



Council Newsletter

CITY MANAGER'S NOTES January 28, 2021

Upcoming Council Meetings

January 28, 2021

The Joint Council Meeting will begin at 6:00pm. This meeting will be held by teleconference.

February 1, 2021

The City Council Study Session will begin at 6:00pm. The Special Regular Meeting will begin at 7:00pm. These meetings will be held by teleconference.

Informational Items

The following attachments are in response to City Council requests, as well as other informational items.

1. Calendar of Events
2. Tentative Regular and Study Session Topics

**CITY OF ENGLEWOOD
2021 CALENDAR OF EVENTS**

Thurs., Jan. 28	6:00 p.m.	Joint Council Meeting, Teleconference
Mon., Feb. 1	2:00 p.m.	Malley Trust Fund Meeting, Teleconference
	6:00 p.m.	City Council Study Session, Teleconference
	7:00 p.m.	City Council Regular Meeting, Teleconference
Tues., Feb. 2	8:30 a.m.	Mayor Manager Meeting, Teleconference
	6:00 p.m.	Code Enforcement Advisory Committee, Teleconference
	7:00 p.m.	Planning and Zoning Commission, Teleconference
Wed., Feb 3	11:00 a.m.	Liquor and Marijuana Licensing Authority, Teleconference
	5:45 p.m.	Cultural Arts Commission, Teleconference
Mon., Feb. 8	6:00 p.m.	City Council Study Session, Teleconference
Tues., Feb. 9	8:30 a.m.	Mayor Manager Meeting, Teleconference
	5:00 p.m.	Water and Sewer Board, Teleconference
	6:30 p.m.	Keep Englewood Beautiful
	7:00 p.m.	Library Board
Wed., Feb 10	3:30 p.m.	Alliance for Commerce in Englewood
	7:00 p.m.	Board of Adjustment and Appeals
Thurs., Feb 11	5:30 p.m.	Parks and Recreation Commission
	6:00 p.m.	Transportation Advisory Committee
Wed., Feb. 17	6:30 p.m.	Historic Preservation Commission
	7:00 p.m.	Planning and Zoning Commission
Tues., Feb 23	5:15 p.m.	Budget Advisory Committee, Teleconference
Tues., Mar. 2	7:00 p.m.	Planning and Zoning Commission
Wed., Mar 3	11:00 a.m.	Liquor and Marijuana Licensing Authority
	5:45 p.m.	Cultural Arts Commission
Tues., Mar. 9	5:00 p.m.	Water and Sewer Board, Teleconference
	6:30 p.m.	Keep Englewood Beautiful
	7:00 p.m.	Library Board

Consent	Meeting Date	Notes	Item Type	Report Title	Description	Staff Responsible	Department/Group
	01 Feb 2021	Presentation: 10 minutes Discussion: 15 minutes Flexible External: Lisa Clay, Ashley Cappel, Nate Fogg; Internal: John Collins, Shawn Lewis	Study Session Memo	Review and Discuss Draft Englewood Emergency Operations Plan	Review and Discuss Draft Englewood Emergency Operations Plan	John Collins, Shawn Lewis	City Manager's Office, Police
		Presentation: 15 minutes Discussion: 20 Minutes Flexible	Study Session Memo	Discussion of Energy Conservation and Green Construction Codes	Discussion of Energy Conservation and Green Construction Codes	Karen Montanez	Community Development
		2/1 Requested Date - Could go 2/8 Presentation: 10 minutes with powerpoint Discussion: 15 Information/Direction	Study Session Memo	Citizen of the Year	Staff is looking for direction as to whether Council wants to move forward with the nomination process for Citizen of the Year.	Chris Harguth, Madeline Hinkfuss	Communications
No		flexible	Resolution	2021 Police Department Budget and Appropriation Amendment #2	Resolution to restore funding to a vacant 2021 Police Officer position previously used to finance recommendations by the Police Reform Task Force	John Collins, Tim Dodd	Finance, Police
Yes		Bryan Thompson - Fleet Manager	Motion	Increase in 2020 Purchase Order with John Elway Chevrolet	Motion to approve 2020 Purchase Amount with John Elway Chevrolet	Steve Ortega	Public Works
No		Not Flexible	Motion	Approval to Pay Envirotech Services for Ice Removal Materials for 2020	Approval to pay Envirotech invoices above the approved 2020 purchase order amount of \$99,000	Janet Lundquist, Steve Ortega	Public Works
Yes			Bill for an Ordinance – 1st Reading	Updates to Title 2 Boards and Commissions	CB 04 - Amendment to Title 2 Boards and Commissions	Alex Dorotik	City Attorney's Office, City Clerk's Office
Yes		Tim D.	Motion	Quarter 4 2020 Strategic Plan Revisions	Requesting that Council consider approving revisions to the strategic plan, as recommended by staff	Tim Dodd	City Manager's Office
Yes		Not Flexible Matt Montgomery- matthewmontgomery@hillandrobins.com	Bill for an Ordinance – 2nd Reading	TENORM Ordinance Changes	CB 03 - South Platte Renew (SPR) is bringing forth changes to the municipal code related to technologically enhanced naturally occurring radioactive material (TENORM). These changes prohibit the discharge or deposit of any non-exempt amounts of TENORM into the wastewater treatment system.	Blair Corning, Pieter Van Ry	SPR
No	08 Feb 2021	Alex Dorotik, CAO, Reid McGrath, EPD - Flexible Presentation: 15 minutes Discussion: Information/Direction	Study Session Memo	Discussion of potential changes to Englewood Municipal Code Title 11, Chapter 4.	EMC Title 11, Chapter 4, Section 3 allows for individuals who violate regulations of Englewood parks to be temporarily banned from use of park facilities. The procedures for the ban and appeal of such a ban need updating and Council input is sought as to the scope and nature of the trespass/ban procedures.	Alex Dorotik, Reid McGrath	City Attorney's Office, Police
		Not Flexible, I/D, PowerPoint Presentation: 30 Minutes Discussion:	Study Session Memo	Enterprise Fleet Management Recommendation	Recommendation to approve a contract with Enterprise Leasing to replace 21 city vehicles due or past due for replacement.	Janet Lundquist, Steve Ortega	Public Works
		Charter Amendment for Election of the Mayor	Study Session Memo	Charter Amendment for Election of the Mayor	Charter Amendment for Election of the Mayor	Stephanie Carlie	City Clerk's Office
		"Presentation: 10 minutes Discussion: 20 minutes Information/Direction"	Study Session Memo	Resident Safety	Discussion of law enforcement strategies to enhance safety within the community.	John Collins	Police
No	16 Feb 2021	flexible Erik Sampson, Wade Burkholder (est. 20 minutes)	Public Hearing	Vacation of a Portion of South Huron Street Right-of-Way	Vacation of a portion of South Huron - Winslow Crane Planned Unit Development	Erik Sampson, Wade Burkholder	Community Development
No		Erik S, Wade B, and others TBD (est. 20 minutes)	Public Hearing	Vacation of a portion of West Cornell Street Right-of-Way and a Portion of the Associated Alley	Vacation of a portion of West Cornell Street right-of-way and a portion of the associated alley - Winslow Crane PUD	Erik Sampson, Wade Burkholder	Community Development
		Erik S, Wade B, and others TBD 2 hrs.	Public Hearing	Winslow Crane Planned Unit Development	Public hearing on a Planned Unit Development for Winslow Crane - 3002 S Huron St	Erik Sampson, Wade Burkholder	Community Development
Consent?			Motion	Electronic Records and Information Management System RFP Approval	Record and Information Management System RFP Approval	Aaron Davis, Stephanie Carlie	City Clerk's Office
Consent?		Not Flexible. We will need to fill this position with the next round of vacancies in March.	Motion	Removal of Transportation Advisory Committee (ETAC) Alternate Member	Removal of Transportation Advisory Committee (ETAC) Alternate Member	Jackie McKinnon	City Clerk's Office
Consent?		Not Flexible	Resolution	Enterprise Fleet Management Recommendation	Recommendation to approve a contract with Enterprise Leasing to replace 21 city vehicles due or past due for replacement.	Janet Lundquist, Steve Ortega	Public Works
Consent?		Not Flexible	Resolution	Approval of RTD Elevator Modernization Proposal	Modernization of RTD elevator at the Englewood Station in the amount of \$133,236.	John Donakowski	Public Works
Consent?		Not Flexible	Motion	Renewal of 2020 Concrete Trip Hazard Elimination contract with Precision Concrete Cutting for pavement maintenance zone 3 work.	Renewal of 2020 Concrete Trip Hazard Elimination contract with Precision Concrete Cutting for pavement maintenance zone 3 work	Sara Siggue, Tim Hoos	Public Works
No		Executive Session Discussion: 30 minutes	Update	Executive Session for Legal Advice under C.R.S. Section 24-6-402(4)(b).	Executive Session for Legal Advice	Alex Dorotik	City Attorney's Office
	22 Feb 2021	flexible Information Presentation: 15 minutes Discussion:	Study Session Memo	Storm Water Utility Program Update	Update on the various initiatives occurring within the Storm Water Utility programs & projects	Maria D'Andrea	Public Works
		could go to 3/1 but not later Presentation: 15 minutes - PowerPoint Discussion: Information/Direction Possibly Taylor Boone?	Study Session Memo	Organized Garbage & Recycling Collection - Request for Proposals Content Review	The Citizen's Committee has established various items & options in the revised Request for Proposals to solicit proposals from trash haulers. Staff will review these items with Council and seek concurrence before finalizing and issuing the RFP.	Maria D'Andrea	Public Works
		Presentation: 10 minutes Discussion: Information and Direction	Study Session Memo	Update on Sustainability Plan and Program	On November 22, Council discussed the development of a plan to create a sustainability plan and program. This study session will provide a brief update on the progress of the plan.	Tim Dodd	City Manager's Office
		Presentations: 40 minutes Discussion: Not flexible. staff from Logan Simpson. Powerpoint	Study Session Memo	Unified Development Code Assessment Update	Staff and consultant will update City Council on UDC Assessment findings and process.	Wade Burkholder	Community Development
		10 minutes, set aside at one meeting per month for this recurring update	Study Session Memo	Monthly Financial Update	Finance Update	Tim Dodd	City Manager's Office, Finance
	01 Mar 2021	flexible. Direction. The Architera Group Presentation: 15 minutes Discussion:	Study Session Memo	Wayfinding and Placemaking Master Plan	Staff is asking City Council to adopt "Wooded Nook" as the design concept for the master plan.	Chris Harguth	Communications
		Somewhat Flexible Information Presentation: 20 minutes Discussion: Maria D'Andrea Kevin Engels Tim Dodd Jackie Loh Guest Presenters: Andrew Wheeler, Stifel & Assoc. Bryan Steimack, Stifel & Assoc. Tom Peltz, Kutak Rock	Study Session Memo	Storm Water Bond Issuance	Provide an overview of the impending process to issue \$10M in stormwater bonding	Kevin Engles, Maria D'Andrea, Tim Dodd	Finance, Public Works
No		Erik Sampson, Wade Burkholder Outside presenter flexible	Bill for an Ordinance – 1st Reading	First Reading - Vacation of a portion of West Cornell Street and a portion of the associated alley	First Reading on Vacation Ordinance - West Cornell Avenue	Erik Sampson, Wade Burkholder	Community Development
No		Sampson, Burkholder Guest presenter	Bill for an Ordinance – 1st Reading	First Reading - Vacation of a portion of South Huron right-of-way	First Reading on vacation of South Huron Street right-of-way	Erik Sampson, Wade Burkholder	Community Development
	08 Mar 2021	10 min per interview Applications due Feb. 16	Study Session Memo	DDA Interviews	DDA Interviews	Jackie McKinnon	City Clerk's Office
	16-Mar-21	Presentation: 20 minutes Discussion: Somewhat flexible, needs to be presented within first Quarter of 2021. Carol Malesky, Stantec. Powerpoint	Study Session Memo	City of Englewood's Sewer Connector Districts Rate Analysis	Rates vary based on location inside or outside the City of Englewood, as well as level of service. This analysis develops a defensible outside-City rate structure that recovers the City's costs of service more transparently and equitably.	Pieter Van Ry	Utilities
No		PowerPoint - 10 minutes?	Bill for an Ordinance – 1st Reading	First Reading - Ordinance for Stormwater Bond Issuance	First reading of an ordinance to allow issuance of \$10M in stormwater bonding	Maria D'Andrea	Public Works
No		Erik Sampson, Wade Burkholder Outside presenter flexible	Bill for an Ordinance – 2nd Reading	First Reading - Vacation of a portion of West Cornell Street and a portion of the associated alley	First Reading on Vacation Ordinance - West Cornell Avenue	Erik Sampson, Wade Burkholder	Community Development
No		Sampson, Burkholder Guest presenter	Bill for an Ordinance – 2nd Reading	First Reading - Vacation of a portion of South Huron right-of-way	First Reading on vacation of South Huron Street right-of-way	Erik Sampson, Wade Burkholder	Community Development
		flexible - 15-20 minutes Wade Burkholder, Brook Bell, Outside Presenters	Public Hearing	Vacation of Right-of-Way - Alpine Englewood	Request to vacate approximately 1,598.40 square feet of alley right-of-way for a 118-unit multi-family, use-by-right redevelopment project at 1375 E Hampden Avenue (Former site of Bullock Mortuary and 2 single-family homes)	Brook Bell, Wade Burkholder	Community Development
	22-Mar-21						
No	05 Apr 2021		Resolution	Resolution to appoint a member to the DDA	Resolution to appoint member to the DDA	Jackie McKinnon	City Clerk's Office
No		Only if PH date moves Wade Burkholder, Brook Bell, Outside Presenters	Bill for an Ordinance – 1st Reading	First Reading - Vacation of Right-of-Way - Alpine Englewood	First Reading - Vacation of Right-of-Way - Alpine Englewood: Request to vacate alley right-of-way for a 118-unit, multi-family, use-by-right redevelopment project	Brook Bell, Wade Burkholder	Community Development
No		PowerPoint - 10 minutes?	Bill for an Ordinance – 2nd Reading	First Reading - Ordinance for Stormwater Bond Issuance	First reading of an ordinance to allow issuance of \$10M in stormwater bonding	Maria D'Andrea	Public Works
	26 Apr 2021	Board and Commissions Interview	Study Session Memo	Board and Commissions Interview for July Appts.	Tentative	Jackie McKinnon	
		FUTURE					
		Study Session Topics					
				DRCG Demography			
				Youth Vaping and Tobacco/Nicotine Use in Our Communities	Ordinance/Tobacco free parks		
				Tri-County Health Covid Response/vaccination	Dr. Douglas		
				Public Comment at Public Meetings	Tabled to in person		

Upcoming Agenda Item Topics	Until we have better information from the developer, please move the below public hearing to "upcoming items"	Public Hearing	Public hearing for Adriatic Townhomes Planned Unit Development	Public hearing for Adriatic Townhomes Planned Unit Development - Public hearing for a planned unit development - Adriatic Townhomes, 2140 S Zuni - 2+hours	Will Charles	
FUTURE						
Recognition & Awards			Police Citizens Academy Graduates Recognition (Moved from May 4 to November 2nd)			
Postponed Items			Award Presentation - HR Best in Class Award	Shawn Lewis	On Hold indefinitely	
			4th of Jan. Recognition of Council of New BandC Apps			
			Recognition - Emerging Leaders Program by The Small Business Administration	Barren Hollingsworth	On Hold	
			Recognition - Citizens Planning School Graduates	Wade Burkholder	On Hold indefinitely	
			Charter Review (I/D) 15 min	Alison McKenney Brown	On Hold indefinitely	
			Tentative Joint Session with Planning and Zoning Commission (40min I)	Wade Burkholder		