



Council Newsletter

CITY MANAGER'S NOTES September 9, 2021

Upcoming Council Meetings

September 13, 2021

The Hybrid City Council Special/Study Session Meeting will begin at 6:00pm. The meeting will be held in the Community Room. It will also be held as a teleconference.

September 20, 2021

The Hybrid City Council Special/Regular Meeting will begin at 6:00pm. The meeting will be held in the Community Room. It will also be held as a teleconference.

Informational Items

The following attachments are in response to City Council requests, as well as other informational items.

1. Calendar of Events
2. Tentative Regular and Study Session Topics

**CITY OF ENGLEWOOD
2021 CALENDAR OF EVENTS**

**** denotes 2022 Budget Meetings**

Mon., Sept. 13	6:00 p.m.	City Council Study Session, Virtual/Community Room City Council Special Meeting, Virtual/Community Room
Tues., Sept 14	8:30 a.m.	Mayor Manager Meeting, Teleconference
	5:00 p.m.	Water and Sewer Board, Teleconference
	6:30 p.m.	Keep Englewood Beautiful, Teleconference
	7:00 p.m.	Library Board, Teleconference
Wed., Sept. 15	6:00 p.m.	Code Enforcement Advisory Committee, Teleconference
	6:30 p.m.	Historic Preservation Commission, Teleconference
Mon., Sept. 20	6:00 p.m.	City Council Special/Regular Meeting, Virtual/Community Room **Proposed 2022 Budget Public Hearing**
Tues., Sept. 21	6:00 p.m.	Unified Development Code Steering Committee, Teleconference
	7:00 p.m.	Planning and Zoning Commission
Mon., Sept. 27	6:00 p.m.	City Council Study Session, Virtual/Community Room **Budget Workshop to finalized 2022 Budget (Placeholder)**
Tues., Sept. 28	5:15 p.m.	Budget Advisory Committee, Teleconference

OCTOBER

Mon., Oct. 4	6:00 p.m.	City Council Special/Regular Meeting, Virtual/Community Room **2022 Budget Ordinances First Reading**
Tues., Oct. 5	7:00 p.m.	Planning and Zoning Commission
Wed., Oct 6	11:00 a.m.	Liquor and Marijuana Licensing Authority
	4:00 p.m.	Englewood Housing Authority, Teleconference
	5:45 p.m.	Cultural Arts Commission
Mon., Oct. 11	6:00 p.m.	City Council Study Session, Community Room/Virtual
Tues., Oct 12	5:00 p.m.	Water and Sewer Board
	6:30 p.m.	Keep Englewood Beautiful
	7:00 p.m.	Library Board
Wed., Oct. 13	3:30 p.m.	Alliance for Commerce in Englewood
	7:00 p.m.	Board of Adjustment and Appeals

Thurs., Oct. 14	5:30 p.m.	Parks and Recreation Commission
	6:00 p.m.	Transportation Advisory Committee
Mon., Oct. 18	6:00 p.m.	City Council Regular/Special Meeting, Virtual/Community Room **2022 Budget Ordinances Second Reading**
Tues., Oct. 19	7:00 p.m.	Planning and Zoning Commission
Wed., Oct. 20	6:30 p.m.	Historic Preservation Commission
Mon., Oct. 25	6:00 p.m.	City Council Study Session, Community Room/Virtual
Tues., Oct 26	5:15 p.m.	Budget Advisory Committee

NOVEMBER

Mon., Nov 2	2:00 p.m.	Malley Trust Fund Meeting
	6:00 p.m.	City Council Study Session, Teleconference
	7:00 p.m.	City Council Regular Meeting, Teleconference
Tues., Nov. 2	7:00 p.m.	Planning and Zoning Commission
Wed., Nov 3	11:00 a.m.	Liquor and Marijuana Licensing Authority
	4:00 p.m.	Englewood Housing Authority, Teleconference
	5:45 p.m.	Cultural Arts Commission
Mon., Nov. 8	6:00 p.m.	City Council Study Session, Teleconference
Tues., Nov. 9	5:00 p.m.	Water and Sewer Board
	6:30 p.m.	Keep Englewood Beautiful
	7:00 p.m.	Library Board
Wed., Nov. 10	3:30 p.m.	Alliance for Commerce in Englewood
	7:00 p.m.	Board of Adjustment and Appeals
Mon., Nov. 15	6:00 p.m.	City Council Study Session, Teleconference
	7:00 p.m.	City Council Regular Meeting, Teleconference
Tues., Nov. 16	7:00 p.m.	Planning and Zoning Commission
Mon., Nov. 22	6:00 p.m.	City Council Study Session, Teleconference
Tues., Nov. 23	5:15 p.m.	Budget Advisory Committee
Wed., Nov. 17	6:30 p.m.	Historic Preservation Commission

DECEMBER

Consent	Study Session Guidance	Meeting Date	Notes	Item Type	Report Title	Description	Staff Responsible	Department/Group
	Direction	13 Sep 2021	It is flexible but would like to present information to council no later than the end of August. Presentation: 10 minutes Discussion: 50 minutes	Study Session Memo	Parks and Recreation Commission Subcommittee off-leash data and recommendations	Parks and Recreation staff along with the Parks and Recreation Commission Subcommittee will present off-leash data and the subcommittee recommendations for the off-leash program. Christina Underhill, Dave Lee, Dave Lewis, Parks and Recreation Commission members will be present.	Christina Underhill	Parks, Recreation & Library
		13 Sep 2021		Executive Session	Recess into Executive Session	Topic: Executive Session to review City Manager and review City Attorney	Tamara Niles	City Manager's Office
	Information and Direction	20 Sep 2021	Maria D'Andrea, Jackie Loh, Kevin Engels Presentation: 15 minutes w/ PPT Discussion: 30 minutes	Study Session Memo	Englewood Environmental Foundation COP Payoff & Dissolution Process	Council requested a Study Session discussion on: 1) the payoff of the Certificates of Participation (COPs), and 2) the dissolution process.	Jackie Loh, Maria D'Andrea	Finance, Public Works
	Information and Direction	20 Sep 2021	Madeline Hinkfuss Lucia Magnuson Erik Sampson Matthew Crabtree Presentation: 10 minutes Discussion: 15 minutes	Study Session Memo	Historic Neighborhood Map	Communications staff and a Historic Preservation Commissioner will present and discuss historic designation map for Englewood neighborhoods	Erik Sampson	Community Development
		20 Sep 2021	Not Flexible Presentation: 30 minutes Discussion:	Public Hearing	Proposed 2022 Budget Public Hearing	Public Hearing of the Proposed 2022 Budget	Jackie Loh	Finance
Yes		20 Sep 2021	Not Flexible Dave Lee	Motion	Broken Tee Golf Course Back Nine Irrigation Renovation	Redesign and renovation of the irrigation system on holes 10 through 18 on the Championship Course at Broken Tee. This system would replace the 45 year old falling system currently in place, providing more efficient and precise irrigation capabilities. All pipe, valves, and heads would be replaced. No work to the pump station included in the scope of this project.	Marty Savage	Parks, Recreation & Library
	Direction	20 Sep 2021	Flexible Presentation: 5 minutes Discussion: Darren Hollingsworth, Brad Power	Bill for an Ordinance – 2nd Reading	CB #35 - Dissolution of Alliance for Commerce in Englewood (ACE)	CB #35 - An ordinance to repeal Alliance for Commerce in Englewood	Darren Hollingsworth	Community Development
Yes		20 Sep 2021		Bill for an Ordinance – 2nd Reading	CB #36 - Amendments to 2018 International Fire Code to Authorize Permits for Continued Use of Outdoor Heating Elements and Expanded Outdoor Seating	CB #36 - Discuss Modifying Amendments to 2018 International Fire Code, to Authorize Permits for Continued Use of Outdoor Heating Elements and Expanded Outdoor Seating	Tamara Niles	City Attorney's Office
		20 Sep 2021	Guests: Dan Poremba, Brad Power Hilarie Portell Not Flexible	Bill for an Ordinance – 2nd Reading	CB #39 - pertaining to city council consideration of an ordinance to approve the Englewood Downtown Development Authority (EDDA) Downtown Plan	CB #39 - an ordinance to approve the Englewood Downtown Development Authority (EDDA) Downtown Plan	Dan Poremba	Community Development
No		20 Sep 2021	Wade Burkholder, Will Charles, Jay Snyder, Applicant team: Will provide emails closer to hearing date Presentation: none	Bill for an Ordinance – 1st Reading	Staff recommends Council adoption of a Bill for an Ordinance at 1st reading for the approval of the Fifield Englewood Station Planned Unit Development (PUD), ZON2021-001.	ZON2021-001 Fifield Englewood Station Planned Unit Development at 1070 W Hampden Avenue.	Wade Burkholder	Community Development
No		20 Sep 2021	Will Charles, Brad Power, Liana Escott, Arapahoe County	Bill for an Ordinance – 1st Reading	Amendment to IGA with Arapahoe County for 3-year Home Consortium Agreement	The US Department of Housing and Urban Development (HUD) is requiring the County to make minor amendments to the Cooperation Agreement which City Council approved by Ordinance No. 20 on May 17, 2021.	Will Charles	Community Development
Yes		20 Sep 2021	Yes PPT	Bill for an Ordinance – 1st Reading	Crossing Agreement and Temporary Construction Easement with Level 3 Communications, LLC, to allow the installation of new fiber lines across City Ditch.	Utilities staff is seeking Council approval authorizing a City Ditch Crossing License Agreement and Temporary Construction Easement with Level 3 Communications, LLC, to allow the installation of three new 1.5-inch fiber conduits under City Ditch.	Steve Simon	Utilities
	Information and Direction	27 Sep 2021	Presentation: 10 minutes Discussion	Study Session Memo	Innovative Housing Strategy Planning Grant	Discuss and receive direction on strategies to apply for a DOLA Innovative Housing Strategy	Wade Burkholder	Community Development
	Information and Direction	27 Sep 2021	Possibly flexible, we may not need this meeting Presentation: 45 minutes Discussion:	Study Session Memo	Proposed 2022 Budget Workshop to Finalize the Budget	Placeholder for potential 2022 Budget Workshop to Finalize the Budget (if needed)	Jackie Loh	Finance
	Information and Direction	27 Sep 2021	Flexible Presentation: 10 minutes w ppt Discussion: 15 minutes	Study Session Memo	Discussion of Public Consumption areas within the City of Englewood, previously authorized in response to Covid-19 effects on commerce	The City of Englewood previously authorized the temporary public consumption of alcohol on certain designated parcels within the City. This requires further study and direction from the City Council, to determine if these public consumption areas should be extended.	Tamara Niles	City Attorney's Office
No		27 Sep 2021	J.Loh will be attending	Study Session Memo	Proposed ARPA Spending	List of projects on which ARPA funds could be expended	Tim Dodd	City Manager's Office
		27 Sep 2021	Flexible Information Presentation: 10 minutes Discussion: 10 minutes	Study Session Memo	August Monthly Financial Report	August Monthly Financial Report	Jackie Loh	Finance
Consent?		04 Oct 2021	Brook Bell; Brad Power Not Flexible	Resolution	Resolution for Innovative Housing Strategy Planning Grant	DOLA requires a Resolution as part of the grant submittal.	Wade Burkholder	Community Development
		04 Oct 2021	He starts on the 27th, so I would like to do the introduction to Council as close to his start date as possible	Recognition	Introduction of Shawn Weiske, Director of Human Resources	Introduction of new Human Resources Director Shawn Weiske	Aaron Davis	
Yes		04 Oct 2021	Flexible. Most likely would need to push out - can't make it earlier.	Motion	Award of Contract for the US 285 Congestion Mitigation Study	The city has solicited proposals to complete a study of the US 285 corridor from Lowell Blvd. to I-25. This action would award a contract to the selected consultant.	Maria D'Andrea	Public Works
Consent?		04 Oct 2021	Tim Hoos and Sara Siggue	Motion	Award of Contract to Hallmark, Inc. for the Construction of Broadway Bridge over Little Dry Creek Bridge Repair Project	Award of Contract to Hallmark, Inc. for the Construction of Broadway Bridge over Little Dry Creek Bridge Repair Project.	Sara Siggue	Public Works
No		04 Oct 2021	Planned to be in line with the budget adoption. Could push to 10/20, if needed. Presentation: 10 min w/ PPT	Bill for an Ordinance – 1st Reading	2022 Stormwater Utility Rate Increase Ordinance - 1st Reading	Rate increase for stormwater utility fund, in accordance with 2019 Rate Study	Maria D'Andrea	Public Works
		04 Oct 2021		Bill for an Ordinance – 1st Reading	First Reading of 2022 Budget Ordinances	First Reading of 2022 Budget Ordinances	Jackie Loh	
		04 Oct 2021	Not Flexible Devin Keener, Tim Hoos	Bill for an Ordinance – 1st Reading	CB #40 - IGA with the Mile High Flood District for the Little Dry Creek MDP & FHAD	CB #40 - The City of Englewood and the Mile High Flood District to seek to match funds in order to update a flood study along Little Dry Creek in Englewood	Devin Keener	Public Works
	Information	11 Oct 2021	Flexible. Steve Ortega, Nick Armbrust, Maria D'Andrea, Presentation: 15 minutes w/ PPT Discussion:	Study Session Memo	Overview of City's Snowplowing & Ice Removal Program	Staff will present information on 2020-2021 snow event results and review the protocol and policy for snow operations in the city	Steve Ortega	Public Works
	Information	11 Oct 2021	Flexible Steve Ortega Public Works Operations and Maintenance Manager Nick Armbrust, Streets Supervisor Maria D'Andrea, Director of Public Works Presentation: 10 minutes w/ PPT Discussion:	Study Session Memo	Overview of City's Curb-to-Curb Street Sweeping Program	Staff will present a brief overview of the city's bi-annual curb-to-curb street sweeping program.	Steve Ortega	Public Works
No		18 Oct 2021	Not Flexible	Resolution	Framework Agreement with LNR	Framework Agreement with CityCenter property owner LNR	Dan Poremba	Community Development
		18 Oct 2021	Flexible Will Charles, Erik Sampson, Brad Power, Brook Bell, John Voboril, Wade Burkholder 5 minutes	Recognition	Recognition of Will Charles and Erik Sampson for passing the AICP exam.	A recognition by City Council of Erik Sampson receiving his American Institute Certified Planner certification. Due to COVID, we were unable to recognize Will Charles in 2020 and would like to also recognize him at the same time. All planners in Community Development have now been certified by AICP and will be recognized.	Brad Power	Community Development
		25 Oct 2021	Flexible Information Presentation: 10 minutes Discussion: 10 minutes	Study Session Memo	September Monthly Financial Report	September Monthly Financial Report	Jackie Loh	Finance
		FUTURE			Sales and Use Tax Collection Policy and Enforcement			
	Study Session Topics and Upcoming Agenda Item Topics				Public Comment at Public Meetings	Tabled to in person		
					Paving Alleys			
					Youth Vaping and Tobacco/Nicotine Use in Our Communities	Ordinance/Tobacco free parks		
					Study Session items merged with regular agenda?	Wait til in new council chambers?		
			Anderson - Out Possibly 2 Monday (due Aug 12)					
			Russell - Will be out at some Point					
			Cuesta Will be out 8/9 and 9/13 (possibly remote?)					

		Wink - Will be out for 2 mondays						
		Ward - No time off						
		Mayor Out at end of Month						