

ADDRESS REQUEST OR CHANGE OF ADDRESS CHECKLIST

- Fees** (*Application fees are non-refundable*)
 - Application Fee: \$ 100.00 (*Payable to City of Englewood*)
- Written Request**
- Building Diagram** (Multi-unit houses, apartments, mixed-use buildings, or multi-tenant non-residential buildings)
- Additional material/information** as requested by City Manager or Designee

Submit the completed checklist along with your application.

Submittals will only be accepted via <https://lms.engagewoodco.gov>

Apply under Planning Projects: Submit Application >> Admin Action >>
Address Request/Change of Address

Avoid delays – Submit a complete application!