



Council Newsletter

CITY MANAGER'S NOTES August 26, 2021

Upcoming Council Meetings

September 7, 2021

The Hybrid City Council Special/Regular Meeting will begin at 6:00pm. The meeting will be held in the Community Room. It will also be held as a teleconference.

September 13, 2021

The Hybrid City Council Special/Study Session Meeting will begin at 6:00pm. The meeting will be held in the Community Room. It will also be held as a teleconference.

Informational Items

The following attachments are in response to City Council requests, as well as other informational items.

1. Calendar of Events
2. Tentative Regular and Study Session Topics

**CITY OF ENGLEWOOD
2021 CALENDAR OF EVENTS**

**** denotes 2022 Budget Meetings**

AUGUST

Tues., Aug. 31 8:30 a.m. Mayor Manager Meeting, Teleconference

SEPTEMBER

Wed., Sept. 1 4:00 p.m. Englewood Housing Authority, Teleconference

5:45 p.m. Cultural Arts Commission, Teleconference

Tues., Sept. 7 6:00 p.m. City Council Study Session, Community Room/Virtual

7:00 p.m. City Council Regular Meeting, Community Room/Virtual

Tues, Sept. 7 **Proposed 2022 Budget available to city staff and the citizens

Wed., Sept. 8 3:30 p.m. Alliance for Commerce in Englewood, Teleconference

6:00 p.m. Unified Development Code Steering Committee, Teleconference

7:00 p.m. Board of Adjustment and Appeals, Teleconference

Thurs., Sept. 9 5:30 p.m. Parks and Recreation Commission, Teleconference

6:00 p.m. Transportation Advisory Committee, Teleconference

Mon., Sept. 13 6:00 p.m. City Council Study Session, Community Room/Virtual

Tues., Sept 14 5:00 p.m. Water and Sewer Board, Teleconference

6:30 p.m. Keep Englewood Beautiful, Teleconference

7:00 p.m. Library Board, Teleconference

Wed., Sept. 15 6:30 p.m. Historic Preservation Commission, Teleconference

**Mon., Sept. 20 6:00 p.m. City Council Special/Regular Meeting, Virtual/Community Room
Proposed 2022 Budget Public Hearing**

Tues., Sept. 21 7:00 p.m. Planning and Zoning Commission

**Mon., Sept. 27 6:00 p.m. City Council Study Session, Virtual/Community Room
Budget Workshop to finalized 2022 Budget (Placeholder)**

Tues., Sept. 28 5:15 p.m. Budget Advisory Committee

OCTOBER

**Mon., Oct. 4 6:00 p.m. City Council Special/Regular Meeting, Virtual/Community Room
2022 Budget Ordinances First Reading**

Tues., Oct. 5	7:00 p.m.	Planning and Zoning Commission
Wed., Oct 6	11:00 a.m.	Liquor and Marijuana Licensing Authority
	4:00 p.m.	Englewood Housing Authority, Teleconference
	5:45 p.m.	Cultural Arts Commission
Mon., Oct. 11	6:00 p.m.	City Council Study Session, Community Room/Virtual
Tues., Oct 12	5:00 p.m.	Water and Sewer Board
	6:30 p.m.	Keep Englewood Beautiful
	7:00 p.m.	Library Board
Wed., Oct. 13	3:30 p.m.	Alliance for Commerce in Englewood
	7:00 p.m.	Board of Adjustment and Appeals
Thurs., Oct. 14	5:30 p.m.	Parks and Recreation Commission
	6:00 p.m.	Transportation Advisory Committee
Mon., Oct. 18	6:00 p.m.	City Council Regular/Special Meeting, Virtual/Community Room **2022 Budget Ordinances Second Reading**
Tues., Oct. 19	7:00 p.m.	Planning and Zoning Commission
Wed., Oct. 20	6:30 p.m.	Historic Preservation Commission
Mon., Oct. 25	6:00 p.m.	City Council Study Session, Community Room/Virtual
Tues., Oct 26	5:15 p.m.	Budget Advisory Committee

NOVEMBER

Mon., Nov 2	2:00 p.m.	Malley Trust Fund Meeting
	6:00 p.m.	City Council Study Session, Teleconference
	7:00 p.m.	City Council Regular Meeting, Teleconference
Tues., Nov. 2	7:00 p.m.	Planning and Zoning Commission
Wed., Nov 3	11:00 a.m.	Liquor and Marijuana Licensing Authority
	4:00 p.m.	Englewood Housing Authority, Teleconference
	5:45 p.m.	Cultural Arts Commission
Mon., Nov. 8	6:00 p.m.	City Council Study Session, Teleconference
Tues., Nov. 9	5:00 p.m.	Water and Sewer Board
	6:30 p.m.	Keep Englewood Beautiful
	7:00 p.m.	Library Board
Wed., Nov. 10	3:30 p.m.	Alliance for Commerce in Englewood

Consent	Study Session Guidance	Meeting Date	Notes	Item Type	Report Title	Description	Staff Responsible	Department/Group
	Information and Direction	07 Sep 2021	Flexible Mike Butler, BIRD (Email?) Presentation: 10 minutes w/ PPT Discussion: 10 minutes	Study Session Memo	BIRD Scooter Rental Pilot Program	Consideration of a proposal from BIRD to deploy for-rent scooters within the city for a 9-12 month trial period.	Maria D'Andrea	
		07 Sep 2021	Flexible - PM on Sept 20th Presentation: 10 minutes Discussion: 20 minutes	Study Session Memo	Proposed 2022 Budget Changes Overview	Proposed 2022 Budget Changes Overview	Jackie Loh	Finance
No		07 Sep 2021	not flexible	Resolution	Support of Arapahoe County Open Space Tax Resolution	A Resolution supporting the Arapahoe County Open Space Tax 2021 ballot measure.	Shawn Lewis	City Manager's Office
		07 Sep 2021	Wade Burkholder, Will Charles, Brad Power, Jay Snyder Applicant team: Will provide emails closer to hearing date Presentation: 15 minutes	Public Hearing	Public Hearing for Englewood Station Planned Unit Development - 1070 W Hampden Avenue	ZON2021-001 Field Englewood Station Planned Unit Development at 1070 W Hampden Avenue.	Wade Burkholder	Community Development
Yes		07 Sep 2021	Flexible. Most likely would need to push out - can't make it earlier.	Motion	Award of Contract for the US 285 Congestion Mitigation Study	The city has solicited proposals to complete a study of the US 285 corridor from Lowell Blvd. to I-25. This action would award a contract to the selected consultant.	Maria D'Andrea	Public Works
No		07 Sep 2021	Alisa Orduña, Florence Alise Advancement Network (Email needed)	Motion	Tri-Cities Homelessness Plan of Action	Tri-Cities Homelessness Plan of Action Approval	Tim Dodd	City Manager's Office
Yes		07 Sep 2021	Not Flexible	Motion	Consideration of Alley Improvement Agreement-3900 block of Broadway/Acoma Alley	A property owner in the 3900 blocks of Broadway/Acoma wishes to pay for their alley to be paved. They have signed the agreement drafted by the city.	Maria D'Andrea	Public Works
Yes		07 Sep 2021	Not Flexible Dave Lee	Motion	Broken Tee Golf Course Back Nine Irrigation Renovation	Redesign and renovation of the irrigation system on holes 10 through 18 on the Championship Course at Broken Tee. This system would replace the 45 year old failing system currently in place, providing more efficient and precise irrigation capabilities. All pipe, valves, and heads would be replaced. No work to the pump station included in the scope of this project.	Marty Savage	Parks, Recreation & Library
No		07 Sep 2021	Flexible 10 min PowerPoint	Motion	Amendments to 2019 City of Englewood Council Policies regarding Electronic Participation, Proclamations	Pursuant to City Council direction at the July 12, 2021 Study Session, the City Attorney's office drafted amendments to the 2019 City of Englewood Council Policies, to authorize expanded electronic participation and to incorporate the City Council's Proclamation Policy. Amendments to the Council Policies manual are approved by motion. Delay to placing on agenda, as TLN will be absent at 8-2 meeting (Deputy CA Dugan Comer will be present in her place)	Tamara Niles	City Attorney's Office
No		07 Sep 2021	Not Flexible About 20 minutes Must go second on Agenda	Bill for an Ordinance - 2nd Reading	CB 38 - CityCenter/Englewood Station Rezoning; Amendment of the City of Englewood Official Zoning Map to Rezone CityCenter Englewood from PUD Planned Unit Development to MU-B-1 Mixed Use Central Business District and Adoption of the Englewood TSA Specific Plan Overlay District	CB #38 Amendment of the City of Englewood Official Zoning Map to Rezone CityCenter Englewood from PUD Planned Unit Development to MU-B-1 Mixed Use Central Business District and Adoption of the Englewood TSA Specific Plan Overlay District. Rezoning is required as a condition of the Framework Agreement with LNR. Note: Both this item and "Title 16 Unified Development Code Text Amendments and Englewood Transit Station Area (TSA) Specific Plan Adoption" contain the exact same information due to the related nature of the two items. Each item must be considered through a separate public hearing.	Brad Power, Dan Poremba, John Voboril, Wade Burkholder	Community Development
Yes		07 Sep 2021	Not Flexible Lindsay P. and Dave L.	Bill for an Ordinance - 2nd Reading	CB #32 - Approval of IGA with Arapahoe County accepting the grant from ACCOS for Jason Park Amenity Improvements	CB #32 - The Parks Department applied for a grant with Arapahoe County Open Space (ACOS) for Jason Park amenity improvements in the amount of \$350,000 and was awarded the full amount on July 6. Council ordinance to accept ordinance for the grant.	Dave Lee, Lindsay Peterson	Parks, Recreation & Library
Yes	Information and Direction	07 Sep 2021		Bill for an Ordinance - 2nd Reading	CB #34 - First Amendment South Platte River IGA	CB #34 - First Amendment - Intergovernmental Agreement in order to participate in the South Platte River Improvements Project in Arapahoe County, managed by Mile High Flood District. There is no change to Englewood's original commitment from 2019. Arapahoe County and Mile High Flood District have increased their contributions to the project.	Christina Underhill	Parks, Recreation & Library
No		07 Sep 2021	Not Flexible About 20 minutes Must go first on Agenda	Bill for an Ordinance - 2nd Reading	CB 37 - CityCenter/Englewood Station Rezoning; Title 16 Unified Development Code Text Amendments and Englewood Transit Station Area (TSA) Specific Plan Adoption	CB #37 - CityCenter/Englewood Station Rezoning; Title 16 Unified Development Code Text Amendments and Englewood Transit Station Area (TSA) Specific Plan Adoption. Rezoning is required as a condition of the Framework Agreement with LNR. Note: Both this item and "Amendment of the City of Englewood Official Zoning Map to Rezone CityCenter Englewood from PUD Planned Unit Development to MU-B-1 Mixed Use Central Business District and Adoption of the Englewood TSA Specific Plan Overlay District" contain the exact same information due to the related nature of the two items. Each item must be completed through a separate ordinance.	Brad Power, Dan Poremba, John Voboril, Wade Burkholder	Community Development
	Direction	07 Sep 2021	Flexible Presentation: 5 minutes Discussion: Darren Hollingsworth; Brad Power	Bill for an Ordinance - 1st Reading	CB #35 - Dissolution of Alliance for Commerce in Englewood (ACE)	CB #35 - An ordinance to repeal Alliance for Commerce in Englewood	Darren Hollingsworth	Community Development
Yes		07 Sep 2021		Bill for an Ordinance - 1st Reading	CB #36 - Amendments to 2018 International Fire Code to Authorize Permits for Continued Use of Outdoor Heating Elements and Expanded Outdoor Seating	CB #36 - Discuss Modifying Amendments to 2018 International Fire Code, to Authorize Permits for Continued Use of Outdoor Heating Elements and Expanded Outdoor Seating	Tamara Niles	City Attorney's Office
		07 Sep 2021	Guests: Dan Poremba, Brad Power Hilarie Portell Not Flexible	Bill for an Ordinance - 1st Reading	First Reading pertaining to city council consideration of an ordinance to approve the Englewood Downtown Development Authority (EDDA) Downtown Plan	First Reading pertaining to city council consideration of an ordinance to approve the Englewood Downtown Development Authority (EDDA) Downtown Plan	Dan Poremba	Community Development
	Direction	13 Sep 2021	It is flexible but would like to present information to council no later than the end of August. Presentation: ?????????? Discussion:	Study Session Memo	Parks and Recreation Commission Subcommittee off-leash data and recommendations	Parks and Recreation staff along with the Parks and Recreation Commission Subcommittee will present off-leash data and the subcommittee recommendations for the off-leash program. Christina Underhill, Dave Lee, Dave Lewis, Parks and Recreation Commission members will be present.	Christina Underhill	Parks, Recreation & Library
		13 Sep 2021		Executive Session	Recess into Executive Session	Topic: Executive Session to review City Manager and review City Attorney	Tamara Niles	City Manager's Office
	Information and Direction	20 Sep 2021	Flexible Presentation: 10 minutes w ppt Discussion: 15 minutes	Study Session Memo	Discussion of Public Consumption areas within the City of Englewood, previously authorized in response to Covid-19 effects on commerce	The City of Englewood previously authorized the temporary public consumption of alcohol on certain designated parcels within the City. This requires further study and direction from the City Council, to determine if these public consumption areas should be extended.	Tamara Niles	City Attorney's Office
	Information and Direction	20 Sep 2021	Madeline Hinkfuss Lucia Magnuson Erik Sampson Matthew Crabtree Helene Federici Presentation: 10 minutes Discussion: 15 minutes	Study Session Memo	Historic Neighborhood Map	Communications staff and Two Historic Preservation Commission members will present and discuss historic designation map for Englewood neighborhoods	Erik Sampson	Community Development
	Information and Direction	20 Sep 2021	Maria D'Andrea, Jackie Loh, Kevin Engels Presentation: 15 minutes w/ PPT Discussion: 30 minutes	Study Session Memo	Englewood Environmental Foundation COP Payoff & Dissolution Process	Council requested a Study Session discussion on: 1) the payoff of the Certificates of Participation (COPs), and 2) the dissolution process.	Jackie Loh, Maria D'Andrea	Finance, Public Works
No		20 Sep 2021	Not Flexible	Resolution	Framework Agreement with LNR	Framework Agreement with CityCenter property owner LNR	Dan Poremba	Community Development
		20 Sep 2021	Not Flexible Presentation: 30 minutes Discussion:	Public Hearing	Proposed 2022 Budget Public Hearing	Public Hearing of the Proposed 2022 Budget	Jackie Loh	Finance
Consent?		20 Sep 2021	J Loh will be attending	Motion	Proposed ARPA Spending	List of projects on which ARPA funds could be expended	Tim Dodd	City Manager's Office
		20 Sep 2021	Applicant would like the case heard as soon as possible. Wade Burkholder, Will Charles, Brad Power Applicant Presentation: 10 minutes	Bill for an Ordinance - 1st Reading	First Reading on Englewood Station PUD	Application for a PUD at 1070 W Hampden Avenue - middle lot of former Sports Authority site	Wade Burkholder	Community Development

		20 Sep 2021	Not Flexible Devin Keener, Tim Hoos	Bill for an Ordinance - 1st Reading	IGA with the Mile High Flood District for the Little Dry Creek MDP & FHAD	The City of Englewood and the Mile High Flood District to seek to match funds in order to update a flood study along Little Dry Creek in Englewood	Devin Keener	Public Works
Information and Direction		27 Sep 2021	Possibly flexible, we may not need this meeting Presentation: 45 minutes Discussion:	Study Session Memo	Draft proposed 2022 Budget Workshop to Finalize the Budget	Placeholder for potential 2022 Budget Workshop to Finalize the Budget (if needed)	Jackie Loh	Finance
		27 Sep 2021	Flexible Information Presentation: 10 minutes Discussion: 10 minutes	Study Session Memo	August Monthly Financial Report	August Monthly Financial Report	Jackie Loh	Finance
		04 Oct 2021		Bill for an Ordinance - 1st Reading	First Reading of 2022 Budget Ordinances	First Reading of 2022 Budget Ordinances	Jackie Loh	
Information		11 Oct 2021	Flexible: Steve Ortega, Nick Armbrust, Maria D'Andrea, Presentation: 15 minutes w/ PPT Discussion:	Study Session Memo	Overview of City's Snowplowing & Ice Removal Program	Staff will present information on 2020-2021 snow event results and review the protocol and policy for snow operations in the city	Steve Ortega	Public Works
Information		11 Oct 2021	Flexible Steve Ortega Public Works Operations and Maintenance Manager Nick Armbrust, Streets Supervisor Maria D'Andrea, Director of Public Works Presentation: 10 minutes w/ PPT Discussion:	Study Session Memo	Overview of City's Curb-to-Curb Street Sweeping Program	Staff will present a brief overview of the city's bi-annual curb-to-curb street sweeping program.	Steve Ortega	Public Works
		18 Oct 2021	Flexible Will Charles, Erik Sampson, Brad Power 5 minutes	Recognition	Recognition of Will Charles and Erik Sampson for passing the AICP exam.	A recognition by City Council of Erik Sampson receiving his American Institute Certified Planner certification. Due to COVID, we were unable to recognize Will Charles in 2020 and would like to also recognize him at the same time. All planners in Community Development have now been certified by AICP.	Brad Power	Community Development
		25 Oct 2021	Flexible Information Presentation: 10 minutes Discussion: 10 minutes	Study Session Memo	September Monthly Financial Report	September Monthly Financial Report	Jackie Loh	Finance
			FUTURE		Sales and Use Tax Collection Policy and Enforcement			
			Study Session Topics					
			and		Public Comment at Public Meetings	Tabled to in person		
			Upcoming Agenda Item Topics		Paving Alleys			
					Youth Vaping and Tobacco/Nicotine Use in Our Communities	Ordinance/Tobacco free parks		
					Study Session items merged with regular agenda?	Wait till in new council chambers?		
			Anderson - Out Possibly 2 Monday (due Aug 12)					
			Russell - Will be out at some Point					
			Cuesta Will be out 8/9 and 9/13 (possibly remote?)					
			Wink - Will be out for 2 Mondays					
			Ward - No time off					
			Mayor Out at end of Month					