

## LANDSCAPE FEE-IN-LIEU CHECKLIST

- Fees**
  - Landscape Fees-in-Lieu: \$ 4.00 Per square foot of landscape shortfall
- Written Request** providing date of anticipated installation and reason for landscape shortfall.
- Landscape Plan** (*include the following on the landscape plan*)
  - Written and graphic scale
  - North arrow
  - Property address
  - Location, quantity, and type of any existing and proposed landscaping
  - Identify location of landscape shortfall
- Building Diagram** (Multi-unit houses, apartments, mixed-use buildings, or multi-tenant non-residential buildings)
- Additional material/information** as requested by City Manager or Designee

Submit the completed checklist along with your application.

Submittals will only be accepted via <https://lms.Englewoodco.gov>

Apply under Planning Projects: Submit Application >> Admin Action >>  
Address Request/Change of Address

***Avoid delays – Submit a complete application!***