



Council Newsletter

CITY MANAGER'S NOTES May 13, 2021

Upcoming Council Meetings

May 17, 2021

The City Council Special Regular Meeting will begin at 6:00pm. This meeting will be held by teleconference.

May 24, 2021

The City Council Board and Commission Interviews will begin at 6:00pm. This meeting will be held by teleconference.

Informational Items

The following attachments are in response to City Council requests, as well as other informational items.

1. Calendar of Events
2. Tentative Regular and Study Session Topics

**CITY OF ENGLEWOOD
2021 CALENDAR OF EVENTS**

Thurs., May 13	5:30 p.m.	Parks and Recreation Commission , Teleconference
	6:00 p.m.	Transportation Advisory Committee, Teleconference
Mon., May 17	6:00 p.m.	City Council Special Regular Meeting, Teleconference
Tues., May 18	7:00 p.m.	Planning and Zoning Commission, Teleconference
Wed., May 19	6:00 p.m.	Code Enforcement Advisory Committee, Teleconference
	6:30 p.m.	Historic Preservation Commission, Teleconference
Mon., May 24	6:00 p.m.	Board and Commission Interviews, Teleconference
Tues., May 25	5:15 p.m.	Budget Advisory Committee, Teleconference
Wed., June 2	11:00 a.m.	Liquor and Marijuana Licensing Authority, Teleconference
	4:00 p.m.	Englewood Housing Authority, Teleconference
	5:45 p.m.	Cultural Arts Commission, Teleconference
Mon., June 7	6:00 p.m.	City Council Study Session
	7:00 p.m.	City Council Regular Meeting
Tues., June 8	5:00 p.m.	Water and Sewer Board, Teleconference
	6:30 p.m.	Keep Englewood Beautiful, Teleconference
	7:00 p.m.	Planning and Zoning Commission, Teleconference
	7:00 p.m.	Library Board, Teleconference, Teleconference
Wed., June 9	3:30 p.m.	Alliance for Commerce in Englewood, Teleconference
	7:00 p.m.	Board of Adjustment and Appeals, Teleconference
Thurs., June 10	5:30 p.m.	Parks and Recreation Commission, Teleconference
	6:00 p.m.	Transportation Advisory Committee, Teleconference
Mon., June 14	6:00 p.m.	City Council Study Session
Mon., June 21	6:00 p.m.	City Council Study Session
	7:00 p.m.	City Council Regular Meeting
Tues., June 22	5:15 p.m.	Budget Advisory Committee, Teleconference
	7:00 p.m.	Planning and Zoning Commission, Teleconference
Wed., June 23	6:30 p.m.	Historic Preservation Commission, Teleconference

Consent	Meeting Date	Notes	Item Type	Report Title	Description	Staff Responsible	Department/Group
	17 May 2021	Flexible Information and Direction Presentation: 15 Minutes Discussion: 30 Minutes	Study Session Memo	Historic Preservation Commission	Historic Preservation Commission has been working on developing a landmark application process to allow homeowners the opportunity to designate their property as a historic Englewood Landmark. Prior to accepting Landmark applications, the HPC feels that there should be some established protections for homes that have been granted landmark status.	Erik Sampson	Community Development
	Hoffman Attending	Flexible PowerPoint Presentation: 5 minutes Discussion: 10 minutes Information and Direction	Study Session Memo	Legislation Tracking	Staff will present its process to track state and federal legislation for Council feedback.	Tim Dodd	City Manager's Office
		Flexible Information and Direction Presentation: 10 min with PPT Discussion: 30 minutes	Study Session Memo	Proclamation Approval Policy	Discussion of a policy relative to the development and approval of proclamations Provide found proc. policies	Tim Dodd	City Manager's Office
		Information and Direction Presentation: 5 minutes Discussion: 20 minutes	Study Session Memo	Return to In-Person Council Meetings.	Return to In-Person Council meetings	Tim Dodd	City Manager's Office
		Council Members Choice - 30 minutes	Executive Session	Hoffman attending Re. Pending Litigation			
			Motion	Approval of citizens for UDC Steering Committee			
		Recognition Nancy Wenig, John Collins, and Sam Watson	Recognition		The 18th Judicial District District Attorney's Office has awarded and recognized Nancy Wenig as the Outstanding Law Enforcement Advocate of the Year.	John Collins	Police
No			Motion	Award of Contract to HDR Engineering, Inc. for Final Engineering Design Services for the South Englewood Storm Sewer Outfall Project	Award of Contract to HDR Engineering, Inc. for Final Engineering Design Services for the South Englewood Storm Sewer Outfall Project	Tim Hoos	Public Works
No	Not Flexible		Resolution	2021 Budget Supplemental #5 - Funds transfer from the Donors Fund and the Parks and Recreation Trust Fund to the Public Improvement Fund	2021 Budget Supplemental #5 - Funds transfer from the Donors Fund and the Parks and Recreation Trust Fund to the Public Improvement Fund	Christina Underhill, Jackie Loh	Finance, Parks, Recreation & Library
No	Not Flexible		Resolution	2021 Budget Supplemental #6 - Transfer General Fund Restorative Justice Program oversight from City Council to Municipal Court.	2021 Budget Supplemental #6 - Transfer General Fund Restorative Justice Program oversight from City Council to Municipal Court	Jackie Loh, Tamara Wolfe	Finance, Municipal Court
No	Not Flexible		Bill for an Ordinance - 1st Reading	CB #20 - Second amendment to the Intergovernmental Agreement between the Colorado Department of Transportation and the City of Englewood for rehabilitation and widening of the Dartmouth Avenue bridge over the South Platte River	CB #20 - The City and CDOT previously entered into an IGA for the bridge rehabilitation and widening of the Dartmouth Bridge over the South Platte River. This second amendment to the IGA will increase the total budget and update the funding provisions.	Tim Hoos	Public Works
Yes			Bill for an Ordinance - 2nd Reading	CB #19 - Code update to allow the Budget Advisory Committee to review the annual Capital Improvement Plan	CB #19 - Budget Advisory Committee review of Capital Improvement Plan	Jennifer Nolan	City Attorney's Office
Yes	Not Flexible		Bill for an Ordinance - 2nd Reading	Approval of an Intergovernmental Agreement with CDOT for the Design and Construction of West Dartmouth Avenue Multimodal Safety Project	CB #15 - Approval of Intergovernmental Agreement with CDOT for the Design and Construction of West Dartmouth Avenue Multimodal Safety Project	Sara Siggue, Tim Hoos	Public Works
Yes	Not Flexible		Bill for an Ordinance - 2nd Reading	CB #18 - Approval of Intergovernmental Agreement with CDOT for the Floyd Avenue & S Elati Street Intersection Improvements Project	CB #18 - Approval of a Bill for an Ordinance approving an Intergovernmental Agreement with CDOT for Floyd Avenue & S. Elati Street Intersection Improvements	Sara Siggue, Tim Hoos	Public Works
Yes		No. The county has a hard deadline of June 11, 2021 Will Charles Yes - Linda Haley: LHaley@arapahoe.gov Liana Escott: LEscott@arapahoe.gov	Bill for an Ordinance - 2nd Reading	CB #17 - Intergovernmental Joint Cooperation Agreement and Home Consortium Agreement between Arapahoe County and City of Englewood for Grant Years 2022-2024	CB #17 - Bill for an Ordinance approving an Intergovernmental Joint Cooperative Agreement and Home Consortium Agreement between Arapahoe County and City of Englewood for Grant Years 2022-2024	Will Charles	Community Development
Yes			Bill for an Ordinance - 2nd Reading	CB #16 - Bill for an Ordinance to establish a local process for campaign finance complaints	CB #16 - Bill for an Ordinance to establish a local process for campaign finance complaints.	Stephanie Carille	City Clerk's Office
	24 May 2021	March 22, 2021, Post Vacancies - April 19, 2021, Application Deadline No other Study Session Topics if Possible 22 Applicants - 5:45-9:40 pm	Study Session Memo	Board and Commission Interviews/Discussion-	Board and Commission Interviews/Discussion-	Jackie McKinnon	City Clerk's Office
	07 Jun 2021	Flexible, Information and Direction Presentation: 10 minutes Discussion: Public meeting is scheduled for 6/18. I would like to have the discussion with City Council prior to that meeting, if possible. Information Presentation: 10 minutes Discussion: Flexible info&direction Presentation: 10 minutes Discussion: Not Flexible information Presentation: 10 minutes Discussion:	Study Session Memo	Consideration of Property Owner Request for Alley Paving - 3900 Block of Acoma/Broadway	Follow up to April 26 Study Session discussion with Council on a property owner's request to pave their alley	Maria D'Andrea	Public Works
			Study Session Memo	Zuni On-Street Bike Lanes Project Overview	Review the City and County of Denver's proposal to install on-street bike lanes on Zuni Street, between Dartmouth and Jewell Avenues.	Maria D'Andrea	Public Works
			Study Session Memo	Consideration of changing Keep Englewood Beautiful into the Sustainability Committee	Consideration of whether Keep Englewood Beautiful should become the Sustainability Committee to further sustainability efforts.	Tim Dodd	City Manager's Office
			Study Session Memo	CityCenter Rezoning	Update on CityCenter Redevelopment and Rezoning process.	Dan Poremba	Community Development
			Study Session Memo	Board and Commission Discussion		Jackie McKinnon	City Clerk's Office
		No. This needs to be sometime in early to mid-May, but it could be the week before or the week after.	Update	Pollinator Month Proclamation	Proclamation celebrating June as Pollinator Month	Tim Dodd	City Manager's Office
Consent?	Flexible		Motion	Park Improvements Construction Award of Contract	Construction Award of Contract to ECI Site construction management	Christina Underhill, Dave Lee	Parks, Recreation & Library
Consent?		Audio Visual will require 2-4 month implementation.	Motion	Audio Visual modernization for streaming in-person and virtual city council meetings.	Audio Visual modernization for streaming in-person and virtual city council meetings.	Jeromy King	Information Technology
No		Public Hearing to discuss direct election of Mayor	Public Hearing	Public Hearing to discuss direct election of Mayor	Public Hearing to discuss direct election of Mayor	Stephanie Carille	City Clerk's Office
Consent?	Flexible		Motion	Award of Contract to Colt & Steel Corp. for the 2021 Zone 4 Alley Grading & Stabilization Project	Award of Contract to Colt & Steel Corp. for the 2021 Alley Grading & Stabilization Project.	Devin Keener, Tim Hoos	Public Works
Consent?	Not Flexible		Resolution	Framework Agreement with LNR	Agreement with CityCenter property owner LNR	Dan Poremba	Community Development
Consent?			Bill for an Ordinance - 1st Reading	Approval of Intergovernmental Agreement for the Tri-Cities Homelessness Plan of Action	Approval of an intergovernmental agreement (IGA) with the Cities of Littleton and Sheridan and Arapahoe County for the purposes of developing a Tri-Cities Homelessness Plan of Action	Tim Dodd	City Manager's Office
No	Not Flexible		Bill for an Ordinance - 1st Reading	MOU between City of Englewood and Colorado State Patrol ALPR	MOU between the COE and the Colorado State Patrol regarding the sharing of license plate reader information for purposes of auto theft investigations.	Vance Fender	Police
No			Bill for an Ordinance - 1st Reading	Grant of Electric Transmission Line Easement in Belleview Park	A Perpetual non-exclusive easement for the transmission and distribution of electricity and relates related communication signals on, over, under, and across the following described premises at Belleview Park.	Dave Lee	Parks, Recreation & Library
	14 Jun 2021	Information Presentation: 10 minutes Discussion:	Study Session Memo	2020 Audited Financial Statements Review	Not flexible. We need the council to review the 2020 audited financials to close the \$10M revenue bond.	Kevin Engles	Finance
		Flexible Information Presentation: 15 minutes w PPT Discussion:	Study Session Memo	Oxford Ave Pedestrian Bridge	Staff will provide Council with an update on the design of the Oxford Ave Pedestrian Bridge.	Jacob Warren	Public Works
		The City's application is due to EPA on July 15. There is some flexibility to push the Council consideration on the Resolution to July 5 and the Study Session to June 28. Information and Direction Presentation: 5 minutes Discussion	Study Session Memo	WIFIA Loan Application	Staff will present to Council on Utilities WIFIA loan application, including projects to be funded and the application fee. Staff will be present to respond to feedback and questions from Council. Pieter Van Ry Stantec: Carol Malesky, Sliyan Rao, Amy Broughton	Pieter Van Ry	Utilities
		Possibly Flexible information Several hour presentation with powerpoint Split between the 14th and 21st Limit to 1.5 hours	Study Session Memo	2022 Budget Workshop	2022 Budget Workshop - Discuss Staff's Preliminary Personnel, Operational and Capital Requests	Jackie Loh	Finance
		Presentation: 30 minutes - PowerPoint Discussion: 30 minutes Information/Direction	Study Session Memo	Organized Garbage & Recycling Collection - Request for Proposals Content Review	The Citizen's Committee has established various items & options in the revised Request for Proposals to solicit proposals from trash haulers. Staff will review these items with Council and seek concurrence before finalizing and issuing the RFP.	Maria D'Andrea	Public Works
	21 Jun 2021	Flexible Information Presentation: 10 minutes Discussion: 10 minutes	Study Session Memo	May Monthly Financial Report	May Monthly Financial Report	Jackie Loh	Finance
		Flexible Information Presentation: 15 with PPT Discussion: 5 minutes	Study Session Memo	US 85 Planning & Environmental Linkage Study Update	Update City Council on the preliminary recommendations from the US 85 PEL Study currently underway	Maria D'Andrea	Public Works
		Flexible Information and Direction Presentation: 10 minutes with ppt Discussion:	Study Session Memo	Sidewalk Gap Prioritization	Staff has developed a map and list of all "missing" sidewalk segments. Priorities have also been established to assist in determining which sidewalks should be constructed.	Maria D'Andrea	Public Works

		Not Flexible Information Presentation: 45 minutes Discussion:	Study Session Memo	Englewood Downtown Development Authority Update	Update Council on: EDDA 2021 Budget, Downtown Plan, IGA between EDDA and city, and Convertible Loan Agreement Dan Poremba, Brad Power There will be outside presenters. We will provide names closer to the meeting.		
Consent?		Not Flexible unless Interviews Move	Resolution	New B&C Appointments approved by City Council - Resolution	New B&C Appointments approved by City Council - Resolution	Jackie McKinnon	City Clerk's Office
Consent?		Flexible	Resolution	SCADA Virtualization at Allen Water Treatment Plant	SCADA Virtualization at Allen Water Treatment Plant - procurement of server equipment	Jeromy King, Steve Simon	Utilities
Consent?		The City's application is due to EPA on July 15. There is some flexibility to push the Council consideration on the Resolution to July 5 and the Study Session to June 28. Information and Direction Presentation: 5 minutes Discussion	Resolution	Resolution Authorizing Submittal of a WIFIA Loan Application and Associated Application Fee	Utilities staff is requesting Council to approve a Resolution authorizing the City to submit a loan application under the U.S. EPA's Water Infrastructure Financing and Innovation Act and appropriate the \$100,000 application fee. Pieter Van Ry Stantec: Carol Malesky, Siyuan Rao, Amy Broughton	Pieter Van Ry	Utilities
Consent?		Not Flexible	Resolution	Approval of Downtown Plan	Planning Commission will consider on June 8 and provide their recommendation to City Council.	Dan Poremba	Community Development
Consent?		Not flexible	Motion	Contract with selected consultant for UDC Re-Write	This is a placeholder. Planning Commission and Steering Committee are interviewing the two consultants on May 25 and will select the winning consultant that evening. Contract will follow with procurement.	Wade Burkholder	Community Development
		Not Flexible Steve Simon, Konad Krori	Bill for an Ordinance – 1st Reading	City Ditch Crossing License Agreement with the Public Service Company of Colorado (Xcel Energy)	Utilities Deputy Director, Steve Simon will present and seek Council approval, by ordinance, to execute a City Ditch easement agreement between the City of Englewood and Xcel Energy.	Steve Simon	Utilities
	28 Jun 2021	Will this be in person? If it is in person, do you know if the Mayor would like to have a celebration similar to what we have done in the past? It is my understanding that the COY provides a guest list and we send invitations to the guests. Then we host a gathering at the Malley Center.	Update	Citizen of the Year Recognition	Council will recognize and honor the 2021 Citizen of the Year.	Chris Harguth, Madeline Hinkfuss	Communications
		Yes Malley Center, Plan for in-person, Alternative outside location? Nathan would speak, Family and Friends would speak, usually about 1 hour, Yes with what we have done in the past.					
Consent?	06 Jul 2021	Not Flexible Dan Poremba Possibly Hilarie Portell and Mark Thompson. Will confirm closer to the meeting.	Motion	Downtown Development Authority Budget	Council approval of DDA budget		
Consent?		Not Flexible	Resolution	Convertible Loan Agreement between EDDA and city	Loan Agreement with EDDA for the Authority to repay funds upfronted by the city	Dan Poremba	Community Development
No		Not Flexible	Bill for an Ordinance – 1st Reading	IGA between city and Downtown Development Authority	IGA between City and EDDA detailing responsibilities of each entity.	Dan Poremba	Community Development
No		No; latest date for first reading to have language placed on Possibly outside presenters;	Bill for an Ordinance – 1st Reading	EDDA Ballot Language - Tabor	First Reading of Ordinance to approve the EDDA tabor language for the November ballot	Dan Poremba	Community Development
		FUTURE		Revise Code to allow the Budget Advisory Committee to review the CIP			
		Study Session Topics	Flexible 10 minutes w/PPT Postponed to June	Citizen of the Year Recognition			
				Paving Alleys			
				Citizen of the Year Process Discussion			
				Youth Vaping and Tobacco/Nicotine Use in Our Communities	Ordinance/Tobacco free parks		
				Public Comment at Public Meetings	Tabled to in person		
		Upcoming Agenda Item Topics	Until we have better information from the developer, please move the below public hearing to "upcoming items"	Public Hearing	Public hearing for Adriatic Townhomes Planned Unit Development - Public hearing for a planned unit development - Adriatic Townhomes, 2140 S Zuni - 2-hours	Will Charles	
		FUTURE					
		Recognition & Awards			Police Citizens Academy Graduates Recognition (Moved from May 4 to November 2nd)		
		Postponed Items			Award Presentation - HR Best in Class Award	Shawn Lewis	On Hold indefinitely
					4th of Jan. Recognition of Council of New BandC Apps		
					Recognition - Emerging Leaders Program by The Small Business Administration	Darren Hollingsworth	On Hold
					Recognition - Citizens Planning School Graduates	Wade Burkholder	On Hold indefinitely
					Charter Review (I/D) 15 min	Alison McKenney Brown	On Hold indefinitely
					Tentative Joint Session with Planning and Zoning Commission (40min I)	Wade Burkholder	