



Council Newsletter

CITY MANAGER'S NOTES August 19, 2021

Upcoming Council Meetings

August 23, 2021

The Hybrid City Council Special/Study Session Meeting will begin at 6:00pm. The meeting will be held in the Community Room. It will also be held as a teleconference.

September 7, 2021

The Hybrid City Council Special/Regular Meeting will begin at 6:00pm. The meeting will be held in the Community Room. It will also be held as a teleconference.

Informational Items

The following attachments are in response to City Council requests, as well as other informational items.

1. Calendar of Events
2. Tentative Regular and Study Session Topics

**CITY OF ENGLEWOOD
2021 CALENDAR OF EVENTS**

**** denotes 2022 Budget Meetings**

AUGUST

Mon., Aug. 23	6:00 p.m.	City Council Special Study Session, Community Room/Virtual
Tues., Aug. 24	8:30 a.m.	Mayor Manager Meeting, Teleconference
	5:15 p.m.	Budget Advisory Committee, Teleconference
Wed., Aug. 25	4:30 p.m.	Downtown Development Authority, 333 W. Hampden Ave.
Tues., Aug. 31	8:30 a.m.	Mayor Manager Meeting, Teleconference

SEPTEMBER

Wed., Sept. 1	11:00 a.m.	Liquor and Marijuana Licensing Authority, Teleconference
	4:00 p.m.	Englewood Housing Authority, Teleconference
	5:45 p.m.	Cultural Arts Commission, Teleconference
Tues., Sept. 7	6:00 p.m.	City Council Study Session, Community Room/Virtual
	7:00 p.m.	City Council Regular Meeting, Community Room/Virtual
Tues., Sept. 7		**Proposed 2022 Budget available to city staff and the citizens
Wed., Sept. 8	3:30 p.m.	Alliance for Commerce in Englewood, Teleconference
	7:00 p.m.	Planning and Zoning Commission, Teleconference
	7:00 p.m.	Board of Adjustment and Appeals, Teleconference
Thurs., Sept. 9	5:30 p.m.	Parks and Recreation Commission, Teleconference
	6:00 p.m.	Transportation Advisory Committee, Teleconference
Mon., Sept. 13	6:00 p.m.	City Council Study Session, Community Room/Virtual
Tues., Sept. 14	5:00 p.m.	Water and Sewer Board, Teleconference
	6:30 p.m.	Keep Englewood Beautiful, Teleconference
	7:00 p.m.	Library Board, Teleconference
Wed., Sept. 15	6:30 p.m.	Historic Preservation Commission, Teleconference
Mon., Sept. 20	6:00 p.m.	City Council Special/Regular Meeting, Virtual/Community Room **Proposed 2022 Budget Public Hearing**
Tues., Sept. 21	7:00 p.m.	Planning and Zoning Commission
Mon., Sept. 27	6:00 p.m.	City Council Study Session, Virtual/Community Room

****Budget Workshop to finalized 2022 Budget (Placeholder)****

Tues., Sept. 28 5:15 p.m. Budget Advisory Committee

OCTOBER

Mon., Oct. 4 6:00 p.m. City Council Special/Regular Meeting, Virtual/Community Room
****2022 Budget Ordinances First Reading****

Tues., Oct. 5 7:00 p.m. Planning and Zoning Commission

Wed., Oct 6 11:00 a.m. Liquor and Marijuana Licensing Authority

4:00 p.m. Englewood Housing Authority, Teleconference

5:45 p.m. Cultural Arts Commission

Mon., Oct. 11 6:00 p.m. City Council Study Session, Community Room/Virtual

Tues., Oct 12 5:00 p.m. Water and Sewer Board

6:30 p.m. Keep Englewood Beautiful

7:00 p.m. Library Board

Wed., Oct. 13 3:30 p.m. Alliance for Commerce in Englewood

7:00 p.m. Board of Adjustment and Appeals

Thurs., Oct. 14 5:30 p.m. Parks and Recreation Commission

6:00 p.m. Transportation Advisory Committee

Mon., Oct. 18 6:00 p.m. City Council Regular/Special Meeting, Virtual/Community Room
****2022 Budget Ordinances Second Reading****

Tues., Oct. 19 7:00 p.m. Planning and Zoning Commission

Wed., Oct. 20 6:30 p.m. Historic Preservation Commission

Mon., Oct. 25 6:00 p.m. City Council Study Session, Community Room/Virtual

Tues., Oct 26 5:15 p.m. Budget Advisory Committee

NOVEMBER

Mon., Nov 2 2:00 p.m. Malley Trust Fund Meeting

6:00 p.m. City Council Study Session, Teleconference

7:00 p.m. City Council Regular Meeting, Teleconference

Tues., Nov. 2 7:00 p.m. Planning and Zoning Commission

Wed., Nov 3 11:00 a.m. Liquor and Marijuana Licensing Authority

4:00 p.m. Englewood Housing Authority, Teleconference

5:45 p.m. Cultural Arts Commission

Consent	Study Session Guidance	Meeting Date	Notes	Item Type	Report Title	Description	Staff Responsible	Department/Group
		23 Aug 2021	Flexible Information Presentation: 5 minutes Discussion: 5 minutes	Study Session Memo	July Monthly Financial Report	July Monthly Financial Report	Jackie Loh	Finance
	Information	23 Aug 2021	It is flexible but would like to present information to council no later than the end of August. Presentation: 20 minutes Discussion: 45 minutes	Study Session Memo	Off-Leash Dogs	Parks and Recreation staff along with the Parks and Recreation Commission Subcommittee will present off-leash data and the subcommittee recommendations for the off-leash program. Christina Underhill, Dave Lee, Dave Lewis, Parks and Recreation Commission members will be present.	Christina Underhill	Parks, Recreation & Library
No	Information and Direction	23 Aug 2021	Flexible Information Presentation: 10 minutes w PPT Discussion: 15 minutes	Study Session Memo	Update & Request for Feedback on Oxford Ave. Pedestrian Bridge Design	Staff will present an update to City Council on the design of the Oxford Ave Pedestrian Bridge and solicit feedback from City Council on aesthetic characteristics of the design.	Jacob Warren	Public Works
Consent?	Information and Direction	23 Aug 2021	Presentation: 20 minutes w PPT Discussion: 30 minutes	Study Session Memo	911 Call Diversion	Update Council on the progress the Police Department is making on the 911 call diversion recommendations from the police reform task force	Vance Fender	Police
	Direction	23 Aug 2021	Flexible Vance Fender, Carrie Parman and Michael Durkin (Arapahoe County EOC) Presentation: 10 minutes Discussion: 20 minutes	Study Session Memo	Discuss discontinued use of Emergency Alert Sirens	The Police Department would like Council's opinion of possibly discontinuing the use of the emergency alert sirens. This is due, in part, to the expense of the maintenance and repair to the sirens.	Vance Fender	Police
	Information and Direction	07 Sep 2021	Flexible Mike Butler, BIRD (Email?) Presentation: 10 minutes w/ PPT Discussion:	Study Session Memo	BIRD Scooter Rental Pilot Program	Consideration of a proposal from BIRD to deploy for-rent scooters within the city for a 9-12 month trial period.	Maria D'Andrea	
		07 Sep 2021	Flexible - Place Holder Presentation: 20 minutes	Study Session Memo	Draft Proposed 2022 Budget Final Discussion	Draft Proposed 2022 Budget Final Discussion	Jackie Loh	Finance
		07 Sep 2021	Wade Burkholder, Will Charles, Brad Power, Jay Snyder Applicant team: Will provide emails closer to hearing date Presentation: 15 minutes	Public Hearing	Public Hearing for Englewood Station Planned Unit Development - 1070 W Hampden Avenue	ZON2021-001 Filled Englewood Station Planned Unit Development at 1070 W Hampden Avenue.	Wade Burkholder	Community Development
Consent?		07 Sep 2021	Flexible. Most likely would need to push out - can't make it earlier.	Motion	Award of Contract for the US 285 Congestion Mitigation Study	The city has solicited proposals to complete a study of the US 285 corridor from Lowell Blvd. to I-25. This action would award a contract to the selected consultant.	Maria D'Andrea	Public Works
No		07 Sep 2021	Alisa Orduña, Florence Alise Advancement Network (Email needed)	Motion	Tri-Cities Homelessness Plan of Action	Tri-Cities Homelessness Plan of Action Approval	Tim Dodd	City Manager's Office
Consent?		07 Sep 2021	Not Flexible	Motion	Consideration of Alley Improvement Agreement-3900 block of Broadway/Acoma Alley	A property owner in the 3900 blocks of Broadway/Acoma wishes to pay for their alley to be paved. They have signed the agreement drafted by the city.	Maria D'Andrea	Public Works
Consent?		07 Sep 2021	Not Flexible Dave Lee	Motion	Broken Tee Golf Course Back Nine Irrigation Renovation	Redesign and renovation of the irrigation system on holes 10 through 18 on the Championship Course at Broken Tee. This system would replace the 45 year old falling system currently in place, providing more efficient and precise irrigation capabilities. All pipe, valves, and heads would be replaced. No work to the pump station included in the scope of this project.	Marty Savage	Parks, Recreation & Library
No		07 Sep 2021	Flexible 10 min PowerPoint	Motion	Amendments to 2019 City of Englewood Council Policies regarding Electronic Participation, Proclamations	Pursuant to City Council direction at the July 12, 2021 Study Session, the City Attorney's office drafted amendments to the 2019 City of Englewood Council Policies, to authorize expanded electronic participation and to incorporate the City Council's Proclamation Policy. Amendments to the Council Policies manual are approved by motion. Delay to placing on agenda, as TLN will be absent at 8-2 meeting (Deputy CA Dugan Comer will be present in her place)	Tamara Niles	City Attorney's Office
	Direction	07 Sep 2021	Flexible Presentation: 5 minutes Discussion: Darren Hollingsworth; Brad Power	Bill for an Ordinance - 1st Reading	CB #35 - Dissolution of Alliance for Commerce in Englewood (ACE)	CB #35 - An ordinance to repeal Alliance for Commerce in Englewood	Darren Hollingsworth	Community Development
Yes		07 Sep 2021		Bill for an Ordinance - 1st Reading	CB #36 - Amendments to 2018 International Fire Code to Authorize Permits for Continued Use of Outdoor Heating Elements and Expanded Outdoor Seating	CB #36 - Discuss Modifying Amendments to 2018 International Fire Code, to Authorize Permits for Continued Use of Outdoor Heating Elements and Expanded Outdoor Seating	Tamara Niles	City Attorney's Office
		07 Sep 2021	Guests: Dan Poremba, Brad Power Hilarie Portell Not Flexible	Bill for an Ordinance - 1st Reading	First Reading pertaining to city council consideration of an ordinance to approve the Englewood Downtown Development Authority (EDDA) Downtown Plan	First Reading pertaining to city council consideration of an ordinance to approve the Englewood Downtown Development Authority (EDDA) Downtown Plan	Dan Poremba	Community Development
No		07 Sep 2021	Not Flexible About 20 minutes Must go second on Agenda	Bill for an Ordinance - 2nd Reading	CB 38 - CityCenter/Englewood Station Rezoning: Amendment of the City of Englewood Official Zoning Map to Rezone CityCenter Englewood from PUD Planned Unit Development to MU-B-1 Mixed Use Central Business District and Adoption of the Englewood TSA Specific Plan Overlay District	CB - #38 Amendment of the City of Englewood Official Zoning Map to Rezone CityCenter Englewood from PUD Planned Unit Development to MU-B-1 Mixed Use Central Business District and Adoption of the Englewood TSA Specific Plan Overlay District Note: Both this item and "Title 16 Unified Development Code Text Amendments and Englewood Transit Station Area (TSA) Specific Plan Adoption" contain the exact same information due to the related nature of the two items. Each item must be considered through a separate public hearing.	Brad Power, Dan Poremba, John Voboril, Wade Burkholder	Community Development
Yes		07 Sep 2021	Not Flexible Lindsay P. and Dave L.	Bill for an Ordinance - 2nd Reading	CB #32 - Approval of IGA with Arapahoe County accepting the grant from ACOS for Jason Park Amenity Improvements	CB #32 - The Parks Department applied for a grant with Arapahoe County Open Space (ACOS) for Jason Park amenity improvements in the amount of \$350,000 and was awarded the full amount on July 6. Council ordinance to accept ordinance for the grant.	Dave Lee, Lindsay Peterson	Parks, Recreation & Library
No	Information and Direction	07 Sep 2021		Bill for an Ordinance - 2nd Reading	CB #34 - First Amendment South Platte River IGA	CB #34 - First Amendment - Intergovernmental Agreement in order to participate in the South Platte River Improvements Project in Arapahoe County, managed by Mile High Flood District. There is no change to Englewood's original commitment from 2019. Arapahoe County and Mile High Flood District have increased their contributions to the project.	Christina Underhill	Parks, Recreation & Library
No		07 Sep 2021	Not Flexible About 20 minutes Must go first on Agenda	Bill for an Ordinance - 2nd Reading	CB 37 - CityCenter/Englewood Station Rezoning: Title 16 Unified Development Code Text Amendments and Englewood Transit Station Area (TSA) Specific Plan Adoption	CB #37 - CityCenter/Englewood Station Rezoning: Title 16 Unified Development Code Text Amendments and Englewood Transit Station Area (TSA) Specific Plan Adoption. Rezoning is required as a condition of the Framework Agreement with LNR. Note: Both this item and "Amendment of the City of Englewood Official Zoning Map to Rezone CityCenter Englewood from PUD Planned Unit Development to MU-B-1 Mixed Use Central Business District and Adoption of the Englewood TSA Specific Plan Overlay District" contain the exact same information due to the related nature of the two items. Each item must be completed through a separate ordinance.	Brad Power, Dan Poremba, John Voboril, Wade Burkholder	Community Development
	Information	13 Sep 2021	Flexible, but prefer a Study Session night City Council: Darren Hollingsworth, Brad Power, Tamara Niles, Shawn Lewis Tour: 2 -2.5 Hours	Study Session Memo	Visit/tour 2-3 industrial businesses in the northwest section of Englewood Tour: 4 pm - 6 pm	Conduct a site visitation to 2-3 industrial businesses in the northwest section of Englewood. Tour would begin at 4 pm and conclude at 6 pm. Large passenger bus will be reserved to take Council and staff to each location from/to Civic Center	Brad Power, Darren Hollingsworth, Shawn Lewis, Tamara Niles	City Attorney's Office, City Manager's Office, Community Development
		13 Sep 2021		Executive Session	Recess into Executive Session	Topic: Executive Session to review City Manager and review City Attorney	Tamara Niles	City Manager's Office
	Information and Direction	20 Sep 2021	Flexible Presentation: 10 minutes w ppt Discussion:	Study Session Memo	Discussion of Public Consumption areas within the City of Englewood, previously authorized in response to Covid-19 effects on commerce	The City of Englewood previously authorized the temporary public consumption of alcohol on certain designated parcels within the City. This requires further study and direction from the City Council, to determine if these public consumption areas should be extended.	Tamara Niles	City Attorney's Office
	Information and Direction	20 Sep 2021	Maria D'Andrea, Jackie Loh, Kevin Engels Presentation: 15 minutes w/ PPT Discussion:	Study Session Memo	Englewood Environmental Foundation COP Payoff & Dissolution Process	Council requested a Study Session discussion on: 1) the payoff of the Certificates of Participation (COPs), and 2) the dissolution process.	Jackie Loh, Maria D'Andrea	Finance, Public Works
		20 Sep 2021	Not Flexible Presentation: 30 minutes Discussion:	Public Hearing	Proposed 2022 Budget Public Hearing	Public Hearing of the Proposed 2022 Budget	Jackie Loh	Finance
No		20 Sep 2021	Not Flexible	Resolution	Framework Agreement with LNR	Framework Agreement with CityCenter property owner LNR	Dan Poremba	Community Development
Consent?		20 Sep 2021	J.Loh will be attending	Motion	Proposed ARPA Spending	List of projects on which ARPA funds could be expended	Tim Dodd	City Manager's Office
		20 Sep 2021	Applicant would like the case heard as soon as possible. Wade Burkholder, Will Charles, Brad Power Applicant Presentation: 10 minutes	Bill for an Ordinance - 1st Reading	First Reading on Englewood Station PUD	Application for a PUD at 1070 W Hampden Avenue - middle lot of former Sports Authority site	Wade Burkholder	Community Development

	Information and Direction	27 Sep 2021	Possibly flexible, we may not need this meeting Presentation: 45 minutes Discussion:	Study Session Memo	Draft proposed 2022 Budget Workshop to Finalize the Budget	Placeholder for potential 2022 Budget Workshop to Finalize the Budget (if needed)	Jackie Loh	Finance
		27 Sep 2021	Flexible Information Presentation: 10 minutes Discussion: 10 minutes	Study Session Memo	August Monthly Financial Report	August Monthly Financial Report	Jackie Loh	Finance
		04 Oct 2021		Bill for an Ordinance – 1st Reading	First Reading of 2022 Budget Ordinances	First Reading of 2022 Budget Ordinances	Jackie Loh	
	Information	11 Oct 2021	Flexible. Steve Ortega, Nick Armbrust, Maria D'Andrea, Presentation: 15 minutes w/ PPT Discussion:	Study Session Memo	Overview of City's Snowplowing & Ice Removal Program	Staff will present information on 2020-2021 snow event results and review the protocol and policy for snow operations in the city	Steve Ortega	Public Works
	Information	11 Oct 2021	Flexible Steve Ortega Public Works Operations and Maintenance Manager Nick Armbrust, Streets Supervisor Maria D'Andrea, Director of Public Works Presentation: 10 minutes w/ PPT Discussion:	Study Session Memo	Overview of City's Curb-to-Curb Street Sweeping Program	Staff will present a brief overview of the city's bi-annual curb-to-curb street sweeping program.	Steve Ortega	Public Works
		18 Oct 2021	Flexible Will Charles, Erik Sampson, Brad Power 5 minutes	Recognition	Recognition of Will Charles and Erik Sampson for passing the AICP exam.	A recognition by City Council of Erik Sampson receiving his American Institute Certified Planner certification. Due to COVID, we were unable to recognize Will Charles in 2020 and would like to also recognize him at the same time. All planners in Community Development have now been certified by AICP.	Brad Power	Community Development
		25 Oct 2021	Flexible Information Presentation: 10 minutes Discussion: 10 minutes	Study Session Memo	September Monthly Financial Report	September Monthly Financial Report	Jackie Loh	Finance
			FUTURE		Sales and Use Tax Collection Policy and Enforcement			
			Study Session Topics					
			and		Public Comment at Public Meetings	Tabled to in person		
			Upcoming Agenda Item Topics		Paving Alleys			
					Youth Vaping and Tobacco/Nicotine Use in Our Communities	Ordinance/Tobacco free parks		
					Study Session Items merged with regular agenda?	Wait till in new council chambers?		
			Sierra - Out Aug 9th					
			Anderson - Out Possibly 2 Monday (due Aug 12)					
			Russell - Will be out at some Point					
			Cuesta Will be out 8/9 and 9/13 (possibly remote?)					
			Wink - Will be out for 2 Mondays					
			Ward - No time off					
			Mayor Out at end of Month					