



Council Newsletter

CITY MANAGER'S NOTES August 5, 2021

Upcoming Council Meetings

August 9, 2021

The Hybrid City Council Special Meeting will begin at 6:00pm. The meeting will be held in the Community Room. It will also be held as a teleconference.

August 16, 2021

The Hybrid City Council Special/Regular Meeting will begin at 6:00pm. The meeting will be held in the Community Room. It will also be held as a teleconference.

Informational Items

The following attachments are in response to City Council requests, as well as other informational items.

1. Calendar of Events
2. Tentative Regular and Study Session Topics

**CITY OF ENGLEWOOD
2021 CALENDAR OF EVENTS**

**** denotes 2022 Budget Meetings**

AUGUST

Mon., Aug. 9	6:00 p.m.	City Council Special Meeting, Community Room/Teleconference
Tues., Aug. 10	8:30 a.m.	Mayor Manager Meeting, Teleconference
	5:00 p.m.	Water and Sewer Board, Teleconference
	6:30 p.m.	Keep Englewood Beautiful, Teleconference
	7:00 p.m.	Library Board, Teleconference
Wed., Aug. 11	CANCELED	Alliance for Commerce in Englewood, Teleconference
	7:00 p.m.	Board of Adjustment and Appeals, Teleconference
Thurs., Aug. 12	5:30 p.m.	Parks and Recreation Commission, Teleconference
	6:00 p.m.	Transportation Advisory Committee, Teleconference
Mon., Aug. 16	6:00 p.m.	City Council Study Session, Teleconference, Teleconference
	7:00 p.m.	City Council Regular Meeting, Teleconference, Teleconference
Tues., Aug. 17	7:00 p.m.	Planning and Zoning Commission, Teleconference
Wed., Aug. 18	6:30 p.m.	Historic Preservation Commission, Teleconference
Mon., Aug. 23	6:00 p.m.	City Council Study Session, Teleconference, Teleconference
Tues., Aug. 24	5:15 p.m.	Budget Advisory Committee, Teleconference

SEPTEMBER

Wed., Sept. 1	11:00 a.m.	Liquor and Marijuana Licensing Authority, Teleconference
	4:00 p.m.	Englewood Housing Authority, Teleconference
	5:45 p.m.	Cultural Arts Commission, Teleconference
Mon., Sept. 6	6:00 p.m.	City Council Study Session, Teleconference
	7:00 p.m.	City Council Regular Meeting, Teleconference
Tues, Sept. 7		**Proposed 2022 Budget available to city staff and the citizens
Wed., Sept. 8	3:30 p.m.	Alliance for Commerce in Englewood, Teleconference
	7:00 p.m.	Planning and Zoning Commission, Teleconference
	7:00 p.m.	Board of Adjustment and Appeals, Teleconference

Thurs., Sept. 9	5:30 p.m.	Parks and Recreation Commission, Teleconference
	6:00 p.m.	Transportation Advisory Committee, Teleconference
Mon., Sept. 13	6:00 p.m.	City Council Study Session, Teleconference
Tues., Sept 14	5:00 p.m.	Water and Sewer Board, Teleconference
	6:30 p.m.	Keep Englewood Beautiful, Teleconference
	7:00 p.m.	Library Board, Teleconference
Wed., Sept. 15	6:30 p.m.	Historic Preservation Commission, Teleconference
Mon., Sept. 20	6:00 p.m.	City Council Special/Regular Meeting, Virtual/Community Room **Proposed 2022 Budget Public Hearing**
Tues., Sept. 21	7:00 p.m.	Planning and Zoning Commission
Mon., Sept. 27	6:00 p.m.	City Council Study Session, Teleconference **Budget Workshop to finalized 2022 Budget (Placeholder)**
Tues., Sept. 28	5:15 p.m.	Budget Advisory Committee

OCTOBER

Mon., Oct. 4	6:00 p.m.	City Council Special/Regular Meeting, Virtual/Community Room **2022 Budget Ordinances First Reading**
Tues., Oct. 5	7:00 p.m.	Planning and Zoning Commission
Wed., Oct 6	11:00 a.m.	Liquor and Marijuana Licensing Authority
	4:00 p.m.	Englewood Housing Authority, Teleconference
	5:45 p.m.	Cultural Arts Commission
Mon., Oct. 11	6:00 p.m.	City Council Study Session, Teleconference
Tues., Oct 12	5:00 p.m.	Water and Sewer Board
	6:30 p.m.	Keep Englewood Beautiful
	7:00 p.m.	Library Board
Wed., Oct. 13	3:30 p.m.	Alliance for Commerce in Englewood
	7:00 p.m.	Board of Adjustment and Appeals
Thurs., Oct. 14	5:30 p.m.	Parks and Recreation Commission
	6:00 p.m.	Transportation Advisory Committee
Mon., Oct. 18	6:00 p.m.	City Council Regular/Special Meeting, Virtual/Community Room **2022 Budget Ordinances Second Reading**
Tues., Oct. 19	7:00 p.m.	Planning and Zoning Commission
Wed., Oct. 20	6:30 p.m.	Historic Preservation Commission

Consent	Study Session Guidance	Meeting Date	Notes	Item Type	Report Title	Description	Staff Responsible	Department/Group
	Information and Direction	09 Aug 2021	Flexible Mike DellOlyano, South Metro Fire Rescue Information and Direction Presentation: 10 minutes w/ PPT Discussion: 10 minutes	Study Session Memo	Sale of Metro Fire Training Center to South Metro Fire	Staff performed additional research, based on Council direction, and will update Council on the proposed sale of the city's interests to South Metro Fire.	Dugan Comer, Maria D'Andrea	City Attorney's Office, Public Works
	Information and Direction		Christina Underhill, Dave Lee, Tim Holt. Parks Department Presentation: 5 minutes Discussion: 5 minutes	Study Session Memo	Bee City USA	The City of Englewood becoming a Bee City USA member.	Tim Holt	Parks, Recreation & Library
No	Information and Direction		Presentation: 10 minutes w/ PPT Discussion: 15 minutes Mike Smith	Study Session Memo	Discuss Modifying Amendments to 2018 International Fire Code, to Authorize Permits for Continued Use of Outdoor Heating Elements and Expanded Outdoor Seating	Discuss Modifying Amendments to 2018 International Fire Code, to Authorize Permits for Continued Use of Outdoor Heating Elements and Expanded Outdoor Seating	Tamara Niles	City Attorney's Office
	Information and Direction		Not Flexible Presentation: 45 minutes Discussion: 45 minutes	Study Session Memo	Draft Proposed 2022 Budget Discussion Part I of II	Leadership Team will review and seek further direction from City Council regarding the Draft Proposed 2022 Budget	Jackie Loh	Finance
				Update	Proclamation for Small Business Week	Review of Proclamation for Sept. 7th Approval	Darren Hollingsworth	Community Development
	Information and Direction	16 Aug 2021	Not Flexible Presentation: 15 minutes Discussion: 30 minutes The applicant would like the case to be heard as soon as possible. If possible, could you let us know after the July 7 Mayor/Manager if the PUD public hearing will be moved before we notify the applicants later that week. Wade Burkholder, Will Charles, Brad Power Applicant team: Will provide emails closer to hearing date Presentation: 15 minutes	Study Session Memo	Draft Proposed 2022 Budget Discussion Part 2	Leadership Team will review and seek further direction from City Council regarding the Draft Proposed 2022 Budget (Part 2 for SPR and Utilities)	Jackie Loh	Finance
			Guests: Dan Poremba, Brad Power Hilarie Portell	Public Hearing	Public Hearing for Englewood Station Planned Unit Development - 1070 W Hampden Avenue	A PUD application has been filed for 1070 W Hampden Avenue, the middle lot on the former Sports Authority site.	Wade Burkholder	Community Development
			Guests: Dan Poremba, Brad Power Hilarie Portell	Public Hearing	Public Hearing on EDDA Downtown Plan	Adopt the Downtown Plan for the EDDA	Dan Poremba	Community Development
No			Utilities plans to present item to City Council on July 19. Presentation: 5 minutes Presenter: Steve Simon, Deputy Director - Engineering Discussion: Not Flexible	Motion	Change order approval for Martin and Wood Water Consultants purchase order	Utilities staff is seeking City Council approval to execute a change order in the amount of \$56,000.00 to the Martin and Wood Water Consultants (MWWC) Purchase Order (PO)2021-00000221. The change order is requested to cover the remaining work under the 2020-2021 contract term, resulting in a total spend of \$356,000.00 for this term.	Steve Simon	Utilities
No			Flexible 10 min PowerPoint	Motion	Amendments to 2019 City of Englewood Council Policies regarding Electronic Participation, Proclamations	Pursuant to City Council direction at the July 12, 2021 Study Session, the City Attorney's office drafted amendments to the 2019 City of Englewood Council Policies, to authorize expanded electronic participation and to incorporate the City Council's Proclamation Policy. Amendments to the Council Policies manual are approved by motion. Delay to placing on agenda, as TLN will be absent at 8-2 meeting (Deputy CA Dugan Comer will be present in her place)	Tamara Niles	City Attorney's Office
Yes				Motion	Award of Contract to RME Ltd., LLC dba Elite Surface Infrastructure for the Construction of 2021 Mill and Overlay Project	Award of Contract to RME Ltd., LLC dba Elite Surface Infrastructure for the Construction of 2021 Mill and Overlay Project. This project includes the reconstruction of the ADA ramps, crosspans, curbwalk, curb and gutter, asphalt patching, milling of existing asphalt pavement, asphalt resurfacing and pavement markings replacement primarily in Pavement Maintenance Zone 3. Also included in this project is the replacement of certain deteriorated areas of the parking lots located at the Service Center and Allan Water Treatment Plant.	Sara Sigge	Public Works
No			Not Flexible About 20 minutes Must go first on Agenda	Bill for an Ordinance - 1st Reading	CB # - CityCenter/Englewood Station Rezoning: Title 16 Unified Development Code Text Amendments and Englewood Transit Station Area (TSA) Specific Plan Adoption	CityCenter/Englewood Station Rezoning: Title 16 Unified Development Code Text Amendments and Englewood Transit Station Area (TSA) Specific Plan Adoption. Rezoning is required as a condition of the Framework Agreement with LNR. Note: Both this item and "Amendment of the City of Englewood Official Zoning Map..." contain the exact same information.	Brad Power, Dan Poremba, John Voboril	Community Development
No			Not Flexible About 20 minutes Must go second on Agenda	Bill for an Ordinance - 1st Reading	CityCenter/Englewood Station Rezoning: Amendment of the City of Englewood Official Zoning Map to Rezone CityCenter Englewood from PUD Planned Unit Development to MU-B-1 Mixed Use Central Business District and Adoption of the Englewood TSA Specific Plan Overlay District	First reading regarding CityCenter/Englewood Station Rezoning: Amendment of the City of Englewood Official Zoning Map to Rezone CityCenter Englewood from PUD Planned Unit Development to MU-B-1 Mixed Use Central Business District and Adoption of the Englewood TSA Specific Plan Overlay District. Rezoning is required as a condition of the Framework Agreement with LNR. Note: Both this item and "Title 16 Unified Development Code Text Amendments..." contain the exact same information.	Brad Power, Dan Poremba, John Voboril	Community Development
Yes			Not Flexible	Bill for an Ordinance - 1st Reading	CB #34 - First Amendment South Platte River IGA	Amendments... contain the exact same information. CB #34 - First Amendment: Intergovernmental Agreement in order to participate in the South Platte River Improvements Project in Arapahoe County, managed by Mile High Flood District. There is no change to Englewood's original commitment from 2019. Arapahoe County and Mile High Flood District have increased their contributions to the project.	Christina Underhill	Parks, Recreation & Library
Yes			Not Flexible Lindsay P. and Dave L.	Bill for an Ordinance - 1st Reading	CB #32 - Approval of IGA with Arapahoe County accepting the grant from ACOS for Jason Park Amenity Improvements	CB #32 - The Parks Department applied for a grant with Arapahoe County Open Space (ACOS) for Jason Park amenity improvements in the amount of \$350,000 and was awarded the full amount on July 6. Council ordinance to accept ordinance for the grant.	Dave Lee, Lindsay Peterson	Parks, Recreation & Library
Yes			We could possibly push it to the 8/2 agenda but Denver would prefer having it approved by 8/1.	Bill for an Ordinance - 2nd Reading	CB #31 - Intergovernmental Agreement (IGA) between the City of Englewood and the City and County of Denver for Zuni Street Bike Lanes and Pavement Maintenance	CB #31 - The City and County of Denver will install bike lanes and perform pavement maintenance on Zuni Street, from Dartmouth Avenue to Jewell Avenue. The IGA will reimburse Denver for the costs of work performed on Englewood's side of the street.	Maria D'Andrea	Public Works
Yes			Flexible - Possibly some members of the Keep Englewood Beautiful Commission will attend	Bill for an Ordinance - 2nd Reading	CB #33 - Approval of an ordinance amending the Englewood Englewood Beautiful Commission to the Englewood Sustainability Commission.	CB #33 - Approve an ordinance amending the code to change the name and duties of the Keep Englewood Beautiful Commission.	Tim Dodd	City Manager's Office
				Executive Session	Executive Session for annual review of City Manager	Topic 1: Executive Session to review City Manager Topic 2: Storm Water Topic	Dorothy Hargrove	Human Resources
	Information	23 Aug 2021	It is flexible but would like to present information to council no later than the end of August. Presentation: 20 minutes Discussion: 45 minutes	Study Session Memo	Off Leash Dogs	Staff will present data and options for modification to the off leash program. Dave Lee, Dave Lewis, Parks and Recreation Commission members and tentatively our contract mediator.	Christina Underhill	Parks, Recreation & Library
	Information		Flexible Presentation: 5 minutes Discussion: 5 minutes	Study Session Memo	July Monthly Financial Report	July Monthly Financial Report	Jackie Loh	Finance
	Information		Flexible Information Presentation: 15 minutes w PPT Discussion: 15 minutes	Study Session Memo	Oxford Ave Pedestrian Bridge	Staff will provide Council with an update on the design of the Oxford Ave Pedestrian Bridge.	Jacob Warren	Public Works
	Direction		Flexible Vance Fender, Carrie Parman and Michael Durkin (Arapahoe County EOC) Presentation: 10 minutes Discussion: 20 minutes	Study Session Memo	Discontinue use of Emergency Alert Sirens	The Police Department would like Council's opinion of possibly discontinuing the use of the emergency alert sirens. This is due, in part, to the expense of the maintenance and repair to the sirens.	Vance Fender	Police
	Information and Direction		Presentation: 20 minutes w PPT Discussion: 30 minutes	Study Session Memo	911 Call Diversion	Update Council on the progress the Police Department is making on the 911 call diversion recommendations from the police reform task force. Deputy Chief Sam Watson, Division Chief Vance Fender, Division Chief Chad Read, Sgt. Reid McGrath and Dispatch Manager Carrie Parman	Vance Fender	Police
			Flexible - Place Holder Presentation: 60 minutes	Study Session Memo	Draft Proposed 2022 Budget Discussion Follow-up Placeholder (if needed)	Draft Proposed 2022 Budget Discussion Follow-up Placeholder (if needed)	Jackie Loh	Finance
	Information and Direction	07 Sep 2021	Flexible Mike Butler, BIRD (Email?) Presentation: 15 minutes w/ PPT Discussion:	Study Session Memo	BIRD Scooter Rental Pilot Program	Consideration of a proposal from BIRD to deploy for-rent scooters within the city for a 9-12 month trial period.	Maria D'Andrea	
Consent?			Not Flexible Dave Lee	Motion	Broken Tee Golf Course Back Nine Irrigation Renovation	Redesign and renovation of the irrigation system on holes 10 through 18 on the Championship Course at Broken Tee. This system would replace the 45 year old falling system currently in place, providing more efficient and precise irrigation capabilities. All pipe, valves, and heads would be replaced. No work to the pump station included in the scope of this project.	Marty Savage	Parks, Recreation & Library
Consent?			Flexible. Most likely would need to push out - can't make it earlier.	Motion	Award of Contract for the US 285 Congestion Mitigation Study	The city has solicited proposals to complete a study of the US 285 corridor from Lowell Blvd. to I-25. This action would award a contract to the selected consultant.	Maria D'Andrea	Public Works
No			Alisa Orduña, Florence Alise Advancement Network (Email needed)	Motion	Tri-Cities Homelessness Plan of Action	Tri-Cities Homelessness Plan of Action Approval	Tim Dodd	City Manager's Office
			Applicant would like the case heard as soon as possible. Wade Burkholder, Will Charles, Brad Power Applicant Presentation: 10 minutes	Bill for an Ordinance - 1st Reading	First Reading on Englewood Station PUD	Application for a PUD at 1070 W Hampden Avenue - middle lot of former Sports Authority site	Wade Burkholder	Community Development
Consent?			Guests: Dan Poremba, Brad Power Hilarie Portell Not Flexible	Bill for an Ordinance - 1st Reading	First Reading on EDDA Downtown Plan	Adopt the Downtown Plan for the EDDA	Dan Poremba	Community Development
Consent?			Darren Hollingsworth, Brad Power David Carroll, Nathan Hoag Not Flexible	Bill for an Ordinance - 1st Reading	Dissolution of Alliance for Commerce in Englewood	A repeal ordinance is needed to dissolve Alliance for Commerce in Englewood	Darren Hollingsworth, Dugan Comer	City Attorney's Office, Community Development

	Direction		Flexible Presentation: 5 minutes Discussion: Darren Hollingsworth; Brad Power	Bill for an Ordinance - 1st Reading	Alliance for Commerce in Englewood (ACE)	First Reading on Ordinance to Repeal Alliance for Commerce in Englewood	Darren Hollingsworth	Community Development
	Information	13 Sep 2021	Flexible, but prefer a Study Session night City Council; Darren Hollingsworth; Brad Power; Tamara Niles, Shawn Lewis Tour: 2 - 2.5 Hours	Study Session Memo	Visit/tour 2-3 industrial businesses in the northwest section of Englewood Tour: 4 pm - 6 pm	Conduct a site visitation to 2-3 industrial businesses in the northwest section of Englewood. Tour would begin at 4 pm and conclude at 6 pm. Large passenger bus will be reserved to take Council and staff to each location from/to Civic Center	Brad Power, Darren Hollingsworth, Shawn Lewis, Tamara Niles	City Attorney's Office, City Manager's Office, Community Development
	Information and Direction	20 Sep 2021	Flexible Presentation: 10 minutes w ppt Discussion:	Study Session Memo	Discussion of Public Consumption areas within the City of Englewood, previously authorized in response to Covid-19 effects on commerce	The City of Englewood previously authorized the temporary public consumption of alcohol on certain designated parcels within the City. This Requires further study and direction from the City Council, to determine if these public consumption areas should be extended.	Tamara Niles	City Attorney's Office
			Not Flexible Presentation: 30 minutes Discussion:	Public Hearing	Proposed 2022 Budget Public Hearing	Public Hearing of the Proposed 2022 Budget	Jackie Loh	Finance
No			Not Flexible	Resolution	Framework Agreement with LNR	Framework Agreement with CityCenter property owner LNR	Dan Poremba	Community Development
Consent?			J.Loh will be attending	Motion	Proposed ARPA Spending	List of projects on which ARPA funds could be expended	Tim Dodd	City Manager's Office
No				Bill for an Ordinance - 1st Reading	Placeholder: City Council action regarding public consumption area/possibly repeal the stay on enforcement of public consumption law (thus requiring businesses to comply with other state law regarding outdoor consumption)	An Ordinance Authorizing a Public Consumption Area, to Continue Authorization of City Manager Emergency Order	Tamara Niles	City Attorney's Office
		27 Sep 2021	Flexible Information Presentation: 10 minutes Discussion: 10 minutes	Study Session Memo	August Monthly Financial Report	August Monthly Financial Report	Jackie Loh	Finance
	Information and Direction	27 Sep 2021	Possibly flexible, we may not need this meeting Presentation: 45 minutes Discussion:	Study Session Memo	Draft proposed 2022 Budget Workshop to Finalize the Budget	Placeholder for potential 2022 Budget Workshop to Finalize the Budget (if needed)	Jackie Loh	Finance
			FUTURE Study Session Topics		Sales and Use Tax Collection Policy and Enforcement			
			and Upcoming Agenda Item Topics		Public Comment at Public Meetings Paving Alleys	Tabled to in person		
					Youth Vaping and Tobacco/Nicotine Use in Our Communities Study Session Items merged with regular agenda?	Ordinance/Tobacco free parks Wait till in new council chambers?		
			Sierra - Out Aug 9th					
			Anderson - Out Possibly 2 Monday (due Aug 12)					
			Russell - Will be out at some Point					
			Cuesta Will be out at some Point					
			Wink - Will be out for 2 Mondays					
			Ward - No time off					
			Mayor Out at end of Month					