



Council Request Update

October 25, 2018

Council Request: 18- 163

Requested by: Council Member Barrentine

Request: Information on why the State of Colorado abandoned the standardized sales tax definition and put it back on the CML in 2014.

Assigned to: Finance and Administrative Services

Response: Please see the response provided by Acting Director of Finance and Administrative Services, Maria Sobota.

Council Request: 18- 164

Requested by: Council Member Barrentine

Request: Request for Historical Sales Tax Revenue Audit Information.

Assigned to: Finance and Administrative Services

Response: Please see the response provided by Acting Director of Finance and Administrative Services, Maria Sobota.

Council Request: 18- 173

Requested by: City Council

Request: Request for an Excel spreadsheet containing 2019 budget information.

Assigned to: Finance and Administrative Services

Response: Please see the response provided by Acting Director of Finance and Administrative Services, Maria Sobota.

Council Request: 18- 184

Requested by: City Council

Request: Request for a Licensing and Criminal check on 980 East Hampden Avenue.

Assigned to: Community Development and Police Department

Response: Please see the response provided by Community Development Planning Manager Wade Burkholder.

Council Request: 18- 191

Requested by: Mayor Linda Olson

Request: Request for information on the City's response to the Golden Nugget Apartments Heating Issues.

Assigned to: Community Development and Police Department

Response: Please see the response provided by Chief Building Office Karen Montanez and Police Commander Tim Englert.

Council Request: 18- 193

Requested by: City Council

Request: Asked why the Debt Reserve (Fund Balance) in the proposed 2019 Sewer Budget is \$515,000. Request for more information regarding the required minimum reserve tied to the Bond Covenant.

Assigned to: Finance and Administrative Services

Response: Please see the response provided by Acting Director of Finance and Administrative Services, Maria Sobota.

Council Request: 18- 194

Requested by: City Council

Request: Request that staff provide the components of the line item Debt Service-Other on page 161 in the 2019 Proposed Budget.

Assigned to: Finance and Administrative Services

Response: Please see the response provided by Acting Director of Finance and Administrative Services, Maria Sobota.

Council Request: 18- 195

Requested by: City Council

Request: Request for a financial example reference in the Financial Implication Section of the Mill Levy Ordinance to be included in the 2nd Reading of the 2019 Proposed Budget.

Assigned to: Finance and Administrative Services

Response: Please see the response provided by Acting Director of Finance and Administrative Services, Maria Sobota.

Council Request: 18- 197

Requested by: City Council

Request: Request for an explanation as to why there are negative charges in position in the Employees Benefits Fund.

Assigned to: Finance and Administrative Services

Response: Please see the response provided by Acting Director of Finance and Administrative Services, Maria Sobota.

Council Request: 18- 198

Requested by: City Council

Request: Can Bond Premium proceeds be used to fund additional personnel?

Assigned to: Finance and Administrative Services

Response: Please see the response provided by Acting Director of Finance and Administrative Services, Maria Sobota.

Council Request: 18- 199

Requested by: Mayor Linda Olson

Request: Request for information regarding homeless camps in alleyways in the area of Downing and University

Assigned to: Police Department

Response: Please see the response provided by Police Commander Kelly Martin.

Council Request: 18- 201

Requested by: City Council

Request: Request for confirmation if the 2018 year to date sales tax revenue for marijuana is exceeding projections.

Assigned to: Finance and Administrative Services

Response: Please see the response provided by Acting Director of Finance and Administrative Services, Maria Sobota.

Council Request: 18- 202

Requested by: City Council

Request: Request for a financial summary for the 2018 Block Party.

Assigned to: Finance and Administrative Services

Response: Please see the response provided by Acting Director of Finance and Administrative Services, Maria Sobota.

Council Request: 18- 203

Requested by: City Council

Request: Did the City of Englewood benefit financially from the recent Grandoozy concert at Overland Park?

Assigned to: Finance and Administrative Services

Response: Please see the response provided by Acting Director of Finance and Administrative Services, Maria Sobota.

Council Request: 18- 204

Requested by: Council Member Sierra

Request: Request for the number of Code Enforcement actions for the time period April 2018 to September 2018.

Assigned to: Police Department

Response: Please see the response provided by Police Commander Tim Englert.



To: City Council

From: Maria Sobota, Acting Director, Finance and Administrative Services

Date: October 25, 2018

Subject: Staff Response to Council Request 18-163: Standardized Sales Tax Definition Process

Council Request: Council requested information as to why the State of Colorado abandoned the standardized sales tax definition process and asked the Colorado Municipal League (CML) to be responsible for implementation (2014 action).

Staff Response: After researching the question and speaking with the Colorado Municipal League, Senate Concurrent Resolution 14-004 (SCR 14-004) was "*Postponed Indefinitely*" as this Bill would have required 2/3 support to pass in the Colorado's Senate and House Legislature and also passed in a vote of Colorado citizens. Senate Joint Resolution 14-038 (SJR 14-038) is the Bill that was adopted and its' objective is to have the Home Rule Municipalities create and agree on Standard Definitions.

The aforementioned Bills are attached for Council's reference.

Please let us know if you have additional questions.

Tax and Finance

Changes to Tax Preparation and Remittance Process

HB 14-1107 (Enacted)
Electronic Tax Notices

HB 14-1285 (Lost in Senate)
Taxpayer Protection Act Disclosures

SB 14-019 (Enacted)
Status of Taxpayers Who May
File Joint Returns

Cash Fund Transfers

SB 14-011 (Enacted)
Colorado Energy Research Authority

SB 14-104 (Enacted)
Disputed Payments Of Tobacco
Settlement Moneys

SB 14-189 (Enacted)
FY 14-15 Controlled Maintenance
Trust Fund Transfer

SB 14-215 (Enacted)
Disposition Of Legal Marijuana
Related Revenue

SB 14-223 (Enacted)
Payment Claims Lower North Fork
Wildfire

HB 14-1011 (Enacted)
Advanced Industry Economic
Development Funding

HB 14-1016 (Enacted)
Procurement Technical Assistance
Program

HB 14-1228 (Enacted)
Court-ordered Driving
School Evaluation Repeal

HB 14-1276 (Enacted)
Grant Program To Train High School
Students In CPR

HB 14-1300 (Enacted)
General Fund Transfer To CO State
Fair Authority Cash Fund

HB 14-1339 (Enacted)
Create Hazardous Substance Site
Response Fund

HB 14-1341 (Enacted)
Department Of State Cash Fund
Repayment Transfer

HB 14-1342 (Enacted)
Transfers Of Money Related To
Capital Construction

HB 14-1368 (Enacted)
Transition Developmentally Disabled
Youth To Adult Services

Income Taxes

SB 14-073 (Enacted)
Brownfield Contaminated
Land Income Tax Credit

HB 14-1003 (Enacted)
Nonresident Disaster Relief Worker
Tax Exemption

HB 14-1009 (Postponed Indefinitely)
Change Wildfire Mitigation
Tax Deduction To Credit

HB 14-1012 (Enacted)
Advanced Industry Investment
Income Tax Credit

HB 14-1014 (Enacted)
Modify Job Growth Incentive Tax
Credit

HB 14-1072 (Enacted)
Income Tax Credit For Child Care
Expenses

HB 14-1106 (Postponed Indefinitely)
Tax Deduction For Affordable Care
Act Penalty

HB 14-1119 (Enacted)
Tax Credit For Donating Food To
Charitable Org

HB 14-1163 (Enacted)
Clarify Enterprise Zone Investment
Tax Credit Cap

HB 14-1279 (Enacted)
Income Tax Credit For Business
Personal Property

HB 14-1305 (Postponed Indefinitely)
Renewable Energy EZ Investment
Tax Credit Refund

HB 14-1311 (Enacted)
Job Creation & Main Street
Revitalization Act

HB 14-1326 (Enacted)
Tax Incentives For Alternative Fuel
Trucks

Income Tax Checkoff Programs

HB 14-1092 (Enacted)
Create CO Youth Conservation Corps
Tax Checkoff

Sales and Use Taxes

SCR 14-004 (Postponed Indefinitely)
Statewide Uniform Sales & Use Tax
Definitions

SJR 14-038 (Adopted)
Home Rule Uniform Sales & Use Tax
Definitions

HB 14-1080 (Enacted)
Sales & Use Tax Exemption for Ute
Indians

Marketplace fairness act. The federal "Marketplace Fairness Act," which is currently under consideration by Congress, will require out-of-state retailers to collect and remit state sales taxes to states based on where a purchase is delivered. The Colorado General Assembly considered two bills related to the collection of sales and use taxes by out-of-state retailers during the 2014 legislative session. **House Bill 14-1348** changes the effective date of the definition of "retail sale" that was adopted with the passage of House Bill 13-1295 from July 1, 2014, to until after the Marketplace Fairness Act passes. The definition for retail sale that was adopted in HB 13-1295 requires sales taxes to be calculated based on where a consumer takes possession of property rather than where the property is purchased. **House Bill 14-1269** requires out-of-state retailers to prove that they do not have a physical presence in the state for the purpose of sales and use tax collection. This requirement may increase the amount of taxable sales made by out-of-state retailers and thus the overall collection of state sales and use taxes.

Uniform sales and use tax definitions. The General Assembly considered two measures that address a need for more uniform sales and use tax definitions. **Senate Joint Resolution 14-038** directs home rule municipalities to begin adopting and utilizing a system of standardized definitions of and guidance about the collection of sales and use taxes. **Senate Concurrent Resolution 14-004**, which was postponed indefinitely, would have submitted a ballot measure to the voters to create a commission charged with providing guidance and certifying all definitions necessary to establish uniform sales and use tax definitions for use by state and local governments.

Property Taxes

The legislature debated several bills during the 2014 session that affect property taxes paid on real and personal property.

Property tax exemptions and rebates. To obtain an exemption from local property tax, a property owner must be a non-profit entity and the property must be used for religious, charitable, or educational purposes. For property tax years beginning January 1, 2014, **House Bill 14-1349** broadens the eligibility for an exemption to include property owned by a limited partnership, or limited liability corporation, the parties to which are eligible for the federal Rehabilitation Tax Credit or New Markets Tax Credit, which are provided for the rehabilitation of old buildings and the investment of money in community development entities, respectively.

All personal property is taxable in Colorado unless specifically exempted in the Colorado Constitution. Business personal property is anything used for the production of income or in the operation of a business, such as machinery, equipment, and leasehold improvements. Under current law, business owners of a community solar garden must pay property tax on the personal property used to generate electricity. For property tax years 2015 through 2020, **House Bill 14-1101** specifies that the share of electricity generated by a community solar garden and attributed to residential or governmental subscribers, or subscribers that are property tax exempt religious or charitable organizations, is exempt from property tax.

For real property and business personal property destroyed by natural causes or causes beyond the control of the property owner, **House Bill 14-1001** establishes a state reimbursement to county treasurers for property taxes forgone due to proration of assessed value after the property has been destroyed. After receiving the state reimbursement, the county treasurer is

Postponed.

Second Regular Session
Sixty-ninth General Assembly
STATE OF COLORADO

INTRODUCED

LLS NO. R14-0321.01 Esther van Mourik x4215

SCR14-004

SENATE SPONSORSHIP

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Conti,

Senate Committees
Finance

House Committees

SENATE CONCURRENT RESOLUTION 14-004

101 **SUBMITTING TO THE REGISTERED ELECTORS OF THE STATE OF**
102 **COLORADO AN AMENDMENT TO THE COLORADO CONSTITUTION**
103 **CONCERNING STATEWIDE UNIFORM SALES AND USE TAX**
104 **DEFINITIONS, AND, IN CONNECTION THEREWITH, CREATING A**
105 **COMMISSION ON UNIFORM SALES AND USE TAX DEFINITIONS**
106 **THAT WILL CERTIFY THE STATEWIDE SALES AND USE TAX**
107 **DEFINITIONS AND WILL PROVIDE OFFICIAL GUIDANCE**
108 **REGARDING THE DEFINITIONS, AND SPECIFYING THAT THE STATE**
109 **AND ANY LOCAL TAXING JURISDICTIONS SHALL USE THE**
110 **CERTIFIED SALES AND USE TAX DEFINITIONS AND OFFICIAL**
111 **GUIDANCE FOR PURPOSES OF ADMINISTERING AND LEVYING ITS**
112 **SALES AND USE TAX.**

Shading denotes HOUSE amendment. Double underlining denotes SENATE amendment.
Capital letters indicate new material to be added to existing statute.
Dashes through the words indicate deletions from existing statute.

Resolution Summary

(Note: This summary applies to this resolution as introduced and does not reflect any amendments that may be subsequently adopted. If this resolution passes third reading in the house of introduction, a resolution summary that applies to the reengrossed version of this resolution will be available at <http://www.leg.state.co.us/billsummaries>.)

The resolution creates the Colorado commission on uniform sales and use tax definitions (commission) in the department of revenue. The commission consists of 7 members who must have professional experience in sales and use tax and who are appointed by the governor through specified nominations with the consent of the senate. The commission's duties are to:

- ! Certify all definitions necessary to establish a comprehensive body of statewide uniform sales and use tax definitions that the state and local taxing jurisdictions must use; and
- ! Provide official guidance regarding the certified sales and use tax definitions.

The certified definitions must be promulgated as rules by the commission pursuant to the state administrative procedure act.

The resolution specifies the state and any local taxing jurisdiction shall use the certified sales and use tax definitions and any official guidance relating thereto for purposes of administering and levying its sales and use tax.

The resolution allows the state and any applicable local taxing jurisdiction to adopt a tax rate increase without advance voter approval in order to ensure revenue neutrality based on revenue projections as a result of the application of the definitions certified by the commission.

1 WHEREAS, The general assembly hereby finds and declares that:

2 (1) The complexity of the existing sales and use tax structure in
3 Colorado is burdensome for businesses in the state;

4 (2) Colorado has nearly three hundred taxing authorities with
5 differing sales and use tax bases, and when overlapping boundaries are
6 taken into account there are over seven hundred areas with different rates,
7 taxable and nontaxable items, and definitions;

1 (3) Through their constitutional authority, home rule jurisdictions
2 have exercised their right to establish their own sales and use tax systems,
3 including their own rates, taxable and nontaxable items, and definitions;

4 (4) The resulting lack of uniformity can be especially cumbersome
5 for businesses operating in multiple jurisdictions in Colorado;

6 (5) Because many of the local and special taxing jurisdictions rely
7 heavily on the revenues produced by sales and use taxes, adopting
8 uniform taxable and nontaxable items is difficult to achieve;

9 (6) Adopting uniform definitions is a major step toward reducing
10 the complexity in the state's sales and use tax structure, but equally
11 important is ensuring that there be a uniform interpretation of the
12 definitions because it is not uncommon for two jurisdictions with the
13 same definition to differ in their interpretation of the definition; and

14 (7) The creation of a commission on uniform sales and use tax
15 definitions where that commission both certifies statewide sales and use
16 tax definitions and provides official guidance regarding those certified
17 definitions will serve the public interest by effectively ensuring statewide
18 uniformity in the interpretation of the sales and use tax definitions and
19 will help the state's sales and use tax structure become more
20 business-friendly; now, therefore,

21 *Be It Resolved by the Senate of the Sixty-ninth General Assembly*
22 *of the State of Colorado, the House of Representatives concurring herein:*

23 **SECTION 1.** At the next election at which such question may be
24 submitted, there shall be submitted to the registered electors of the state
25 of Colorado, for their approval or rejection, the following amendment to
26 the constitution of the state of Colorado, to wit:

27 In the constitution of the state of Colorado, **add** article XXX as

1 follows:

2 **ARTICLE XXX**

3 **Statewide Uniform Sales and Use Tax Definitions**

4 **Section 1. Definitions.** AS USED IN THIS ARTICLE, UNLESS THE
5 CONTEXT OTHERWISE REQUIRES:

6 (1) "COLORADO COMMISSION ON UNIFORM SALES AND USE TAX
7 DEFINITIONS" OR "COMMISSION" MEANS THE COLORADO COMMISSION ON
8 UNIFORM SALES AND USE TAX DEFINITIONS CREATED IN SECTION 2 OF THIS
9 ARTICLE.

10 (2) "LOCAL TAXING JURISDICTION" MEANS A CITY, TOWN,
11 MUNICIPALITY, COUNTY, CITY AND COUNTY, SPECIAL DISTRICT, OR
12 AUTHORITY AUTHORIZED TO LEVY A SALES AND USE TAX PURSUANT TO
13 LAW, INCLUDING ANY MUNICIPALITY GOVERNED BY A HOME RULE
14 CHARTER PURSUANT TO THIS CONSTITUTION.

15 (3) "REVENUE NEUTRALITY" MEANS WHEN CERTIFIED SALES AND
16 USE TAX DEFINITIONS ARE ALIGNED WITH THE STATE'S OR LOCAL TAXING
17 JURISDICTION'S SALES AND USE TAX BASE, THE RESULT IS NO MORE THAN
18 A DE MINIMIS CHANGE IN TAX REVENUE FOR THE RESPECTIVE STATE OR
19 LOCAL TAXING JURISDICTION.

20 (4) "SALES AND USE TAX BASE" MEANS THE GOODS OR SERVICES
21 SUBJECT TO SALES OR USE TAX AND THE GOODS OR SERVICES EXEMPTED
22 FROM SALES OR USE TAX AS SET FORTH IN THE COLORADO REVISED
23 STATUTES AND ANY LAW, RULE, ORDINANCE, OR RESOLUTION OF A LOCAL
24 TAXING JURISDICTION.

25 (5) "SALES AND USE TAX DEFINITIONS" MEANS ONLY THOSE
26 DEFINITIONS NECESSARY FOR DEFINING THE SALES AND USE TAX BASE OF
27 THE STATE OR ANY LOCAL TAXING JURISDICTION AND DOES NOT INCLUDE

1 DEFINITIONS FOR TERMS THAT ADDRESS ADMINISTRATIVE DECISIONS
2 RESERVED TO THE STATE OR LOCAL TAXING JURISDICTIONS.

3 (6) "STATE ADMINISTRATIVE PROCEDURE ACT" MEANS THE "STATE
4 ADMINISTRATIVE PROCEDURE ACT" LOCATED IN ARTICLE 4 OF TITLE 24,
5 COLORADO REVISED STATUTES, OR SUCH SUCCESSOR ACT.

6 (7) "STREAMLINED SALES AND USE TAX AGREEMENT" MEANS THE
7 WRITTEN AGREEMENT PRODUCED AND ADMINISTERED BY THE
8 STREAMLINED SALES TAX GOVERNING BOARD TO SIMPLIFY AND
9 MODERNIZE SALES AND USE TAX ADMINISTRATION IN PARTICIPATING
10 STATES.

11 (8) "STREAMLINED SALES TAX GOVERNING BOARD" MEANS THE
12 NONPROFIT CORPORATION STREAMLINED SALES TAX GOVERNING BOARD,
13 INC., CREATED FOR THE PURPOSE OF ADMINISTERING AND OPERATING THE
14 STREAMLINED SALES AND USE TAX AGREEMENT, AS AMENDED, TO
15 SIMPLIFY SALES AND USE TAX COLLECTION AND ADMINISTRATION BY
16 RETAILERS AND PARTICIPATING STATES.

17 **Section 2. Colorado commission on uniform sales and use tax**
18 **definitions - creation - appointment - term.** (1) THE COLORADO
19 COMMISSION ON UNIFORM SALES AND USE TAX DEFINITIONS IS HEREBY
20 CREATED IN THE DEPARTMENT OF REVENUE, AND CONSISTS OF SEVEN
21 MEMBERS AS FOLLOWS:

22 (a) THE EXECUTIVE DIRECTOR OF THE DEPARTMENT OF REVENUE
23 OR HIS OR HER DESIGNEE;

24 (b) ONE MEMBER WHO REPRESENTS STATE GOVERNMENT
25 APPOINTED BY THE GOVERNOR WITH THE CONSENT OF THE SENATE;

26 (c) TWO MEMBERS WHO REPRESENT COLORADO'S MUNICIPALITIES
27 APPOINTED BY THE GOVERNOR FROM NOMINATIONS PROVIDED BY A

1 STATEWIDE ASSOCIATION OF MUNICIPAL GOVERNMENTS WITH THE
2 CONSENT OF THE SENATE;

3 (d) ONE MEMBER WHO REPRESENTS COLORADO'S COUNTIES
4 APPOINTED BY THE GOVERNOR FROM NOMINATIONS PROVIDED BY A
5 STATEWIDE ASSOCIATION OF COUNTY COMMISSIONERS WITH THE CONSENT
6 OF THE SENATE; AND

7 (e) TWO MEMBERS WHO REPRESENT COLORADO'S BUSINESS
8 INTERESTS APPOINTED BY THE GOVERNOR FROM NOMINATIONS PROVIDED
9 BY STATEWIDE ASSOCIATIONS THAT REPRESENT COLORADO BUSINESSES
10 WITH THE CONSENT OF THE SENATE.

11 (2) THE GOVERNOR SHALL MAKE THE APPOINTMENTS SPECIFIED IN
12 SUBSECTION (1) OF THIS SECTION NO LATER THAN FEBRUARY 16, 2015.
13 THE GOVERNOR SHALL INITIALLY APPOINT THREE MEMBERS FOR
14 TWO-YEAR TERMS AND FOUR MEMBERS FOR FOUR-YEAR TERMS.
15 THEREAFTER, EACH MEMBER MUST BE APPOINTED FOR FOUR-YEAR TERMS.

16 (3) MEMBERS MUST HAVE PROFESSIONAL EXPERIENCE IN SALES
17 AND USE TAX.

18 (4) MEMBERS SERVE AT THE PLEASURE OF THE GOVERNOR WHO
19 MAY APPOINT A REPLACEMENT OR FILL ANY VACANCY TO SERVE FOR THE
20 UNEXPIRED TERM OF ANY MEMBER SUBJECT TO, WHERE APPLICABLE, THE
21 NOMINATION PROCESS SPECIFIED IN SUBSECTION (1) OF THIS SECTION AND
22 SUBJECT TO THE CONSENT OF THE SENATE.

23 (5) THE COMMISSION SHALL MEET AS NECESSARY AND THE
24 DEPARTMENT OF REVENUE SHALL PROVIDE STAFF SUPPORT TO THE
25 COMMISSION.

26 (6) THE COMMISSION SHALL MAKE ITS DECISIONS BY MAJORITY
27 VOTE EXCEPT WHERE SPECIFICALLY INDICATED OTHERWISE.

1 **Section 3. Duties of the commission.** (1) THE COMMISSION
2 SHALL:

3 (a) CERTIFY AS SPECIFIED IN SUBSECTIONS (2) AND (3) OF THIS
4 SECTION ALL DEFINITIONS NECESSARY TO ESTABLISH A COMPREHENSIVE
5 BODY OF STATEWIDE UNIFORM SALES AND USE TAX DEFINITIONS THAT THE
6 STATE AND LOCAL TAXING JURISDICTIONS SHALL USE; AND

7 (b) SERVE AS THE SOLE NONJUDICIAL SOURCE OF OFFICIAL
8 GUIDANCE REGARDING THE CERTIFIED SALES AND USE TAX DEFINITIONS AS
9 SPECIFIED IN SUBSECTION (5) OF THIS SECTION.

10 (2)(a) THE COMMISSION SHALL, NO LATER THAN JANUARY 1, 2016,
11 REVIEW AND CERTIFY THE RECOMMENDED SALES AND USE TAX
12 DEFINITIONS IN THE STREAMLINED SALES AND USE TAX AGREEMENT
13 AMENDED THROUGH OCTOBER 30, 2013, AS SPECIFIED IN SUBSECTION (3)
14 OF THIS SECTION. IF A SALES AND USE TAX DEFINITION IN THE
15 STREAMLINED SALES AND USE TAX AGREEMENT AMENDED THROUGH
16 OCTOBER 30, 2013, INCLUDES OPTIONS THAT A LEGISLATIVE BODY MAY
17 SELECT, THE COMMISSION SHALL MAKE SUCH SELECTIONS AS ARE
18 NECESSARY TO MEET THE REQUIREMENTS OF SUBSECTION (3) OF THIS
19 SECTION. IF THE COMMISSION FINDS SUFFICIENT UNIFORMITY AMONG THE
20 STATE AND LOCAL TAXING JURISDICTIONS FOR AN EXISTING DEFINITION,
21 THEN THE COMMISSION SHALL REVIEW, MAKE ANY NECESSARY CHANGES
22 SUBJECT TO SUBSECTION (3) OF THIS SECTION, AND CERTIFY THE EXISTING
23 SUFFICIENTLY UNIFORM SALES AND USE TAX DEFINITION INSTEAD OF THE
24 STREAMLINED SALES AND USE TAX AGREEMENT DEFINITION. SUCH
25 CERTIFIED SALES AND USE TAX DEFINITIONS SHALL BE PROMULGATED AS
26 RULES PURSUANT TO THE STATE ADMINISTRATIVE PROCEDURE ACT,
27 EXCEPT THAT SUCH RULES SHALL BE PERMANENT UNLESS MODIFIED

1 PURSUANT TO THIS ARTICLE, AND SHALL NOT BE SUBJECT TO THE RULE
2 REVIEW PROCESS SET FORTH IN LAW.

3 (b) IF A SALES AND USE TAX DEFINITION IS MISSING FROM THE
4 STREAMLINED SALES AND USE TAX AGREEMENT AMENDED THROUGH
5 OCTOBER 30, 2013, THAT THE STATE OR ANY LOCAL TAXING JURISDICTION
6 NEEDS FOR ITS SALES AND USE TAX BASE, THE COMMISSION MAY REVIEW,
7 MAKE ANY NECESSARY CHANGES SUBJECT TO SUBSECTION (3) OF THIS
8 SECTION, AND CERTIFY THE SALES AND USE TAX DEFINITION USED BY THE
9 STATE OR THE LOCAL TAXING JURISDICTION PURSUANT TO SUBSECTION (6)
10 OF THIS SECTION.

11 (c) IF THE STREAMLINED SALES TAX GOVERNING BOARD ADOPTS A
12 NEW SALES AND USE TAX DEFINITION OR ADOPTS CHANGES TO EXISTING
13 SALES AND USE TAX DEFINITIONS CERTIFIED AS SPECIFIED IN PARAGRAPH
14 (a) OF THIS SUBSECTION (2), THE COMMISSION SHALL REVIEW THE NEW
15 SALES AND USE TAX DEFINITION OR THE CHANGED SALES AND USE TAX
16 DEFINITION AND SHALL DETERMINE WHETHER OR NOT TO CERTIFY SUCH
17 NEW OR CHANGED DEFINITION. IF THE COMMISSION DECIDES TO CERTIFY
18 SUCH NEW OR CHANGED DEFINITION, THE CERTIFICATION MUST BE
19 ACCOMPLISHED AS SPECIFIED IN SUBSECTIONS (3) AND (6) OF THIS
20 SECTION.

21 (d) THE STATE OR ANY LOCAL TAXING JURISDICTION MAY MAKE
22 REQUESTS TO THE COMMISSION FOR ADDITIONAL CERTIFIED SALES AND
23 USE TAX DEFINITIONS OR MAY SEEK PREAPPROVAL OF A NEW SALES AND
24 USE TAX DEFINITION FROM THE COMMISSION. ANY MEMBER OF THE
25 GENERAL ASSEMBLY OR THE EXECUTIVE DIRECTOR OF THE DEPARTMENT
26 OF REVENUE MAY MAKE REQUESTS PURSUANT TO THIS PARAGRAPH (d) ON
27 BEHALF OF THE STATE. A LOCAL TAXING JURISDICTION MAY MAKE

1 REQUESTS PURSUANT TO THIS PARAGRAPH (d) BY RESOLUTION. REQUESTS
2 MUST BE SUBMITTED IN WRITING AS DETERMINED BY THE COMMISSION. IF
3 THE COMMISSION DETERMINES THAT SUCH DEFINITION IS NECESSARY,
4 THEN SUCH DEFINITION MUST BE CERTIFIED AS SPECIFIED IN SUBSECTION
5 (3) OF THIS SECTION AND PROMULGATED AS SPECIFIED IN SUBSECTION (6)
6 OF THIS SECTION.

7 (3) THE COMMISSION SHALL CERTIFY A SALES AND USE TAX
8 DEFINITION WITH SUFFICIENT CLARITY, PRECISION, AND ADAPTABILITY
9 NECESSARY TO PERMIT THE USE OF SUCH DEFINITION BY THE STATE OR
10 LOCAL TAXING JURISDICTIONS.

11 (4) IF THE COMMISSION DETERMINES THAT A PREVIOUSLY
12 CERTIFIED SALES AND USE TAX DEFINITION NEEDS MODIFICATION, SUCH
13 CERTIFIED SALES AND USE TAX DEFINITION MAY BE MODIFIED AND
14 RECERTIFIED BY THE COMMISSION PURSUANT TO SUBSECTIONS (3) AND (6)
15 OF THIS SECTION, BUT ONLY UPON AN AFFIRMATIVE VOTE OF AT LEAST SIX
16 MEMBERS OF THE COMMISSION.

17 (5) THE COMMISSION MAY ISSUE OFFICIAL GUIDANCE REGARDING
18 THE CERTIFIED SALES AND USE TAX DEFINITIONS IN THE FORM OF EITHER
19 AN INTERPRETIVE OPINION OR AN INTERPRETIVE RULE. AN INTERPRETIVE
20 OPINION IS ISSUED WHEN A REQUESTOR SUBMITS SPECIFIC FACTS AND ASKS
21 HOW CERTAIN CERTIFIED DEFINITIONS WOULD APPLY TO THOSE FACTS,
22 SIMILAR TO A PRIVATE LETTER RULING ISSUED BY THE COLORADO
23 DEPARTMENT OF REVENUE UPON WRITTEN REQUEST OF A TAXPAYER,
24 EXCEPT THAT SUCH INTERPRETIVE OPINION IS NOT CONFIDENTIAL. AN
25 INTERPRETIVE RULE IS ISSUED WHEN A REQUESTOR SEEKS CLARIFICATION
26 OF A CERTIFIED DEFINITION. AN INTERPRETIVE RULE APPLIES MORE
27 GENERALLY, SIMILAR TO RULES ISSUED BY THE DEPARTMENT OF REVENUE

1 TO CLARIFY STATUTORY LANGUAGE. OFFICIAL GUIDANCE MUST BE
2 PROMULGATED AS SPECIFIED IN SUBSECTION (6) OF THIS SECTION. THE
3 COMMISSION SHALL ACT ON REQUESTS FOR OFFICIAL GUIDANCE WITHIN A
4 REASONABLE PERIOD OF TIME AND UNDER GUIDELINES AND PROCEDURES
5 AS SET FORTH BY THE COMMISSION. THE COMMISSION MAY DETERMINE
6 THAT IT WILL NOT ISSUE OFFICIAL GUIDANCE.

7 (6) CERTIFIED DEFINITIONS, EXCEPT THE INITIAL BODY OF
8 CERTIFIED DEFINITIONS DESCRIBED IN PARAGRAPH (a) OF SUBSECTION (2)
9 OF THIS SECTION, AND OFFICIAL GUIDANCE MUST BE PROMULGATED AS
10 RULES BY THE COMMISSION PURSUANT TO THE STATE ADMINISTRATIVE
11 PROCEDURE ACT.

12 (7) NO EX PARTE MATERIAL OR REPRESENTATION OF ANY KIND
13 MAY BE RECEIVED OR CONSIDERED BY THE COMMISSION.

14 **Section 4. Application of uniform definitions to state and local**
15 **tax levies. (1) (a)** THE STATE AND ANY LOCAL TAXING JURISDICTION
16 SHALL USE THE CERTIFIED SALES AND USE TAX DEFINITIONS AND ANY
17 OFFICIAL GUIDANCE RELATING THERETO THAT THE COMMISSION
18 PROMULGATES PURSUANT TO SECTION 3 (3) OF THIS ARTICLE FOR
19 PURPOSES OF ADMINISTERING AND LEVYING ITS SALES AND USE TAX.
20 SALES AND USE TAX DEFINITIONS CERTIFIED AND PROMULGATED
21 PURSUANT TO SECTION 3 OF THIS ARTICLE MUST BE ADOPTED AS SPECIFIED
22 IN THIS SUBSECTION (1) BY THE STATE AND LOCAL TAXING JURISDICTIONS
23 WITHOUT MODIFICATION.

24 (b) WHILE ENDEAVORING IN GOOD FAITH TO MAINTAIN OVERALL
25 REVENUE NEUTRALITY, THE STATE AND LOCAL TAXING JURISDICTIONS
26 SHALL ALIGN THEIR SALES AND USE TAX BASE TO THE CERTIFIED SALES
27 AND USE TAX DEFINITIONS AS FOLLOWS:

1 (I) FOR THE DEFINITIONS CERTIFIED AS DESCRIBED IN SECTION 3 (2)
2 (a) AND (2) (b) OF THIS ARTICLE, WITHIN A PERIOD NOT TO EXCEED
3 THIRTY-SIX MONTHS FROM CERTIFICATION OF SUCH DEFINITIONS; AND

4 (II) FOR THE DEFINITIONS CERTIFIED AS DESCRIBED IN SECTION 3
5 (2) (c) OR (2) (d) OF THIS ARTICLE, WITHIN A PERIOD NOT TO EXCEED
6 EIGHTEEN MONTHS FROM CERTIFICATION OF SUCH DEFINITIONS.

7 (c) SHOULD THE STATE OR ANY LOCAL TAXING JURISDICTION FAIL
8 TO ALIGN THEIR SALES AND USE TAX BASE TO THE CERTIFIED SALES AND
9 USE TAX DEFINITIONS AS DESCRIBED IN PARAGRAPH (b) OF THIS
10 SUBSECTION (1), ANY PERSON MAY BRING AN ACTION ONLY IN THE
11 DENVER DISTRICT COURT TO COMPEL COMPLIANCE WITH THIS PROVISION
12 AND SHALL, IF SUCCESSFUL, BE ENTITLED TO AN AWARD OF REASONABLE
13 ATTORNEY FEES AND COSTS BY THE COURT.

14 (2) IF THE STATE OR ANY LOCAL TAXING JURISDICTION ADJUSTS ITS
15 SALES AND USE TAX BASE SO THAT A NEW SALES AND USE TAX DEFINITION
16 IS REQUIRED, THE STATE OR LOCAL TAXING JURISDICTION MAY EITHER:

17 (a) ENACT A SALES AND USE TAX DEFINITION, WHICH SHALL TAKE
18 EFFECT ON WHATEVER DATE IS SPECIFIED IN THE LAW AND WHICH THE
19 COMMISSION SHALL SUBSEQUENTLY REVIEW AND DETERMINE IF
20 CERTIFICATION IS NECESSARY AS SPECIFIED IN SECTION 3 (2) (d) OF THIS
21 ARTICLE; OR

22 (b) SEEK PREAPPROVAL AS SPECIFIED IN SECTION 3 (2) (d) OF THIS
23 ARTICLE OF A NEW SALES AND USE TAX DEFINITION FROM THE COMMISSION
24 PRIOR TO ADJUSTING ITS SALES AND USE TAX BASE.

25 (3) EXCEPT AS EXPLICITLY PROVIDED, THIS ARTICLE DOES NOT
26 LIMIT, ALTER, OR DIMINISH THE PLENARY POWER OF THE STATE OR A
27 LOCAL TAXING JURISDICTION'S CONSTITUTIONAL POWER TO CONTROL THE

1 LEVYING AND COLLECTING OF A SALES AND USE TAX OR TO CONTROL ITS
2 SALES AND USE TAX BASE.

3 **SECTION 2.** Each elector voting at said election and desirous of
4 voting for or against said amendment shall cast a vote as provided by law
5 either "Yes/For" or "No/Against" on the proposition: "Shall there be an
6 amendment to the Colorado constitution concerning statewide uniform
7 sales and use tax definitions, and, in connection therewith, creating a
8 commission on uniform sales and use tax definitions that will certify the
9 statewide sales and use tax definitions and will provide official guidance
10 regarding the definitions, and specifying that the state and any local
11 taxing jurisdictions shall use the certified sales and use tax definitions and
12 official guidance for purposes of administering and levying its sales and
13 use tax?"

14 **SECTION 3.** The votes cast for the adoption or rejection of said
15 amendment shall be canvassed and the result determined in the manner
16 provided by law for the canvassing of votes for representatives in
17 Congress, and if a majority of the electors voting on the question shall
18 have voted "Yes/For", the said amendment shall become a part of the
19 state constitution.



SENATE JOINT RESOLUTION 14-038

BY SENATOR(S) Steadman and Harvey, Newell, Ulibarri;
also REPRESENTATIVE(S) Kagan and Conti, Becker, Court, Fields,
Gardner, Hamner, Holbert, Hullinghorst, Joshi, Labuda, May, McCann,
Melton, Pettersen, Primavera, Ryden, Schafer, Singer, Tyler, Williams,
Wright, Young, Ferrandino.

CONCERNING UNIFORM SALES AND USE TAX DEFINITIONS
FOR HOME RULE MUNICIPALITIES THAT LOCALLY COLLECT
THEIR SALES AND USE TAXES.

WHEREAS, Colorado's system of local collection of sales and use tax
by home rule municipalities can be cumbersome and difficult for
multijurisdictional merchants; and

WHEREAS, The state, local governments, and businesses alike agree
that standardization of definitions of the goods or services subject to sales
or use tax and the goods or services exempted from sales or use tax (the
"sales and use tax base") would improve Colorado's business
environment; and

WHEREAS, The use of different definitions including varying tax
guidance regarding the different definitions among all taxing jurisdictions
creates confusion for taxpayers and needless audit exposure for
businesses; and

WHEREAS, Standardization of definitions for the sales and use tax
base was recommended in the report prepared by the department of
revenue titled "Uniform Sales and Use Tax Base Throughout the State"
dated December 15, 2013; and

WHEREAS, Standardization of definitions is something that ought to
be accomplished without causing a major revenue loss to taxing

jurisdictions or a revenue increase that necessitates voter approval as required in section 20 of article X of the state constitution; and

WHEREAS, In 1992, Colorado's home rule municipalities that locally collect their sales and use tax adopted a package of standardized definitions that the municipalities themselves had developed, under the aegis of the Colorado Municipal League, and in cooperation with the business community; and

WHEREAS, The 1992 effort did not include a mechanism to maintain standardization of definitions over time, nor did that effort anticipate the practical effect of varying tax guidance among taxing jurisdictions on continued standardization of definitions; now, therefore,

Be It Resolved by the Senate of the Sixty-ninth General Assembly of the State of Colorado, the House of Representatives concurring herein:

(1) The standardization of definitions used by Colorado taxing jurisdictions to define their sales and use tax base is in the public interest and serves to improve Colorado's business environment;

(2) The General Assembly urges Colorado's home rule municipalities that locally collect their sales taxes to work together once again, through the Colorado Municipal League, on a package of uniform definitions recommended for adoption by all home rule, locally collecting municipalities;

(3) The General Assembly further urges that such definitions be developed so that they may be utilized by Colorado municipalities without either significant adverse fiscal impact or voter approval as required in section 20 of article X of the state constitution;

(4) The General Assembly also requests the municipalities to develop among themselves a mechanism for maintaining standardization of the uniform definitions over time;

(5) The General Assembly further requests the municipalities to develop among themselves a coordinated system for issuance of non-judicial guidance regarding the scope or interpretation of such definitions, in order to avoid disparate local tax guidance from interfering

with uniform application of tax definitions;

(6) The General Assembly further requests that the municipalities consider adopting definitions existing in the state's sales and use tax statutes, including interpretations of those definitions found in rules promulgated by the Department of Revenue, where such state and municipality uniformity may be achieved consistent with the objective of revenue neutrality;

(7) The General Assembly further requests that these important undertakings include opportunities for input and consultation with the business community, insofar as retail business is government's partner in collecting this critical tax; and

(8) The General Assembly urges home rule municipalities that locally collect their sales taxes to begin adopting and utilizing a system of standardized definitions and guidance by August 2016.

Be It Further Resolved, That copies of this Joint Resolution be sent to the Colorado Municipal League; the Department of Revenue; the Colorado Association of Commerce and Industry; and the Colorado Retail Council.

Morgan Carroll
PRESIDENT OF
THE SENATE

Mark Ferrandino
SPEAKER OF THE HOUSE
OF REPRESENTATIVES

Cindi Markwell
SECRETARY OF
THE SENATE

Marilyn Eddins
CHIEF CLERK OF THE HOUSE
OF REPRESENTATIVES



To: City Council

From: Maria Sobota, Acting Director, Finance and Administrative Services

Date: October 25, 2018

Subject: Staff Response to Council Request 18-164: Historical Sales Tax Revenue Audit Information

Council Request: Council asked Staff to provide Historical Sales Tax Revenue Audit Information.

Staff Response: Information related to Sales Tax Revenue Audit collections is included in the Monthly Financial Report provided to Council. This information can be found within the financial table included on page 7 of this document.

Please let us know if you have additional questions.



To: City Council
From: Maria Sobota, Acting Director, Finance and Administrative Services
Date: October 25, 2018
Subject: Staff Response to Council Request 18-173: Review 2019 Budget in Excel

Council Request: Council requested Staff send Excel spreadsheet containing 2019 budget information to City Council members.

Staff Response: An invitation was extended to Council for one-on-one training sessions. Council Member Barrentine and Mayor Pro-Tem Russell were able to meet with staff to discuss budget information.

Please let us know if you have additional questions.



TO: Mayor Olson and City Council Members

THRU: Brad Power, Community Development Director
Dorothy Hargrove, Acting Deputy City Manager

FROM: Wade Burkholder, Planning Manager

DATE: October 25, 2018

SUBJECT: CR 18-184 980 East Hampden Avenue Business Concerns (Community Development Response)

In conjunction with the Police Department, Community Development Staff has researched the property and offers the following response. The property is zoned M-2 and Live/Work uses are permitted. During inspection of the property a bunk-bed was witnessed, unoccupied, in part of the business and it is anticipated that other portions of the building may also be utilized as sleeping quarters for the construction company employees.

That said, the building has not been permitted under the Building Code for residential occupation and the owner will need to submit building permits for the conversion to residential use. The property owner was notified of this requirement in August of 2017 and Staff is sending the notification again in order to achieve compliance with the Building Codes.





TO: Mayor Olson and City Council Members

THRU: Dorothy Hargrove, Acting City Manager
Brad Power, Community Development Director

FROM: Karen Montanez, Chief Building Official

DATE: October 25, 2018

SUBJECT: CR 18-191 – Golden Nugget Apartments Heating Issues

On Thursday, October 4, 2018, Xcel Energy shut the gas off to one of the four apartment buildings at the Golden Nugget Apartment complex due to a gas leak.

The City was not made aware of this until the evening of Monday, October 8th after the tenants contacted the media. I called the after-hours number for the complex and was told that management was working on getting a contractor to repair the gas line. Englewood Police went door to door that evening asking if any tenants needed aid. At that time, no tenants requested aid.

On Tuesday, October 9th, Code Enforcement Supervisor Dave Lewis accompanied me to the site and I issued a Notice of Violation to the management. At that time, we were informed they were having a difficult time securing a contractor. They also stated they had offered space heaters to the tenants as well as access to a vacant unit in another building for their use for bathing, etc. however, few tenants requested the heaters or use of the vacant unit. Later that afternoon, management contacted me and informed me that a contractor had been hired to make the repairs to the gas line. The contractor applied for and was issued a permit later that day.

On Thursday, the contractor contacted the City and stated they were ready to have the east side inspected. City inspector Bill Myers went to the site, approved the work and notified Xcel. Early Friday afternoon, the contractor requested an inspection for the west side. The line was not holding the test and the inspector informed the contractor he would come back later in the day. He inspected the line again at 4:30 but the test was not holding. It is my understanding that Xcel came out and turned on the gas that evening but later, sent another inspector out that turned the gas off again and red-tagged the boiler.

The City became aware that the building was still without heat and hot water through a media story on Saturday, October 13th. I contacted the complex manager and spoke with her and the



building owner several times throughout the day. Management reached out to several boiler contractors but all had full schedules. I indicated that I would post the building as uninhabitable. After speaking with Sgt. Reid McGrath and Nancy Burke with the Colorado Apartment Association, it was decided to not post the building as there is a lack of emergency housing and it would be better for the tenants to shelter in place. I requested that the apartment management post a notice on each apartment notifying the tenants that space heaters were available as well as access to bathing facilities. They did so, as requested. The posting and space heaters were witnessed by Officer McGrath.

Several people reached out to Xcel Energy, including State Representative Jeff Bridges and Nancy Burke. Ms. Burke spoke with Xcel and they sent technicians out to assess the boiler.

On Saturday evening, the City's plumbing inspector went back out. Necessary corrections were not made.

On Sunday, the apartment management was able to contract with a boiler company to make the necessary repairs and at around 6 p.m. the city's inspector went to the site and approved services to the east side of the building. The west side was not holding the pressure test. Heat and hot water was restored to the west side of the building Sunday evening.

The city inspector went to site Monday morning, October 15th and approved the gas pressure test on the west side. Crews continued to work through the day and heat and hot water was restored to the west side of the building Monday evening.

MEMORANDUM

To: Chief Collins
From: Commander Tim Englert
Date: October 23, 2018
Subject: Follow-up to Council Request #18-191

Council Request #18-191

Assigned to: Commander Englert

Date Assigned: July 24, 2018

Follow-up information requested as to the cause of the delay in the recent repairs to the heating and plumbing at the Golden Nugget Apartments, including details of the City's response.

On Monday October 8th the Englewood Police PIO received a call from Channel 7 News requesting information regarding the heat being out at one of the Golden Nugget apartments. The news station had been called by one of the tenants of the building. Englewood Police Officers were sent to the building to confirm this information. Officers were told that the management had provided electric heaters to the tenants. Officers went door to door that evening asking if any tenants needed aid. At that time, no tenants requested aid or relocation. The Englewood Fire Marshall was contacted who in turn contacted the City Chief Building Official. On Tuesday, October 9th, Code Enforcement Supervisor accompanied the Chief Building Official to the site and a Notice of Violation was issued to the management by the building department. Members of the Police Department continued to support the Building Department until the situation was resolved.



To: City Council

From: Maria Sobota, Acting Director, Finance and Administrative Services

Date: October 25, 2018

Subject: Staff Response to Council Request 18-193: Debt Service Coverage

Council Request: City Council asked why the Ending Fund Balance (Council called this the Reserve) in the 2019 Proposed Sewer Budget is \$515,665. City Council requested more information regarding the required minimum reserve tied to the Bond Covenant based on previous Staff Communication.

Staff Response: The Reserve Council is referring to is Pledged Revenue Coverage for the last expansion to the wastewater plant. The revenue coverage is based on gross revenue less expense as defined in the applicable bond indenture. The required coverage is 1.10 and for 2017, coverage was 1.44. Per a discussion with Stifel, the financial advisor who assisted the City of Englewood (COE) with the transaction, COE confirmed that the capital investment (\$8.4M) in the Sewer 2019 Proposed Budget Sources and Uses would be excluded from the calculation in 2019 and going forward. Debt coverage is sufficient.

Please let us know if you have additional questions.



To: City Council
From: Maria Sobota, Acting Director, Finance and Administrative Services
Date: October 25, 2018
Subject: Staff Response to Council Request 18-194: Debt Service - Other

Council Request: Council requested Staff to identify the components of line item Debt Service – Other (\$123,599) on page 161 in the 2019 Proposed Budget.

Staff Response: \$108,000 of this Use of Funds is related to Qualified Energy Conservation Bonds (QECCB); the bonds were issued in 2011 to upgrade several city buildings with energy efficient items (boilers, solar panels, etc.); \$15,000 is related to the parking lot lease (North RTD lot land lease).

Please let us know if you have additional questions.



To: City Council
 From: Maria Sobota, Acting Director, Finance and Administrative Services
 Date: October 25, 2018
 Subject: Staff Response to Council Request 18-195: Mill Levy – Financial Implications Table

Council Request: Council requested financial example reference in the Financial Implication Section of the Mill Levy Ordinance be included in the 2nd Reading of the 2019 Proposed Budget.

Staff Response: The information request will be included in the documents submitted for the 2nd Reading of the 2019 Budget. The example is also included below for Council’s reference in advance of the meeting on November 5, 2018.

<u>City of Englewood, Colorado - Property Tax Calculation</u>		2018 Mill Levy Payable in 2019
Market Value	A	\$ 200,000
Assessment Ratio	B	7.2%
Assessed Value	C = A * B	\$ 14,400
General Operations Mill Levy	D	5.88
Mill Levy Per Dollar	E	\$ 0.001
Taxes Paid for General Fund Operations	F = C * D * E	\$ 84.67
Market Value	A	\$ 200,000
Assessment Ratio	B	7.2%
Assessed Value	C = A * B	\$ 14,400
General Operations Mill Levy	D	1.614
Mill Levy Per Dollar	E	\$ 0.001
Taxes Paid for General Obligation Bonds- <u>Recreation</u>	F = C * D * E	\$ 23.24
Market Value	A	\$ 200,000
Assessment Ratio	B	7.2%
Assessed Value	C = A * B	\$ 14,400
General Operations Mill Levy	D	3.216
Mill Levy Per Dollar	E	\$ 0.001
Taxes Paid for General Obligation Bonds- <u>Police Headquarters</u>	F = C * D * E	\$ 46.31
Market Value	A	\$ 200,000
Assessment Ratio	B	7.2%
Assessed Value	C = A * B	\$ 14,400
General Operations Mill Levy	D	10.71
Mill Levy Per Dollar	E	\$ 0.001
Total Property Taxes Paid to <u>City of Englewood</u>	F = C * D * E	\$ 154.22

Please let us know if you have additional questions.



To: City Council

From: Maria Sobota, Acting Director, Finance and Administrative Services

Date: October 25, 2018

Subject: Staff Response to Council Request 18-197: Employee Benefits Fund Balance

Council Request: Council asked Staff to explain why there are negative changes in position in the Employee Benefits Fund.

Staff Response: The Employee Benefits Fund Annual Budget is based on calculations using the current year employee base and current year benefit enrollment types (family, single, etc.) prior to the following year's (the budget year) enrollment period. Undoubtedly, some employees may change their enrollment type and/or make election changes and there may be unexpected benefit claims. As a result, the Use of Funds can be higher or lower than the original budget resulting in a positive or negative change in Net Position. Over the past ten years, the net ending position has been positive and has decreased demonstrating effective budgeting and management of the Employee Benefits Fund. (See Attached)

Please let us know if you have additional questions.

City of Englewood, Colorado
Employee Benefits Fund
Statements of Revenues, Expenses and Changes in Fund Net Position

	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Revenues	4,872,975	5,084,734	4,903,604	5,038,280	5,287,287	5,503,159	5,920,842	6,129,497	4,989,459	5,179,766
Expenses	(4,780,465)	(5,027,407)	(4,868,792)	(5,079,262)	(5,332,071)	(5,453,007)	(5,940,427)	(5,943,374)	(5,004,717)	(5,384,224)
Net income (loss) before transfers	92,510	57,327	34,812	(40,982)	(44,784)	50,152	(19,585)	186,123	(15,258)	(204,458)
Transfers in	-	-	-	35,000	80,000	-	-	-	-	-
Transfers out	-	(500,000)	(200,000)	(200,000)	(37,000)	-	-	-	-	-
Change in net position	92,510	(442,673)	(165,188)	(205,982)	(1,784)	50,152	(19,585)	186,123	(15,258)	(204,458)
Net position beginning	726,269	818,779	376,106	210,918	4,936	3,152	53,304	33,719	219,842	204,584
Net position ending	818,779	376,106	210,918	4,936	3,152	53,304	33,719	219,842	204,584	126



To: City Council
From: Maria Sobota, Acting Director, Finance and Administrative Services
Date: October 25, 2018
Subject: Staff Response to Council Request 18-198: Bond Premium Use

Council Request: Council asked Staff if Bond Premium proceeds can be used to fund additional personnel.

Staff Response: The Ballot Measure to support the Police HQ Bond Issuance, as approved by voters, does not support use of premium funds generated by the transaction to hire personnel. In addition, personnel additions require a continuous revenue source; the Bond premiums are a limited source of funds and would not support hiring permanent employees.

Please let us know if you have additional questions.



TO: Chief John Collins
FROM: Commander Kelly Martin
DATE: October 24, 2018
SUBJECT: Council Request 18-199

CR 18-199

Requested information reference homeless camps in alleyways in the area of Downing / University

Assigned to: Police Department

An Englewood citizen provided information about encountering homeless camps while walking in their neighborhood alleyways. Commander Martin has reached out to the reporting person to obtain additional information in order to conduct appropriate follow up. The reporting person was advised that if individuals are camping in the alley, and are on private property, the police department would work with the homeless, residents and property owners to mitigate the situation. Additionally, camping in the public portion of the alley potentially creates a public right of way issue and can be enforced through the traffic code. Commander Martin requested that the reporting person contact the police department if they encountered additional homeless camps so that officers could respond and evaluate the situation. At this time, Commander Martin has not received any additional information from the reporting person as to the exact location of any homeless camps and patrol officers have been instructed to conduct extra patrols around alleys in the northeast areas of the city.



To: City Council
From: Maria Sobota, Acting Director, Finance and Administrative Services
Date: October 25, 2018
Subject: Staff Response to Council Request 18-201: Marijuana Sales Tax Revenue

Council Request: Council asked Staff to confirm if the 2018 year to date sales tax revenue for marijuana is exceeding projections.

Staff Response: As of September 2018, marijuana tax revenue is \$459,822 as reported in the monthly financial report during the Study Session on October 22, 2018. The sales tax revenue for marijuana was not budgeted separately in 2018 nor in the 2019 Proposed Budget. However, Staff will provide additional information in the monthly reports regarding a comparison and will ask Council to recommend if this revenue should be separated in the 2020 budget.

As a reminder to Council, the 2018 tax rate on marijuana sales is 7%. There will be an increase annually as noted below until 15% is reached:

- 2019 - 8.50%
- 2020 - 10.00%
- 2021 - 11.50%
- 2022 - 13.00%
- 2023 - 14.50%
- 2024 - 15.00%

Please let us know if you have additional questions.



To: City Council
From: Maria Sobota, Acting Director, Finance and Administrative Services
Date: October 25, 2018
Subject: Staff Response to Council Request 18-202: Block Party Financials

Council Request: Council requested Staff to provide a financial summary for the 2018 Block Party.

Staff Response: Staff will prepare a report for City Council as soon as all related revenues and expenses can be properly accounted for. Staff is still receiving invoices for the event and expects a comprehensive summary will be provided to the Council in December.

Please let us know if you have additional questions.



To: City Council

From: Maria Sobota, Acting Director, Finance and Administrative Services

Date: October 25, 2018

Subject: Staff Response to Council Request 18-203: Overland Park Concert Revenue

Council Request: Council asked Staff if the City of Englewood (COE) benefited from the recent Grandoozy concert at Overland Park.

Staff Response: Overland Park is in the City of Denver and as such, COE did not directly recognize any discernable revenue from the event.

Please let us know if you have additional questions.

MEMORANDUM

To: Chief Collins
From: Commander Tim Englert
Date: October 25, 2018
Subject: Follow-up to Council Request #18-204

Council Request #18-204

Assigned to: Commander Englert

Date Assigned: October 25, 2018

Information requested as to the number of Code Enforcement actions for the time period April 2018 to September 2018.

Code Enforcement Officers took a total of 4,723 actions (issues responded to), between April 1, 2018 and September 30th, 2018.

Numbe	Date Req	Requeste	Request	Assigne	Due Date	Date Completed
17-196	1/3/2018	Russell	EMRF Brokerage Proposal summaries	PW	1/10/2018	1/5/2018
17-197	1/3/2018	Russell	History of Hospital District zoning	CD	1/10/2018	2/1/2018
17-198	1/3/2018	Cuesta	All items submitted to the DRT and plan review comments from City Staff	CD	1/10/2018	1/4/2018
18-001	1/4/2018	Council	Info re: dog attack at 4000 block of South Lincoln	PD	1/11/2018	1/11/2018
18-002	1/23/201	Council	Giving Heart Follow Up	PD	1/30/2018	1/25/2018
18-003	1/30/201	Russell	Report on all Dog Calls in December and January	PD	2/6/2018	2/1/2018
18-004	2/5/2018	Cuesta	Data regarding our current nonconforming accessory dwelling units inclu	CD	2/12/2018	2/26/18
18-005	2/5/2018	Barrenti	Compliance data on all nonconforming uses and whether or not the City	CD	2/12/2018	2/23/2018
18-006	2/5/2018	Barrenti	Copy of the ADU survey utilized at the open house	CD	2/12/2018	2/23/2018
18-007	2/5/2018	Russell	Request for an ADU Town Hall in May that will be advertised in the Sprin	CD/CM	2/12/2018	2/20/2018
18-008	2/5/2018	Russell	Request for a Study Session to be help after the town hall meeting in Ma	CMO	2/12/2018	2/20/2018
18-009	2/5/2018	Olson	Request for a Study Session on Aid to Other Agencies and the budget	CMO	2/12/2018	5/1/2018
18-010	2/5/2018	Barrenti	Request for a Study Session on a potential moratorium on PUDs	CMO	2/12/2018	3/1/2018
18-011	2/13/201	Olson	Real Estate data for Englewood that indicates housing turnover for the p	CD	2/20/2018	2/26/2018
18-012	2/13/201	Barrenti	Map containing all PUDs in the City	CD	2/20/2018	2/15/2018
18-013	2/14/201	Russell	Statistics for dog bites in Dec 2017 and Jan 2018	PD	2/21/2018	2/15/2018
18-014	2/14/201	Russell	Hit and Run - 3100 block S. Acoma	PD	2/21/2018	2/15/2018
18-015	2/26/201	Russell	How many Section 8 residents reside at Broadway Acoma Lofts	EHA	3/5/2018	3/2/2018
18-016	2/26/201	Barrenti	Provide the LEWWTP Joint Use Agreement to the W&S Board	WW	3/5/2018	3/2/2018
18-017	2/26/201	Barrenti	Provide the LEWWTP rebranding document to the W&S Board	WW	3/5/2018	3/2/2018
18-018	2/28/201	Barrenti	Research on communities who have publicly elected Mayor in Council/M	CAO	3/7/2018	3/5/2018
18-019	2/28/201	Barrenti	Giving Heart - explain opening time, check in procedure.	CMO	3/7/2018	3/5/2018
18-020	2/28/201	Council	Health and Safety Inspection of hotels that receive vouchers for homeles	PD	3/7/2018	3/2/2018
18-021	3/6/2018	Olson	Police report on the fight mentioned by Council Member Barrentine in fr	PD	3/13/2018	3/8/2018
18-022	3/6/2018	Olson	How Jerry Walker's request for CE intervention have been raised and dea	PD	3/13/2018	3/8/2018
18-023	3/6/2018	Barrenti	Record of her code complaint on trash cans being left on sidewalk on She	PD	3/13/2018	3/13/2018
18-024	3/13/201	Barrenti	Copy of the original Fast Trax agreement for the construction of Englewo	CD	3/20/2018	3/13/2018
18-025	3/13/201	Barrenti	Report on condition of sidewalk in front of Devil's Head Distillery	PW	3/20/2018	3/23/2018
18-026	3/21/201	Russell	All police records on Michael Reed	PD	3/28/2018	3/23/2018
18-027	3/27/201	Barrenti	Information related to inspections of motels, results, plan of action re: ro	PD	4/3/2018	4/4/2018

Numbe	Date Req	Requeste	Request	Assigne	Due Date	Date Completed
18-028	4/3/2018	Barrenti	Process utilized for a citizen to correct a police report that they believe c	PD	4/10/2018	4/3/2018
18-029	4/3/2018	Barrenti	Letter sent out to Knuckledheads owner and chronology that led up to it	FAS	4/10/2018	4/10/2018
18-030	4/3/2018	Cuesta	What the cost of a forensic audit of the EEF and EMRF entities would cost	CMO	4/10/2018	4/10/2018
18-031	4/3/2018	Olson	Requested that the Parks and Rec Commission meeting for next week be	Parks	4/10/2018	4/10/2018
18-032	4/3/2018	Cuesta	Code violations at 4771 & 4525 S. Delaware, 500 W. Belleview, 4661 S. B	PD	4/10/2018	4/5/2018
18-033	4/9/2018	Wink	Code Enforcement history at 571 W. Cornell Ave.	PD	4/16/2018	4/10/2018
18-034	4/9/2018	Barrenti	Code Enforcement check on various properties	PD	4/16/2018	4/10/2018
18-035	4/10/201	Olson	Copy of last night's MOA presentation	CMO	4/17/2018	4/10/2018
18-036	4/10/201	Barrenti	Copy of Englewood PD posting associated with Platte River cleanup	CMO	4/17/2018	4/10/2018
18-037	4/10/201	Barrenti	Jerry Walker's corrected police report on his attack at Giving Heart	PD	4/17/2018	4/10/2017
18-038	4/10/201	Russell	Citation for cars parked for polonged periods at the adult bookstore at U	PD	4/17/2018	4/19/2018
18-039	4/11/201	Martine	Wind/Solar program participation (Xcel), Baseline water consumption for	CMO	4/18/2018	
18-040	4/17/201	Barrenti	Summary of the Retail and Marijuana Sale Tax collections	FAS	4/24/2018	4/18/2018
18-041	4/18/201	Barrenti	Information concerning change in grant process with CDOT. Why did the	PD	4/25/2018	5/7/2018
18-042	4/18/201	Barrenti	Correspondence from CD and FAS on the Knuckleheads sales tax matter.	FAS/CD	4/25/2018	4/24/2018
18-043	4/18/201	Olson	City's Class C electrical account data	CMO	4/25/2018	4/18/2018
18-044	4/19/201	Olson	When are sidewalks required? What is happening with the berm near 27	PW	4/26/2018	4/23/2018
18-045	4/24/201	Olson	Is there a statutory requirement for the City Clerk to create a paper Coun	Clerks	5/1/2018	4/26/2018
18-046	5/2/2018	Russell	Arapahoe Coroner's policy on autopsies, and policy on autopsies when so	PD	5/9/2018	5/3/2018
18-047	5/21/201	Olson	History of violations at 3036 S. Ogden	PD	5/28/2018	5/23/2018
18-048	5/21/201	Olson	History of violations at 3296 S. Washington St.	PD	5/28/2018	5/23/2018
18-049	5/21/201	Barrenti	Copy of agreement with Englewood Arts distributed to all members.	Clerks	5/28/2018	5/30/2018
18-050	5/21/201	Olson	Info to Mr. Millen on ransomware attack (After-Action report)	IT	5/28/2018	5/29/2018
18-051	5/28/201	Council	Explain formula that determines population capacity relative to water rig	PW	6/7/2018	6/7/2018
18-052	6/2/2018	Martine	Number and types of calls for services for 4945 S. Delaware in 2017/18	PD	6/9/2018	6/6/2018
18-053	6/11/201	Barrenti	Maintenance of medians on Broadway and Hampden.	Parks	6/18/2018	6/14/2018
18-054	6/11/201	Russell	Request for a report on who has the authority over the City Center prope	CAO	6/18/2018	7/13/2018
18-055	6/11/201	Barrenti	Information on the payback schedule for the proposed biogas project.	SPWRP	6/18/2018	6/14/2018
18-056	6/11/201	Barrenti	Information about the required reserves for the SPWRP bonds. What is t	SPWRP	6/18/2018	
18-057	6/11/201	Olson	Future Study Session Request: Long Term Asset Reserve fund policy and t	CMO	6/18/2018	7/9/2018

Numbe	Date Req	Requeste	Request	Assigne	Due Date	Date Completed
18-058	6/11/201	Barrenti	TABOR reserve be included or shown within the City's other reserve grap	FAS	6/18/2018	8/28/2018
18-059	6/11/201	Barrenti	Listing of all our liabilities including pensions in a graph or included in a c	FAS	6/18/2018	8/28/2018
18-060	6/11/201	Barrenti	Summary from P&Z on the CIP meeting from 5 June 2018	CMO/C	6/18/2018	6/18/2018
18-061	6/11/201	Olson	Report on the man who passed away at King Soopers. Accurate chronolo	PD	6/18/2018	6/14/2018
18-062	6/11/201	Barrenti	Accounting of capital projects at SPWRP that are driven by the expansion	SPWRP	6/18/2018	6/14/2018
18-063	6/11/201	Barrenti	Historic accounting of past pavement condition indexes and hwo the stre	PW	6/18/2018	
18-064	6/11/201	Barrenti	How much would a new overall condition index cost the City?	PW	6/18/2018	
18-065	6/11/201	Olson	Copy of the City's bridge conditions from CDOT.	PW	6/18/2018	
18-066	6/11/201	Barrenti	Report on the status of the Santa Fe Planning, Engineering, and Linkage s	PW	6/18/2018	
18-067	6/11/201	Cuesta	What is the fee for trash hauler to obtain a permit?	FAS	6/18/2018	8/28/2018
18-068	6/11/201	Russell	Raw data for all the members who submitted a strategic plan scoring.	CMO	6/18/2018	
18-069	6/11/201	Martine	Study Session Request: Notice distance for PUD's. Should it be expanded	CMO	6/18/2018	7/9/2018
18-070	6/11/201	Barrenti	Graffiti on the old Table Stakes Building on Broadway	CD/PD	6/18/2018	6/14/2018
18-071	6/11/201	Barrenti	Requested accounting for the park in lieu fee.	FAS	6/18/2018	8/29/2018
18-072	6/14/201	Barrenti	Loose dog/Code Enforcement response	PD	6/21/2018	6/19/2018
18-073	6/19/201	Cuesta	Breakdown of funding sources for Storage Area Network purchase. Provi	IT	6/26/2018	6/21/2018
18-074	6/19/201	Barrenti	Complete listing of all Federal grants received by the City	FAS	6/26/2018	8/28/2018
18-075	6/19/201	Russell	Request for the number of current permits on the books for single family	CD	6/26/2018	6/28/2018
18-076	6/25/201	Barrenti	Statistical data for the National Citizen Survey	CMO	7/2/2018	6/28/2018
18-077	6/25/201	Barrenti	Report explaining how Xcel calculated the City's energy usage for the Par	CMO	7/2/2018	
18-078	6/25/201	Russell	Info on the history of the move to a single hauler trash franchise that occ	FAS	7/2/2018	
18-079	6/25/201	Barrenti	Reconciliation of the staffing census that is shown in the CAFR versus wh	FAS/PD	7/2/2018	8/28/2018
18-080	6/25/201	Barrenti	Independent auditor reports referenced within the CAFR	FAS	7/2/2018	8/28/2018
18-081	6/25/201	Barrenti	SS concerning the process and procedures utilized by Code Enforcement	PD/CM	7/2/2018	9/26/2018
18-082	6/25/201	Barrenti	Staff send email to all retail cannabis biz in Englewood to inform them of	Clerks/	7/2/2018	7/09/2018
18-083	6/25/201	Barrenti	Specific section of the sign code that articulates how much wall or windo	CD	7/2/2018	6/28/2018
18-084	6/25/201	Barrenti	Explanation of hwo graffiti is dealt with throughout the City	PD	7/2/2018	7/2/2018
18-085	6/25/201	Barrenti	Whether or not the Traditions Apartment complex was for sale	CD	7/2/2018	6/28/2018
18-086	6/25/201	Barrenti	Provide the email from Nature's Kiss regarding the retail grown to CM Sie	Clerks	7/2/2018	7/16/2018
18-088	7/3/2018	Russell	Irrigation at Jason Park	Parks	7/10/2018	7/3/2018

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18-089	7/9/2018	Sierra	2815 S. Acoma St. - habitual offender vs. first time offender	PD/CD	7/16/2018	7/12/2018
18-090	7/9/2018	Sierra	2957 S. Logan St. - courts and citation process? When and should the City	CAO/C	7/16/2018	7/13/2018
18-091	7/10/201	Barrenti	Process relating to the amendment of a PUD	CD	7/17/2018	7/11/2018
18-092	7/10/201	Council	Requested that the PUD noticing distance and minimum area be sent to	CD	7/17/2018	7/12/2018
18-093	7/10/201	Barrenti	Exact balance of the Long Term Asset Reserve Fund	FAS	7/17/2018	8/24/2018
18-094	7/10/201	Barrenti	Exact amount of funding generated by the Englewood McLellan Reservoir	FAS	7/17/2018	8/28/2018
18-095	7/10/201	Russell	Info on how Traditions is recertifying it's senior residents rent	CMO	7/17/2018	
18-096	7/10/201	Russell	Requested the next financial report should show a breakout of unrestrict	FAS	7/17/2018	8/28/2018
18-097	7/10/201	Barrenti	Info on the recent restraining order violation and how the County allowe	PD	7/17/2018	7/11/2018
18-098	7/10/201	Barrenti	Request for a crosswalk at Oxford and Clarkson	PW	7/17/2018	
18-099	7/10/201	Barrenti	Where in the Charter or Policy indicates authorization for the City Manag	CAO	7/17/2018	7/13/2018
18-100	7/10/201	Barrenti	Request for Code Enforcement policy to take police officers along when c	PD	7/17/2018	7/11/2018
18-101	7/10/201	Olson	ETAC reexamine residential speed limits and lower them to 25 MPH in En	PW	7/17/2018	
18-102	7/10/201	Olson	PD and PW work on the traffic hot spot of Floyd and University at Kent Pl	PD/PW	7/17/2018	7/11/2018
18-103	7/10/201	Council	Council Request long form go out each week to show which requests hav	CMO	7/17/2018	7/12/2018
18-104	7/16/201	Wink	Signature events metrics and tracking	CMO	7/16/2018	7/16/2018
18-105	7/9/2018	Council	Legal process and legal history for franchising solid waste in Englewood?	CAO	7/16/2018	7/13/2018
18-106	7/9/2018	Council	Overview of the Englewood Environmental Foundation.	CAO	7/16/2018	7/13/2018
18-107	7/9/2018	Olson	Overview of the relationship between elected officials and municipal cou	CAO	7/16/2018	7/13/2018
18-108	7/9/2018	Russell	Understanding the different between legislative and quasi-judicial Public	CAO	7/16/2018	7/13/2018
18-109	7/9/2018	Council	Approval process for rezoning requests.	CAO	7/16/2018	7/13/2018
18-110	7/16/201	Barrenti	Use Tax calculation for Synergy Medical Office Building.	CMO	7/23/2018	7/16/2018
18-111	7/23/201	Barrenti	City's crime data for the year to include heat maps from the Crime Analys	PD	7/30/2018	8/22/2018
18-112	7/23/201	Olson	Clarification on City's crime data to be provided to previous graduates of	PD	7/30/2018	7/24/2018
18-113	7/23/201	Barrenti	Greater detail on the EMRF expenses through the sharing of the EMRF bu	FAS	7/30/2018	
18-114	7/23/201	Barrenti	Requested IT policy on SPAM and how certain emails come through one t	IT	7/30/2018	8/2/2018
18-115	7/20/201	Barrenti	Provide the comparable information for the PUD project presented on 7/	CD	7/27/2018	7/20/2018
18-116	7/21/201	Wink	Request for CD's activities relative to Filling vacant retail spaces in Engle	CD	7/28/2018	7/24/2018
18-117	8/7/2018	Barrenti	Request for the true value of our water rights portfolio	PW	8/14/2018	8/8/2018
18-118	8/7/2018	Barrenti	Udplate on status of complaint against 4201 S. Bannock loose dog; What i	PD	8/14/2018	8/9/2018

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18-119	8/9/2018	Olson	1270 East Bates Pkwy; two cars without plates, sofa in the driveway, two	PD	8/16/2018	8/9/2018
18-120	8/13/201	Martine	4097 S. Bannock St.	PD	8/20/2018	8/13/2018
18-121	8/14/201	Barrenti	Accounting for the Broadway flower pot project over the last several yea	FAS	8/21/2018	
18-122	8/14/201	Barrenti	Explanation of where funding was appropriated but not spent on project	FAS	8/21/2018	8/28/2018
18-123	8/14/201	Barrenti	What CDOT rules or regulations have changed from pervoius years as it p	PW	8/21/2018	
18-124	8/14/201	Barrenti	History of the Malley Center and a summary of how the Center is funded.	P&R	8/21/2018	8/25/2018
18-125	8/14/201	Barrenti	Did the solar panels on the roof of the civic center damanger the roof me	PW	8/21/2018	
18-126	8/14/201	Barrenti	Why did the cost increase so much on the Civic Center roof in such a shor	PW	8/21/2018	
18-127	8/14/201	Barrenti	Why won't CIRSA cover the hail damage to the Civic Center roof from the	HR	8/21/2018	8/16/2018
18-128	8/14/201	Barrenti	Document provided by Vicki Hoffman to the City Clerk.	Clerks	8/21/2018	8/14/2018
18-129	8/14/201	Barrenti	Financial breakdown of the funding received from the Arapahoe County	FAS	8/21/2018	
18-130	8/14/201	Olson	PW sweep up sand deposited on the corner of Eastman and York by the	PW	8/21/2018	
18-131	8/14/201	Barrenti	Employee census with costs for our employee base over the last 5 to 10 y	FAS/HR	8/21/2018	
18-132	8/14/201	Russell	Number of bicycle accidents in the City with locations listed for the past 3	PD/CM	8/21/2018	8/14/2018
18-133	8/14/201	Olson	Report on the money spent on the repair of the Civic Center roof	FAS	8/21/2018	
18-134	8/14/201	Barrenti	Number of people who have applied for the flood recover funds.	CD	8/21/2018	8/14/2018
18-135	8/14/201	Barrenti	Emergency purchase information on the SAN. Show where this funding w	FAS	8/21/2018	8/20/2018
18-136	8/14/201	Barrenti	Copy of the flood recovery application	CD	8/21/2018	8/14/2018
18-137	8/14/201	Barrenti	Copy of the policy for how those who apply for a flood recover grant and	CD	8/21/2018	8/14/2018
18-138	8/23/201	Cuesta	Provide map of problem storm drains in town. Provide records of when t	PW	8/29/2018	
18-139	8/23/201	Barrenti	What volume of material was pulled out of the storm drain in the alley b	Util	8/29/2018	8/28/2018
18-140	8/23/201	Russell	Request for a 'NO right turn' sign in the parking lot of Caribou Coffee on	PW	8/29/2018	
18-141	8/27/201	Olson	Monitor young homeless male group around library that may be threate	PD	9/3/2018	8/28/2018
18-142	8/27/201	Olson	R1A Zone amd Household definition	CD	9/3/2018	8/24/2018
18-143	8/27/201	Russell	Request for an employee census; current vacancies within organization	HR	9/3/2018	
18-144	8/27/201	Barrenti	Constituent members of contractual services chart depicted in budget pr	FAS	9/3/2018	8/28/2018
18-145	8/27/201	Barrenti	Breakdown of the HR program indicating the 25% turnover rate. What is	HR	9/3/2018	
18-146	8/27/201	Council	Request that old audio recordings be fixed on the City's website.	Clerks	9/3/2018	
18-147	8/27/201	Council	The difference how data between 911 calls and nonemergency calls are h	PD	9/3/2018	8/28/2018
18-148	8/28/201	Council	The number of Business that have closed after the City of Englewood co	FAS	9/4/2018	8/28/2018

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18-149	8/29/201	Barrenti	Dispatch center call volume with breakout of 911 vs. emergent calls	PD	9/5/2018	8/28/2018
18-150	8/29/201	Wink	Meeting with Dir. Gonzalez to discuss retiree and turnover data	HR	9/5/2018	
18-151	8/29/201	Wink	Request ability to look at employee performance appraisal system and co	HR	9/5/2018	
18-152	8/29/201	Barrenti	Info on reclassification of seasonal employees to part time from 2017 to	HR	9/5/2018	
18-153	8/29/201	Olson	Write up on Pirates Cove: why it is not an enterprise fund? How is it fund	FAS/Pa	9/5/2018	
18-154	8/29/201	Olson	Playground condition assessment; Lifespan for new play systems	Parks	9/5/2018	9/5/2018
18-155	8/29/201	Martine	Will the building envelope improvements help with energy efficiency?	CMO	9/5/2018	9/10/2018
18-156	8/29/201	Olson	What improvements need to be made to the Civic Center building and w	PW	9/5/2018	
18-157	9/4/2018	Barrenti	Review of policies and possible remedies of unleashed dogs at Duncan Pa	Parks	9/11/2018	9/6/2018
18-158	9/5/2018	Martine	Illegal rental at 4188 S. Washington St. - investigate parking problems an	PD/CD	9/12/2018	9/11/2018
18-159	9/5/2018	Martine	Examine Report on the Chris Duis tree issue	CAO	9/12/2018	9/6/2018
18-160	9/5/2018	Cuesta	What is legal and what is not regarding short term rentals	CD	9/12/2018	9/6/2018
18-161	9/6/2018	Olson	2201 W. Iliff - explanation of process and rejection of a project by the Bo	CD	9/13/2018	9/18/2018
18-162	9/11/201	Russell	Request for the fee waiver info to be put in Englewood Citizen for Winter	Comm/	9/18/2018	
18-163	9/11/201	Barrenti	Information on why the State of CO abandoned the standardized sales ta	FAS	9/18/2018	10/25/2018
18-164	9/11/201	Barrenti	Historical audit data information from the FAS.	FAS	9/18/2018	10/25/2018
18-165	9/11/201	Barrenti	Info on appeals of denials of permit waivers and flood grants	CD	9/18/2018	9/11/2018
18-166	9/18/201	Olson	Update on Flood Study	PW	9/25/2018	
18-167	9/18/201	Cuesta	Police report from 4170 S. Pearl Street and John Reed	PD	9/25/2018	9/18/2018
18-168	9/18/201	Wink	Update on ADU's and what next steps might be	CD	9/25/2018	9/18/2018
18-169	9/18/201	Martine	Has mattress been removed from alley in the 4600 block between Acom	PW	9/25/2018	
18-170	9/18/201	Barrenti	Show additional concrete ramp locations on City's website	PW	9/25/2018	
18-171	9/18/201	Olson	Description on how public auctions of surplus municipal equipment is ma	FAS	9/25/2018	9/20/2018
18-172	9/18/201	Cuesta	Economic data or impact of the Englewood Block Party in the form of sal	Comm	9/25/2018	9/20/2018
18-173	9/24/201	Council	Send Excel spreadsheet of budget info to City Council members	FAS	10/2/2018	10/25/2018
18-174	9/26/201	Russell	Concerns regarding police response to a civil standby.	PD	10/3/2018	9/27/2018
18-175	9/26/201	Russell	Provide a list of properties that EEF and the City own versus the EEF Com	FAS	10/3/2018	
18-176	9/27/201	Barrenti	Provide additional history of the Employee Benefits and Risk Manageme	HR	9/25/2018	9/27/2018
18-177	10/2/201	Olson	Visit with resident about concern of neighbor's illegal shrot term rental	PD	10/9/2018	10/3/2018
18-178	10/2/201	Olson	Report on the PD staffing allocated for the FY19 budget be completed wit	PD	10/9/2018	

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18-179	10/2/201	Olson	EEF/EMRF restructure and plan brought forward within next 30 days	PW/CA	10/9/2018	
18-180	10/2/201	Olson	Workshop on infrastructure funding prior to the end of the year	CMO	10/9/2018	
18-181	10/8/201	Russell	Additional information on EEF	FAS	10/15/2018	10/8/2018
18-182	10/8/201	Sierra	Additional Budget Questions A. B. & C.	FAS	10/15/2018	10/8/2018
18-183	10/9/201	Barrenti	1. Status of any subleases the City has at City Center; 2. How are EEF CA	FAS/P	10/16/2018	10/16/2018
18-184	10/9/201	Council	Licensing and criminal check on 980 E. Hampden Ave.	CD/PD	10/16/2018	10/25/2018
18-185	10/9/201	Council	Additional questions for SPWRP from 9-17-18 Regular Meeting.	WW	10/16/2018	10/9/2018
18-186	10/11/20	Martine	1. Public Hearing Questions 2. Council indirect benefit from code amend	CAO	10/18/2018	10/11/2018
18-187	10/11/20	Russell	The IRS status of EEF and EMRF	CAO	10/18/2018	10/11/2018
18-188	10/16/20	Council	Financial Reports regarding emergency purchase	IT	10/23/2018	10/16/2018
18-189	10/16/20	Olson	Outcomes from Greater Englewood Chamber of Commerce meeting whe	CD	10/13/2018	10/16/2018
18-190	10/17/20	Council	Update on K-Mart site	CD	10/24/2018	10/18/2018
18-191	10/17/20	Olson	Report on the cause and the delay in the recent repairs to the heating an	CD/PD	10/24/2018	10/23/2018
18-192	10/17/20	Council	Request for EEF/EMRF & EURA Journal Entries / Examples (not specific) o	FAS	10/24/2018	
18-193	10/17/20	Council	Request for Debt Reserve (Fund Balance) South Platte - \$3.5M - Estimate	FAS	10/24/2018	10/25/2018
18-194	10/17/20	Council	2019 Proposed Budget - Fund Balance Page 161 (Civic Center - Debt Othe	FAS	10/24/2018	10/25/2018
18-195	10/17/20	Council	Mill Levy Ordinance - Financial Implication Example (Missing from 10/15	FAS	10/24/2018	10/25/2018
18-196	10/17/20	Council	Emergency IT Spending - \$236k; Send invoice payment confirmation and	FAS	10/24/2018	10/16/2018
18-197	10/17/20	Council	Employee Benefits (Maria G's spreadsheet from Kevin) - explain how neg	FAS	10/24/2018	10/25/2018
18-198	10/17/20	Council	Can Bond Premium be used for personnel?	FAS	10/24/2018	10/25/2018
18-199	10/22/20	Olson	Homeless encampments in alley between Downing and University	PD	10/29/2018	10/24/2018
18-200	10/22/20	Sierra	Shopping carts at Floyd and Broadway being used by the homeless.	PD	10/29/2018	
18-201	10/23/20	Council	Confirm YTD marijuana sales tax revenue of \$459,822 as presented in th	FAS	10/30/2018	10/25/2018
18-202	10/23/20	Council	Prepare report on Block Party revenue and expenditures	FAS	10/30/2018	10/25/2018
18-203	10/23/20	Council	Advise if COE benefitted economically from recent concert at Overland P	FAS	10/30/2018	10/25/2018
18-204	10/25/20	Sierra	Number of calls made by Code Enforcement over the last 6 months, April	PD	11/1/2018	10/25/2018