/2016 7:45	2010 W DARTMOUTH AVE	BIC
1805271	5/7/2018 8:47	2010 W DARTMOUTH AVE	BIC
1510075	9/28/2015 15:30	301 ENGLEWOOD PKWY	BIC
1707735	7/9/2017 17:50	3500 S ELATI ST	BIC
1613941	12/14/2016 12:30	3524 S BROADWAY	BIC
1612108	10/27/2016 7:48	4881 S ACOMA ST	BIC
1605869	3/30/2016 15:50	5039 S FEDERAL BLVD	BIC
1511335	11/3/2015 8:41	5450 S BROADWAY	BIC
1712055	10/20/2017 18:24	E BELLEVIEW AVE AND S BROADWAY	BIC
1802784	3/9/2018 7:52	E BELLEVIEW AVE AND S BROADWAY	BIC
1508244	8/14/2015 7:32	E DARTMOUTH AVE AND S DOWNING ST	BIC
1612155	10/28/2016 11:53	E FLOYD AVE AND S UNIVERSITY BLVD	BIC
1803261	3/20/2018 15:59	E HAMPDEN AVE AND S LINCOLN ST	BIC
1509416	9/11/2015 16:31	E JEFFERSON AVE AND S SHERMAN ST	BIC
1709408	8/18/2017 13:08	E MANSFIELD AVE AND S LINCOLN ST	BIC
1806337	6/2/2018 17:19	S BROADWAY / E CHENANGO AVE	BIC
1702654	3/10/2017 9:53	S BROADWAY AND E GIRARD AVE	BIC
1712984	11/15/2017 7:29	S BROADWAY AND E OXFORD AVE	BIC
1606136	6/5/2016 11:07	S BROADWAY AND ENGLEWOOD PKWY	BIC
1712222	10/25/2017 8:45	S BROADWAY AND W MANSFIELD AVE	BIC
1602663	3/11/2016 13:59	S BROADWAY AND W TUFTS AVE	BIC
1611734	10/17/2016 17:02	S BROADWAY AND W TUFTS AVE	BIC
1612780	11/14/2016 13:30	S CHEROKEE ST AND W FLOYD AVE	BIC
1608087	7/20/2016 21:15	S FEDERAL BLVD AND W BELLEVIEW AVE	BIC
1711823	10/13/2017 18:30	S FEDERAL BLVD AND W BELLEVIEW AVE	BIC
1508812	8/27/2015 22:50	S GILPIN ST AND E HAMPDEN AVE	BIC
1605452	5/20/2016 12:30	S INCA ST AND W DARTMOUTH AVE	BIC
1508504	8/20/2015 13:17	S KALAMATH ST AND W OXFORD AVE	BIC
1804810	4/26/2018 16:07	S PLATTE RIVER DR AND W DARTMOUTH AVE	BIC
1607122	6/27/2016 7:50	S SHOSHONE ST AND W DARTMOUTH AVE	BIC
1702162	2/26/2017 10:38	W BELLEVIEW AVE AND S ACOMA ST	BIC
1612144	10/27/2016 15:00	W BELLEVIEW AVE AND S BROADWAY	BIC
1710916	9/21/2017 18:06	W DARTMOUTH AVE AND S ACOMA ST	BIC
1706992	6/22/2017 8:58	W DARTMOUTH AVE AND S DELAWARE ST	BIC
1802847	3/10/2018 15:21	W DARTMOUTH AVE AND S INCA ST	BIC
1613359	11/29/2016 7:45	W DARTMOUTH AVE AND S SHOSHONE ST	BIC
1608161	7/22/2016 15:36	W DARTMOUTH AVE AND S TEJON ST	BIC
1510471	10/9/2015 18:16	W OXFORD AVE AND S BROADWAY	BIC
1511032	10/26/2015 7:20	W OXFORD AVE AND S BROADWAY	BIC
1705750	5/25/2017 11:37	W OXFORD AVE AND S BROADWAY	BIC
1609845	8/30/2016 8:35	W QUINCY AVE AND S NAVAJO ST	BIC
1511461	11/6/2015 11:13	W UNION AVE AND S DECATUR ST	BIC
1807877	7/13/2018 18:13	W VASSAR AVE / S ZUNI ST	BIC

TOTAL 43

TO: Mayor Olson and Members of City Council

THRU: Eric Keck, City Manager

FROM: Brad Power, Community Development Director

DATE: August 14, 2018

SUBJECT: Response to Council Requests CR 18-134/CR 18-136/CR 18-137: July Flooding Recovery Grant and Building Permit Fee Waiver Information

The Community Development Department is spearheading two initiatives to support the community's recovery from the flooding that occurred in parts of Englewood on July 24, 2018.

City Council has approved (on First Reading) a temporary waiver of building permit and plan review fees to facilitate flooding repairs. Council requested a copy of the form that is being used to determine the eligibility of properties for the waivers. The form is attached. As of August 14, one building permit fee waiver request has been received by the Building Division.

Homeowners and businesses who incurred storm-related damage, clean-up and repair expenses are also eligible for a grant to facilitate their recovery. The grant will provide \$1,000 for uninsured expenses beyond \$2,500. The application forms for homeowners and businesses are also attached for Council's information.

Several of the potential recovery grant applicants have participated in the Energy Efficiency Englewood (E3) program, which provides home energy improvements to income-qualified and owner-occupied homes. For these and other income-qualified recovery grant applicants, the grant limits will be expanded to cover 80% of eligible expenses, up to \$5,000, which is similar to how the E3 program is administered. The funding source for all of the residential grants will be the Housing Rehabilitation Fund, which provided funding for home rehabilitation in Englewood from 1978 to 2014.

In terms of grant applications that may be denied, Council requested information about a possible appeal process. All grant applications will be reviewed by Community Development Department staff and a recommendation for approval/denial will be provided to the Director of the Community Development Department. If the Director denies a grant application, the applicant may appeal the decision to the City Manager. Any applicant who is denied a grant by the Community Development Department will be informed of this appeal option.

As of August 14, seventeen residential property owners have formally requested assistance grant applications. Six completed applications have been returned and Community Development staff is working with those applicants to secure the necessary receipts from contractors or service providers in order to process the grants for payment. The locations of the 17 residential grant applications that have been distributed to date are:

S Delaware	3 Applications	2700/4400/4500 Blocks
S Bannock	2 Applications	4300/4800 Blocks
S Grant	2 Applications	4200/4800 Blocks
S Clarkson	2 Applications	3000 Block
S Acoma	1 Application	4600 Block
S Pearl	1 Application	4500 Block
S Galapago	1 Application	4200 Block
S Ogden	1 Application	3200 Block
S Lincoln	1 Application	3400 Block
S Logan	1 Application	4300 Block
W Tufts	1 Application	3000 Block
W Chenango	1 Application	3100 Block

One application for a business recovery assistance grant from a commercial business in the 3300 block of Broadway has been received. The funding source for business recovery assistance grants will be the economic development program portion of the 2018 Community Development budget.

Community Development and Public Works collaborated to provide dumpsters in the downtown area (in the public parking lots on east side of the 3400 and 3500 blocks of S Broadway) after the storm to enable clean-up and recovery within the business community. Businesses in the 3300/3400/3500 blocks of S Broadway were notified by hand-delivered flyer and through the City's social media channels. (These businesses also received the business recovery assistance grant information and application). After several days, the dumpsters were removed due to very low utilization. A copy of the flyer that was distributed is also attached.

**REQUEST FOR WAIVER OF BUILDING PERMIT FEES AND PLAN REVIEW FEES
DUE TO FLOOD DAMAGE INCURRED BY THE STORM EVENT OCCURING JULY 24, 2018**

Eligibility for waiver of fees associated with building permits is limited to those permit applications submitted to the City of Englewood between July 25, 2018 and October 15, 2018 to address flood damage sustained on July 24, 2018, and is predicated upon final approval of fee waiver by action of the City Council of the City of Englewood, Colorado.

Applicant Name: _____

Owner Name: _____

Owner Address: _____

Phone Number: _____ Email Address: _____

Contractor: _____ Phone Number: _____

Location of Project (address): _____

Describe nature of repairs/restoration: _____

NOTATIONS AND LIMITATIONS:

An inspector for the City of Englewood will inspect the above described premises, and project, to verify applicability of the fee waiver. The City of Englewood reserves the right to inspect existing conditions and request any supplemental documentation deemed necessary to verify eligibility prior to granting an approval for waiver of fees.

Waiver of applicable building permit fees is subject to final approval of an ordinance authorizing such waiver by the Englewood City Council. By signing below applicant agrees and understands that if final action to approve such ordinance is not completed, the applicant shall be liable for, and shall submit to the City of Englewood within 90 days of issuance of permits, the applicable permit fees.

Applicant's signature

Date

STORM ASSISTANCE GRANT FOR HOMEOWNERS

On Tuesday, July 24, 2018 a severe storm hit the City of Englewood causing damage to many residential homes. The City of Englewood Community Development Department is offering a Storm Assistance Grant to Englewood homeowners impacted by the storm.

To further assist homeowners, the City is waiving select building permit fees and fees for dumpsters that are placed in the public right-of-way through November 30, 2018. While select permit fees are being waived, building permits and public right-of-way permits are still required for work being completed.

City of Englewood staff may require additional information to verify that the expenses are directly related to storm damage.

Grant Information:

1. The maximum grant is \$1,000 for a minimum of \$2,500 of eligible expenses
2. Applications are accepted on a first come basis
3. Grants are available to Englewood residential homeowners
4. Residential rental properties are eligible; owner occupancy is not required
5. Grants are paid on reimbursement of paid receipts of eligible expenses
6. Payment will be to the property owner
7. Work must be completed and invoices paid by November 30, 2018

Grant Requirements:

1. Submit a completed application to the City of Englewood Community Development Department, 1000 Englewood Parkway, Englewood, Colorado or via email commdev@englewoodco.gov
2. Provide an itemized list of all storm related expenses
3. Provide confirmation that expenses are not covered by insurance
4. Provide paid receipts when seeking reimbursement

Approved Work Items, Include But Are Not Limited To:

(Damage Must be Related to the July 24 Storm)

1. Repair or replacement of windows, awnings, and screen doors
2. Repair or replacement of roofs, gutters, other exterior elements
3. Drywall repair
4. Repair or replacement of flooring, such as tile, wood, or carpeting
5. Electrical work
6. Repair or replacement of furnaces and hot water heaters
7. Costs to mitigate or remove water damage. Examples include: cost for pumps, dryers, roll off trash receptacles, or costs to hire third party restoration companies to mitigate water damage.

Non-Eligible Expenses Include, But Are Not Limited To:

1. Personal property
2. Lodging and meals if dislocated from home
3. Expenses that are covered by insurance

More Information: 303.762.2343 | commdev@englewoodco.gov | englewoodco.gov

STORM ASSISTANCE GRANT FOR HOMEOWNERS

Application

Name of Property Owner: _____

Address of Property Owner: _____

Property Address Where Damage Occurred: _____

Owner Occupied

Rental Property

Phone: _____

Email: _____

Brief description of damage that occurred as a result of the July 24 storm: _____

Please attach the following:

A letter or proof that insurance will not cover the requested damage

An itemized list of all storm related expenses and copies of all "paid in full" invoices for work permitted. Eligible invoices must be for work performed between July 24 and October 15.

Proof of ownership, such as Deed of Trust, Warranty Deed, or Quit Claim Deed

Please initial each statement acknowledging that you have read and agree with each statement.

____ I affirm that I have read the attached information on the Storm Assistance Grant for Homeowners

____ I affirm that expenses related to this grant occurred as a result of the July 24 storm.

____ I affirm that I have incurred a minimum of \$2,500 in storm related expenses that are not eligible for insurance reimbursement.

____ I affirm that I will obtain all necessary permits from the City for any project requiring such action.

Note: Select building permit fees and public right-of-way fees will be waived through October 15, 2018.

Applicant Signature/Title

Date

FOR ADMINISTRATIVE USE

Approved

Grant Amount _____

Denied

Community Development Representative

Date

Small Business Recovery Assistance Grant

On Tuesday, July 24, a severe storm hit Arapahoe County with much of the damage concentrated in and around the City of Englewood. The damage to commercial structures and businesses ranges in intensity, but storm related damage has occurred throughout the community.

The City of Englewood Economic Development's Office is offering a Small Business Recovery Assistance Grant to businesses or commercial property owners impacted by the July 24 storm. The maximum grant is \$1,000 and requires the business or property owner to have incurred a minimum of \$2,500 in storm related expenses, which are not covered by insurance. Further, Englewood is waiving select building permit fees and fees for dumpsters placed in the public right of way; however, building permits and public right of way permits are still required for work being completed.

City of Englewood staff may require additional information to verify that the expenses are directly related to storm damage.

Grant Information:

1. The maximum grant is \$1,000 for a minimum of \$2,500 of eligible expenses
2. Applications are accepted on a first come basis
3. Grants are available to a business or commercial property owner
4. Grants are paid on reimbursement of paid receipts of eligible expenses
5. Payment is to the party that incurred the storm-related damages
6. Work must be completed and invoices paid by November 30, 2018

Grant Requirements:

1. Submit a completed application to the City of Englewood Economic Development Department, 1000 Englewood Parkway, Englewood, Colorado or via email commdev@englewoodco.gov
2. Provide an itemized list of all storm related expenses
3. Provide confirmation that expenses are not covered by insurance
4. Provide paid receipts when seeking reimbursement

Eligible Expenses Include, But Are Not Limited To:

(Damage must be Related to the July 24 Storm)

1. Cost to repair or replace flooring, such as tile, wood, or carpeting
2. Cost to repair or replace roofing, awnings, gutters, windows, or other exterior elements
3. Damage to electrical, plumbing, mechanical, walls, and other structural damage
4. Costs to mitigate or remove water damage. Examples include: cost for pumps, dryers, roll off trash receptacles, or costs to hire third party restoration companies to mitigate water damage.

Non-Eligible Expenses Include, But Are Not Limited To:

1. Personal property, equipment, or inventory
2. Lost revenue or wages due to store closure or cleanup
3. Expenses that are covered by insurance; insurance deductible

More Information:

303.762.2343 | commdev@englewoodco.gov | englewoodco.gov

Small Business Recovery Assistance Grant Application

Business Name: _____

Name of business or property owner applying for the grant: _____

Address of property where damages occurred: _____

Phone: _____ Email: _____

Brief description of damage that occurred as a result of the July 24 storm: _____

Please attach the following:

- A letter or proof that insurance will not cover the requested damages
- An itemized list of all storm related expenses and copies of all "paid in full" invoices for work permitted. Eligible invoices must be for work performed between July 24 and November 30, 2018.

Please initial each statement acknowledging that you have read and agree with each statement.

____ I affirm that I have read the attached information on the Small Business Recovery Assistance Grant Application.

____ I affirm that I am in good standing with the City with respect to taxes, fees, loans, building and fire codes, or other obligations to the City.

____ I affirm that expenses related to this grant occurred as a result of the July 24 storm.

____ I affirm that I have incurred a minimum of \$2,500 in expenses related to storm related damages that are not eligible for insurance reimbursement.

____ I affirm that I will obtain all necessary permits from the City for any project requiring such action.

Note: Select building permit fees will be waived through November 30, 2018.

Applicant Signature/Title

Date

FOR ADMINISTRATIVE USE

Approved

Grant Amount _____

Denied

Community Development Representative

Date

Rain Storm Clean Up Assistance

Dumpster Available Monday, July 31 – Friday, August 3

The City of Englewood has arranged to have Waste Management, Inc. drop off a 30-yard dumpster on your block to aid in collecting storm damaged items and debris.

The dumpsters below will be installed sometime on Tuesday, July 31 and will be available to Englewood businesses until Friday, August 3.

Only building materials and building debris may be placed in the dumpsters.

Carpet, furniture, clothing, wet cardboard & drywall is acceptable.

Items not allowed include:

- Hazardous waste of any kind
- Electronics
- Tires
- Paint (unhardened) and spray paint
- Auto Parts
- Asbestos



Questions? Please call 303-762-2500

Numbe	Date Req	Requeste	Request	Assigne	Due Date	Date Completed
17-196	1/3/2018	Russell	EMRF Brokerage Proposal summaries	PW	1/10/2018	1/5/2018
17-197	1/3/2018	Russell	History of Hospital District zoning	CD	1/10/2018	2/1/2018
17-198	1/3/2018	Cuesta	All items submitted to the DRT and plan review comments from City St	CD	1/10/2018	1/4/2018
18-001	1/4/2018	Council	Info re: dog attack at 4000 block of South Lincoln	PD	1/11/2018	1/11/2018
18-002	1/23/201	Council	Giving Heart Follow Up	PD	1/30/2018	1/25/2018
18-003	1/30/201	Russell	Report on all Dog Calls in December and January	PD	2/6/2018	2/1/2018
18-004	2/5/2018	Cuesta	Data regarding our current nonconforming accessory dwelling units inc	CD	2/12/2018	2/26/18
18-005	2/5/2018	Barrenti	Compliance data on all nonconforming uses and whether or not the Cit	CD	2/12/2018	2/23/2018
18-006	2/5/2018	Barrenti	Copy of the ADU survey utilized at the open house	CD	2/12/2018	2/23/2018
18-007	2/5/2018	Russell	Request for an ADU Town Hall in May that will be advertised in the Spr	CD/CM	2/12/2018	2/20/2018
18-008	2/5/2018	Russell	Request for a Study Session to be help after the town hall meeting in	CMO	2/12/2018	2/20/2018
18-009	2/5/2018	Olson	Request for a Study Session on Aid to Other Agencies and the budget	CMO	2/12/2018	5/1/2018
18-010	2/5/2018	Barrenti	Request for a Study Session on a potential moratorium on PUDs	CMO	2/12/2018	3/1/2018
18-011	2/13/201	Olson	Real Estate data for Englewood that indicates housing turnover for the	CD	2/20/2018	2/26/2018
18-012	2/13/201	Barrenti	Map containing all PUDs in the City	CD	2/20/2018	2/15/2018
18-013	2/14/201	Russell	Statistics for dog bites in Dec 2017 and Jan 2018	PD	2/21/2018	2/15/2018
18-014	2/14/201	Russell	Hit and Run - 3100 block S. Acoma	PD	2/21/2018	2/15/2018
18-015	2/26/201	Russell	How many Section 8 residents reside at Broadway Acoma Lofts	EHA	3/5/2018	3/2/2018
18-016	2/26/201	Barrenti	Provide the LEWWTP Joint Use Agreement to the W&S Board	WW	3/5/2018	3/2/2018
18-017	2/26/201	Barrenti	Provide the LEWWTP rebranding document to the W&S Board	WW	3/5/2018	3/2/2018
18-018	2/28/201	Barrenti	Research on communities who have publicly elected Mayor in Council/	CAO	3/7/2018	3/5/2018
18-019	2/28/201	Barrenti	Giving Heart - explain opening time, check in procedure.	CMO	3/7/2018	3/5/2018
18-020	2/28/201	Council	Health and Safety Inspection of hotels that receive vouchers for homel	PD	3/7/2018	3/2/2018
18-021	3/6/2018	Olson	Police report on the fight mentioned by Council Member Barrentine in	PD	3/13/2018	3/8/2018
18-022	3/6/2018	Olson	How Jerry Walker's request for CE intervention have been raised and d	PD	3/13/2018	3/8/2018
18-023	3/6/2018	Barrenti	Record of her code complaint on trash cans being left on sidewalk on S	PD	3/13/2018	3/13/2018
18-024	3/13/201	Barrenti	Copy of the original Fast Trax agreement for the construction of Engle	CD	3/20/2018	3/13/2018
18-025	3/13/201	Barrenti	Report on condition of sidewalk in front of Devil's Head Distillery	PW	3/20/2018	3/23/2018
18-026	3/21/201	Russell	All police records on Michael Reed	PD	3/28/2018	3/23/2018

Numbe	Date Req	Requeste	Request	Assigne	Due Date	Date Completed
18-027	3/27/201	Barrenti	Information related to inspections of motels, results, plan of action re:	PD	4/3/2018	4/4/2018
18-028	4/3/2018	Barrenti	Process utilized for a citizen to correct a police report that they believe	PD	4/10/2018	4/3/2018
18-029	4/3/2018	Barrenti	Letter sent out to Knuckledheads owner and chronology that led up to	FAS	4/10/2018	4/10/2018
18-030	4/3/2018	Cuesta	What the cost of a forensic audit of the EEF and EMRF entities would c	CMO	4/10/2018	4/10/2018
18-031	4/3/2018	Olson	Requested that the Parks and Rec Commission meeting for next week	Parks	4/10/2018	4/10/2018
18-032	4/3/2018	Cuesta	Code violations at 4771 & 4525 S. Delaware, 500 W. Belleview, 4661 S	PD	4/10/2018	4/5/2018
18-033	4/9/2018	Wink	Code Enforcement history at 571 W. Cornell Ave.	PD	4/16/2018	4/10/2018
18-034	4/9/2018	Barrenti	Code Enforcement check on various properties	PD	4/16/2018	4/10/2018
18-035	4/10/201	Olson	Copy of last night's MOA presentation	CMO	4/17/2018	4/10/2018
18-036	4/10/201	Barrenti	Copy of Englewood PD posting associated with Platte River cleanup	CMO	4/17/2018	4/10/2018
18-037	4/10/201	Barrenti	Jerry Walker's corrected police report on his attack at Giving Heart	PD	4/17/2018	4/10/2017
18-038	4/10/201	Russell	Citation for cars parked for polonged periods at the adult bookstore at	PD	4/17/2018	4/19/2018
18-039	4/11/201	Martine	Wind/Solar program participation (Xcel), Baseline water consumption f	CMO	4/18/2018	
18-040	4/17/201	Barrenti	Summary of the Retail and Marijuana Sale Tax collections	FAS	4/24/2018	4/18/2018
18-041	4/18/201	Barrenti	Information concerning change in grant process with CDOT. Why did t	PD	4/25/2018	5/7/2018
18-042	4/18/201	Barrenti	Correspondence from CD and FAS on the Knuckleheads sales tax matte	FAS/CD	4/25/2018	4/24/2018
18-043	4/18/201	Olson	City's Class C electrical account data	CMO	4/25/2018	4/18/2018
18-044	4/19/201	Olson	When are sidewalks required? What is happening with the berm near	PW	4/26/2018	4/23/2018
18-045	4/24/201	Olson	Is there a statutory requirement for the City Clerk to create a paper Co	Clerks	5/1/2018	4/26/2018
18-046	5/2/2018	Russell	Arapahoe Coroner's policy on autopsies, and policy on autopsies when	PD	5/9/2018	5/3/2018
18-047	5/21/201	Olson	History of violations at 3036 S. Ogden	PD	5/28/2018	5/23/2018
18-048	5/21/201	Olson	History of violations at 3296 S. Washington St.	PD	5/28/2018	5/23/2018
18-049	5/21/201	Barrenti	Copy of agreement with Englewood Arts distributed to all members.	Clerks	5/28/2018	5/30/2018
18-050	5/21/201	Olson	Info to Mr. Millen on ransomware attack (After-Action report)	IT	5/28/2018	5/29/2018
18-051	5/28/201	Council	Explain formula that determines population capacity relative to water	PW	6/7/2018	6/7/2018
18-052	6/2/2018	Martine	Number and types of calls for services for 4945 S. Delaware in 2017/18	PD	6/9/2018	6/6/2018
18-053	6/11/201	Barrenti	Maintenance of medians on Broadway and Hampden.	Parks	6/18/2018	6/14/2018
18-054	6/11/201	Russell	Request for a report on who has the authority over the City Center pro	CAO	6/18/2018	7/13/2018
18-055	6/11/201	Barrenti	Information on the payback schedule for the proposed biogas project.	SPWRP	6/18/2018	6/14/2018
18-056	6/11/201	Barrenti	Information about the required reserves for the SPWRP bonds. What is	SPWRP	6/18/2018	

Numbe	Date Req	Requeste	Request	Assigne	Due Date	Date Completed
18-057	6/11/201	Olson	Future Study Session Request: Long Term Asset Reserve fund policy an	CMO	6/18/2018	7/9/2018
18-058	6/11/201	Barrenti	TABOR reserve be included or shown within the City's other reserve gr	FAS	6/18/2018	
18-059	6/11/201	Barrenti	Listing of all our liabilities including pensions in a graph or included in	FAS	6/18/2018	
18-060	6/11/201	Barrenti	Summary from P&Z on the CIP meeting from 5 June 2018	CMO/C	6/18/2018	6/18/2018
18-061	6/11/201	Olson	Report on the man who passed away at King Soopers. Accurate chrono	PD	6/18/2018	6/14/2018
18-062	6/11/201	Barrenti	Accounting of capital projects at SPWRP that are driven by the expansi	SPWRP	6/18/2018	6/14/2018
18-063	6/11/201	Barrenti	Historic accounting of past pavement condition indexes and hwo the st	PW	6/18/2018	
18-064	6/11/201	Barrenti	How much would a new overall condition index cost the City?	PW	6/18/2018	
18-065	6/11/201	Olson	Copy of the City's bridge conditions from CDOT.	PW	6/18/2018	
18-066	6/11/201	Barrenti	Report on the status of the Santa Fe Planning, Engineering, and Linkag	PW	6/18/2018	
18-067	6/11/201	Cuesta	What is the fee for trash hauler to obtain a permit?	FAS	6/18/2018	
18-068	6/11/201	Russell	Raw data for all the members who submitted a strategic plan scoring.	CMO	6/18/2018	
18-069	6/11/201	Martine	Study Session Request: Notice distance for PUD's. Should it be expand	CMO	6/18/2018	7/9/2018
18-070	6/11/201	Barrenti	Graffiti on the old Table Stakes Building on Broadway	CD/PD	6/18/2018	6/14/2018
18-071	6/11/201	Barrenti	Requested accounting for the park in lieu fee.	FAS	6/18/2018	
18-072	6/14/201	Barrenti	Loose dog/Code Enforcement response	PD	6/21/2018	6/19/2018
18-073	6/19/201	Cuesta	Breakdown of funding sources for Storage Area Network purchase. Pro	IT	6/26/2018	6/21/2018
18-074	6/19/201	Barrenti	Complete listing of all Federal grants received by the City	FAS	6/26/2018	
18-075	6/19/201	Russell	Request for the number of current permits on the books for single fam	CD	6/26/2018	6/28/2018
18-076	6/25/201	Barrenti	Statistical data for the National Citizen Survey	CMO	7/2/2018	6/28/2018
18-077	6/25/201	Barrenti	Report explaining how Xcel calculated the City's energy usage for the P	CMO	7/2/2018	
18-078	6/25/201	Russell	Info on the history of the move to a single hauler trash franchise that o	FAS	7/2/2018	7/2/2018
18-079	6/25/201	Barrenti	Reconciliation of the staffing census that is shown in the CAFR versus	FAS/PD	7/2/2018	
18-080	6/25/201	Barrenti	Independent auditor reports referenced within the CAFR	FAS	7/2/2018	
18-081	6/25/201	Barrenti	SS concerning the process and procedures utilized by Code Enforceme	PD/CM	7/2/2018	
18-082	6/25/201	Barrenti	Staff send email to all retail cannabis biz in Englewood to inform them	Clerks/	7/2/2018	7/09/2018
18-083	6/25/201	Barrenti	Specific section of the sign code that articulates how much wall or win	CD	7/2/2018	6/28/2018
18-084	6/25/201	Barrenti	Explanation of hwo graffiti is dealt with throughout the City	PD	7/2/2018	7/2/2018
18-085	6/25/201	Barrenti	Whether or not the Traditions Apartment complex was for sale	CD	7/2/2018	6/28/2018
18-086	6/25/201	Barrenti	Provide the email from Nature's Kiss regarding the retail grown to CM	Clerks	7/2/2018	7/16/2018

Numbe	Date Req	Requeste	Request	Assigne	Due Date	Date Completed
18-088	7/3/2018	Russell	Irrigation at Jason Park	Parks	7/10/2018	7/3/2018
18-089	7/9/2018	Sierra	2815 S. Acoma St. - habitual offender vs. first time offender	PD/CD	7/16/2018	7/12/2018
18-090	7/9/2018	Sierra	2957 S. Logan St. - courts and citation process? When and should the C	CAO/C	7/16/2018	7/13/2018
18-091	7/10/201	Barrenti	Process relating to the amendment of a PUD	CD	7/17/2018	7/11/2018
18-092	7/10/201	Council	Requested that the PUD noticing distance and minimum area be sent t	CD	7/17/2018	7/12/2018
18-093	7/10/201	Barrenti	Exact balance of the Long Term Asset Reserve Fund	FAS	7/17/2018	
18-094	7/10/201	Barrenti	Exact amount of funding generated by the Englewood McLellan Reserv	FAS	7/17/2018	
18-095	7/10/201	Russell	Info on how Traditions is recertifying it's senior residents rent	CMO	7/17/2018	
18-096	7/10/201	Russell	Requested the next financial report should show a breakout of unrestricti	FAS	7/17/2018	
18-097	7/10/201	Barrenti	Info on the recent restraining order violation and how the County allo	PD	7/17/2018	7/11/2018
18-098	7/10/201	Barrenti	Request for a crosswalk at Oxford and Clarkson	PW	7/17/2018	
18-099	7/10/201	Barrenti	Where in the Charter or Policy indicates authorization for the City Man	CAO	7/17/2018	7/13/2018
18-100	7/10/201	Barrenti	Request for Code Enforcement policy to take police officers along whe	PD	7/17/2018	7/11/2018
18-101	7/10/201	Olson	ETAC reexamine residential speed limits and lower them to 25 MPH in	PW	7/17/2018	
18-102	7/10/201	Olson	PD and PW work on the traffic hot spot of Floyd and University at Kent	PD/PW	7/17/2018	7/11/2018
18-103	7/10/201	Council	Council Request long form go out each week to show which requests h	CMO	7/17/2018	7/12/2018
18-104	7/16/201	Wink	Signature events metrics and tracking	CMO	7/16/2018	7/16/2018
18-105	7/9/2018	Council	Legal process and legal history for franchising solid waste in Englewoo	CAO	7/16/2018	7/13/2018
18-106	7/9/2018	Council	Overview of the Englewood Environmental Foundation.	CAO	7/16/2018	7/13/2018
18-107	7/9/2018	Olson	Overview of the relationship between elected officials and municipal c	CAO	7/16/2018	7/13/2018
18-108	7/9/2018	Russell	Understanding the different between legislative and quasi-judicial Publ	CAO	7/16/2018	7/13/2018
18-109	7/9/2018	Council	Approval process for rezoning requests.	CAO	7/16/2018	7/13/2018
18-110	7/16/201	Barrenti	Use Tax calculation for Synergy Medical Office Building.	CMO	7/23/2018	7/16/2018
18-111	7/23/201	Barrenti	City's crime data for the year to include heat maps from the Crime Ana	PD	7/30/2018	
18-112	7/23/201	Olson	Clarification on City's crime data to be provided to previous graduates	PD	7/30/2018	7/24/2018
18-113	7/23/201	Barrenti	Greater detail on the EMRF expenses through the sharing of the EMRF	FAS	7/30/2018	
18-114	7/23/201	Barrenti	Requested IT policy on SPAM and how certain emails come through on	IT	7/30/2018	8/2/2018
18-115	7/20/201	Barrenti	Provide the comparable information for the PUD project presented on	CD	7/27/2018	7/20/2018
18-116	7/21/201	Wink	Request for CD's activities relative to Filling vacant retail spaces in Engl	CD	7/28/2018	7/24/2018
18-117	8/7/2018	Barrenti	Request for the true value of our water rights portfolio	PW	8/14/2018	8/8/2018

Numbe	Date Req	Requeste	Request	Assigne	Due Date	Date Completed
18-118	8/7/2018	Barrenti	Udpate on status of complaint against 4201 S. Bannock loose dog; Wh	PD	8/14/2018	8/9/2018
18-119	8/9/2018	Olson	1270 East Bates Pkwy; two cars without plates, sofa in the driveway, t	PD	8/16/2018	
18-120	8/13/201	Martine	4097 S. Bannock St.	PD	8/20/2018	8/13/2018
18-121	8/14/201	Barrenti	Accounting for the Broadway flower pot project over the last several y	FAS	8/21/2018	
18-122	8/14/201	Barrenti	Explanation of where funding was appropriated but not spent on proje	FAS	8/21/2018	
18-123	8/14/201	Barrenti	What CDOT rules or regulations have changed from pervoius years as i	PW	8/21/2018	
18-124	8/14/201	Barrenti	History of the Malley Center and a summary of how the Center is fund	P&R	8/21/2018	
18-125	8/14/201	Barrenti	Did the solar panels on the roof of the civic center damanger the roof	PW	8/21/2018	
18-126	8/14/201	Barrenti	Why did the cost increase so much on the Civic Center roof in such a s	PW	8/21/2018	
18-127	8/14/201	Barrenti	Why won't CIRSA cover the hail damage to the Civic Center roof from t	HR	8/21/2018	8/16/2018
18-128	8/14/201	Barrenti	Document provided by Vicki Hoffman to the City Clerk.	Clerks	8/21/2018	
18-129	8/14/201	Barrenti	Financial breakdown of the funding received from the Arapahoe Count	FAS	8/21/2018	
18-130	8/14/201	Olson	PW sweep up sand deposited on the corner of Eastman and York by th	PW	8/21/2018	
18-131	8/14/201	Barrenti	Employee census with costs for our employee base over the last 5 to 1	FAS/HR	8/21/2018	
18-132	8/14/201	Russell	Number of bicycle accidents in the City with locations listed for the pas	PD/CM	8/21/2018	8/14/2018
18-133	8/14/201	Olson	Report on the money spent on the repair of the Civic Center roof	FAS	8/21/2018	
18-134	8/14/201	Barrenti	Number of people who have applied for the flood recover funds.	CD	8/21/2018	8/14/2018
18-135	8/14/201	Barrenti	Emergency purchase information on the SAN. Show where this funding	FAS	8/21/2018	
18-136	8/14/201	Barrenti	Copy of the flood recovery application	CD	8/21/2018	8/14/2018
18-137	8/14/201	Barrenti	Copy of the policy for how those who apply for a flood recover grant a	CD	8/21/2018	8/14/2018
18-138						