



Council Newsletter

CITY MANAGER'S NOTES September 23, 2021

Upcoming Council Meetings

September 27, 2021

The Hybrid City Council Special/Study Session Meeting will begin at 6:00pm. The meeting will be held in the Community Room. It will also be held as a teleconference.

October 4, 2021

The Hybrid City Council Special/Regular Meeting will begin at 6:00pm. The meeting will be held in the Community Room. It will also be held as a teleconference.

Informational Items

The following attachments are in response to City Council requests, as well as other informational items.

1. Calendar of Events
2. Tentative Regular and Study Session Topics

CITY OF ENGLEWOOD
2021 CALENDAR OF EVENTS

**** denotes 2022 Budget Meetings**

Mon., Sept. 27	6:00 p.m.	City Council Study Session, Virtual/Community Room
Tues., Sept. 28	8:30 a.m.	Mayor Manager Meeting, Teleconference
	3:30 p.m.	Non-Emergency Retirement Board Special Meeting, Teleconference
	5:15 p.m.	Budget Advisory Committee, Teleconference

OCTOBER

Mon., Oct. 4	6:00 p.m.	City Council Special/Regular Meeting, Virtual/Community Room **2022 Budget Ordinances First Reading**
Tues., Oct. 5	8:30 a.m.	Mayor Manager Meeting, Teleconference
	7:00 p.m.	Planning and Zoning Commission
Wed., Oct 6	11:00 a.m.	Liquor and Marijuana Licensing Authority
	4:00 p.m.	Englewood Housing Authority, Teleconference
	5:45 p.m.	Cultural Arts Commission
Mon., Oct. 11	6:00 p.m.	City Council Study Session, Community Room/Virtual
Tues., Oct 12	5:00 p.m.	Water and Sewer Board
	6:30 p.m.	Keep Englewood Beautiful
	7:00 p.m.	Library Board
Wed., Oct. 13	3:30 p.m.	Alliance for Commerce in Englewood
	7:00 p.m.	Board of Adjustment and Appeals
Thurs., Oct. 14	5:30 p.m.	Parks and Recreation Commission
	6:00 p.m.	Transportation Advisory Committee
Mon., Oct. 18	6:00 p.m.	City Council Regular/Special Meeting, Virtual/Community Room **2022 Budget Ordinances Second Reading**
Tues., Oct. 19	7:00 p.m.	Planning and Zoning Commission
Wed., Oct. 20	6:30 p.m.	Historic Preservation Commission
Mon., Oct. 25	6:00 p.m.	City Council Study Session, Community Room/Virtual
Tues., Oct 26	5:15 p.m.	Budget Advisory Committee

NOVEMBER

Mon., Nov 2	2:00 p.m.	Malley Trust Fund Meeting
	6:00 p.m.	City Council Study Session, Teleconference
	7:00 p.m.	City Council Regular Meeting, Teleconference
Tues., Nov. 2	7:00 p.m.	Planning and Zoning Commission
Wed., Nov 3	11:00 a.m.	Liquor and Marijuana Licensing Authority
	4:00 p.m.	Englewood Housing Authority, Teleconference
	5:45 p.m.	Cultural Arts Commission
Mon., Nov. 8	6:00 p.m.	City Council Study Session, Teleconference
Tues., Nov. 9	5:00 p.m.	Water and Sewer Board
	6:30 p.m.	Keep Englewood Beautiful
	7:00 p.m.	Library Board
Wed., Nov. 10	3:30 p.m.	Alliance for Commerce in Englewood
	7:00 p.m.	Board of Adjustment and Appeals
Mon., Nov. 15	6:00 p.m.	City Council Study Session, Teleconference
	7:00 p.m.	City Council Regular Meeting, Teleconference
Tues., Nov. 16	7:00 p.m.	Planning and Zoning Commission
Mon., Nov. 22	6:00 p.m.	City Council Study Session, Teleconference
Tues., Nov. 23	5:15 p.m.	Budget Advisory Committee
Wed., Nov. 17	6:30 p.m.	Historic Preservation Commission

DECEMBER

Wed., Dec 1	11:00 a.m.	Liquor and Marijuana Licensing Authority
	4:00 p.m.	Englewood Housing Authority, Teleconference
	5:45 p.m.	Cultural Arts Commission
Mon., Dec. 6	6:00 p.m.	City Council Study Session, Teleconference
	7:00 p.m.	City Council Regular Meeting, Teleconference
Tues., Dec. 7	7:00 p.m.	Planning and Zoning Commission
Wed., Dec. 8	3:30 p.m.	Alliance for Commerce in Englewood
	7:00 p.m.	Board of Adjustment and Appeals
Thurs., Dec. 9	5:30 p.m.	Parks and Recreation Commission

Consent	Study Session Guidance	Meeting Date	Notes	Item Type	Report Title	Description	Staff Responsible	Department/Group
		27 Sep 2021	Flexible Information Presentation: 10 minutes Discussion: 10 minutes	Study Session Memo	August Monthly Financial Report	August Monthly Financial Report	Jackie Loh	Finance
	Information and Direction	27 Sep 2021	Flexible Presentation: 10 minutes w ppt Discussion: 15 minutes	Study Session Memo	Discussion of Public Consumption areas within the City of Englewood, previously authorized in response to Covid-19 effects on commerce	The City of Englewood previously authorized the temporary public consumption of alcohol on certain designated parcels within the City. This requires further study and direction from the City Council, to determine if these public consumption areas should be extended.	Tamara Niles	City Attorney's Office
No	Information and Direction	27 Sep 2021	J.Loh will be attending Presentation: 10 minutes Discussion: 45 minutes	Study Session Memo	Proposed ARPA Spending	List of projects on which ARPA funds could be expended	Tim Dodd	City Manager's Office
	Information and Direction	27 Sep 2021	Presentation: 10 minutes Discussion: 30 minutes	Study Session Memo	Innovative Housing Strategy Planning Grant	Discuss and receive direction on an application for a DOLA Innovative Housing Grant	John Voboril, Wade Burkholder	Community Development
	Direction	27 Sep 2021	Tree and Shrub Presentation: 10 minutes w ppt Discussion: 15 minutes	Study Session Memo	Recommendation for revisions to EMC 11-5 Tree and Shrubs	Julie Bowden, Chair of Code Enforcement Advisory Committee will present recommendations to change EMC 11-5	Maureen Willis	City Attorney's Office
		27 Sep 2021	Yes, but the matter is somewhat time-sensitive and therefore this date is required Tamara Niles, Pieter Van Ry, Peter Nicholes	Executive Session	Executive Session to Discuss Matters of Attorney-Client Privilege	The City Attorney requests an executive session to discuss matters of attorney-client privilege, pursuant to CRS 24-6-402(4)(b)	Tamara Niles	City Attorney's Office
No	****No Study Session Items. Meeting will start right at 6:00 p.m. with the reg meeting	04 Oct 2021	Christina Underhill, Dave Lee, Dave Lewis Presentation: 10 minutes w PPT	Resolution	Park Rules and Regulations Regarding Off-Leash Dog Privileges Resolution	A Resolution establishing park rules and regulations regarding off-leash dog privileges.	Christina Underhill	Parks, Recreation & Library
Consent?		04 Oct 2021	Brook Bell; Brad Power Not Flexible	Resolution	Resolution for Innovative Housing Strategy Planning Grant.	DOLA requires a Resolution as part of the grant submittal.	Wade Burkholder	Community Development
		04 Oct 2021	He starts on the 27th, so I would like to do the introduction to Council as close to his start date as possible	Recognition	Introduction of Shawn Weiske, Director of Human Resources	Introduction of new Human Resources Director Shawn Weiske	Aaron Davis	
Consent?		04 Oct 2021	Maria D'Andrea, Jeff Wenda	Motion	Consideration of Change Order with Regal Facility Management for Janitorial Services at City Facilities	Change Order #2 to allow for continued service until Nov. 1 2021	Jeff Wenda, Maria D'Andrea	Public Works
Consent?		04 Oct 2021	Tim Hoos and Sara Siggue	Motion	Award of Contract to Hallmark, Inc. for the Construction of Broadway Bridge over Little Dry Creek Bridge Repair Project	Award of Contract to Hallmark, Inc. for the Construction of Broadway Bridge over Little Dry Creek Bridge Repair Project.	Sara Siggue, Tim Hoos	Public Works
Yes		04 Oct 2021	Not Flexible John Donakowski, Public Works	Motion	Renewal of Contract to TerraCare Associates, LLC for EEF Landscaping and Ground Maintenance Services	Extend the Contract with TerraCare Associates, LLC for Englewood Environmental Foundation (EEF) Landscaping and Ground Maintenance Services	John Donakowski	Public Works
Yes		04 Oct 2021	Not Flexible John Donakowski, Public Works	Motion	Renewal of Contract with Keesen Landscape Services, Inc. for Englewood Environmental Foundation (EEF) Snow and Ice Control Services	One-year contract extension with Keesen Landscape Services, Inc. for Englewood Environmental Foundation (EEF) Snow and Ice Control Services	John Donakowski	Public Works
Yes		04 Oct 2021	Not Flexible John Donakowski, Public Works	Motion	Renewal of Contract with Vets Securing America Corporation for Unarmed Security Services	One-year contract extension with Vets Securing America (VSA) for Englewood Environmental Foundation (EEF) Security Services	John Donakowski	Public Works
Yes		04 Oct 2021	Not Flexible Dave Lee	Motion	Broken Tee Golf Course Back Nine Irrigation Renovation	Redesign and renovation of the irrigation system on holes 10 through 18 on the Championship Course at Broken Tee.	Marty Savage	Parks, Recreation & Library
Yes		04 Oct 2021	Flexible. Most likely would need to push out - can't make it earlier.	Motion	Award of Contract for the US 285 Congestion Mitigation Study	The city has solicited proposals to complete a study of the US 285 corridor from Lowell Blvd. to I-25. This action would award a contract to the selected consultant.	Maria D'Andrea	Public Works
Yes		04 Oct 2021	Yes PPT	Bill for an Ordinance – 2nd Reading	CB #43 - Crossing Agreement and Temporary Construction Easement with Level 3 Communications, LLC, to allow the installation of new fiber lines across City Ditch.	CB #43 - Utilities staff is seeking Council approval authorizing a City Ditch Crossing License Agreement and Temporary Construction Easement with Level 3 Communications, LLC, to allow the installation of three new 1.5-inch fiber conduits under City Ditch.	Steve Simon	Utilities
		04 Oct 2021		Bill for an Ordinance – 1st Reading	CB #44 - First Reading of 2022 Budget Ordinances 2 of 5	CB #44 - First Reading of 2022 Budget Ordinance-City of Englewood Appropriation	Jackie Loh	Finance
		04 Oct 2021		Bill for an Ordinance – 1st Reading	CB #45 - First Reading of 2022 Budget Ordinances 3 of 5	CB #45 - First Reading of 2022 Budget Ordinance-City of Englewood Property Tax Mill Levies	Jackie Loh	Finance
		04 Oct 2021		Bill for an Ordinance – 1st Reading	CB #46 - First Reading of 2022 Budget Ordinances 4 of 5	CB #46 - First Reading of 2022 Budget Ordinance-South Platte Renew (SPR) Budget	Jackie Loh	Finance
		04 Oct 2021		Bill for an Ordinance – 1st Reading	CB #47 - First Reading of 2022 Budget Ordinances 5 of 5	CB #47 - First Reading of 2022 Budget Ordinance-South Platte Renew (SPR) Appropriation	Jackie Loh	Finance
		04 Oct 2021		Bill for an Ordinance – 1st Reading	CB #45 - First Reading of 2022 Budget Ordinances 1 of 5	CB #45 - First Reading of 2022 Budget Ordinance-City of Englewood Budget	Jackie Loh	Finance
No		04 Oct 2021	Brook Bell, Will Charles, Applicant team- Will provide emails closer to hearing date	Bill for an Ordinance – 1st Reading	CB #42 - adoption of a Bill for an Ordinance at 1st reading for the approval of the Fifield Englewood Station Planned Unit Development (PUD), ZON2021-001.	CB #42 - ZON2021-001 Fifield Englewood Station Planned Unit Development at 1070 W Hampden Avenue.	Wade Burkholder	Community Development
		04 Oct 2021	Not Flexible Devin Keener, Tim Hoos	Bill for an Ordinance – 1st Reading	CB #40 - IGA with the Mile High Flood District for the Little Dry Creek MDP & PHAD	CB #40 - The City of Englewood and the Mile High Flood District to seek to match funds in order to update a flood study along Little Dry Creek in Englewood.	Devin Keener	Public Works
	Information	11 Oct 2021	Flexible. Steve Ortega, Nick Armbrust, Maria D'Andrea, Presentation: 15 minutes w PPT Discussion:	Study Session Memo	Overview of City's Snowplowing & Ice Removal Program	Staff will present information on 2020-2021 snow event results and review the protocol and policy for snow operations in the city	Steve Ortega	Public Works
	Information	11 Oct 2021	Flexible Steve Ortega Public Works Operations and Maintenance Manager Nick Armbrust, Streets Supervisor Maria D'Andrea, Director of Public Works Presentation: 10 minutes w PPT Discussion:	Study Session Memo	Overview of City's Curb-to-Curb Street Sweeping Program	Staff will present a brief overview of the city's bi-annual curb-to-curb street sweeping program.	Steve Ortega	Public Works
No		18 Oct 2021	Not Flexible	Resolution	Framework Agreement with LNR	Framework Agreement with CityCenter property owner LNR	Dan Poremba	Community Development
Consent?		18 Oct 2021	Not Flexible Dan Poremba/Community Development and Hilarie Portell/EDDA	Resolution	Resolution Approving a Memorandum of Understanding (MOU) between City and EDDA	Advance funding/reimbursement to EDDA for CDOT grant in the amount of \$149,325 and the proposed improvements to City right of way.	Dan Poremba	Community Development
		18 Oct 2021	Flexible Will Charles, Erik Sampson, Brad Power, Brook Bell, John Voboril, Wade Burkholder 5 minutes	Recognition	Recognition of Will Charles and Erik Sampson for passing the AICP exam.	A recognition by City Council of Erik Sampson receiving his American Institute Certified Planner certification. Due to COVID, we were unable to recognize Will Charles in 2020 and would like to also recognize him at the same time. All planners in Community Development have now been certified by AICP and will be recognized.	Brad Power	Community Development
No		18 Oct 2021	Planned to be in line with the budget adoption. Could push to 10/20, if needed. Presentation: 10 min w PPT	Bill for an Ordinance – 1st Reading	2022 Stormwater Utility Rate Increase Ordinance - 1st Reading	Rate increase for stormwater utility fund, in accordance with 2019 Rate Study	Maria D'Andrea	Public Works
		25 Oct 2021	Flexible Information Presentation: 10 minutes Discussion: 10 minutes	Study Session Memo	September Monthly Financial Report	September Monthly Financial Report	Jackie Loh	Finance

