



Council Newsletter

CITY MANAGER'S NOTES February 17, 2021

Upcoming Council Meetings

February 22, 2021

The City Council Study Session will begin at 6:00pm. This meeting will be held by teleconference.

March 1, 2021

The City Council Study Session will begin at 6:00pm. The Special Regular Meeting will begin at 7:00pm. These meetings will be held by teleconference.

Informational Items

The following attachments are in response to City Council requests, as well as other informational items.

1. Calendar of Events
2. Tentative Regular and Study Session Topics

**CITY OF ENGLEWOOD
2021 CALENDAR OF EVENTS**

Mon., Feb. 22	6:00 p.m.	City Council Study Session, Teleconference
Tues., Feb 23	5:15 p.m.	Budget Advisory Committee, Teleconference
Wed., Feb. 24	4:00 p.m.	Englewood Housing Authority, Teleconference
Mon., Mar. 1	6:00 p.m.	City Council Study Session, Teleconference
	7:00 p.m.	City Council Regular Meeting, Teleconference
Tues., Mar. 2	7:00 p.m.	Planning and Zoning Commission
Wed., Mar 3	11:00 a.m.	Liquor and Marijuana Licensing Authority
	5:45 p.m.	Cultural Arts Commission
Mon., Mar. 8	6:00 p.m.	City Council Study Session, Teleconference
Tues., Mar. 9	5:00 p.m.	Water and Sewer Board, Teleconference
	6:30 p.m.	Keep Englewood Beautiful
	7:00 p.m.	Library Board
Wed., Mar. 10	3:30 p.m.	Alliance for Commerce in Englewood
	7:00 p.m.	Board of Adjustment and Appeals
Thurs., Mar. 11	5:30 p.m.	Parks and Recreation Commission
	6:00 p.m.	Transportation Advisory Committee
Mon., Mar. 15	6:00 p.m.	City Council Study Session, Teleconference
	7:00 p.m.	City Council Regular Meeting, Teleconference
Tues., Mar. 16	7:00 p.m.	Planning and Zoning Commission
Mon., Mar. 22	6:00 p.m.	City Council Study Session, Teleconference
Tues., Mar. 23	5:15 p.m.	Budget Advisory Committee
Wed., Mar. 17	6:30 p.m.	Historic Preservation Commission
Mon., Apr. 5	6:00 p.m.	City Council Study Session, Teleconference
	7:00 p.m.	City Council Regular Meeting, Teleconference
Tues., Apr. 6	7:00 p.m.	Planning and Zoning Commission
Wed., Apr. 7	11:00 a.m.	Liquor and Marijuana Licensing Authority
	4:00 p.m.	Englewood Housing Authority, Teleconference

Consent	Meeting Date	Notes	Item Type	Report Title	Description	Staff Responsible	Department/Group
	22 Feb 2021	10 minutes, set aside at one meeting per month for this recurring update	Study Session Memo	Monthly Financial Update	Finance Update	Jackie Loh	City Manager's Office, Finance
		Presentation: 10 minutes Discussion: 20 minutes Information and Direction	Study Session Memo	Update on Sustainability Plan and Program	On November 22, Council discussed the development of a plan to create a sustainability plan and program. This study session will provide a brief update on the progress of the plan.	Tim Dodd	City Manager's Office
		Flexible Information Presentation: 15 minutes Discussion: 30 minutes	Study Session Memo	Storm Water Utility Program Update	Update on the various initiatives occurring within the Storm Water Utility programs & projects	Maria D'Andrea	Public Works
		Flexible - Information Presentation: 15 minutes Discussion: 30 minutes	Study Session Memo	Budget Advisory Committee Issue Brief Review	Budget Advisory Committee City Reserves and Fund Policy Issue Brief	Chelsea Nunnenkamp	Budget Advisory Committee
		Charter Amendment for Election of the Mayor Presentation: 5 minutes Discussion: 20 minutes	Study Session Memo	Charter Amendment for direct Election of the Mayor	Charter Amendment for Election of the Mayor	Stephanie Carille	City Clerk's Office
		Presentation: 5 minutes Discussion: 15 minutes Information	Study Session Memo	General decorum in meetings - refresher	General decorum in meetings	Alex Dorotik	City Attorney's Office
	01 Mar 2021	Flexible Information Presentation: 15 minutes with PowerPoint Discussion: 15 minutes	Study Session Memo	Budget Basics, Funds Overview and 2022 Budget Cycle Preview	Budget Basics, Funds Overview and 2022 Budget Cycle Preview	Jackie Loh	Finance
		Somewhat Flexible Information Presentation: 20 minutes Discussion: 30 minutes Maria D'Andrea Kevin Engels Tim Dodd Jackie Loh Guest Presenters: Andrew Wheeler, Stifel & Assoc. Bryan Stelmack, Stifel & Assoc. Tom Peltz, Kutak Rock	Study Session Memo	Storm Water Bond Issuance	Provide an overview of the impending process to issue \$10M in stormwater bonding	Kevin Engles, Maria D'Andrea, Tim Dodd	Finance, Public Works
			Proclamation	Covid-19 Proclamation			
Consent?		Not Flexible Facilities Project Manager John Donakowski	Motion	Change Order - Keesen Enterprises, Inc.	EEF Snow Removal	John Donakowski	Public Works
Consent?			Motion	Electronic Records and Information Management System RFP Approval	Record and Information Management System RFP Approval	Aaron Davis, Stephanie Carille	City Clerk's Office
Consent?		Not Flexible	Resolution	Enterprise Fleet Management Recommendation	Recommendation to approve a contract with Enterprise Leasing to replace 21 city vehicles due or past due for replacement.	Janet Lundquist, Steve Ortega	Public Works
Consent?		Not Flexible	Resolution	Approval of RTD Elevator Modernization Proposal	Modernization of RTD elevator at the Englewood Station in the amount of \$133,236.	John Donakowski	Public Works
Yes				CB 04			
Yes			Bill for an Ordinance – 1st Reading	first reading of amendment to title 7			
No		Erik Sampson, Wade Burkholder Outside presenters: Flexible	Bill for an Ordinance – 1st Reading	First Reading - Public Hearing on a Site Development Plan for Winslow Crane, 3002 S Huron Street	First Reading on Vacation Ordinance	Erik Sampson, Wade Burkholder	Community Development
No		Erik Sampson, Wade Burkholder Outside presenters: Flexible	Bill for an Ordinance – 1st Reading	First Reading - Vacation of a portion of West Cornell Street and a portion of the associated alley	First Reading on Vacation Ordinance - West Cornell Avenue	Erik Sampson, Wade Burkholder	Community Development
No		Sampson, Burkholder Guest presenter Flexible	Bill for an Ordinance – 1st Reading	First Reading - Vacation of a portion of South Huron right-of-way	First Reading on vacation of South Huron Street right-of-way	Erik Sampson, Wade Burkholder	Community Development
	08 Mar 2021	10 min per interview Applications due Feb. 16	Study Session Memo	DDA Interviews	DDA Interviews	Jackie McKinnon	City Clerk's Office
	15 Mar 2021	Presentation: 20 minutes Discussion: Somewhat flexible, needs to be presented within first Quarter of 2021. Carol Malesky, Stantec. Powerpoint	Study Session Memo	City of Englewood's Sewer Connector Districts Rate Analysis	Rates vary based on location inside or outside the City of Englewood, as well as level of service. This analysis develops a defensible outside-City rate structure that recovers the City's costs of service more transparently and equitably.	Pieter Van Ry	Utilities
		Presentation: 15 minutes - PowerPoint Discussion: Information/Direction	Study Session Memo	Organized Garbage & Recycling Collection - Request for Proposals Content Review	The Citizen's Committee has established various items & options in the revised Request for Proposals to solicit proposals from trash haulers. Staff will review these items with Council and seek concurrence before finalizing and issuing the RFP.	Maria D'Andrea	Public Works
		Flexible - 15-20 minutes Wade Burkholder, Brook Bell, Outside Presenters	Public Hearing	Vacation of Right-of-Way - Alpine Englewood	Request to vacate approximately 1,598.40 square feet of alley right-of-way for a 118-unit multi-family, use-by-right redevelopment project at 1375 E Hampden Avenue (Former site of Bullock Mortuary and 2 single-family homes)	Brook Bell, Wade Burkholder	Community Development
No		PowerPoint - 10 minutes?	Bill for an Ordinance – 1st Reading	First Reading - Ordinance for Stormwater Bond Issuance	First reading of an ordinance to allow issuance of \$10M in stormwater bonding	Maria D'Andrea	Public Works
		Erik Sampson, Wade Burkholder Outside presenters: Flexible	Ordinance – 2nd Reading	Site Development Plan for Winslow Crane, 3002 S Huron Street	on Vacation Ordinance	Erik Sampson, Wade Burkholder	Community Development
		Erik Sampson, Wade Burkholder Outside presenters: Flexible	Ordinance – 2nd Reading	Vacation of a portion of West Cornell Street and a portion of the associated alley	Vacation Ordinance - West Cornell Avenue	Erik Sampson, Wade Burkholder	Community Development
		Sampson, Burkholder Guest presenter Flexible	Ordinance – 2nd Reading	Vacation of a portion of South Huron right-of-way	vacation of South Huron Street right-of-way	Erik Sampson, Wade Burkholder	Community Development
	22-Mar-21	Somewhat Flexible Information and Direction Presentation: 15 minutes with PowerPoint Discussion:	Study Session Memo	Discussion regarding potential sale of city properties	Staff will present information to Council to discuss whether or not they wish to pursue the potential sale of two city properties and, if so, next steps in the process	Alex Dorotik, Maria D'Andrea	City Manager's Office, Public Works

