



Council Newsletter

CITY MANAGER'S NOTES February 11, 2021

Upcoming Council Meetings

February 16, 2021 (Tuesday)

The City Council Study Session will begin at 6:00pm. The Special Regular Meeting will begin at 7:00pm. These meetings will be held by teleconference.

February 22, 2021

The City Council Study Session will begin at 6:00pm. This meeting will be held by teleconference.

Informational Items

The following attachments are in response to City Council requests, as well as other informational items.

1. Calendar of Events
2. Tentative Regular and Study Session Topics

**CITY OF ENGLEWOOD
2021 CALENDAR OF EVENTS**

Thurs., Feb 11	5:30 p.m.	Parks and Recreation Commission
	6:00 p.m.	Transportation Advisory Committee
Mon., Feb. 15		Observed Holiday: President's Day
Tues., Feb. 16	6:00 p.m.	City Council Study Session, Teleconference
	7:00 p.m.	City Council Regular Meeting, Teleconference
Wed., Feb. 17	8:30 a.m.	Mayor Manager Meeting, Teleconference
	6:30 p.m.	Historic Preservation Commission
	7:00 p.m.	Planning and Zoning Commission
Mon., Feb. 22	6:00 p.m.	City Council Study Session, Teleconference
Tues., Feb 23	5:15 p.m.	Budget Advisory Committee, Teleconference
Mon., Mar. 1	6:00 p.m.	City Council Study Session, Teleconference
	7:00 p.m.	City Council Regular Meeting, Teleconference
Tues., Mar. 2	7:00 p.m.	Planning and Zoning Commission
Wed., Mar 3	11:00 a.m.	Liquor and Marijuana Licensing Authority
	5:45 p.m.	Cultural Arts Commission
Mon., Mar. 8	6:00 p.m.	City Council Study Session, Teleconference
Tues., Mar. 9	5:00 p.m.	Water and Sewer Board, Teleconference
	6:30 p.m.	Keep Englewood Beautiful
	7:00 p.m.	Library Board
Wed., Mar. 10	3:30 p.m.	Alliance for Commerce in Englewood
	7:00 p.m.	Board of Adjustment and Appeals
Thurs., Mar. 11	5:30 p.m.	Parks and Recreation Commission
	6:00 p.m.	Transportation Advisory Committee
Mon., Mar. 15	6:00 p.m.	City Council Study Session, Teleconference
	7:00 p.m.	City Council Regular Meeting, Teleconference
Tues., Mar. 16	7:00 p.m.	Planning and Zoning Commission
Mon., Mar. 22	6:00 p.m.	City Council Study Session, Teleconference

Consent	Meeting Date	Notes	Item Type	Report Title	Description	Staff Responsible	Department/Group
No	16 Feb 2021	Flexible Erik Sampson, Wade Burkholder (est. 20 minutes)	Public Hearing	Vacation of a portion of South Huron Street right-of-way to accommodate the Winslow Crane WH Site Development Plan apartment development.	Vacation of a portion of South Huron St - Winslow Crane Planned Unit Development	Erik Sampson, Wade Burkholder	Community Development
		Erik S, Wade B, and others TBD 2 hrs	Public Hearing	Public Hearing on WH PUD Site Development Plan for Winslow Crane, 3002 S Huron Street	Public Hearing on WH PUD Site Development Plan for Winslow Crane, 3002 S Huron Street	Erik Sampson, Wade Burkholder	Community Development
No		Erik S, Wade B, and others TBD (est. 20 minutes)	Public Hearing	Vacation of a portion of West Cornell Ave right-of-way and a portion of the associated public alley for the WH PUD Site Development Plan	Vacation of a portion of West Cornell Ave right-of-way and a portion of the associated alley - Winslow Crane PUD	Erik Sampson, Wade Burkholder	Community Development
Consent?		Not Flexible. We will need to fill this position with the next round of vacancies in March. Neil Sarno	Motion	Removal of Transportation Advisory Committee (ETAC) Alternate Member	Removal of Transportation Advisory Committee (ETAC) Alternate Member	Jackie McKinnon	City Clerk's Office
No		Executive Session Discussion: 30 minutes	Update	Executive Session for Legal Advice under C.R.S. Section 24-6-402(4)(b).	Executive Session for Legal Advice	Alex Dorotik	City Attorney's Office
Consent?		Not Flexible	Motion	Renewal of 2020 Concrete Trip Hazard Elimination Contract	Renewal of 2020 Concrete Trip Hazard Elimination contract	Sara Siggue, Tim Hoos	Public Works
Consent?		Not flexible 5-7 min powerpoint	Motion	Allen Water Treatment Plant Granular Activated Carbon Removal and Replacement	Utilities staff recommends Council approve a Contract for Services (CFS) agreement, in the amount of \$398,932.00, with Calgon Carbon Corporation to remove and install virgin Granular Activated Carbon (GAC) filter media at the Allen Water Treatment Plant (AWTP).	Angela Goodman	Utilities
Yes			Bill for an Ordinance – 2nd Reading	Updates to Title 2 Boards and Commissions	CB 04 - Amendment to Title 2 Boards and Commissions	Alex Dorotik	City Attorney's Office, City Clerk's Office
	22 Feb 2021	10 minutes, set aside at one meeting per month for this recurring update	Study Session Memo	Monthly Financial Update	Finance Update	Tim Dodd	City Manager's Office, Finance
		Flexible Information Presentation: 15 minutes Discussion:	Study Session Memo	Storm Water Utility Program Update	Update on the various initiatives occurring within the Storm Water Utility programs & projects	Maria D'Andrea	Public Works
		Flexible - Information Presentation: 15 minutes Discussion: 30 minutes	Study Session Memo	Budget Advisory Committee Issue Brief Review	Budget Advisory Committee City Reserves and Fund Policy Issue Brief	Chelsea Nunnenkamp	Budget Advisory Committee
		Presentation: 10 minutes Discussion: Information and Direction	Study Session Memo	Update on Sustainability Plan and Program	On November 22, Council discussed the development of a plan to create a sustainability plan and program. This study session will provide a brief update on the progress of the plan.	Tim Dodd	City Manager's Office
No		Charter Amendment for Election of the Mayor Presentation: 5 minutes Discussion: 15 minutes Information	Study Session Memo	Charter Amendment for direct Election of the Mayor	Charter Amendment for Election of the Mayor	Stephanie Carille	City Clerk's Office
No			Study Session Memo	General decorum in meetings - refresher	General decorum in meetings	Alex Dorotik	City Attorney's Office
	01 Mar 2021	Somewhat Flexible Information Presentation: 20 minutes Discussion: Maria D'Andrea Kevin Engels Tim Dodd Jackie Loh Guest Presenters: Andrew Wheeler, Stifel & Assoc. Bryan Steinmack, Stifel & Assoc. Tom Peltz, Kutak Rock	Study Session Memo	Storm Water Bond Issuance	Provide an overview of the impending process to issue \$10M in stormwater bonding	Kevin Engles, Maria D'Andrea, Tim Dodd	Finance, Public Works
		Flexible. Direction. The Archterra Group Presentation: 15 minutes Discussion:	Study Session Memo	Wayfinding and Placemaking Master Plan	Staff is asking City Council to adopt "Wooded Nook" as the design concept for the master plan.	Chris Harguth	Communications
		Flexible Information Presentation: 15 minutes with PowerPoint Discussion:	Study Session Memo	Budget Basics, Funds Overview and 2022 Budget Cycle Preview	Budget Basics, Funds Overview and 2022 Budget Cycle Preview	Jackie Loh	Finance
		Flexible Presentation: 10 minutes w/ PowerPoint Discussion: Direction	Study Session Memo	Malley Trust Fund Recommendations	The Malley Trust Fund is recommending projects for Council to review.	Allison Boyd, Christina Underhill	Parks, Recreation & Library
Consent?		Not Flexible	Resolution	Enterprise Fleet Management Recommendation	Recommendation to approve a contract with Enterprise Leasing to replace 21 city vehicles due or past due for replacement.	Janet Lundquist, Steve Ortega	Public Works
Consent?			Motion	Electronic Records and Information Management System RFP Approval	Record and Information Management System RFP Approval	Aaron Davis, Stephanie Carille	City Clerk's Office
Consent?		Not Flexible Facilities Project Manager John Donakowski	Motion	Change Order - Keesen Enterprises, Inc.	EEF Snow Removal	John Donakowski	Public Works
Consent?		Not Flexible	Resolution	Approval of RTD Elevator Modernization Proposal	Modernization of RTD elevator at the Englewood Station in the amount of \$133,236.	John Donakowski	Public Works
No		Erik Sampson, Wade Burkholder Outside presenters: Flexible	Bill for an Ordinance – 1st Reading	First Reading - Vacation of a portion of West Cornell Street and a portion of the associated alley	First Reading on Vacation Ordinance - West Cornell Avenue	Erik Sampson, Wade Burkholder	Community Development
No		Sampson, Burkholder Guest presenter Flexible	Bill for an Ordinance – 1st Reading	First Reading - Vacation of a portion of South Huron right-of-way	First Reading on vacation of South Huron Street right-of-way	Erik Sampson, Wade Burkholder	Community Development
No		Erik Sampson, Wade Burkholder Outside presenters: Flexible	Bill for an Ordinance – 1st Reading	First Reading - Public Hearing on a Site Development Plan for Winslow Crane, 3002 S Huron Street	First Reading on Vacation Ordinance	Erik Sampson, Wade Burkholder	Community Development
	08 Mar 2021	10 min per interview Applications due Feb. 16	Study Session Memo	DDA Interviews	DDA Interviews	Jackie McKinnon	City Clerk's Office
	15 Mar 2021	Presentation: 20 minutes Discussion: Somewhat flexible, needs to be presented within first Quarter of 2021. Carol Malesky, Stantec. Powerpoint	Study Session Memo	City of Englewood's Sewer Connector Districts Rate Analysis	Rates vary based on location inside or outside the City of Englewood, as well as level of service. This analysis develops a defensible outside-City rate structure that recovers the City's costs of service more transparently and equitably.	Pieter Van Ry	Utilities
		Presentations: 40 minutes Discussion: Not flexible. staff from Logan Simpson. Powerpoint	Study Session Memo	Unified Development Code Assessment Update	Staff and consultant will update City Council on UDC Assessment findings and process.	Wade Burkholder	Community Development
		Presentation: 15 minutes - PowerPoint Discussion: Information/Direction	Study Session Memo	Organized Garbage & Recycling Collection - Request for Proposals Content Review	The Citizen's Committee has established various items & options in the revised Request for Proposals to solicit proposals from trash haulers. Staff will review these items with Council and seek concurrence before finalizing and issuing the RFP.	Maria D'Andrea	Public Works
		Flexible - 15-20 minutes Wade Burkholder, Brook Bell, Outside Presenters	Public Hearing	Vacation of Right-of-Way - Alpine Englewood	Request to vacate approximately 1,598.40 square feet of alley right-of-way for a 118-unit multi-family, use-by-right redevelopment project at 1375 E Hampden Avenue (former site of Bullock Mortuary and 2 single-family homes)	Brook Bell, Wade Burkholder	Community Development
No		PowerPoint - 10 minutes?	Bill for an Ordinance – 1st Reading	First Reading - Ordinance for Stormwater Bond Issuance	First reading of an ordinance to allow issuance of \$10M in stormwater bonding	Maria D'Andrea	Public Works
		Tim and Adrian will give a brief talk on our Annual Arbor Day Tree Sale and our tree climbing presentation with Englewood Schools.	Motion	2021 Arbor Day Proclamation	2021 Arbor Day Proclamation	Adrian Torres	Parks, Recreation & Library
		Erik Sampson, Wade Burkholder Outside presenters: Flexible	Ordinance – 2nd Reading	Site Development Plan for Winslow Crane, 3002 S Huron Street	First Reading on Vacation Ordinance	Erik Sampson, Wade Burkholder	Community Development
		Erik Sampson, Wade Burkholder Outside presenters: Flexible	Ordinance – 2nd Reading	Vacation of a portion of West Cornell Street and a portion of the associated alley	First Reading on Vacation Ordinance - West Cornell Avenue	Erik Sampson, Wade Burkholder	Community Development
		Sampson, Burkholder Guest presenter Flexible	Ordinance – 2nd Reading	Vacation of a portion of South Huron right-of-way	First Reading on vacation of South Huron Street right-of-way	Erik Sampson, Wade Burkholder	Community Development
	22-Mar-21						
Consent?	05 Apr 2021	Not Flexible. Contract expires April 12.	Motion	Renewal of AEC West Contract	AEC West provides building plan review and inspection services to supplement city staff plan review and inspection services.	Karen Montanez	Community Development
No		Only if PH date moves Wade Burkholder, Brook Bell, Outside Presenters	Resolution	Resolution to appoint a member to the DDA	Resolution to vacate approximately 1,598.40 square feet of alley right-of-way for a 118-unit, multi-family, use-by-right redevelopment project	Jackie McKinnon	City Clerk's Office
No		PowerPoint - 10 minutes?	Ordinance – 2nd Reading	First Reading - Ordinance for Stormwater Bond Issuance	First reading of an ordinance to allow issuance of \$10M in stormwater bonding	Brook Bell, Wade Burkholder	Community Development
						Maria D'Andrea	Public Works

