



## **Council Request Update**

December 6, 2018

**Council Request: 18- 211**

**Requested by:** Mayor Pro Tem Russell

**Request:** Request for a copy of the Conflict of Interest Policy

**Assigned to:** City Manager's Office

**Response:** Please see the response from Executive Assistant Christa Graeve.

**Council Request: 18- 222**

**Requested by:** Council

**Request:** Request for information on a 911 call to 4898 South Lincoln St.

**Assigned to:** Police Department

**Response:** Please see the response from Police Commander Kelly Martin.



**Response to Council Request 18-211**

To: City Council  
Thru: Dorothy Hargrove, Interim City Manager  
From: Christa Graeve, Executive Assistant  
Date: December 4, 2018  
Subject: Request for a copy of the Conflict of Interest Policy

Please see the two attached documents:

- 1) 18-8-308 on the page attached from the City Council Policy and Procedure Manual.
- 2) Explanation of Colorado State Statute 18-8-308 from the Colorado Legal Resources Public Access Website.



**STATE CONSTITUTIONAL PROVISIONS AND COLORADO REVISED STATUTES  
CONCERNING CITY COUNCIL.**

Colorado State Constitution.

- Article XX Establishment and powers of a Home Rule municipality.
- Article X Tabor Amendment - Limitations on spending.
- Article XI Limitation on public indebtedness and indemnification.

Criminal Statutes pertaining to conflicts of interest, inside information and self-dealing for public officials.

- 18-8-301 Definitions of "benefit..", "party officer", "pecuniary benefit", "public servant".
- 18-8-302 Bribery. Class 3 felony.
- 18-8-303 Compensation for past official behavior. Class 6 felony.
- 18-8-305 Trading in public office. Class I misdemeanor.
- 18-8-304 Soliciting unlawful compensation. Class 2 misdemeanor.
- 18-8-306 Attempt to influence a public servant. Class 4 felony.
- 18-8-307 Designation of supplier prohibited.
- 18-8-308 Failing to disclose a conflict of interest. Class 2 misdemeanor.
- 18-8-402 Misuse of official information.
- 18-8-403 Official oppression.
- 18-8-404 First degree official misconduct. Class 2 misdemeanor.
- 18-8-405 Second degree official misconduct. Class 1 petty offense.
- 18-8-406 Issuing a false certificate. Class 6 felony.
- 18-8-407 Embezzlement of public property. Class 5 felony
- 18-8-408 Designation of insurer prohibited.

Research

More ▾

**Document:** C.R.S. 18-8-308[◀ Previous](#)[Next ▶](#)**C.R.S. 18-8-308**[Copy Citation](#)

Current through all Laws passed during the 2018 Legislative Session

[Colorado Revised Statutes](#)   [TITLE 18. CRIMINAL CODE](#)   [ARTICLE 8. OFFENSES - GOVERNMENTAL OPERATIONS](#)   [PART 3. BRIBERY AND CORRUPT INFLUENCES](#)

**18-8-308. Failing to disclose a conflict of interest**

**(1)** A public servant commits failing to disclose a conflict of interest if he exercises any substantial discretionary function in connection with a government contract, purchase, payment, or other pecuniary transaction without having given seventy-two hours' actual advance written notice to the secretary of state and to the governing body of the government which employs the public servant of the existence of a known potential conflicting interest of the public servant in the transaction with reference to which he is about to act in his official capacity.

**(2)** A "potential conflicting interest" exists when the public servant is a director, president, general manager, or similar executive officer or owns or controls directly or indirectly a substantial interest in any nongovernmental entity participating in the transaction.

**(3)** Failing to disclose a conflict of interest is a class 2 misdemeanor.

**History****Source:**

L. 71: R&RE, p. 461, § 1. C.R.S. 1963: § 40-8-308.L. 79: (1) amended, p. 744, § 1, effective July 1.

▼ Annotations

## Case Notes

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### ANNOTATION

Law reviews. For article, "Director Conflicts: The Effect on Disclosure -- Parts I and II", see 17 Colo. Law. 461 and 639 (1988). For article, "Conflicts of Interest in Government", see 18 Colo. Law. 595 (1989).

Section deals with formal, express contracts. Former section prohibiting interest in contract by officer had to do with such contracts as the officer is charged with the duty of making, and with those in the awarding of which he has a voice, or vote, and clearly means formal, express contracts, which are in terms agreed upon, or awarded on bids. *People v. Brown*, 60 Colo. 276, 152 P. 1169 (1915) (decided under former R.S. 08, § 4994).

COLORADO REVISED STATUTES

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**TO:** Deputy Chief Sam Watson  
**FROM:** Commander Kelly Martin  
**DATE:** December 4, 2018  
**SUBJECT:** Council Request #18-222

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Request for information on a 911 call to 4898 S. Lincoln St.

Date Requested – 12/3/18  
Date Completed – 12/4/18

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On 11/27/2018 at 11:16 am, Dispatch received a call for service at 4898 S. Lincoln reference a 21-year-old male that was in the bathroom blocking the door and not responding to the reporting person. Dispatch aired the call for service at 11:17 am to officers and dispatched medics at 11:18 am. The on duty Sergeant arrived on scene first at 11:22 am, followed by two other officers at 11:24 am. Upon arrival on scene, the sergeant observed the Reporting Person flagging him down. Based on information relayed to the sergeant about the subject blocking the bathroom door, he retrieved a ram from his vehicle to gain access into the bathroom. Upon entry into the house, the sergeant found that the Reporting Person had cut the door down utilizing a chainsaw and crow bar. It was immediately clear to the sergeant the individual was deceased based on lividity and rigor that had set in. The sergeant checked for a pulse and was relieved by medics who had arrived on scene. The subject was pronounced deceased at 11:27 am. The subject had extensive medical issues. I spoke with the sergeant and he stated that at no time did the Reporting Person request that he preform CPR and that there would have been no reason, as it was obvious based on the Sergeants and Medics years of training and experience that the subject was deceased. Further investigation revealed that the last time anyone had heard the subject was at approximately 4:00 am.

Upon receiving the call, dispatch aired the call for service to officers within one minute and had medic's en-route within two minutes. The first officer was on scene within in six minutes, and the subject was pronounced deceased 11 minutes after the call for service came into dispatch.

| Numbe  | Date Req | Requeste | Request  | Assigne | Due Date  | Date Completed |
|--------|----------|----------|--|---------|-----------|----------------|
| 17-196 | 1/3/2018 | Russell  | EMRF Brokerage Proposal summaries  | PW      | 1/10/2018 | 1/5/2018       |
| 17-197 | 1/3/2018 | Russell  | History of Hospital District zoning  | CD      | 1/10/2018 | 2/1/2018       |
| 17-198 | 1/3/2018 | Cuesta   | All items submitted to the DRT and plan review comments from City Staff      | CD      | 1/10/2018 | 1/4/2018       |
| 18-001 | 1/4/2018 | Council  | Info re: dog attack at 4000 block of South Lincoln                           | PD      | 1/11/2018 | 1/11/2018      |
| 18-002 | 1/23/201 | Council  | Giving Heart Follow Up   | PD      | 1/30/2018 | 1/25/2018      |
| 18-003 | 1/30/201 | Russell  | Report on all Dog Calls in December and January                              | PD      | 2/6/2018  | 2/1/2018       |
| 18-004 | 2/5/2018 | Cuesta   | Data regarding our current nonconforming accessory dwelling units inclu      | CD      | 2/12/2018 | 2/26/18        |
| 18-005 | 2/5/2018 | Barrenti | Compliance data on all nonconforming uses and whether or not the City        | CD      | 2/12/2018 | 2/23/2018      |
| 18-006 | 2/5/2018 | Barrenti | Copy of the ADU survey utilized at the open house                            | CD      | 2/12/2018 | 2/23/2018      |
| 18-007 | 2/5/2018 | Russell  | Request for an ADU Town Hall in May that will be advertised in the Sprin     | CD/CM   | 2/12/2018 | 2/20/2018      |
| 18-008 | 2/5/2018 | Russell  | Request for a Study Session to be help after the town hall meeting in Ma     | CMO     | 2/12/2018 | 2/20/2018      |
| 18-009 | 2/5/2018 | Olson    | Request for a Study Session on Aid to Other Agencies and the budget          | CMO     | 2/12/2018 | 5/1/2018       |
| 18-010 | 2/5/2018 | Barrenti | Request for a Study Session on a potential moratorium on PUDs                | CMO     | 2/12/2018 | 3/1/2018       |
| 18-011 | 2/13/201 | Olson    | Real Estate data for Englewood that indicates housing turnover for the p     | CD      | 2/20/2018 | 2/26/2018      |
| 18-012 | 2/13/201 | Barrenti | Map containing all PUDs in the City  | CD      | 2/20/2018 | 2/15/2018      |
| 18-013 | 2/14/201 | Russell  | Statistics for dog bites in Dec 2017 and Jan 2018                            | PD      | 2/21/2018 | 2/15/2018      |
| 18-014 | 2/14/201 | Russell  | Hit and Run - 3100 block S. Acoma  | PD      | 2/21/2018 | 2/15/2018      |
| 18-015 | 2/26/201 | Russell  | How many Section 8 residents reside at Broadway Acoma Lofts                  | EHA     | 3/5/2018  | 3/2/2018       |
| 18-016 | 2/26/201 | Barrenti | Provide the LEWWTP Joint Use Agreement to the W&S Board                      | WW      | 3/5/2018  | 3/2/2018       |
| 18-017 | 2/26/201 | Barrenti | Provide the LEWWTP rebranding document to the W&S Board                      | WW      | 3/5/2018  | 3/2/2018       |
| 18-018 | 2/28/201 | Barrenti | Research on communities who have publicly elected Mayor in Council/M         | CAO     | 3/7/2018  | 3/5/2018       |
| 18-019 | 2/28/201 | Barrenti | Giving Heart - explain opening time, check in procedure.                     | CMO     | 3/7/2018  | 3/5/2018       |
| 18-020 | 2/28/201 | Council  | Health and Safety Inspection of hotels that receive vouchers for homeles     | PD      | 3/7/2018  | 3/2/2018       |
| 18-021 | 3/6/2018 | Olson    | Police report on the fight mentioned by Council Member Barrentine in fr      | PD      | 3/13/2018 | 3/8/2018       |
| 18-022 | 3/6/2018 | Olson    | How Jerry Walker's request for CE intervention have been raised and dea      | PD      | 3/13/2018 | 3/8/2018       |
| 18-023 | 3/6/2018 | Barrenti | Record of her code complaint on trash cans being left on sidewalk on She     | PD      | 3/13/2018 | 3/13/2018      |
| 18-024 | 3/13/201 | Barrenti | Copy of the original Fast Trax agreement for the construction of Englewo     | CD      | 3/20/2018 | 3/13/2018      |
| 18-025 | 3/13/201 | Barrenti | Report on condition of sidewalk in front of Devil's Head Distillery          | PW      | 3/20/2018 | 3/23/2018      |
| 18-026 | 3/21/201 | Russell  | All police records on Michael Reed   | PD      | 3/28/2018 | 3/23/2018      |
| 18-027 | 3/27/201 | Barrenti | Information related to inspections of motels, results, plan of action re: ro | PD      | 4/3/2018  | 4/4/2018       |

| Numbe  | Date Req | Requeste | Request   | Assigne | Due Date  | Date Completed |
|--------|----------|----------|---|---------|-----------|----------------|
| 18-028 | 4/3/2018 | Barrenti | Process utilized for a citizen to correct a police report that they believe c | PD      | 4/10/2018 | 4/3/2018       |
| 18-029 | 4/3/2018 | Barrenti | Letter sent out to Knuckledheads owner and chronology that led up to it       | FAS     | 4/10/2018 | 4/10/2018      |
| 18-030 | 4/3/2018 | Cuesta   | What the cost of a forensic audit of the EEF and EMRF entities would cost     | CMO     | 4/10/2018 | 4/10/2018      |
| 18-031 | 4/3/2018 | Olson    | Requested that the Parks and Rec Commission meeting for next week be          | Parks   | 4/10/2018 | 4/10/2018      |
| 18-032 | 4/3/2018 | Cuesta   | Code violations at 4771 & 4525 S. Delaware, 500 W. Belleview, 4661 S. B       | PD      | 4/10/2018 | 4/5/2018       |
| 18-033 | 4/9/2018 | Wink     | Code Enforcement history at 571 W. Cornell Ave.                               | PD      | 4/16/2018 | 4/10/2018      |
| 18-034 | 4/9/2018 | Barrenti | Code Enforcement check on various properties                                  | PD      | 4/16/2018 | 4/10/2018      |
| 18-035 | 4/10/201 | Olson    | Copy of last night's MOA presentation   | CMO     | 4/17/2018 | 4/10/2018      |
| 18-036 | 4/10/201 | Barrenti | Copy of Englewood PD posting associated with Platte River cleanup             | CMO     | 4/17/2018 | 4/10/2018      |
| 18-037 | 4/10/201 | Barrenti | Jerry Walker's corrected police report on his attack at Giving Heart          | PD      | 4/17/2018 | 4/10/2017      |
| 18-038 | 4/10/201 | Russell  | Citation for cars parked for polonged periods at the adult bookstore at U     | PD      | 4/17/2018 | 4/19/2018      |
| 18-039 | 4/11/201 | Martine  | Wind/Solar program participation (Xcel), Baseline water consumption for       | CMO     | 4/18/2018 |                |
| 18-040 | 4/17/201 | Barrenti | Summary of the Retail and Marijuana Sale Tax collections                      | FAS     | 4/24/2018 | 4/18/2018      |
| 18-041 | 4/18/201 | Barrenti | Information concerning change in grant process with CDOT. Why did the         | PD      | 4/25/2018 | 5/7/2018       |
| 18-042 | 4/18/201 | Barrenti | Correspondence from CD and FAS on the Knuckleheads sales tax matter.          | FAS/CD  | 4/25/2018 | 4/24/2018      |
| 18-043 | 4/18/201 | Olson    | City's Class C electrical account data  | CMO     | 4/25/2018 | 4/18/2018      |
| 18-044 | 4/19/201 | Olson    | When are sidewalks required? What is happening with the berm near 27          | PW      | 4/26/2018 | 4/23/2018      |
| 18-045 | 4/24/201 | Olson    | Is there a statutory requirement for the City Clerk to create a paper Coun    | Clerks  | 5/1/2018  | 4/26/2018      |
| 18-046 | 5/2/2018 | Russell  | Arapahoe Coroner's policy on autopsies, and policy on autopsies when so       | PD      | 5/9/2018  | 5/3/2018       |
| 18-047 | 5/21/201 | Olson    | History of violations at 3036 S. Ogden  | PD      | 5/28/2018 | 5/23/2018      |
| 18-048 | 5/21/201 | Olson    | History of violations at 3296 S. Washington St.                               | PD      | 5/28/2018 | 5/23/2018      |
| 18-049 | 5/21/201 | Barrenti | Copy of agreement with Englewood Arts distributed to all members.             | Clerks  | 5/28/2018 | 5/30/2018      |
| 18-050 | 5/21/201 | Olson    | Info to Mr. Millen on ransomware attack (After-Action report)                 | IT      | 5/28/2018 | 5/29/2018      |
| 18-051 | 5/28/201 | Council  | Explain formula that determines population capacity relative to water rig     | PW      | 6/7/2018  | 6/7/2018       |
| 18-052 | 6/2/2018 | Martine  | Number and types of calls for services for 4945 S. Delaware in 2017/18        | PD      | 6/9/2018  | 6/6/2018       |
| 18-053 | 6/11/201 | Barrenti | Maintenance of medians on Broadway and Hampden.                               | Parks   | 6/18/2018 | 6/14/2018      |
| 18-054 | 6/11/201 | Russell  | Request for a report on who has the authority over the City Center prope      | CAO     | 6/18/2018 | 7/13/2018      |
| 18-055 | 6/11/201 | Barrenti | Information on the payback schedule for the proposed biogas project.          | SPWRP   | 6/18/2018 | 6/14/2018      |
| 18-056 | 6/11/201 | Barrenti | Information about the required reserves for the SPWRP bonds. What is t        | SPWRP   | 6/18/2018 |                |
| 18-057 | 6/11/201 | Olson    | Future Study Session Request: Long Term Asset Reserve fund policy and t       | CMO     | 6/18/2018 | 7/9/2018       |



| Numbe  | Date Req | Requeste | Request   | Assigne | Due Date  | Date Completed |
|--------|----------|----------|---|---------|-----------|----------------|
| 18-058 | 6/11/201 | Barrenti | TABOR reserve be included or shown within the City's other reserve grap         | FAS     | 6/18/2018 | 8/28/2018      |
| 18-059 | 6/11/201 | Barrenti | Listing of all our liabilities including pensions in a graph or included in a c | FAS     | 6/18/2018 | 8/28/2018      |
| 18-060 | 6/11/201 | Barrenti | Summary from P&Z on the CIP meeting from 5 June 2018                            | CMO/C   | 6/18/2018 | 6/18/2018      |
| 18-061 | 6/11/201 | Olson    | Report on the man who passed away at King Soopers. Accurate chronolo            | PD      | 6/18/2018 | 6/14/2018      |
| 18-062 | 6/11/201 | Barrenti | Accounting of capital projects at SPWRP that are driven by the expansion        | SPWRP   | 6/18/2018 | 6/14/2018      |
| 18-063 | 6/11/201 | Barrenti | Historic accounting of past pavement condition indexes and hwo the stre         | PW      | 6/18/2018 |                |
| 18-064 | 6/11/201 | Barrenti | How much would a new overall condition index cost the City?                     | PW      | 6/18/2018 |                |
| 18-065 | 6/11/201 | Olson    | Copy of the City's bridge conditions from CDOT.                                 | PW      | 6/18/2018 |                |
| 18-066 | 6/11/201 | Barrenti | Report on the status of the Santa Fe Planning, Engineering, and Linkage s       | PW      | 6/18/2018 |                |
| 18-067 | 6/11/201 | Cuesta   | What is the fee for trash hauler to obtain a permit?                            | FAS     | 6/18/2018 | 8/28/2018      |
| 18-068 | 6/11/201 | Russell  | Raw data for all the members who submitted a strategic plan scoring.            | CMO     | 6/18/2018 |                |
| 18-069 | 6/11/201 | Martine  | Study Session Request: Notice distance for PUD's. Should it be expanded         | CMO     | 6/18/2018 | 7/9/2018       |
| 18-070 | 6/11/201 | Barrenti | Graffiti on the old Table Stakes Building on Broadway                           | CD/PD   | 6/18/2018 | 6/14/2018      |
| 18-071 | 6/11/201 | Barrenti | Requested accounting for the park in lieu fee.                                  | FAS     | 6/18/2018 | 8/29/2018      |
| 18-072 | 6/14/201 | Barrenti | Loose dog/Code Enforcement response   | PD      | 6/21/2018 | 6/19/2018      |
| 18-073 | 6/19/201 | Cuesta   | Breakdown of funding sources for Storage Area Network purchase. Provi           | IT      | 6/26/2018 | 6/21/2018      |
| 18-074 | 6/19/201 | Barrenti | Complete listing of all Federal grants received by the City                     | FAS     | 6/26/2018 | 8/28/2018      |
| 18-075 | 6/19/201 | Russell  | Request for the number of current permits on the books for single family        | CD      | 6/26/2018 | 6/28/2018      |
| 18-076 | 6/25/201 | Barrenti | Statistical data for the National Citizen Survey                                | CMO     | 7/2/2018  | 6/28/2018      |
| 18-077 | 6/25/201 | Barrenti | Report explaining how Xcel calculated the City's energy usage for the Par       | CMO     | 7/2/2018  |                |
| 18-078 | 6/25/201 | Russell  | Info on the history of the move to a single hauler trash franchise that occ     | FAS     | 7/2/2018  |                |
| 18-079 | 6/25/201 | Barrenti | Reconciliation of the staffing census that is shown in the CAFR versus wh       | FAS/PD  | 7/2/2018  | 8/28/2018      |
| 18-080 | 6/25/201 | Barrenti | Independent auditor reports referenced within the CAFR                          | FAS     | 7/2/2018  | 8/28/2018      |
| 18-081 | 6/25/201 | Barrenti | SS concerning the process and procedures utilized by Code Enforcement           | PD/CM   | 7/2/2018  | 9/26/2018      |
| 18-082 | 6/25/201 | Barrenti | Staff send email to all retail cannabis biz in Englewood to inform them of      | Clerks/ | 7/2/2018  | 7/09/2018      |
| 18-083 | 6/25/201 | Barrenti | Specific section of the sign code that articulates how much wall or windo       | CD      | 7/2/2018  | 6/28/2018      |
| 18-084 | 6/25/201 | Barrenti | Explanation of hwo graffiti is dealt with throughout the City                   | PD      | 7/2/2018  | 7/2/2018       |
| 18-085 | 6/25/201 | Barrenti | Whether or not the Traditions Apartment complex was for sale                    | CD      | 7/2/2018  | 6/28/2018      |
| 18-086 | 6/25/201 | Barrenti | Provide the email from Nature's Kiss regarding the retail grown to CM Sie       | Clerks  | 7/2/2018  | 7/16/2018      |
| 18-088 | 7/3/2018 | Russell  | Irrigation at Jason Park  | Parks   | 7/10/2018 | 7/3/2018       |

| Numbe  | Date Req | Requeste | Request   | Assigne | Due Date  | Date Completed |
|--------|----------|----------|---|---------|-----------|----------------|
| 18-089 | 7/9/2018 | Sierra   | 2815 S. Acoma St. - habitual offender vs. first time offender                 | PD/CD   | 7/16/2018 | 7/12/2018      |
| 18-090 | 7/9/2018 | Sierra   | 2957 S. Logan St. - courts and citation process? When and should the City     | CAO/C   | 7/16/2018 | 7/13/2018      |
| 18-091 | 7/10/201 | Barrenti | Process relating to the amendment of a PUD                                    | CD      | 7/17/2018 | 7/11/2018      |
| 18-092 | 7/10/201 | Council  | Requested that the PUD noticing distance and minimum area be sent to          | CD      | 7/17/2018 | 7/12/2018      |
| 18-093 | 7/10/201 | Barrenti | Exact balance of the Long Term Asset Reserve Fund                             | FAS     | 7/17/2018 | 8/24/2018      |
| 18-094 | 7/10/201 | Barrenti | Exact amount of funding generated by the Englewood McLellan Reservoir         | FAS     | 7/17/2018 | 8/28/2018      |
| 18-095 | 7/10/201 | Russell  | Info on how Traditions is recertifying it's senior residents rent             | CMO     | 7/17/2018 |                |
| 18-096 | 7/10/201 | Russell  | Requested the next financial report should show a breakout of unrestrict      | FAS     | 7/17/2018 | 8/28/2018      |
| 18-097 | 7/10/201 | Barrenti | Info on the recent restraining order violation and how the County allowe      | PD      | 7/17/2018 | 7/11/2018      |
| 18-098 | 7/10/201 | Barrenti | Request for a crosswalk at Oxford and Clarkson                                | PW      | 7/17/2018 |                |
| 18-099 | 7/10/201 | Barrenti | Where in the Charter or Policy indicates authorization for the City Manag     | CAO     | 7/17/2018 | 7/13/2018      |
| 18-100 | 7/10/201 | Barrenti | Request for Code Enforcement policy to take police officers along when c      | PD      | 7/17/2018 | 7/11/2018      |
| 18-101 | 7/10/201 | Olson    | ETAC reexamine residential speed limits and lower them to 25 MPH in En        | PW      | 7/17/2018 |                |
| 18-102 | 7/10/201 | Olson    | PD and PW work on the traffic hot spot of Floyd and University at Kent Pl     | PD/PW   | 7/17/2018 | 7/11/2018      |
| 18-103 | 7/10/201 | Council  | Council Request long form go out each week to show which requests hav         | CMO     | 7/17/2018 | 7/12/2018      |
| 18-104 | 7/16/201 | Wink     | Signature events metrics and tracking   | CMO     | 7/16/2018 | 7/16/2018      |
| 18-105 | 7/9/2018 | Council  | Legal process and legal history for franchising solid waste in Englewood?     | CAO     | 7/16/2018 | 7/13/2018      |
| 18-106 | 7/9/2018 | Council  | Overview of the Englewood Environmental Foundation.                           | CAO     | 7/16/2018 | 7/13/2018      |
| 18-107 | 7/9/2018 | Olson    | Overview of the relationship between elected officials and municipal cou      | CAO     | 7/16/2018 | 7/13/2018      |
| 18-108 | 7/9/2018 | Russell  | Understanding the different between legislative and quasi-judicial Public     | CAO     | 7/16/2018 | 7/13/2018      |
| 18-109 | 7/9/2018 | Council  | Approval process for rezoning requests.                                       | CAO     | 7/16/2018 | 7/13/2018      |
| 18-110 | 7/16/201 | Barrenti | Use Tax calculation for Synergy Medical Office Building.                      | CMO     | 7/23/2018 | 7/16/2018      |
| 18-111 | 7/23/201 | Barrenti | City's crime data for the year to include heat maps from the Crime Analys     | PD      | 7/30/2018 | 8/22/2018      |
| 18-112 | 7/23/201 | Olson    | Clarification on City's crime data to be provided to previous graduates of    | PD      | 7/30/2018 | 7/24/2018      |
| 18-113 | 7/23/201 | Barrenti | Greater detail on the EMRF expenses through the sharing of the EMRF bu        | FAS     | 7/30/2018 |                |
| 18-114 | 7/23/201 | Barrenti | Requested IT policy on SPAM and how certain emails come through one t         | IT      | 7/30/2018 | 8/2/2018       |
| 18-115 | 7/20/201 | Barrenti | Provide the comparable information for the PUD project presented on 7/        | CD      | 7/27/2018 | 7/20/2018      |
| 18-116 | 7/21/201 | Wink     | Request for CD's activities relative to Filling vacant retail spaces in Engle | CD      | 7/28/2018 | 7/24/2018      |
| 18-117 | 8/7/2018 | Barrenti | Request for the true value of our water rights portfolio                      | PW      | 8/14/2018 | 8/8/2018       |
| 18-118 | 8/7/2018 | Barrenti | Udpate on status of complaint against 4201 S. Bannock loose dog; What i       | PD      | 8/14/2018 | 8/9/2018       |

| Numbe  | Date Req | Requeste | Request  | Assigne | Due Date  | Date Completed |
|--------|----------|----------|--|---------|-----------|----------------|
| 18-119 | 8/9/2018 | Olson    | 1270 East Bates Pkwy; two cars without plates, sofa in the driveway, two     | PD      | 8/16/2018 | 8/9/2018       |
| 18-120 | 8/13/201 | Martine  | 4097 S. Bannock St.  | PD      | 8/20/2018 | 8/13/2018      |
| 18-121 | 8/14/201 | Barrenti | Accounting for the Broadway flower pot project over the last several yea     | FAS     | 8/21/2018 |                |
| 18-122 | 8/14/201 | Barrenti | Explanation of where funding was appropriated but not spent on project       | FAS     | 8/21/2018 | 8/28/2018      |
| 18-123 | 8/14/201 | Barrenti | What CDOT rules or regulations have changed from pervoius years as it p      | PW      | 8/21/2018 |                |
| 18-124 | 8/14/201 | Barrenti | History of the Malley Center and a summary of how the Center is funded.      | P&R     | 8/21/2018 | 8/25/2018      |
| 18-125 | 8/14/201 | Barrenti | Did the solar panels on the roof of the civic center damanger the roof me    | PW      | 8/21/2018 |                |
| 18-126 | 8/14/201 | Barrenti | Why did the cost increase so much on the Civic Center roof in such a shor    | PW      | 8/21/2018 |                |
| 18-127 | 8/14/201 | Barrenti | Why won't CIRSA cover the hail damage to the Civic Center roof from the      | HR      | 8/21/2018 | 8/16/2018      |
| 18-128 | 8/14/201 | Barrenti | Document provided by Vicki Hoffman to the City Clerk.                        | Clerks  | 8/21/2018 | 8/14/2018      |
| 18-129 | 8/14/201 | Barrenti | Financial breakdown of the funding received from the Arapahoe County         | FAS     | 8/21/2018 |                |
| 18-130 | 8/14/201 | Olson    | PW sweep up sand deposited on the corner of Eastman and York by the          | PW      | 8/21/2018 |                |
| 18-131 | 8/14/201 | Barrenti | Employee census with costs for our employee base over the last 5 to 10 y     | FAS/HR  | 8/21/2018 |                |
| 18-132 | 8/14/201 | Russell  | Number of bicycle accidents in the City with locations listed for the past 3 | PD/CM   | 8/21/2018 | 8/14/2018      |
| 18-133 | 8/14/201 | Olson    | Report on the money spent on the repair of the Civic Center roof             | FAS     | 8/21/2018 |                |
| 18-134 | 8/14/201 | Barrenti | Number of people who have applied for the flood recover funds.               | CD      | 8/21/2018 | 8/14/2018      |
| 18-135 | 8/14/201 | Barrenti | Emergency purchase information on the SAN. Show where this funding w         | FAS     | 8/21/2018 | 8/20/2018      |
| 18-136 | 8/14/201 | Barrenti | Copy of the flood recovery application                                       | CD      | 8/21/2018 | 8/14/2018      |
| 18-137 | 8/14/201 | Barrenti | Copy of the policy for how those who apply for a flood recover grant and     | CD      | 8/21/2018 | 8/14/2018      |
| 18-138 | 8/23/201 | Cuesta   | Provide map of problem storm drains in town. Provide records of when t       | PW      | 8/29/2018 |                |
| 18-139 | 8/23/201 | Barrenti | What volume of material was pulled out of the storm drain in the alley b     | Util    | 8/29/2018 | 8/28/2018      |
| 18-140 | 8/23/201 | Russell  | Request for a 'NO right turn' sign in the parking lot of Caribou Coffee on   | PW      | 8/29/2018 |                |
| 18-141 | 8/27/201 | Olson    | Monitor young homeless male group around library that may be threate         | PD      | 9/3/2018  | 8/28/2018      |
| 18-142 | 8/27/201 | Olson    | R1A Zone amd Household definition  | CD      | 9/3/2018  | 8/24/2018      |
| 18-143 | 8/27/201 | Russell  | Request for an employee census; current vacancies within organization        | HR      | 9/3/2018  |                |
| 18-144 | 8/27/201 | Barrenti | Constituent members of contractual services chart depicted in budget pr      | FAS     | 9/3/2018  | 8/28/2018      |
| 18-145 | 8/27/201 | Barrenti | Breakdown of the HR program indicating the 25% turnover rate. What is        | HR      | 9/3/2018  |                |
| 18-146 | 8/27/201 | Council  | Request that old audio recordings be fixed on the City's website.            | Clerks  | 9/3/2018  |                |
| 18-147 | 8/27/201 | Council  | The difference how data between 911 calls and nonemergency calls are h       | PD      | 9/3/2018  | 8/28/2018      |
| 18-148 | 8/28/201 | Council  | The number of Business that have closed after the City of Englewood co       | FAS     | 9/4/2018  | 8/28/2018      |

| Numbe  | Date Req | Requeste | Request   | Assigne | Due Date  | Date Completed |
|--------|----------|----------|---|---------|-----------|----------------|
| 18-149 | 8/29/201 | Barrenti | Dispatch center call volume with breakout of 911 vs. emergent calls         | PD      | 9/5/2018  | 8/28/2018      |
| 18-150 | 8/29/201 | Wink     | Meeting with Dir. Gonzalez to discuss retiree and turnover data             | HR      | 9/5/2018  |                |
| 18-151 | 8/29/201 | Wink     | Request ability to look at employee performance appraisal system and co     | HR      | 9/5/2018  |                |
| 18-152 | 8/29/201 | Barrenti | Info on reclassification of seasonal employees to part time from 2017 to    | HR      | 9/5/2018  |                |
| 18-153 | 8/29/201 | Olson    | Write up on Pirates Cove: why it is not an enterprise fund? How is it fund  | FAS/Pa  | 9/5/2018  |                |
| 18-154 | 8/29/201 | Olson    | Playground condition assessment; Lifespan for new play systems              | Parks   | 9/5/2018  | 9/5/2018       |
| 18-155 | 8/29/201 | Martine  | Will the building envelope improvements help with energy efficiency?        | CMO     | 9/5/2018  | 9/10/2018      |
| 18-156 | 8/29/201 | Olson    | What improvements need to be made to the Civic Center building and w        | PW      | 9/5/2018  |                |
| 18-157 | 9/4/2018 | Barrenti | Review of policies and possible remedies of unleashed dogs at Duncan Pa     | Parks   | 9/11/2018 | 9/6/2018       |
| 18-158 | 9/5/2018 | Martine  | Illegal rental at 4188 S. Washington St. - investigate parking problems an  | PD/CD   | 9/12/2018 | 9/11/2018      |
| 18-159 | 9/5/2018 | Martine  | Examine Report on the Chris Duis tree issue                                 | CAO     | 9/12/2018 | 9/6/2018       |
| 18-160 | 9/5/2018 | Cuesta   | What is legal and what is not regarding short term rentals                  | CD      | 9/12/2018 | 9/6/2018       |
| 18-161 | 9/6/2018 | Olson    | 2201 W. Iliff - explanation of process and rejection of a project by the Bo | CD      | 9/13/2018 | 9/18/2018      |
| 18-162 | 9/11/201 | Russell  | Request for the fee waiver info to be put in Englewood Citizen for Winter   | Comm/   | 9/18/2018 |                |
| 18-163 | 9/11/201 | Barrenti | Information on why the State of CO abandoned the standardized sales ta      | FAS     | 9/18/2018 | 10/25/2018     |
| 18-164 | 9/11/201 | Barrenti | Historical audit data information from the FAS.                             | FAS     | 9/18/2018 | 10/25/2018     |
| 18-165 | 9/11/201 | Barrenti | Info on appeals of denials of permit waivers and flood grants               | CD      | 9/18/2018 | 9/11/2018      |
| 18-166 | 9/18/201 | Olson    | Update on Flood Study   | PW      | 9/25/2018 |                |
| 18-167 | 9/18/201 | Cuesta   | Police report from 4170 S. Pearl Street and John Reed                       | PD      | 9/25/2018 | 9/18/2018      |
| 18-168 | 9/18/201 | Wink     | Update on ADU's and what next steps might be                                | CD      | 9/25/2018 | 9/18/2018      |
| 18-169 | 9/18/201 | Martine  | Has mattress been removed from alley in the 4600 block between Acom         | PW      | 9/25/2018 |                |
| 18-170 | 9/18/201 | Barrenti | Show additional concrete ramp locations on City's website                   | PW      | 9/25/2018 |                |
| 18-171 | 9/18/201 | Olson    | Description on how public auctions of surplus municipal equipment is ma     | FAS     | 9/25/2018 | 9/20/2018      |
| 18-172 | 9/18/201 | Cuesta   | Economic data or impact of the Englewood Block Party in the form of sal     | Comm    | 9/25/2018 | 9/20/2018      |
| 18-173 | 9/24/201 | Council  | Send Excel spreadsheet of budget info to City Council members               | FAS     | 10/2/2018 | 10/25/2018     |
| 18-174 | 9/26/201 | Russell  | Concerns regarding police response to a civil standby.                      | PD      | 10/3/2018 | 9/27/2018      |
| 18-175 | 9/26/201 | Russell  | Provide a list of properties that EEF and the City own versus the EEF Com   | FAS     | 10/3/2018 |                |
| 18-176 | 9/27/201 | Barrenti | Provide additional history of the Employee Benefits and Risk Manageme       | HR      | 9/25/2018 | 9/27/2018      |
| 18-177 | 10/2/201 | Olson    | Visit with resident about concern of neighbor's illegal shrot term rental   | PD      | 10/9/2018 | 10/3/2018      |
| 18-178 | 10/2/201 | Olson    | Report on the PD staffing allocated for the FY19 budget be completed wit    | PD      | 10/9/2018 |                |

| Numbe  | Date Req | Requeste | Request   | Assigne | Due Date   | Date Completed |
|--------|----------|----------|---|---------|------------|----------------|
| 18-179 | 10/2/201 | Olson    | EEF/EMRF restructure and plan brought forward within next 30 days         | PW/CA   | 10/9/2018  |                |
| 18-180 | 10/2/201 | Olson    | Workshop on infrastructure funding prior to the end of the year           | CMO     | 10/9/2018  |                |
| 18-181 | 10/8/201 | Russell  | Additional information on EEF   | FAS     | 10/15/2018 | 10/8/2018      |
| 18-182 | 10/8/201 | Sierra   | Additional Budget Questions A. B. & C.                                    | FAS     | 10/15/2018 | 10/8/2018      |
| 18-183 | 10/9/201 | Barrenti | 1. Status of any subleases the City has at City Center; 2. How are EEF CA | FAS/P   | 10/16/2018 | 10/16/2018     |
| 18-184 | 10/9/201 | Council  | Licensing and criminal check on 980 E. Hampden Ave.                       | CD/PD   | 10/16/2018 | 10/25/2018     |
| 18-185 | 10/9/201 | Council  | Additional questions for SPWRP from 9-17-18 Regular Meeting.              | WW      | 10/16/2018 | 10/9/2018      |
| 18-186 | 10/11/20 | Martine  | 1. Public Hearing Questions 2. Council indirect benefit from code amend   | CAO     | 10/18/2018 | 10/11/2018     |
| 18-187 | 10/11/20 | Russell  | The IRS status of EEF and EMRF  | CAO     | 10/18/2018 | 10/11/2018     |
| 18-188 | 10/16/20 | Council  | Financial Reports regarding emergency purchase                            | IT      | 10/23/2018 | 10/16/2018     |
| 18-189 | 10/16/20 | Olson    | Outcomes from Greater Englewood Chamber of Commerce meeting whe           | CD      | 10/13/2018 | 10/16/2018     |
| 18-190 | 10/17/20 | Council  | Update on K-Mart site   | CD      | 10/24/2018 | 10/18/2018     |
| 18-191 | 10/17/20 | Olson    | Report on the cause and the delay in the recent repairs to the heating an | CD/PD   | 10/24/2018 | 10/23/2018     |
| 18-192 | 10/17/20 | Council  | Request for EEF/EMRF & EURA Journal Entries / Examples (not specific) o   | FAS     | 10/24/2018 |                |
| 18-193 | 10/17/20 | Council  | Request for Debt Reserve (Fund Balance) South Platte - \$3.5M - Estimate  | FAS     | 10/24/2018 | 10/25/2018     |
| 18-194 | 10/17/20 | Council  | 2019 Proposed Budget - Fund Balance Page 161 (Civic Center - Debt Othe    | FAS     | 10/24/2018 | 10/25/2018     |
| 18-195 | 10/17/20 | Council  | Mill Levy Ordinance - Financial Implication Example (Missing from 10/15   | FAS     | 10/24/2018 | 10/25/2018     |
| 18-196 | 10/17/20 | Council  | Emergency IT Spending - \$236k; Send invoice payment confirmation and     | FAS     | 10/24/2018 | 10/16/2018     |
| 18-197 | 10/17/20 | Council  | Employee Benefits (Maria G's spreadsheet from Kevin) - explain how neg    | FAS     | 10/24/2018 | 10/25/2018     |
| 18-198 | 10/17/20 | Council  | Can Bond Premium be used for personnel?                                   | FAS     | 10/24/2018 | 10/25/2018     |
| 18-199 | 10/22/20 | Olson    | Homeless encampments in alley between Downing and University              | PD      | 10/29/2018 | 10/24/2018     |
| 18-200 | 10/22/20 | Sierra   | Shopping carts at Floyd and Broadway being used by the homeless.          | PD      | 10/29/2018 | 10/30/2018     |
| 18-201 | 10/23/20 | Council  | Confirm YTD marijuana sales tax revenue of \$459,822 as presented in th   | FAS     | 10/30/2018 | 10/25/2018     |
| 18-202 | 10/23/20 | Council  | Prepare report on Block Party revenue and expenditures                    | FAS     | 10/30/2018 | 10/25/2018     |
| 18-203 | 10/23/20 | Council  | Advise if COE benefitted economically from recent concert at Overland P   | FAS     | 10/30/2018 | 10/25/2018     |
| 18-204 | 10/25/20 | Sierra   | Number of calls made by Code Enforcement over the last 6 months, April    | PD      | 11/1/2018  | 10/25/2018     |
| 18-205 | 10/30/20 | Olson    | Copy of Land Use Intensity Map  | CD      | 11/6/2018  | 11/5/2018      |
| 18-206 | 11/6/201 | Cuesta   | Follow up information 4620 S. Bannock St. People living in RV.            | PD      | 11/12/2018 | 11/6/2018      |
| 18-207 | 11/7/201 | Russell  | Two maps in the Redevelopment Action Plan PowerPoint, pages 9 and 10      | CD      | 11/13/2018 | 11/8/2018      |
| 18-208 | 11/8/201 | Cuesta   | Uber/Lyft at the Gothic Theater creating traffic problems                 | PD      | 11/14/2018 | 11/13/2018     |

| Number | Date Req   | Requester | Request   | Assignee  | Due Date   | Date Completed |
|--------|------------|-----------|---|-----------|------------|----------------|
| 18-209 | 11/8/2018  | Olson     | Rental rates and availability of Community Room and Atrium                | PW        | 11/14/2018 |                |
| 18-210 | 11/8/2018  | Sierra    | Location and purpose of Storm Ready signs                                 | PW/PD     | 11/14/2018 | 11/20/2018     |
| 18-211 | 11/8/2018  | Russell   | Copy of Conflict of Interest Policy                                       | CMO       | 11/14/2018 | 12/5/2018      |
| 18-212 | 11/13/2018 | Olson     | What resources are available for the homeless during severe weather em    | PD        | 11/19/2018 | 11/14/2018     |
| 18-213 | 11/14/2018 | Russell   | All building permits that have been pulled on 1511 E. Floyd Avenue in the | CD        | 11/20/2018 | 11/15/2018     |
| 18-214 | 11/21/2018 | Olson     | Names of individuals who Ms. Hoffman spoke with who did not get a floo    | PW        | 11/28/2018 |                |
| 18-215 | 11/19/2018 | Sierra    | Definition of the Neighborhood Preservation Overlay on the 3300 block o   | CD        | 11/26/2018 | 11/19/2018     |
| 18-216 | 11/21/2018 | Martine   | Ownership of the silo on EMRF property and who to contact about a poss    | Utilities | 11/28/2018 | 11/26/2018     |
| 18-217 | 11/21/2018 | Russell   | Source of data used in grant application for VOCA, including current pop  | PD/CD     | 11/28/2018 |                |
| 18-218 | 11/26/2018 | Barrenti  | Copy of the loan agreement for the Sewer Fund.                            | Utilitie  | 12/3/2018  | 11/26/2018     |
| 18-219 | 11/29/2018 | Barrenti  | What is the amount of taxes the MOA pays to COE? Information related t    | FAS       | 12/6/2018  |                |
| 18-220 | 11/29/2018 | Barrenti  | Explain difference in 2018 budget versus actual for interest income       | FAS       | 12/6/2018  |                |
| 18-221 | 11/29/2018 | Barrenti  | What budget does rent for this buidling come out of?                      | FAS       | 12/6/2018  |                |
| 18-222 | 12/3/2018  | Council   | Emergency response to 4898 S. Lincoln St. on November 27, 2018            | PD        | 12/10/2018 | 12/4/2018      |
| 18-233 | 12/6/2018  | Barrenti  | Information on air quality in Englewood regarding marijuana smoke         | CMO       | 12/23/2018 |                |