



Council Newsletter

CITY MANAGER'S NOTES February 4, 2021

Upcoming Council Meetings

February 8, 2021

The City Council Study Session will begin at 6:00pm. This meeting will be held by teleconference.

February 16, 2021 (Tuesday)

The City Council Study Session will begin at 6:00pm. The Special Regular Meeting will begin at 7:00pm. These meetings will be held by teleconference.

Informational Items

The following attachments are in response to City Council requests, as well as other informational items.

1. Calendar of Events
2. Tentative Regular and Study Session Topics

CITY OF ENGLEWOOD
2021 CALENDAR OF EVENTS

Mon., Feb. 8	6:00 p.m.	City Council Study Session, Teleconference
	6:00 p.m.	Organized Residential Waste & Recycling Collection Citizen's Committee, Teleconference
Tues., Feb. 9	8:30 a.m.	Mayor Manager Meeting, Teleconference
	5:00 p.m.	Water and Sewer Board, Teleconference
	6:30 p.m.	Keep Englewood Beautiful
	7:00 p.m.	Library Board
Wed., Feb 10	3:30 p.m.	Alliance for Commerce in Englewood
	7:00 p.m.	Board of Adjustment and Appeals
Thurs., Feb 11	5:30 p.m.	Parks and Recreation Commission
	6:00 p.m.	Transportation Advisory Committee
Mon., Feb. 15		Observed Holiday: President's Day
Tues., Feb. 16	6:00 p.m.	City Council Study Session, Teleconference
	7:00 p.m.	City Council Regular Meeting, Teleconference
Wed., Feb. 17	8:30 a.m.	Mayor Manager Meeting, Teleconference
	6:30 p.m.	Historic Preservation Commission
	7:00 p.m.	Planning and Zoning Commission
Mon., Feb. 22	6:00 p.m.	City Council Study Session, Teleconference
Tues., Feb 23	5:15 p.m.	Budget Advisory Committee, Teleconference
Mon., Mar. 1	6:00 p.m.	City Council Study Session, Teleconference
	7:00 p.m.	City Council Regular Meeting, Teleconference
Tues., Mar. 2	7:00 p.m.	Planning and Zoning Commission
Wed., Mar 3	11:00 a.m.	Liquor and Marijuana Licensing Authority
	5:45 p.m.	Cultural Arts Commission
Mon., Mar. 8	6:00 p.m.	City Council Study Session, Teleconference
Tues., Mar. 9	5:00 p.m.	Water and Sewer Board, Teleconference
	6:30 p.m.	Keep Englewood Beautiful

Consent	Meeting Date	Notes	Item Type	Report Title	Description	Staff Responsible	Department/Group
	08 Feb 2021	Presentation: 10 minutes Discussion: 20 minutes Information/Direction	Study Session Memo	Law enforcement strategies to enhance safety in the Englewood community.	Discussion of law enforcement strategies to enhance safety within the community.	John Collins	Police
		Not Flexible, I/D, PowerPoint Presentation: 30 Minutes Discussion:	Study Session Memo	Enterprise Fleet Management Contract	Recommendation to approve a contract with Enterprise Leasing to replace 21 city vehicles due or past due for replacement.	Janet Lundquist, Steve Ortega	Public Works
		Charter Amendment for Election of the Mayor	Study Session Memo	Charter Amendment for direct Election of the Mayor	Charter Amendment for Election of the Mayor	Stephanie Carille	City Clerk's Office
		Alex Dorotik, CAO, Reid McGraff, EPD - Flexible Presentation: 15 minutes Discussion: Information/Direction	Study Session Memo	Discussion of necessary changes to Englewood Municipal Code Title 11, Chapter 4.	EMC Title 11, Chapter 4, Section 3 allows for individuals who violate regulations of Englewood parks to be temporarily banned from use of park facilities. The procedures for the ban and appeal of such a ban need updating and Council input is sought as to the scope and nature of the trespass/ban procedures.	Alex Dorotik, Reid McGraff	City Attorney's Office, Police
		Presentation: 5 minutes Discussion: 15 minutes Information	Study Session Memo	General decorum in meetings - refresher	General decorum in meetings	Alex Dorotik	City Attorney's Office
	16 Feb 2021	Erik S, Wade B, and others TBD 2 hrs.	Public Hearing	Public Hearing on a Site Development Plan for Winslow Crane, 3002 S Huron Street	Public hearing on a Site Development Plan for Winslow Crane - 3002 S Huron St	Erik Sampson, Wade Burkholder	Community Development
		Erik S, Wade B, and others TBD (est. 20 minutes)	Public Hearing	Vacation of a portion of West Cornell Street right-of-way and a portion of the associated alley - Winslow Crane PUD	Vacation of a portion of West Cornell Street right-of-way and a portion of the associated alley - Winslow Crane PUD	Erik Sampson, Wade Burkholder	Community Development
		Flexible Erik Sampson, Wade Burkholder (est. 20 minutes)	Public Hearing	Vacation of a Portion of South Huron Street right-of-way	Vacation of a portion of South Huron - Winslow Crane Planned Unit Development	Erik Sampson, Wade Burkholder	Community Development
Yes		Not Flexible. We will need to fill this position with the next round of vacancies in March. Neil Sarno	Motion	Removal of Transportation Advisory Committee (ETAC) Alternate Member	Removal of Transportation Advisory Committee (ETAC) Alternate Member	Jackie McKinnon	City Clerk's Office
Yes		Not Flexible	Motion	Renewal of 2020 Concrete Trip Hazard Elimination contract with Precision Concrete Cutting for Pavement Maintenance Zone 3 work	Renewal of 2020 Concrete Trip Hazard Elimination contract with Precision Concrete Cutting for Pavement Maintenance Zone 3 work	Sara Siggue, Tim Hoos	Public Works
Yes		Not Flexible	Resolution	Approval of RTD Elevator Modernization Proposal	Modernization of RTD elevator at the Englewood Station in the amount of \$133,236.	John Donakowski	Public Works
Yes			Bill for an Ordinance – 2nd Reading	Updates to Title 2 Boards and Commissions	CB 04 - Amendment to Title 2 Boards and Commissions	Alex Dorotik	City Attorney's Office, City Clerk's Office
No		Not flexible 5-7 min powerpoint	Motion	Allen Water Treatment Plant Granular Activated Carbon Removal and Replacement	Utilities staff recommends Council approve a Contract for Services (CFS) agreement, in the amount of \$398,932.00, with Calgon Carbon Corporation to remove and install virgin Granular Activated Carbon (GAC) filter media at the Allen Water Treatment Plant (AWTP).	Angela Goodman	Utilities
Consent?		Not Flexible	Resolution	Enterprise Fleet Management Recommendation	Recommendation to approve a contract with Enterprise Leasing to replace 21 city vehicles due or past due for replacement.	Janet Lundquist, Steve Ortega	Public Works
No		Executive Session Discussion: 30 minutes	Update	Executive Session for Legal Advice under C.R.S. Section 24-6-402(4)(b).	Executive Session for Legal Advice	Alex Dorotik	City Attorney's Office
	22 Feb 2021	10 minutes, set aside at one meeting per month for this recurring update	Study Session Memo	Monthly Financial Update	Finance Update	Tim Dodd	City Manager's Office, Finance
		Possibly Taylor Boone? Presentation: 10 minutes Discussion: 30 minutes Information and Direction	Study Session Memo	Update on Sustainability Plan and Program	On November 22, Council discussed the development of a plan to create a sustainability plan and program. This study session will provide a brief update on the progress of the plan.	Tim Dodd	City Manager's Office
		Flexible Information Presentation: 15 minutes Discussion: 15 minutes	Study Session Memo	Storm Water Utility Program Update	Update on the various initiatives occurring within the Storm Water Utility programs & projects	Maria D'Andrea	Public Works
	01 Mar 2021	Somewhat Flexible Information Presentation: 20 minutes Discussion: Maria D'Andrea Kevin Engels Tim Dodd Jackie Loh Guest Presenters: Andrew Wheeler, Stifel & Assoc. Bryan Stelmack, Stifel & Assoc. Tom Peltz, Kutak Rock	Study Session Memo	Storm Water Bond Issuance	Provide an overview of the impending process to issue \$10M in stormwater bonding	Kevin Engles, Maria D'Andrea, Tim Dodd	Finance, Public Works
		Flexible. Direction. The Archterra Group Presentation: 15 minutes Discussion:	Study Session Memo	Wayfinding and Placemaking Master Plan	Staff is asking City Council to adopt "Wooded Nook" as the design concept for the master plan.	Chris Harguth	Communications
No		Erik Sampson, Wade Burkholder Outside presenters: Flexible	Bill for an Ordinance – 1st Reading	First Reading - Public Hearing on a Site Development Plan for Winslow Crane, 3002 S Huron Street	First Reading on Vacation Ordinance	Erik Sampson, Wade Burkholder	Community Development
No		Erik Sampson, Wade Burkholder Outside presenters: Flexible	Bill for an Ordinance – 1st Reading	First Reading - Vacation of a portion of West Cornell Street and a portion of the associated alley	First Reading on Vacation Ordinance - West Cornell Avenue	Erik Sampson, Wade Burkholder	Community Development
No		Sampson, Burkholder Guest presenter Flexible	Bill for an Ordinance – 1st Reading	First Reading - Vacation of a portion of South Huron right-of-way	First Reading on vacation of South Huron Street right-of-way	Erik Sampson, Wade Burkholder	Community Development
Consent?			Motion	Electronic Records and Information Management System RFP Approval	Record and Information Management System RFP Approval	Aaron Davis, Stephanie Carille	City Clerk's Office
	08 Mar 2021	10 min per interview Applications due Feb. 16	Study Session Memo	DDA Interviews	DDA interviews	Jackie McKinnon	City Clerk's Office
	15 Mar 2021	Presentation: 20 minutes Discussion: Somewhat flexible, needs to be presented within first Quarter of 2021. Carol Malesky, Stantec. Powerpoint	Study Session Memo	City of Englewood's Sewer Connector Districts Rate Analysis	Rates vary based on location inside or outside the City of Englewood, as well as level of service. This analysis develops a defensible outside-City rate structure that recovers the City's costs of service more transparently and equitably.	Pieter Van Ry	Utilities
		Presentations: 40 minutes Discussion: Not flexible. staff from Logan Simpson. Powerpoint	Study Session Memo	Unified Development Code Assessment Update	Staff and consultant will update City Council on UDC Assessment findings and process.	Wade Burkholder	Community Development
		Presentation: 15 minutes - PowerPoint Discussion: Information/Direction	Study Session Memo	Organized Garbage & Recycling Collection - Request for Proposals Content Review	The Citizen's Committee has established various items & options in the revised Request for Proposals to solicit proposals from trash haulers. Staff will review these items with Council and seek concurrence before finalizing and issuing the RFP.	Maria D'Andrea	Public Works
		Tim and Adrian will give a brief talk on our Annual Arbor Day Tree Sale and our tree climbing presentation with Englewood Schools.	Proclamation	2021 Arbor Day Proclamation	2021 Arbor Day Proclamation	Adrian Torres	Parks, Recreation & Library
		Flexible - 15-20 minutes Wade Burkholder, Brook Bell, Outside Presenters	Public Hearing	Vacation of Right-of-Way - Alpine Englewood	Request to vacate approximately 1,598.40 square feet of alley right-of-way for a 118-unit multi-family, use-by-right redevelopment project at 1375 E Hampden Avenue (Former site of Bullock Mortuary and 2 single-family homes)	Brook Bell, Wade Burkholder	Community Development
No		PowerPoint - 10 minutes?	Bill for an Ordinance – 1st Reading	First Reading - Ordinance for Stormwater Bond Issuance	First reading of an ordinance to allow issuance of \$10M in stormwater bonding	Maria D'Andrea	Public Works
		Erik Sampson, Wade Burkholder Outside presenters: Flexible	Ordinance – 2nd Reading	First Reading - Public Hearing on a Site Development Plan for Winslow Crane, 3002 S Huron Street	First Reading on Vacation Ordinance	Erik Sampson, Wade Burkholder	Community Development
		Erik Sampson, Wade Burkholder Outside presenters: Flexible	Ordinance – 2nd Reading	First Reading - Vacation of a portion of West Cornell Street and a portion of the associated alley	First Reading on Vacation Ordinance - West Cornell Avenue	Erik Sampson, Wade Burkholder	Community Development
		Sampson, Burkholder Guest presenter Flexible	Ordinance – 2nd Reading	First Reading - Vacation of a portion of South Huron right-of-way	First Reading on vacation of South Huron Street right-of-way	Erik Sampson, Wade Burkholder	Community Development
	22-Mar-21						

05 Apr 2021	Only if PH date moves Wade Burkholder, Brook Bell, Outside Presenters	Bill for an Ordinance – 1st Reading	First Reading - Vacation of Right-of-Way - Alpine Englewood	First Reading - Vacation of Right-of-Way - Alpine Englewood: Request to vacate alley right-of-way for a 118-unit, multi-family, use-by-right redevelopment project	Brook Bell, Wade Burkholder	Community Development	
		Resolution	Resolution to appoint a member to the DDA	Resolution to appoint member to the DDA	Jackie McKinnon	City Clerk's Office	
	PowerPoint - 10 minutes?	Ordinance – 2nd Reading	First Reading - Ordinance for Stormwater Bond Issuance	First reading of an ordinance to allow issuance of \$10M in stormwater bonding	Maria D'Andrea	Public Works	
	12-Apr-21						
	19-Apr-21						
26 Apr 2021	Board and Commissions Interview	Study Session Memo	Board and Commissions Interview for July Appts.	Tentative	Jackie McKinnon		
24 May 2021	March 22, 2021, Post Vacancies – April 19, 2021, Application Deadline No other Study Session Topics if Possible	Study Session Memo	Board and Commission Interviews/Discussion-	Board and Commission Interviews/Discussion-	Jackie McKinnon	City Clerk's Office	
Consent?	07 Jun 2021	Not Flexible unless Interviews Move	Resolution	New B&C Appointments approved by City Council Resolution	New B&C Appointments approved by City Council - Resolution	Jackie McKinnon	City Clerk's Office