



Council Newsletter

CITY MANAGER'S NOTES July 8, 2021

Upcoming Council Meetings

July 12, 2021

The Hybrid City Council Study Session will begin at 6:00pm. The meeting will be held in the Community Room. It will also be held as a teleconference.

July 19, 2021

The Hybrid City Council Special/Regular Meeting will begin at 6:00pm. The meeting will be held in the Community Room. It will also be held as a teleconference.

July 22, 2021

The South Platte Renew Joint Council Study Session will begin at 7:30am. This meeting will be held at the SPR Facility.

Informational Items

The following attachments are in response to City Council requests, as well as other informational items.

1. Calendar of Events
2. Tentative Regular and Study Session Topics

CITY OF ENGLEWOOD
2021 CALENDAR OF EVENTS

**** denotes 2022 Budget Meetings**

JULY

Thurs., July 8	5:30 p.m.	Parks and Recreation Commission, Teleconference
	6:00 p.m.	Transportation Advisory Committee, Teleconference
Mon., July 12	6:00 p.m.	City Council Special Study Session, Virtual/Community Room
Tues., July 13	8:30 a.m.	Mayor Manager Meeting, Teleconference
	5:00 p.m.	Water and Sewer Board, Teleconference
	6:30 p.m.	Keep Englewood Beautiful, Teleconference
	7:00 p.m.	Library Board, Teleconference
Wed., July 14	3:30 p.m.	Alliance for Commerce in Englewood, Teleconference
	7:00 p.m.	Board of Adjustment and Appeals, Teleconference
Mon., July 19	6:00 p.m.	City Council Study Session, Teleconference/Community Room
	7:00 p.m.	City Council Regular Meeting, Teleconference/Community Room
Tues., July 20	8:30 a.m.	Mayor Manager Meeting, Teleconference
	7:00 p.m.	Planning and Zoning Commission, Teleconference
Wed., July 21	6:30 p.m.	Historic Preservation Commission, Teleconference
Thurs., July 22	7:30 a.m.	SPR Joint Council Study Session, South Platte Renew
Mon., July 26	6:00 p.m.	City Council Study Session, Teleconference/Community Room
Tues., July 27	5:15 p.m.	Budget Advisory Committee, Teleconference

AUGUST

Mon., Aug 2	2:00 p.m.	Malley Trust Fund Meeting, Teleconference
	6:00 p.m.	City Council Study Session, Teleconference
	7:00 p.m.	City Council Regular Meeting, Teleconference
Tues., Aug. 3	7:00 p.m.	Planning and Zoning Commission, Teleconference
Wed., Aug 4	11:00 a.m.	Liquor and Marijuana Licensing Authority, Teleconference
	4:00 p.m.	Englewood Housing Authority, Teleconference
	5:45 p.m.	Cultural Arts Commission, Teleconference
Mon., Aug. 9	6:00 p.m.	City Council Study Session, Teleconference

Tues., Aug. 10	5:00 p.m.	Water and Sewer Board, Teleconference
	6:30 p.m.	Keep Englewood Beautiful, Teleconference
	7:00 p.m.	Library Board, Teleconference
Wed., Aug. 11	3:30 p.m.	Alliance for Commerce in Englewood, Teleconference
	7:00 p.m.	Board of Adjustment and Appeals, Teleconference
Thurs., Aug. 12	5:30 p.m.	Parks and Recreation Commission, Teleconference
	6:00 p.m.	Transportation Advisory Committee, Teleconference
Mon., Aug. 16	6:00 p.m.	City Council Study Session, Teleconference, Teleconference
	7:00 p.m.	City Council Regular Meeting, Teleconference, Teleconference
Tues., Aug. 17	7:00 p.m.	Planning and Zoning Commission, Teleconference
Wed., Aug. 18	6:30 p.m.	Historic Preservation Commission, Teleconference
Mon., Aug. 23	6:00 p.m.	City Council Study Session, Teleconference, Teleconference
Tues., Aug. 24	5:15 p.m.	Budget Advisory Committee, Teleconference

SEPTEMBER

Wed., Sept. 1	11:00 a.m.	Liquor and Marijuana Licensing Authority, Teleconference
	4:00 p.m.	Englewood Housing Authority, Teleconference
	5:45 p.m.	Cultural Arts Commission, Teleconference
Mon., Sept. 6	6:00 p.m.	City Council Study Session, Teleconference
	7:00 p.m.	City Council Regular Meeting, Teleconference
Tues, Sept. 7		**Proposed 2022 Budget available to city staff and the citizens
Wed., Sept. 8	3:30 p.m.	Alliance for Commerce in Englewood, Teleconference
	7:00 p.m.	Planning and Zoning Commission, Teleconference
	7:00 p.m.	Board of Adjustment and Appeals, Teleconference
Thurs., Sept. 9	5:30 p.m.	Parks and Recreation Commission, Teleconference
	6:00 p.m.	Transportation Advisory Committee, Teleconference
Mon., Sept. 13	6:00 p.m.	City Council Study Session, Teleconference
Tues., Sept 14	5:00 p.m.	Water and Sewer Board, Teleconference
	6:30 p.m.	Keep Englewood Beautiful, Teleconference
	7:00 p.m.	Library Board, Teleconference
Wed., Sept. 15	6:30 p.m.	Historic Preservation Commission, Teleconference

Mon., Sept. 20	6:00 p.m.	City Council Special/Regular Meeting, Virtual/Community Room **Proposed 2022 Budget Public Hearing**
Tues., Sept. 21	7:00 p.m.	Planning and Zoning Commission
Mon., Sept. 27	6:00 p.m.	City Council Study Session, Teleconference **Budget Workshop to finalized 2022 Budget (Placeholder)**
Tues., Sept. 28	5:15 p.m.	Budget Advisory Committee

OCTOBER

Mon., Oct. 4	6:00 p.m.	City Council Special/Regular Meeting, Virtual/Community Room **2022 Budget Ordinances First Reading**
Tues., Oct. 5	7:00 p.m.	Planning and Zoning Commission
Wed., Oct 6	11:00 a.m.	Liquor and Marijuana Licensing Authority
	4:00 p.m.	Englewood Housing Authority, Teleconference
	5:45 p.m.	Cultural Arts Commission
Mon., Oct. 11	6:00 p.m.	City Council Study Session, Teleconference
Tues., Oct 12	5:00 p.m.	Water and Sewer Board
	6:30 p.m.	Keep Englewood Beautiful
	7:00 p.m.	Library Board
Wed., Oct. 13	3:30 p.m.	Alliance for Commerce in Englewood
	7:00 p.m.	Board of Adjustment and Appeals
Thurs., Oct. 14	5:30 p.m.	Parks and Recreation Commission
	6:00 p.m.	Transportation Advisory Committee
Mon., Oct. 18	6:00 p.m.	City Council Regular/Special Meeting, Virtual/Community Room **2022 Budget Ordinances Second Reading**
Tues., Oct. 19	7:00 p.m.	Planning and Zoning Commission
Wed., Oct. 20	6:30 p.m.	Historic Preservation Commission
Mon., Oct. 25	6:00 p.m.	City Council Study Session, Teleconference
Tues., Oct 26	5:15 p.m.	Budget Advisory Committee

NOVEMBER

Mon., Nov 2	2:00 p.m.	Malley Trust Fund Meeting
	6:00 p.m.	City Council Study Session, Teleconference
	7:00 p.m.	City Council Regular Meeting, Teleconference

Consent	Study Session Guidance	Meeting Date	Notes	Item Type	Report Title	Description	Staff Responsible	Department/Group
	Information and Direction	12 Jul 2021	Alisa Orduna, Florence Alise Advancement Network (Email needed) Presentation: 25 minutes with PPT Discussion: 10 minutes	Study Session Memo	Tri-Cities Homelessness Plan of Action	Discussion of the draft Tri-Cities Homelessness Plan of Action	Tim Dodd	City Manager's Office
No	Information and Direction		the ARPA funding is not on a cost-reimbursement basis but a lump sum. We received the first allocation of \$4,388,189.70 on June 29th.	Study Session Memo	Possible use of ARPA Funds	ARPA Reimbursement	Tim Dodd	City Manager's Office
	Information and Direction		Presenters: Shawn Lewis, Maria D'Andrea, John Collins	Study Session Memo	Illegal Dumping Victim Assistance	Illegal Dumping Victim Assistance	Shawn Lewis	City Manager's Office
	Information and Direction		No. per City Council (expedited consideration requested) Presentation: 10 minutes Discussion:	Study Session Memo	Discuss potential revisions to 2019 City of Englewood Council Policies Manual regarding Electronic Participation	City of Englewood Emergency Ordinance No. 10, Series of 2020, expanded the authorized use of Electronic Participation during City Council meetings. Staff requests direction from City Council on the advisability of permanently extending the usage of electronic participation in meetings.	Tamara Niles	City Attorney's Office
		19 Jul 2021	presentation 15 minutes discussion 15 minutes	Study Session Memo	Arapahoe County Open Spaces Sales and Use Tax Reauthorization	Arapahoe County representatives will share the history of the Arapahoe County Open Spaces Sales and Use Tax: what's been built since the tax inception, funding areas, lifelong program impact (including sharebacks, grants, joint projects), funds benefiting Englewood specifically, featured projects, polling data and next steps.	Chris Henning	Arapahoe County
Consent?			Not Flexible	Motion	Award of Contract to Fasick Concrete, Inc. for the Construction of 2021 Concrete Utility Project.	This project includes the construction of the ADA Ramps, sidewalks, curb & gutter and sidewalks located primarily in Zone 3 areas.	Sara Siggue, Tim Hoos	Public Works
Yes			Devin Keener and Tim Hoos - Public Works	Motion	Consideration of Award of Contract for the 2021 Slurry Seal Project.	Consideration of award of contract to A-1 Chipseal, in the amount of \$299,999.50, for the 2021 Slurry Seal Project.	Devin Keener	Public Works
No			Not Flexible	Motion	Contract with Gould Evans for UDC Re-Write	Contract approving Gould Evans as consultant to assist with UDC update, CodeNext	Wade Burkholder	Community Development
Yes			Not Flexible. Vehicle supply is limited and final order is required to acquire necessary vehicle.	Resolution	Purchase of one vehicle for the Public Works Concrete Utility Division through John Elway Chevrolet	Purchase of one vehicle for the Concrete Utility through John Elway Chevrolet at a total cost of \$29,749 as budgeted in the Concrete Utility Fund.	Tim Hoos	Public Works
						We have already passed the 100k threshold with this entity and that is why this amount is coming to Council.		
No			Not Flexible Presenters: Devin Keener, Tim Hoos, Dougan Comer	Bill for an Ordinance – 1st Reading	Amendment to the Intergovernmental Agreement between the Mile High Flood District (MHFD) and the City of Englewood for the upstream construction phase of Little Dry Creek channel and open space improvements.	The City and MHFD previously entered into an IGA for the planning and design of open space improvements along Little Dry Creek. This amendment to the IGA will increase the total budget and update the funding provisions to allow the upstream construction of the project.	Devin Keener	Public Works
Yes			Not Flexible	Bill for an Ordinance – 1st Reading	Intergovernmental Agreement (IGA) between the City of Englewood and the Colorado Department of Transportation (CDOT) for the maintenance of traffic control devices on state highways within Englewood city limits.	Staff has determined that it is not cost-beneficial for the city to continue to maintain CDOT-owned traffic signals. However, staff did not notify CDOT in time to cancel the contract. Therefore, a one-year extension is being recommended.	Maria D'Andrea	Public Works
No			Not Flexible	Bill for an Ordinance – 2nd Reading	CB #26 - IGA between city and Downtown Development Authority	CB #26 - Approve the Intergovernmental Agreement [IGA] between the City of Englewood and the Englewood Downtown Development Authority (EDDA).	Dan Poremba	Community Development
No			Not flexible-per City Council direction 10 minutes	Bill for an Ordinance – 2nd Reading	CB #27 - An ordinance repealing emergency ordinance #10, Series of 2020 concerning the Coronavirus public health emergency.	CB #27 - An ordinance repealing emergency ordinance #10, Series of 2020 concerning the Coronavirus public health emergency.	Tamara Niles	City Attorney's Office
Yes				Bill for an Ordinance – 2nd Reading	IGA with Arapahoe County for Coordinated Election Services	IGA with Arapahoe County for Coordinated Election Services	Stephanie Carlie	City Clerk's Office
No			No. latest date for first reading to have language placed on Possibly outside presenters;	Bill for an Ordinance – 2nd Reading	CB #29 - Approval to conduct an Englewood Downtown Development Authority (EDDA) election on November 2, 2021 for EDDA qualified electors to vote on a debt authorization measure.	CB #29 - Approval to conduct an Englewood Downtown Development Authority (EDDA) election on November 2, 2021 for EDDA qualified electors to vote on a debt authorization measure.	Dan Poremba	Community Development
	Information	26 Jul 2021	Christina Underhill, Dave Lee, Tim Holt. Parks Department Presentation: 5 minutes Discussion: 5 minutes	Study Session Memo	Bee City USA	The City of Englewood becoming a Bee City USA member.	Tim Holt	Parks, Recreation & Library
	Information		Presentation: 15 minutes Discussion: Flexible Information Presentation: 10 minutes Discussion: 10 minutes	Study Session Memo	Pavement Rating Analysis Outcomes	Staff will present the results of the recently completed pavement analysis	Maria D'Andrea	
	Inform		10 Minutes	Study Session Memo	June Monthly Financial Report	June Monthly Financial Report	Jackie Loh	Finance
No	Inform		10 Minutes	Study Session Memo	Modifying Amendments to 2018 International Fire Code, to Authorize Permits for Continued Use of Outdoor Heating Elements and Expanded Outdoor Seating in privately-owned parking lots	Modifying Amendments to 2018 International Fire Code, to Authorize Permits for Continued Use of Outdoor Heating Elements and Expanded Outdoor Seating	Tamara Niles	City Attorney's Office
	Information and Direction		Jackie Loh and Leadership Team Members with capital project requests (Jeremy King, Maria D'Andrea, Christina Underhill, Pieter Van By, et al minimum)	Study Session Memo	2022 CIP Review	2022 CIP Review of Staff and Planning and Zoning Commission Prioritized Tier 1 Projects List	Jackie Loh	Finance
	Information and Direction		Presentation: 60 minutes Discussion: Potentially 2 guest presenters. Dan Liddle and Scott Baker. Not Flexible Presentation: 15 minutes Discussion:	Study Session Memo	Update on US-285 & S Broadway Interchange Design	Staff will update City Council on the progress of the design and request input on the aesthetic direction of project	Jacob Warren	Public Works
	Information	02 Aug 2021	Chebea Nunnenkamp, Chair and Suzanne Dirksen Presentation: 15 minutes Discussion:	Study Session Memo	Budget Advisory Annual Report Review	Budget Advisory Committee Members are present to review their annual report with City Council	Jackie Loh	Finance
			John Voboril, Dan Poremba, Brad Power - in person Wade Burkholder - virtual Not Flexible About 20 minutes	Public Hearing	Public Hearing - Amendment to the Official Zoning Map	A public hearing regarding an amendment to the Official Zoning Map.	John Voboril	Community Development
				Public Hearing	CityCenter Rezoning	Public hearing on the rezoning of CityCenter from PUD to MU-B-2. Rezoning is required as a condition of the Framework Agreement with LNR.	Brad Power, Dan Poremba, John Voboril	Community Development
Consent?			We could possibly push it to the 8/2 agenda but Denver would prefer having it approved by 8/1.	Motion	Intergovernmental Agreement with City and County of Denver for Zuni Street Pavement Maintenance	Englewood will be paying the City and County of Denver to perform pavement maintenance on Englewood's side of Zuni Street, from Dartmouth Avenue to Evans Avenue. The IGA will reimburse Denver for their costs.	Maria D'Andrea	Public Works
Consent?			Flexible - Possibly some members of the Keep Englewood Beautiful Commission will attend	Motion	Consideration to add responsibilities to Keep Englewood Beautiful regarding sustainability efforts	Following a study session on June 7th, this motion if approved would change the bylaws for the Keep Englewood Beautiful Commission to shift it to being the Sustainability Commission	Tim Dodd	City Manager's Office
No			Alisa Orduna, Florence Alise Advancement Network (Email needed)	Motion	Tri-Cities Homelessness Plan of Action	Tri-Cities Homelessness Plan of Action Approval	Tim Dodd	City Manager's Office
Yes				Motion	Approval of modifications to the strategic plan	At the Council Retreat on January 22, Council Members provided suggested modifications to the strategic plan which they originally adopted in the summer of 2020. Staff requests that Council approve a motion to accept these changes.	Tim Dodd	City Manager's Office
No			Guests: Dan Poremba, Brad Power, Hilarie Portell Not Flexible	Resolution	Adoption of EDDA Downtown Plan	Adopt the Downtown Plan for the EDDA	Dan Poremba	Community Development
	Information	09 Aug 2021	Flexible Information Presentation: 15 minutes w PPT Discussion:	Study Session Memo	Oxford Ave Pedestrian Bridge	Staff will provide Council with an update on the design of the Oxford Ave Pedestrian Bridge.	Jacob Warren	Public Works
No	Information and Direction		10 minutes	Study Session Memo	Discussion of To-Go Drinks, and the Interplay Between New State Law and Extended Authorization for Same in the City of Englewood	Discussion of To-Go Drinks, and the Interplay Between New State Law and Extended Authorization for Same in the City of Englewood	Tamara Niles	City Attorney's Office
	Information and Direction		Not Flexible Presentation: 2.5 Hours	Study Session Memo	Draft Proposed 2022 Budget Discussion	Leadership Team will review and seek further direction from City Council regarding the Draft Proposed 2022 Budget	Jackie Loh	Finance
	Information	16 Aug 2021	It is flexible but would like to present information to council no later than the end of August. Presentation: 20 minutes Discussion: The applicant would like the case to be heard as soon as possible. If possible, could you let us know after the July 7 Mayor/Manager if the PID public hearing will be moved before we notify the applicants later that week.	Study Session Memo	Off Leash Dogs	Staff will present data and options for modification to the off leash program. Dave Lee, Dave Lewis, Parks and Recreation Commission members and tentatively our contract mediator.	Christina Underhill	Parks, Recreation & Library
			Wade Burkholder, Will Charles, Brad Power Applicant team. Will provide emails closer to hearing date Presentation: 15 minutes	Public Hearing	Public Hearing for Englewood Station Planned Unit Development - 1070 W Hampden Avenue	A PID application has been filed for 1070 W Hampden Avenue; the middle lot on the former Sports Authority site.	Wade Burkholder	Community Development
Consent?			Flexible 10 min PowerPoint	Motion	Amendments to 2019 City of Englewood Council Policies regarding Electronic Participation, Proclamations	Pursuant to City Council direction at the July 12, 2021 Study Session, the City Attorney's office drafted amendments to the 2019 City of Englewood Council Policies, to authorize expanded electronic participation and to incorporate the City Council's Proclamation Policy. Amendments to the Council Policies manual are approved by motion.	Tamara Niles	City Attorney's Office
Consent?			Flexible. Most likely would need to push out - can't make it earlier.	Motion	Award of Contract for the US 285 Congestion Mitigation Study	The City has solicited proposals to complete a study of the US 285 corridor from Lowell Blvd. to I-25. This action would award a contract to the selected consultant.	Maria D'Andrea	Public Works
Consent?			Christina Underhill, Dave Lee, Tim Holt. Parks Department	Resolution	Bee City USA	The City of Englewood becoming a Bee City USA member.	Tim Holt	Parks, Recreation & Library
Consent?			Not Flexible	Resolution	Framework Agreement with LNR	Agreement with CityCenter property owner LNR	Dan Poremba	Community Development
Consent?			John Voboril, Dan Poremba, Brad Power - in person Wade Burkholder - virtual	Bill for an Ordinance – 1st Reading	CB - Amendment to the Official Zoning Map	An amendment to the Official Zoning Map.	John Voboril	Community Development
			Not Flexible	Bill for an Ordinance – 1st Reading	CityCenter Rezoning	Rezoning of CityCenter from PUD to MU-B-2.	Brad Power, Dan Poremba, John Voboril	Community Development
	Information	23 Aug 2021	Flexible Presentation: 10 minutes Discussion: 10 minutes	Study Session Memo	July Monthly Financial Report	July Monthly Financial Report	Jackie Loh	Finance
	Information and Direction		Flexible Presentation: 10 minutes w ppt Discussion:	Study Session Memo	Discussion of Public Consumption areas within the City of Englewood, previously authorized in response to Covid-19 effects on commerce	The City of Englewood previously authorized the temporary public consumption of alcohol on certain designated parcels within the City. This requires further study and direction from the City Council, to determine if these public consumption areas should be extended.	Tamara Niles	City Attorney's Office
	Place Holder		Flexible - Place Holder Presentation: 1.5 Hours	Study Session Memo	Draft Proposed 2022 Budget Discussion Follow-up Placeholder (if needed)	Draft Proposed 2022 Budget Discussion Follow-up Placeholder (if needed)	Jackie Loh	Finance

	FUTURE						
	Study Session			Public Comment at Public Meetings	Tabled to in person		
	Topics			Paving Alleys			
	and			Youth Vaping and Tobacco/Nicotine Use in Our	Ordinance/Tobacco free parks		
	Upcoming Agenda			Communities			
	Item Topics						