



## Council Newsletter

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### CITY MANAGER'S NOTES January 22, 2021

#### Upcoming Council Meetings

**January 23, 2021**

The City Council Retreat will begin at 9:30am. The Retreat will be held by teleconference.

**January 25, 2021**

This meeting has been CANCELED.

**January 28, 2021**

The Joint Council Meeting will begin at 6:00pm. This meeting will be held by teleconference.

#### Informational Items

The following attachments are in response to City Council requests, as well as other informational items.

1. Calendar of Events
2. Tentative Regular and Study Session Topics

**CITY OF ENGLEWOOD**  
**2021 CALENDAR OF EVENTS**

Sat., Jan. 23	9:30 a.m.	City Council Retreat, Teleconference
Mon., Jan. 25	Canceled	City Council Study Session, Teleconference
	6:00 p.m.	Organized Residential Waste & Recycling Collection Citizen's Committee, Teleconference
Tues., Jan. 26	8:30 a.m.	Mayor Manager Meeting, Teleconference
	5:15 p.m.	Budget Advisory Committee, Teleconference
Wed, Jan. 27	6:30 p.m.	Historic Preservation Commission, Teleconference
Thurs., Jan. 28	6:00 p.m.	Joint Council Meeting, Teleconference
Mon., Feb. 1	2:00 p.m.	Malley Trust Fund Meeting, Teleconference
	6:00 p.m.	City Council Study Session, Teleconference
	7:00 p.m.	City Council Regular Meeting, Teleconference
Tues., Feb. 2	8:30 a.m.	Mayor Manager Meeting, Teleconference
	7:00 p.m.	Planning and Zoning Commission
Wed., Feb 3	11:00 a.m.	Liquor and Marijuana Licensing Authority
	5:45 p.m.	Cultural Arts Commission, Teleconference
Mon., Feb. 8	6:00 p.m.	City Council Study Session, Teleconference
Tues., Feb. 9	8:30 a.m.	Mayor Manager Meeting, Teleconference
	5:00 p.m.	Water and Sewer Board, Teleconference
	6:30 p.m.	Keep Englewood Beautiful
	7:00 p.m.	Library Board
Wed., Feb 10	3:30 p.m.	Alliance for Commerce in Englewood
	7:00 p.m.	Board of Adjustment and Appeals
Thurs., Feb 11	5:30 p.m.	Parks and Recreation Commission
	6:00 p.m.	Transportation Advisory Committee
Wed., Feb. 17	6:30 p.m.	Historic Preservation Commission
	7:00 p.m.	Planning and Zoning Commission
Tues., Feb 23	5:15 p.m.	Budget Advisory Committee, Teleconference
Tues., Mar. 2	7:00 p.m.	Planning and Zoning Commission

Consent	Meeting Date	Notes	Item Type	Report Title	Description	Staff Responsible	Department/Group
No	23 Jan 2021		Update	City Council Retreat 2021	City Council Retreat 2021	Shawn Lewis	City Clerk's Office
	28-Jan-21	Joint Council Meeting	2+ hours	Send out packet Friday			
	01 Feb 2021	2/1 Requested Date - Could go 2/8 Presentation: 10 minutes with powerpoint Discussion: 15 minutes Information/Direction	Study Session Memo	Citizen of the Year	Staff is looking for direction as to whether Council wants to move forward with the nomination process for Citizen of the Year.	Chris Harguth, Madeline Hinkfuss	Communications
		Presentation: 15 minutes Discussion: 20 minutes Flexible	Study Session Memo	Green Building Code Discussion	Discussion of Green Building Code	Karen Montanez	Community Development
		Presentation: 10 minutes Discussion: 15 minutes Flexible External: Lisa Clay, Ashley Cappel, Nate Fogg; Internal: John Collins, Shawn Lewis	Study Session Memo	Review and Discuss Draft Englewood Emergency Operations Plan	Review and Discuss Draft Englewood Emergency Operations Plan	John Collins, Shawn Lewis	City Manager's Office, Police
Yes		Tim D.	Motion	Quarter 4 2020 Strategic Plan Revisions	Consent agenda- Requesting that Council consider approving revisions to the strategic plan, as recommended by staff	Tim Dodd	City Manager's Office
Yes		Not Flexible Bryan Thompson - Fleet Manager	Motion	Fleet 2020 Purchase Amount with John Elway Chevrolet	Motion to approve 2020 Purchase Amount with John Elway Chevrolet	Steve Ortega	Public Works
No		Not Flexible	Motion	Approval to Pay Envirotech Services for Ice Removal Materials for 2020	Approval to pay Envirotech invoices above the approved 2020 purchase order amount of \$99,000	Janet Lundquist, Steve Ortega	Public Works
No		Flexible	Resolution	2021 Police Department Budget and Appropriation Amendment #2	Resolution to restore funding to a vacant 2021 Police Officer position previously used to finance recommendations by the Police Reform Task Force	John Collins, Tim Dodd	Finance, Police
Yes			Bill for an Ordinance – 1st Reading	Handbook for Boards, Commissions and Committees	CB 04 - Updates to Title 2 and Handbook for Boards, Commissions and Committees	Alex Dorotik	City Attorney's Office, City Clerk's Office
Yes		Not Flexible Matt Montgomery-matthewmontgomery@hillandrobbs.com	Ordinance – 2nd Reading	TENORM Ordinance Changes	CB 03 - South Platte Renew (SPR) is bringing forth changes to the municipal code related to technologically enhanced naturally occurring radioactive material (TENORM). These changes prohibit the discharge or deposit of any non-exempt amounts of TENORM into the wastewater treatment system.	Blair Corning, Pieter Van Ry	SPR
	08 Feb 2021	Presentation: Discussion:	Study Session Memo	Charter Amendment for Election of the Mayor	Charter Amendment for Election of the Mayor	Stephanie Carlile	City Clerk's Office
		*Presentation: 10 minutes Discussion: 20 minutes Information/Direction"	Study Session Memo	Resident Safety	Discussion of law enforcement strategies to enhance safety within the community.	John Collins	Police
		Presentations: 40 minutes Discussion: Not flexible. staff from Logan Simpson. Powerpoint	Study Session Memo	Unified Development Code Assessment Update	Staff and consultant will update City Council on UDC Assessment findings and process.	Wade Burkholder	Community Development
		Not Flexible, I/D, PowerPoint Presentation: 30 Minutes Discussion:	Study Session Memo	Enterprise Fleet Management Recommendation	Recommendation to approve a contract with Enterprise Leasing to replace 21 city vehicles due or past due for replacement.	Janet Lundquist, Steve Ortega	Public Works
No	16 Feb 2021		Motion	Record and Information Management System RFP Approval	Record and Information Management System RFP Approval	Aaron Davis, Stephanie Carlile	City Clerk's Office
		Erik S, Wade B, and others TBD 2 hrs.	Public Hearing	Winslow Crane Planned Unit Development	Public hearing on a Planned Unit Development for Winslow Crane - 3002 S Huron St	Erik Sampson, Wade Burkholder	Community Development
No		Flexible Erik Sampson, Wade Burkholder (est. 20 minutes)	Public Hearing	Vacation of a Portion of South Huron Street Right-of-Way	Vacation of a portion of South Huron - Winslow Crane Planned Unit Development	Erik Sampson, Wade Burkholder	Community Development
No		Erik S, Wade B, and others TBD (est. 20 minutes)	Public Hearing	Vacation of a portion of West Cornell Street Right-of-Way and a Portion of the Associated Alley	Vacation of a portion of West Cornell Street right-of-way and a portion of the associated alley - Winslow Crane PUD	Erik Sampson, Wade Burkholder	Community Development
Consent?		Not Flexible. We will need to fill this position with the next round of vacancies in March.	Motion	Removal of Transportation Advisory Committee (ETAC) Alternate Member	Removal of Transportation Advisory Committee (ETAC) Alternate Member	Jackie McKinnon	City Clerk's Office
Consent?		Not Flexible	Resolution	Enterprise Fleet Management Recommendation	Recommendation to approve a contract with Enterprise Leasing to replace 21 city vehicles due or past due for replacement.	Janet Lundquist, Steve Ortega	Public Works
No		Executive Session Discussion: 30 minutes	Executive Session	Executive Session for Legal Advice under C.R.S. Section 24-6-402(4)(b).	Executive Session for Legal Advice	Alex Dorotik	City Attorney's Office
	22 Feb 2021	10 minutes, set aside at one meeting per month for this recurring update Possibly Taylor Boone?	Study Session Memo	Monthly Financial Update	Finance Update	Tim Dodd	City Manager's Office, Finance
		Presentation: 10 minutes Discussion: Information and Direction	Study Session Memo	Update on Sustainability Plan and Program	On November 22, Council discussed the development of a plan to create a sustainability plan and program. This study session will provide a brief update on the progress of the plan.	Tim Dodd	City Manager's Office
No	01 Mar 2021	Erik Sampson, Wade Burkholder Outside presenters: Flexible	Bill for an Ordinance – 1st Reading	First Reading - Vacation of a portion of West Cornell Street and a portion of the associated alley	First Reading on Vacation Ordinance - West Cornell Avenue	Erik Sampson, Wade Burkholder	Community Development
No		Sampson, Burkholder Guest presenter Flexible	Bill for an Ordinance – 1st Reading	First Reading - Vacation of a portion of South Huron right-of-way	First Reading on vacation of South Huron Street right-of-way	Erik Sampson, Wade Burkholder	Community Development
		Erik S, Wade B, and others TBD 2 hrs.	Bill for an Ordinance – 1st Reading	Winslow Crane Planned Unit Development	Public hearing on a Planned Unit Development for Winslow Crane - 3002 S Huron St	Erik Sampson, Wade Burkholder	Community Development
		Flexible. Direction. The Architerra Group Presentation: 15 minutes Discussion:	Study Session Memo	Wayfinding and Placemaking Master Plan	Staff is asking City Council to adopt "Wooded Nook" as the design concept for the master plan.	Chris Harguth	Communications
	08 Mar 2021	10 min per interview Applications due Feb. 16	Study Session Memo	DDA Interviews	DDA Interviews	Jackie McKinnon	City Clerk's Office
		Presentation: 20 minutes Discussion: Somewhat flexible, needs to be presented within first Quarter of 2021. Carol Malesky, Stantec. Powerpoint	Study Session Memo	City of Englewood's Sewer Connector Districts Rate Analysis	Rates vary based on location inside or outside the City of Englewood, as well as level of service. This analysis develops a defensible outside-City rate structure that recovers the City's costs of service more transparently and equitably.	Pieter Van Ry	Utilities
No	05 Apr 2021		Resolution	Resolution to appoint a member to the DDA	Resolution to appoint member to the DDA	Jackie McKinnon	City Clerk's Office

	<b>FUTURE</b>						
	<b>Study Session Topics</b>						
				DRCOG Demography			
				Youth Vaping and Tobacco/Nicotine Use in Our Communities	Ordinance/Tobacco free parks		
				Tri-County Health Covid Response/vaccination	Dr. Douglas		
				Public Comment at Public Meetings	Tabled to in person		
	<b>Upcoming Agenda Item Topics</b>	Until we have better information from the developer, please move the below public hearing to "upcoming items"	Public Hearing	Public hearing for Adriatic Townhomes Planned Unit Development	Public hearing for Adriatic Townhomes Planned Unit Development - Public hearing for a planned unit development - Adriatic Townhomes, 2140 S Zuni - 2+hours	Will Charles	
	<b>FUTURE</b>						
	<b>Recognition &amp; Awards</b>			Police Citizens Academy Graduates Recognition (Moved from May 4 to November 2nd)			
	<b>Postponed Items</b>			Award Presentation - HR Best in Class Award	Shawn Lewis	On Hold indefinitely	
				4th of Jan. Recognition of Council of New BandC Apps			
				Recognition - Emerging Leaders Program by The Small Business Administration	Darren Hollingsworth	On Hold	
				Recognition - Citizens Planning School Graduates	Wade Burkholder	On Hold indefinitely	
				Charter Review (I/D) 15 min	Alison McKenney Brown	On Hold indefinitely	
				Tentative Joint Session with Planning and Zoning Commission (40min I)	Wade Burkholder		