



Council Newsletter

CITY MANAGER'S NOTES June 10, 2021

Upcoming Council Meetings

June 14, 2021

The Hybrid City Council Special Meeting will begin at 6:00pm. The meeting will be held in the Community Room. It will also be held as a teleconference.

June 21, 2021

The Hybrid City Council Special/Regular Meeting will begin at 6:00pm. The meeting will be held in the Community Room. It will also be held as a teleconference.

Informational Items

The following attachments are in response to City Council requests, as well as other informational items.

1. Calendar of Events
2. Tentative Regular and Study Session Topics

CITY OF ENGLEWOOD
2021 CALENDAR OF EVENTS

Mon., June 14	6:00 p.m.	City Council Special Meeting, Teleconference/Community Room
Tues., June 15	8:30 a.m.	Mayor Manager Meeting, Teleconference
Wed., June 16	6:00 p.m.	Code Enforcement Advisory Committee, Teleconference
Mon., June 21	6:00 p.m.	City Council Study Session, Teleconference/Community Room
	7:00 p.m.	City Council Regular Meeting, Teleconference/Community Room
Tues., June 22	5:15 p.m.	Budget Advisory Committee, Teleconference
	7:00 p.m.	Planning and Zoning Commission, Teleconference
Wed., June 23	6:30 p.m.	Historic Preservation Commission, Teleconference
Mon., June 28	6:00 p.m.	City Council Study Session, Teleconference/Community Room
Tues., July 6	6:00 p.m.	City Council Study Session, Teleconference/Community Room
	7:00 p.m.	City Council Regular Meeting, Teleconference/Community Room
	7:00 p.m.	Planning and Zoning Commission, Teleconference
Wed., Jul 7	11:00 a.m.	Liquor and Marijuana Licensing Authority, Teleconference
	4:00 p.m.	Englewood Housing Authority, Teleconference
	5:45 p.m.	Cultural Arts Commission, Teleconference
Thurs., July 8	5:30 p.m.	Parks and Recreation Commission, Teleconference
	6:00 p.m.	Transportation Advisory Committee, Teleconference
Mon., July 12	6:00 p.m.	City Council Study Session, Teleconference
Tues., July 13	5:00 p.m.	Water and Sewer Board, Teleconference
	6:30 p.m.	Keep Englewood Beautiful, Teleconference
	7:00 p.m.	Library Board, Teleconference
Wed., July 14	3:30 p.m.	Alliance for Commerce in Englewood, Teleconference
	7:00 p.m.	Board of Adjustment and Appeals, Teleconference
Mon., July 19	6:00 p.m.	City Council Study Session, Teleconference
	7:00 p.m.	City Council Regular Meeting, Teleconference
Tues., July 20	7:00 p.m.	Planning and Zoning Commission, Teleconference
Wed., July 21	6:30 p.m.	Historic Preservation Commission, Teleconference

Consent	Study Session Guidance	Meeting Date	Notes	Item Type	Report Title	Description	Staff Responsible	Department/Group
Special Meeting	Information and Direction	14 Jun 2021	Presentation: 30 minutes - PowerPoint Discussion: Information/Direction	Study Session Memo	Organized Garbage & Recycling Collection - Request for Proposals Content Review	The Citizen's Committee has established various items & options in the revised Request for Proposals to solicit proposals from trash haulers. Staff will review these items with Council and seek concurrence before finalizing and issuing the RFP.	Maria D'Andrea	Public Works
		14 Jun 2021	Possibly Flexible Information Several Hour presentation with powerpoint	Study Session Memo	2022 Budget Workshop Part I	2022 Budget Workshop - Discuss Staff's Preliminary Personnel, Operational and Capital Requests	Jackie Loh	Finance
		14 Jun 2021	Information Presentation: 10 minutes Discussion:	Study Session Memo	2020 Audited Financial Statements Review	2020 Audited Financial Statements Review	Kevin Engles	Finance
		14 Jun 2021	The City's application is due to EPA on July 15. There is some flexibility to push the Council consideration on the Resolution to July 5 and the Study Session to June 28. Information and Direction Presentation: 5 minutes Discussion	Study Session Memo	Loan Application for Utilities Capital Improvement Program Funding	Utilities staff will present to Council information related to Utilities loan application under the U.S. Environmental Protection Agency's (EPA) Water Infrastructure Financing and Innovation Act (WIFIA) borrowing program. The WIFIA program incentivizes the acceleration of water infrastructure improvements by providing long-term, low-cost supplemental loans for regionally and nationally significant projects. Staff will be present to respond to feedback and questions from Council: Utilities Director, Pieter Van Ry, and Carol Malesky, Siyuan Rao, and Amy Broughton from Stantec Consulting.	Pieter Van Ry	Utilities
No	Direction	14 Jun 2021	Who will be attending the presentation? Are there guest presenters from outside the organization? Shawn Lewis, Tim Dodd, Brad Power, Maria D'Andrea PowerPoint-Yes 5 Minutes Is there any additional information you would like the Clerk's Office to be aware of as this item goes through the agenda process? It's fraught with peril.	Study Session Memo	Discussion of Options for Rescinding Emergency Ordinance 10	Staff will present options for rescinding the emergency ordinance, including how to allow for the continuation of one or more code suspensions provided for in the City Manager's Emergency Orders.	Shawn Lewis	City Manager's Office
No	Direction	14 Jun 2021	Presentation: 5 minutes Discussion: 25 minutes	Study Session Memo	Discussion of potential Charter amendment for the direct election of the Mayor	Discussion of direct election of Mayor through a ballot question to amend the City's Charter	Tamara Niles	City Attorney's Office
No		14 Jun 2021	Executive Session Discussion: 30 minutes	Executive Session	Executive Session for Legal Advice under C.R.S. Section 24-6-402(4)(b).	Executive Session for Legal Advice	Tamara Niles	City Attorney's Office
Start at 5:30 p.m.	Information	21 Jun 2021	Not Flexible Information Presentation: 45 minutes Discussion:	Study Session Memo	Englewood Downtown Development Authority Update	Update Council on: 2021 EDDA 2021 Work Plan and Budget, Downtown Plan Update, DDA Debt Authorization Ballot Question, IGA between EDDA and City, Dan Poremba; Brad Power. There will be outside presenters. We will provide names closer to the meeting.	Dan Poremba	Community Development
			Possibly Flexible Information presentation: 1.5 hrs with ppt	Study Session Memo	2022 Budget Workshop Part 2	2022 Budget Workshop - Discuss Staff's Preliminary Personnel, Operational and Capital Requests	Jackie Loh	Finance
Consent?			Jackie Loh and Kevin Engles	Resolution	American Rescue Plan Act Certification Filing for \$8,776,000	The City has been awarded \$8,776,000 as part of the federal American Rescue Plan Act (ARPA) and requires Council's approval to move forward with the certification process.	Jackie Loh	Finance
Consent?				Resolution	Resolution appointing hearing officers for 2021	Resolution appointing Hearing Officers for 2021.	Tamara Niles	City Attorney's Office
Consent?			Flexible	Resolution	SCADA Virtualization at Allen Water Treatment Plant	SCADA Virtualization at Allen Water Treatment Plant - procurement of server equipment	Jeromy King, Steve Simon	Utilities
Consent?			The City's application is due to EPA on July 15. There is some flexibility to push the Council consideration on the Resolution to July 5 and the Study Session to June 28. Information and Direction Presentation: 5 minutes Discussion	Resolution	Resolution Authorizing Submittal of a WIFIA Loan Application and Associated Application Fee	Utilities staff is requesting Council to approve a Resolution authorizing the City to submit a loan application under the U.S. EPA's Water Infrastructure Financing and Innovation Act and appropriate the \$100,000 application fee. Pieter Van Ry Stantec; Carol Malesky, Siyuan Rao, Amy Broughton	Pieter Van Ry	Utilities
Consent?			Not Flexible	Motion	Award of Contract to Summers Construction, Inc. for the S. Acoma St. Drainage Improvements Phase 1 Project	Approval of a contract to construct the S. Acoma St. Drainage Improvements Phase 1 project in the South Englewood Drainage Basin, Project 53A.	Devin Keener, Tim Hoos	Public Works
			Steve Simon, Pieter Van Ry Not Flexible	Motion	Filter Interface Panel Replacement Project	Utilities staff recommends City Council approve, by motion, a professional services agreement with Huffman Engineering, in an amount not to exceed \$530,290, to replace the obsolete filter control panel at the Allen Water Treatment Plant and install new plant-wide control software.	Steve Simon	Utilities
			Not Flexible Steve Simon, Konad Krori	Bill for an Ordinance - 1st Reading	City Ditch Crossing License Agreement with the Public Service Company of Colorado (Xcel Energy)	Utilities Deputy Director, Steve Simon will present and seek Council approval, by ordinance, to execute a City Ditch easement agreement between the City of Englewood and Xcel Energy.	Steve Simon	Utilities
No				Bill for an Ordinance - 2nd Reading	CB #21 - Approve an ordinance to grant an electric transmission line easement in Bellevue Park	CB #21 - A Perpetual non-exclusive easement for the transmission and distribution of electricity and related communication signals on, over, under, and across the following described premises at Bellevue Park.	Dave Lee	Parks, Recreation & Library
Consent?				Bill for an Ordinance - 2nd Reading	Approval of Intergovernmental Agreement for the Tri-Cities Homelessness Plan of Action	CB #22 - Approval of an Intergovernmental agreement (IGA) with the Cities of Littleton and Sheridan and Arapahoe County for the purposes of developing a Tri-Cities Homelessness Plan of Action	Tim Dodd	City Manager's Office
No			Not Flexible	Bill for an Ordinance - 2nd Reading	MOU between City of Englewood and Colorado State Patrol ALPR	CB #23 - MOU between the COE and the Colorado State Patrol regarding the sharing of license plate reader information for purposes of auto theft investigations.	Vance Fender	Police
		28 Jun 2021	Will this be in person? If it is in person, do you know if the Mayor would like to have a celebration similar to what we have done in the past? It is my understanding that the COY provides a guest list and we send invitations to the guests. Then we host a gathering at the Malley Center. Yes Malley Center, Plan for in-person, Alternative outside location? Nathan would speak, Family and Friends would speak, usually about 1 hour. Yes with what we have done in the past.	Update	Citizen of the Year Recognition	Council will recognize and honor the 2021 Citizen of the Year.	Chris Harguth, Madeline Hinkfuss	Communications
	Direction	06 Jul 2021	Flexible Presentation: 10 minutes Discussion: Darren Hollingsworth; Brad Power Outside guests will be decided closer to the meeting.	Study Session Memo	Alliance for Commerce in Englewood (ACE) discussion	Discussion on future of Alliance for Commerce in Englewood	Darren Hollingsworth	Community Development
			Flexible Information Presentation: 15 with PPT Discussion:	Study Session Memo	US 85 Planning & Environmental Linkage Study Update	Update City Council on the preliminary recommendations from the US 85 PEL Study currently underway	Maria D'Andrea	Public Works
	Information		Flexible Information Presentation: 15 minutes w PPT Discussion:	Study Session Memo	Oxford Ave Pedestrian Bridge	Staff will provide Council with an update on the design of the Oxford Ave Pedestrian Bridge.	Jacob Warren	Public Works
			Flexible Information and Direction Presentation: 10 minutes with ppt Discussion:	Study Session Memo	Sidewalk Gap Prioritization	Staff has developed a map and list of all "missing" sidewalk segments. Priorities have also been established to assist in determining which sidewalks should be constructed.	Maria D'Andrea	Public Works
			Flexible Information Presentation: 5 minutes Discussion: 5 minutes	Study Session Memo	May Monthly Financial Report	May Monthly Financial Report	Jackie Loh	Finance
	Information		Christina Underhill, Dave Lee, Tim Holt. Parks Department	Study Session Memo	Bee City USA	The City of Englewood becoming a Bee City USA member.	Tim Holt	Parks, Recreation & Library
Consent?			not Flexible Dan Poremba Possibly Hilarie Portell and Mark Thompson. Will confirm closer to the meeting.	Motion	Downtown Development Authority Budget	Council approval of DDA budget	Dan Poremba	Community Development
Consent?			Not flexible	Motion	Contract with selected consultant for UDC Rewrite	Contract for consultant to assist with UDC update.	Wade Burkholder	Community Development
No			Not Flexible	Bill for an Ordinance - 1st Reading	IGA between city and Downtown Development Authority	IGA between City and EDDA detailing responsibilities of each entity.	Dan Poremba	Community Development
No			No; latest date for first reading to have language placed on Possibly outside presenters;	Bill for an Ordinance - 1st Reading	EDDA Ballot Language - Tabor	First Reading of Ordinance to approve the EDDA tabor language for the November ballot	Dan Poremba	Community Development
Yes				Bill for an Ordinance - 1st Reading	CB ___ - IGA with Arapahoe County for Coordinated Election Services	IGA with Arapahoe County for Coordinated Election Services	Stephanie Carille	City Clerk's Office

	Information and Direction	12 Jul 2021	Alisa Orduna, Florence Alise Advancement Network (Email needed) Presentation: 25 minutes with PPT Discussion: Presentation: Discussion:	Study Session Memo	Tri-Cities Homelessness Plan of Action	Discussion of the draft Tri-Cities Homelessness Plan of Action	Tim Dodd	City Manager's Office
				Study Session Memo	ARPA Reimbursement		Tim Dodd	City Manager's Office
				Study Session Memo	Dumping Victim Compensation		Shawn Lewis	City Manager's Office
		19 Jul 2021	John Voboril, Dan Poremba, Brad Power - in person Wade Burkholder - virtual	Public Hearing	Public Hearing - Amendment to the Official Zoning Map	A public hearing regarding an amendment to the Official Zoning Map.	John Voboril	Community Development
			Not Flexible About 20 minutes	Public Hearing	CityCenter Rezoning	Public hearing on the rezoning of CityCenter from PUD to MU-B-1. Rezoning is required as a condition of the Framework Agreement with LNR.	Brad Power, Dan Poremba, John Voboril	Community Development
Consent?			Alisa Orduna, Florence Alise Advancement Network (Email needed)	Motion	Tri-Cities Homelessness Plan of Action	Tri-Cities Homelessness Plan of Action Approval	Tim Dodd	City Manager's Office
Consent?			We could possibly push it to the 8/2 agenda but Denver would prefer having it approved by 8/1.	Motion	Intergovernmental Agreement with City and County of Denver for Zuni Street Pavement Maintenance	Englewood will be paying the City and County of Denver to perform pavement maintenance on Englewood's side of Zuni Street, from Dartmouth Avenue to Evans Avenue. The IGA will reimburse Denver for their costs.	Maria D'Andrea	Public Works
Consent?				Motion	Approval of modifications to the strategic plan	At the Council Retreat on January 22, Council Members provided suggested modifications to the strategic plan which they originally adopted in the summer of 2020. Staff requests that Council approve a motion to accept these changes.	Tim Dodd	City Manager's Office
Consent?			Not Flexible	Resolution	Convertible Loan Agreement between EDDA and city	Loan Agreement with EDDA for the Authority to repay funds up fronted by the city	Dan Poremba	Community Development
Consent?			Christina Underhill, Dave Lee, Tim Holt. Parks Department	Resolution	Bee City USA	The City of Englewood becoming a Bee City USA member.	Tim Holt	Parks, Recreation & Library
Consent?			Not Flexible	Resolution	Framework Agreement with LNR	Agreement with CityCenter property owner LNR	Dan Poremba	Community Development
Consent?			Not Flexible Presenters: Devin Keener, Tim Hoos, Dougan Comer	Bill for an Ordinance – 1st Reading	Amendment to the inter-governmental Agreement between the Mile High Flood District (MHFD) and the City of Englewood for the upstream construction phase of Little Dry Creek channel and open space improvements.	The City and MHFD previously entered into an IGA for the planning and design of open space improvements along Little Dry Creek. This amendment to the IGA will increase the total budget and update the funding provisions to allow the upstream construction of the project.	Devin Keener	Public Works
		26 Jul 2021	Flexible Information Presentation: 10 minutes Discussion: 10 minutes	Study Session Memo	June Monthly Financial Report	June Monthly Financial Report	Jackie Loh	Finance
	Information		Presentation: 15 minutes Discussion:	Study Session Memo	Pavement Rating Analysis Outcomes	Staff will present the results of the recently completed pavement analysis	Maria D'Andrea	
			FUTURE					
			Study Session Topics		Public Comment at Public Meetings	Tabled to in person		
			and		Paving Alleys			
			Upcoming Agenda Item Topics		Youth Vaping and Tobacco/Nicotine Use in Our Communities	Ordinance/Tobacco free parks		