



## Council Newsletter

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### CITY MANAGER'S NOTES April 21, 2022

#### Upcoming Council Meetings

**April 25, 2022**

The City Council Special Meeting will begin at 6:00 p.m. in the Community Room. This meeting will be held as a hybrid meeting.

**May 2, 2022**

The City Council Regular Meeting will begin at 6:00 p.m. in Council Chambers. This meeting will be held as a hybrid meeting.

#### Informational Items

The following attachments are in response to City Council requests, as well as other informational items.

1. Calendar of Events
2. Tentative Regular and Study Session Topics

**APRIL**

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|---------------|-----------|---|
| Mon. Apr. 25  | 6:00 p.m. | City Council Special Meeting, Community Room                      |
|               | 6:00 p.m. | Budget Advisory Committee Joint Meeting with City Council         |
|               | 6:00 p.m. | Transportation Advisory Committee Joint Meeting with City Council |
|               | 6:00 p.m. | Planning & Zoning Commission Joint Meeting with City Council      |
|               | 6:00 p.m. | Parks & Recreation Commission Joint Meeting with City Council     |
|               | 6:00 p.m. | Library Board Joint Meeting with City Council                     |
| Tues. Apr. 26 | 5:15 p.m. | Budget Advisory Committee, Pikes Peak Conference Room             |
| Wed. Apr. 27  | 8:30 a.m. | Mayor Manager Meeting, Virtual                                    |
|               | 4:30 p.m. | Englewood Downtown Development Authority Board                    |

**MAY**

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| Mon. May 2    | 2:00 p.m. | Malley Center Trust Fund, Malley Recreation Center           |
|               | 6:00 p.m. | City Council Special/Regular Meeting, Community Room/Virtual |
| Wed. May 4    | 5:45 p.m. | Cultural Arts Commission, Red Rocks Conf Room/Virtual        |
| Mon. May 9    | 6:00 p.m. | City Council Special/Study Session, Community Room/Virtual   |
| Tues. May 10  | 5:00 p.m. | Water and Sewer Board, Virtual                               |
|               | 6:30 p.m. | Sustainability Commission, Virtual                           |
|               | 7:00 p.m. | Public Library Board, Virtual                                |
| Wed. May 11   | 7:00 p.m. | Board of Adjustment and Appeals, Virtual                     |
| Thurs. May 12 | 5:30 p.m. | Parks and Recreation Commission, Virtual                     |
|               | 6:00 p.m. | Transportation Advisory Committee, Virtual                   |
| Mon. May 16   | 6:00 p.m. | City Council Special/Regular Meeting, Community Room/Virtual |
| Wed. May 18   | 6:30 p.m. | Historic Preservation Commission, Virtual                    |
| Mon. May 23   | 6:00 p.m. | City Council Special/Study Session, Community Room/Virtual   |
| Tues. May 24  | 5:15 p.m. | Budget Advisory Committee, Pikes Peak Conference Room        |

## JUNE

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|---------------|-----------|--|
| Wed. June 1   | 5:45 p.m. | Cultural Arts Commission, Red Rocks Conf Room/Virtual        |
| Mon. June 6   | 6:00 p.m. | City Council Special/Regular Meeting, Community Room/Virtual |
| Thur. June 9  | 5:30 p.m. | Parks and Recreation Commission, Virtual                     |
|               | 6:00 p.m. | Transportation Advisory Committee, Virtual                   |
| Wed. June 8   | 7:00 p.m. | Board of Adjustment and Appeals, Virtual                     |
| Mon. June 13  | 6:00 p.m. | City Council Special/Study Session, Community Room/Virtual   |
| Tues. June 14 | 5:00 p.m. | Water and Sewer Board, Virtual                               |
|               | 6:30 p.m. | Sustainability Commission, Virtual                           |
|               | 7:00 p.m. | Public Library Board, Virtual                                |
| Wed. June 15  | 6:30 p.m. | Historic Preservation Commission, Virtual                    |
| Mon. June 20  | 6:00 p.m. | City Council Special/Regular Meeting, Community Room/Virtual |
| Mon. June 27  | 6:00 p.m. | City Council Special/Study Session, Community Room/Virtual   |
| Tues. June 28 | 5:15 p.m. | Budget Advisory Committee, Pikes Peak Conference Room        |

## JULY

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|----------------|-----------|--|
| Tues. July 5   | 6:00 p.m. | City Council Special/Regular Meeting, Community Room/Virtual |
| Wed. July 6    | 5:45 p.m. | Cultural Arts Commission, Red Rocks Conf Room/Virtual        |
| Mon. July 11   | 6:00 p.m. | City Council Special/Study Session, Community Room/Virtual   |
| Tues. July 12  | 5:00 p.m. | Water and Sewer Board, Virtual                               |
|                | 6:30 p.m. | Sustainability Commission, Virtual                           |
|                | 7:00 p.m. | Public Library Board, Virtual                                |
|                | 7:00 p.m. | Board of Adjustment and Appeals, Virtual                     |
| Thurs. July 14 | 5:30 p.m. | Parks and Recreation Commission, Virtual                     |
|                | 6:00 p.m. | Transportation Advisory Committee, Virtual                   |
| Mon. July 18   | 6:00 p.m. | City Council Special/Regular Meeting, Community Room/Virtual |
| Wed. July 20   | 6:30 p.m. | Historic Preservation Commission, Virtual                    |
| Mon. July 25   | 6:00 p.m. | City Council Special/Study Session, Community Room/Virtual   |
| Tues. July 26  | 5:15 p.m. | Budget Advisory Committee, Pikes Peak Conference Room        |

| Consent  | Study Session Guidance    | Meeting Date | Notes   | Item Type                           | Report Title   | Description   | Staff Responsible         | Department/Group       |
|----------|---------------------------|--------------|---|-------------------------------------|--|---|---------------------------|------------------------|
|          | Information               | 25 Apr 2022  | Flexible<br>Presentation: 10 minutes<br>Discussion: 10 minutes  | Study Session Memo                  | March 2022 Monthly Financial Report  | Finance Director Jackie Loh to review with City Council the March 2022 Financial Report   | Jackie Loh                | Finance                |
|          | Information               | 25 Apr 2022  | Flexible<br>PPT: No Yes<br>Presentation: 60 minutes<br>Discussion: 60 minutes   | Study Session Memo                  | Review Preliminary 2023 Capital Projects List with CC and BC&C   | Staff is asking Council to discuss the capital project list priorities (Tier 1) and to confirm or modify the list of projects to be included in the preliminary 2023 capital budget request with BC&C   |                           | Finance                |
| No       | Information and Direction | 25 Apr 2022  | Flexible<br>PPT:Yes<br>Presentation: 15 minutes<br>Discussion: 30 minutes   | Study Session Memo                  | Update on Neighborhood Map (HPC project)   | Communications staff Madeline Hinkfuss with Matthew Crabtree, a Historic Preservation Commissioner, will present and discuss the proposed Englewood neighborhood map.   | Erik Sampson              | Community Development  |
| No       |                           | 25 Apr 2022  | Not Flexible<br>PPT: Yes<br>Presentation: 5 min.<br>Discussion:   | Bill for an Ordinance – 2nd Reading | CB 26 - Approve an Ordinance to amend Ordinance No. 14, Series of 2022 to increase the maximum interest rate and the principal amount authorized for the Sewer Fund WIFIA Loan                           | CB 26 - Approve an Ordinance Amending Ordinance 14 for the Water Infrastructure and Financing Innovation Act (WIFIA) loan agreement with the U.S. Environmental Protection Agency (EPA) to finance capital investment in the City's sewer system.   | Sarah Stone               | Utilities              |
|          | Information and Direction | 02 May 2022  | Not Flexible<br>PPT: Yes<br>Presentation: 10 minutes<br>Discussion: 30 minutes  | Study Session Memo                  | Discussion of Possible Ballot Question Regarding Revenue Needs   | Discussion to determine Council's interest in potential ballot questions related to taxation  | Shawn Lewis               | City Manager's Office  |
|          | Direction                 | 02 May 2022  | Not Flexible<br>PPT: No Yes<br>Presentation:<br>Discussion:   | Study Session Memo                  | Tentative study session to get direction from Council regarding the Organized Garbage & Recycling Collection Initiative  | Placeholder for single hauler trash issue   | Maria D'Andrea            | Public Works           |
|          | Information and Direction | 02 May 2022  | Not Flexible Comments are due shortly after this meeting.<br>PPT: Yes<br>Presentation: 15 minutes<br>Discussion: 20 minutes     | Study Session Memo                  | Santa Fe Planning and Environmental Linkage (PEL) Study Review of Recommendations  | Review of draft recommendations & early action plan from the Santa Fe (US 85) Planning and Environmental Linkage Study  | Maria D'Andrea            | Public Works           |
| Consent? |                           | 02 May 2022  | Not Flexible<br>PPT: No   | Resolution                          | 2022 Budget Supplemental Resolution #2   | 2022 Budget Supplemental Resolution #2  | Tamara Niles              | City Attorney's Office |
|          |                           | 02 May 2022  | Flexible<br>PPT: No Yes<br>Presentation:<br>Discussion:   | Recognition                         | Introduce Transportation Solutions Arapahoe County   | John Voboril will introduce a non-profit transportation planning organization - Transportation Solutions Arapahoe County - that focuses on the needs of seniors, the disabled, and low-income residents.  | John Voboril              | Community Development  |
|          |                           | 02 May 2022  | Not Flexible<br>PPT: No Yes<br>Presentation:<br>Discussion:   | Recognition                         | Recognition to Brad Power, Darren Hollingsworth, and Nancy Fenton for receiving the 2022 Governor's Award Winner - The Road to Recovery: The City of Englewood's Economic Recovery Response to COVID-19. | Recognition 2022 Governor's Award   |                           | Community Development  |
|          |                           | 02 May 2022  | Flexible<br>PPT: No<br>Presentation: 3 minutes  | Recognition                         | Introduce Bryan Isham, Planning Manager  | Introduce the city council to the new planning manager, Bryan Isham.  | Brad Power                | Community Development  |
|          |                           | 02 May 2022  | Not Flexible<br>PPT: No Yes<br>Presentation:<br>Discussion:   | Proclamation                        | Proclamation declaring Asian American and Pacific Islander Heritage Month  | Asian American and Pacific Islander Heritage Month 2022   | Tim Dodd                  | City Manager's Office  |
|          |                           | 02 May 2022  | Not Flexible<br>PPT: No   | Proclamation                        | Public Service Week Proclamation   | Public Service Week Proclamation  | Christa Graeve, Tim Dodd  | City Manager's Office  |
| Consent? |                           | 02 May 2022  | Not Flexible  | Motion                              | Supplemental Agreement #2 of 2020 Concrete Trip Hazard Mitigation Contract   | Supplemental Agreement #2 of the 2020 Concrete Trip Hazard Mitigation contract with Precision Concrete Cutting for Pavement Maintenance Zone 4 work in the amount of \$100,000.   | Jacob Warren, Sara Siggue | Public Works           |
| No       |                           | 02 May 2022  | Not Flexible, Douglas County needs Englewood's approval in order to bid out the Project.<br>Presentation: 5 min.<br>Discussion: | Bill for an Ordinance – 2nd Reading | CB 04 – Authorize Agreements to relocate City Ditch at C-470 and US-85   | CB 04 – Utilities staff is seeking Council approval to enter into an Intergovernmental Agreement (IGA) with Douglas County and an Easement Agreement with the U.S. Army Corps of Engineers (USACE) to relocate a portion of City Ditch outside an expansion of the US-85 and C-470 interchange. | Steve Simon               | Utilities              |

|     |                           |             |  |                                     |   |   |                                    |                        |
|-----|---------------------------|-------------|--|-------------------------------------|---|---|------------------------------------|------------------------|
| Yes |                           | 02 May 2022 |  | Bill for an Ordinance – 2nd Reading | CB 22 - Approve an ordinance amending Section 15-6-1 of Englewood Municipal Code regarding growing weeds.   | CB 22 - Englewood Municipal Code ("EMC") Section 15-6-1, on its face, currently only requires removal of "growing" weeds in excess of six inches. EMC requires amendment to clarify the weed height limitation applies whether or not it is the growing season.               | Tamara Niles                       | City Attorney's Office |
| Yes |                           | 02 May 2022 | Not Flexible<br>PPT: Yes<br>Presentation: No<br>Discussion: No   | Bill for an Ordinance – 2nd Reading | CB 23 - Repealing Section 5-3D-7 regarding Medical Marijuana License Bond   | CB 23 - Approve an Ordinance Repealing Section 5-3D-7 Regarding Medical Marijuana License Bond, to Reflect Elimination of Bond Under State Law  | Jackie McKinnon                    | City Clerk's Office    |
| Yes |                           | 02 May 2022 | Not Flexible<br>PPT: Yes<br>Presentation: 5 min<br>Jake - Upon council approval, I will notify CDOT to route the agreement through DocuSign to the Mayor and the City Clerk. | Bill for an Ordinance – 2nd Reading | CB 24 - Approve an ordinance authorizing an Intergovernmental Agreement (IGA) Amendment to increase funding for the US-285 & S. Broadway Interchange Project #STU2854-145 (23553)                                     | CB 24 - Staff requests Council approval of an amendment to the IGA with CDOT for the US-285 & S. Broadway Interchange Project. This amendment increases the amount of Federal and State funds budgeted for the project.   | Jacob Warren                       | Public Works           |
| No  |                           | 02 May 2022 | Flexible<br>PPT: Yes<br>Presentation: 5 minutes<br>Discussion:   | Bill for an Ordinance – 2nd Reading | CB 25 - Approve an Ordinance authorizing a Memorandum of Understanding (MOU) between the City of Englewood and the Colorado Energy Office to provide contract services for its Energy Performance Contracting Program | CB 25 - An Ordinance approving a Memorandum of Understanding between the Colorado Energy Office and the City of Englewood to provide contract services for its Energy Contracting Program   | John Donakowski, Melinda Goblirsch | Public Works           |
| No  |                           | 02 May 2022 | Not Flexible<br>Need to complete before feds raise the interest rate.<br>PPT: Yes<br>Presentation: 10 Minutes  | Bill for an Ordinance – 1st Reading | Loan Agreement with the Colorado Water Resources and Power Development Authority for Stormwater Improvements  | Loan Agreement with the Colorado Water Resources and Power Development Authority for Stormwater Improvements  | Jackie Loh, Maria D'Andrea         | Finance, Public Works  |
| No  |                           | 02 May 2022 | Not Flexible<br>PPT: Yes<br>Presentation: 5 minutes  | Bill for an Ordinance – 1st Reading | CB 20 - Equipment Lease-Purchase through Komatsu Financial  | CB 20 - Approve a bill for an ordinance to lease-purchase one (1) Komatsu WA200-8 Wheel Loader utilizing a Municipal Equipment Lease-Purchase Agreement through Komatsu Financial   | Steve Ortega                       | Public Works           |
| No  |                           | 02 May 2022 | Not Flexible<br>PPT: Yes<br>Originally submitted as Equipment Purchase through Wagner Equipment<br>Presentation: - approx. 10 minutes<br>Discussion:                         | Bill for an Ordinance – 1st Reading | CB 19 - Equipment Lease-Purchase Through Caterpillar Financial Services Corporation - Two 2022 Backhoe Loaders  | CB 19 - Approval of a bill for an ordinance to Lease-Purchase two (2) 2022 Backhoe Loaders from Caterpillar Financial Services Corporation  | Steve Ortega                       | Public Works           |
|     | Information               | 09 May 2022 | Flexible<br>PowerPoint: Yes<br>Presentation: 20 minutes<br>Discussion:   | Study Session Memo                  | CodeNext Update   | Update on CodeNext and the work of the steering committee.  | Brad Power, Brook Bell             | Community Development  |
|     | Information               | 09 May 2022 | Yes, Flexible but preferably in May<br>PPT: Yes<br>Presentation: 15 Minutes<br>Discussion:   | Study Session Memo                  | Update on Economic Development Strategy   | Staff and consultant will provide an overview and update on the Economic Development Strategy   | Darren Hollingsworth               | Community Development  |
|     | Information and Direction | 09 May 2022 | Flexible<br>PPT: Yes<br>Presentation: 15 minutes<br>Discussion:  | Study Session Memo                  | Present Proposed Intergovernmental Agreement to Create Arapahoe County Region for Opioid Settlement Funds   | In order to receive opioid settlement funds, the Arapahoe County Region must create the region through an IGA to govern regional membership, voting, and other various matters. This presentation will describe the proposed IGA for discussion and consideration by Council. | Tamara Niles                       | City Attorney's Office |
|     | Information and Direction | 09 May 2022 | Flexible<br>PPT: Yes<br>Presentation: 10 minutes<br>Discussion:  | Study Session Memo                  | Mission, Vision, and Values   | Update on the process to develop Mission, Vision, and Values statements for the City of Englewood   | Tim Dodd                           | City Manager's Office  |
|     | Information               | 09 May 2022 | Somewhat Flexible<br>PPT: Yes<br>Presentation: 10 minutes<br>Discussion:   | Study Session Memo                  | Taste and Odor Study  | Utilities staff will present the results from a Taste and Odor Study performed by Hazen and Sawyer.   | Steve Simon                        | Utilities              |
|     | Information               | 09 May 2022 | Somewhat Flexible<br>PPT: Yes<br>Presentation: 10 minutes<br>Discussion:   | Study Session Memo                  | Utilities 2022 Customer Survey  | Utilities staff will present the results from a 2022 Customer Survey on drinking water quality.   | Sarah Stone                        | Utilities              |

|          |                           |             |   |                                     |   |  |                          |                             |
|----------|---------------------------|-------------|---|-------------------------------------|---|--|--------------------------|-----------------------------|
|          | Information and Direction | 16 May 2022 | Not Flexible, this is the date consultant is available<br>PPT: Yes<br>Presentation: 20 Minutes<br>Discussion:   | Study Session Memo                  | Presentation on Proposed Administrative Revisions to City Charter   | The City's outside counsel legal expert will present on proposed administrative revisions to the City Charter, for potential inclusion on the November ballot  | Tamara Niles             | City Attorney's Office      |
| Consent? |                           | 16 May 2022 | If the budget supplemental is approved on May 2, we would like the amended contract to be approved as soon as possible.<br>PPT: No  | Motion                              | Professional Services Agreement Amendment #1 with AEC-West for a \$300,000 increase, for a total contract amount of \$430,000.                  | Increase current AEC-West contract by \$300,000, for a total of \$430,000. The increase is due to a number of large construction projects being submitted, which were not anticipated during the 2022 budget process, that require plan review by AEC-West.  | Karen Montanez           | Community Development       |
| Consent? |                           | 16 May 2022 | Flexible waiting on 2022 budget appropriation<br>Presentation:<br>Discussion:   | Motion                              | Utilities Sanitary Sewer CCTV Inspection CFS  | Staff is seeking approval of a contract for services (CFS) with Pro-Pipe, Inc., to provide the City with video inspection of pipe interiors in the amount of ~\$400,000.   | Steve Simon              | Utilities                   |
|          |                           | 16 May 2022 | Flexible?   | Executive Session                   | Executive Session   | Utilities<br>Water Resources MP findings   | Tamara Niles             | City Attorney's Office      |
| No       |                           | 16 May 2022 | PowerPoint: Yes<br>Flexible ; No - Ordinance must be passed to obtain SRF funding for stormwater capital projects   | Bill for an Ordinance – 1st Reading | 2023 Stormwater Utility Rate Increase Ordinance - 1st Reading   | CB - Proposed rate increase for the Stormwater Utility Fund  | Tim Hoos                 | Public Works                |
|          | Information               | 23 May 2022 | Flexible<br>Presentation: 10 minutes<br>Discussion:   | Study Session Memo                  | April 2022 Monthly Financial Report   | Finance Director Jackie Loh to review with City Council the April 2022 Financial Report  | Jackie Loh               | Finance                     |
|          | Information and Direction | 06 Jun 2022 | Yes, Flexible but only to be earlier, not later<br>PPT: Yes<br>Presentation: 20 minutes<br>Discussion:  | Study Session Memo                  | Final study session presentation on proposed revisions to the City Charter for the November 2022 ballot, if required                            | This will be the final presentation of proposed routine, non-controversial revisions to the City Charter for the November 2022 ballot, if needed, to determine if Council has any additional revisions or concerns prior to formal consideration of an Ordinance setting the ballot question.  | Tamara Niles             | City Attorney's Office      |
|          | Information               | 06 Jun 2022 | Somewhat flexible but must be completed and filed with regulators by June 30th. This item could be moved to 06/20/2022 if needed.<br>PPT: No<br>Presentation: 10 minutes<br>Discussion: | Study Session Memo                  | Presentation of the 2021 Annual Comprehensive Financial Report and audit results.   | Presentation of the 2021 audited annual report.  | Jackie Loh, Kevin Engles | Finance                     |
|          |                           | 06 Jun 2022 | Not Flexible<br>PPT: No<br>Members of the City's DEI Committee will be present  | Proclamation                        | Pride Month Proclamation  | Pride Month Proclamation   | Tim Dodd                 | City Manager's Office       |
|          |                           | 06 Jun 2022 | Not Flexible<br>PPT: No<br>Members of the City's DEI Committee will be present  | Proclamation                        | Juneteenth Proclamation   | Juneteenth Proclamation  | Tim Dodd                 | City Manager's Office       |
| Consent? |                           | 06 Jun 2022 | Not Flexible<br>PPT: No   | Bill for an Ordinance – 1st Reading | CB 27 - Approve a Bill for an Ordinance Authorizing 2022 Intergovernmental Agreement with Arapahoe County Concerning Open Space Shareback Funds | CB 27 - Last year, Arapahoe County voters approved the permanent reauthorization of the County's open space sales and use tax, with a new resolution governing the use of the funds. With the new resolution in place, the County and Englewood need to enter into a new intergovernmental agreement (IGA) concerning shareback funding. The new IGA references the 2021 resolution, which superseded the prior resolutions, and it terminates the original shareback IGAs and amendments. Additionally, the new resolution states that the IGA shall designate at least 20% of the annual shareback for maintenance of existing or new open space properties, trails, neighborhood and regional parks, and sports fields. | Dave Lee                 | Parks, Recreation & Library |

|    |                           |             |  |  |   |   |                         |                          |
|----|---------------------------|-------------|--|--|---|---|-------------------------|--------------------------|
|    |                           | 13 Jun 2022 | Not Flexible: NO<br>Presentation:<br>Discussion:   | Study Session Memo                     | Board and Commission Interviews   | Board and Commission Interviews   | Jackie McKinnon         | City Clerk's Office      |
|    |                           | 14 Jun 2022 | Not Flexible: NO<br>Presentation:<br>Discussion:   | Study Session Memo                     |   | Board and Commission Interviews:<br>only if a second night is needed.   | Jackie McKinnon         | City Clerk's Office      |
|    | Information and Direction | 20 Jun 2022 | Yes, Flexible but only to be<br>earlier, not later<br>PPT: Yes<br>Presentation: 20 minutes                       | Study Session Memo                     | First reading of an Ordinance<br>Establishing a Ballot Question for<br>Proposed Routine City Charter<br>Revisions                     | City Council has begun a City<br>Charter review project in two<br>steps. This is the first step, to<br>approve an Ordinance setting a<br>ballot question for non-<br>controversial, necessary revisions<br>to the City Charter. | Tamara Niles            | City Attorney's Office   |
|    | Information               | 20 Jun 2022 | Flexible<br>PPT: No Yes<br>Presentation: 60 minutes<br>Discussion:   | Study Session Memo                     | Review Preliminary 2023<br>Operating & Staff Prioritized<br>Capital Requests  | Review Preliminary 2023<br>Operating & Staff Prioritized<br>Capital Requests  |                         | Finance                  |
|    |                           | 20 Jun 2022 | Not Flexible<br>PPT: No Yes<br>Presentation:<br>Discussion:  | Appointment                            |   | Recognition of termed out board<br>and commission members (3)   | Jackie McKinnon         | City Clerk's Office      |
|    |                           | 29 Jun 2022 | Not Flexible<br>PPT: No Yes<br>Presentation:<br>Discussion:  | Recognition                            | Citizen of the Year Recognition -<br>PLACEHOLDER actual date will be<br>selected after COY is selected<br>based on their availability | I would recommend not replacing<br>a study session for this celebration<br>due to other council deadlines.  | Madeline Hinkfuss       | Communications           |
|    | Information               | 18 Jul 2022 | Flexible<br>Presentation: 10 minutes<br>Discussion:  | Study Session Memo                     | May 2022 Monthly Financial<br>Report  | Finance Director Jackie Loh to<br>review with City Council the May<br>2022 Financial Report   | Jackie Loh              | Finance                  |
|    | Information               | 25 Jul 2022 | Flexible<br>Presentation: 10 minutes<br>Discussion:  | Study Session Memo                     | June 2022 Monthly Financial<br>Report   | Finance Director Jackie Loh to<br>review with City Council the June<br>2022 Financial Report  | Jackie Loh              | Finance                  |
|    | Information               | 01 Aug 2022 | Flexible<br>PPT: No Yes<br>Presentation: 15 minutes<br>Discussion:   | Study Session Memo                     | Advisory Committee Annual<br>Report Review  | Budget Advisory Committee<br>Annual Report Review   | Jennifer Nolan          | Finance                  |
|    | Information               | 08 Aug 2022 | Not Flexible<br>PPT: No Yes<br>Presentation: 45 minutes<br>Discussion:   | Study Session Memo                     | Draft Proposed 2023 Operating &<br>Capital Budget   | Draft Proposed 2023 Operating &<br>Capital Budget   | Jackie Loh              | Finance                  |
|    | Information               | 22 Aug 2022 | Flexible<br>Presentation: 10 minutes<br>Discussion:  | Study Session Memo                     | July 2022 Monthly Financial Report  | Finance Director Jackie Loh to<br>review with City Council the July<br>2022 Financial Report  | Jackie Loh              | Finance                  |
|    |                           | 06 Sep 2022 | Not Flexible<br>PPT: No<br>Members of the<br>Community may attend  | Proclamation                           | Workforce Development Month<br>Proclamation   | Approval of a proclamation<br>recognizing September as<br>Workforce Development Month   | Darren<br>Hollingsworth | Community<br>Development |
|    |                           | 06 Sep 2022 | Not Flexible<br>PPT: No<br>Members of the City's DEI<br>Committee will be present                                | Proclamation                           | National Hispanic Heritage Month<br>Proclamation  | Proclamation acknowledging<br>September 15- October 15 as<br>National Hispanic Heritage Month   | Tim Dodd                | City Manager's Office    |
| No |                           | 19 Sep 2022 | Not Flexible<br>PPT: No Yes<br>Presentation: 45 minutes<br>Discussion:   | Public Hearing                         | Proposed 2023 Budget Public<br>Hearing  | Proposed 2023 Budget Public<br>Hearing  | Jackie Loh              | Finance                  |
|    | Information               | 26 Sep 2022 | Flexible<br>Presentation: 10 minutes<br>Discussion:  | Study Session Memo                     | August 2022 Monthly Financial<br>Report   | Finance Director Jackie Loh to<br>review with City Council the<br>August 2022 Financial Report  | Jackie Loh              | Finance                  |
| No |                           | 26 Sep 2022 | Flexible<br>PPT: No Yes<br>Presentation: 20 minutes<br>Discussion:   | Public Hearing                         | Budget Workshop to finalize 2023<br>Budget (Placeholder)  | Budget Workshop to finalize 2023<br>Budget (Placeholder)  | Jackie Loh              | Finance                  |
|    |                           | 03 Oct 2022 | Not Flexible<br>PPT: No<br>Members of the City's DEI<br>Committee will be present                                | Proclamation                           | Indigenous Peoples' Day<br>Proclamation   | Approval of a proclamation<br>recognizing Monday, October 10<br>as Indigenous Peoples' Day  | Tim Dodd                | City Manager's Office    |
|    |                           | 03 Oct 2022 | Not Flexible<br>PPT: No<br>Sam Watson, City<br>Manager's Office, and Code<br>Enforcement Team will be<br>present | Proclamation                           | Code Enforcement Month<br>Proclamation  | Approval of a proclamation<br>acknowledging October, 2022 as<br>Code Enforcement Month  | Sam Watson              | Police                   |
| No |                           | 03 Oct 2022 | Not Flexible<br>PPT: No<br>Presentation: 15 minutes<br>Discussion:   | Bill for an Ordinance –<br>1st Reading | 2023 Budget Ordinances First<br>Reading   | 2023 Budget Ordinances First<br>Reading   | Jackie Loh              | Finance                  |
|    | Information               | 24 Oct 2022 | Flexible<br>Presentation: 10 minutes<br>Discussion:  | Study Session Memo                     | September 2022 Monthly Financial<br>Report  | Finance Director Jackie Loh to<br>review with City Council the<br>September 2022 Financial Report   | Jackie Loh              | Finance                  |

|  |                           |             |   |                    |  |   |                              |                       |
|--|---------------------------|-------------|---|--------------------|--|---|------------------------------|-----------------------|
|  | Information               | 14 Nov 2022 | Flexible<br>PowerPoint: Yes<br>Presentation: 20 minutes<br>Discussion:  | Study Session Memo | CodeNext Update                        | Update on CodeNext and the work of the steering committee.  | Brad Power, Brook Bell       | Community Development |
|  |                           | 21 Nov 2022 | Not Flexible<br>PPT: No<br>Darren Hollingsworth, Community Development Department, and Members of the City's business community will be present | Proclamation       | Small Business Saturday                | Approval of a proclamation recognizing Small Business Saturday  | Darren Hollingsworth         | Community Development |
|  | Information               | 28 Nov 2022 | Flexible<br>Presentation: 10 minutes<br>Discussion:   | Study Session Memo | October 2022 Monthly Financial Report  | Finance Director Jackie Loh to review with City Council the October 2022 Financial Report   | Jackie Loh                   | Finance               |
|  | Information               | 26 Dec 2022 | Flexible<br>Presentation: 10 minutes<br>Discussion:   | Study Session Memo | November 2022 Monthly Financial Report | Finance Director Jackie Loh to review with City Council the November 2022 Financial Report  | Jackie Loh                   | Finance               |
|  | Information               | 23 Jan 2023 | Flexible<br>Presentation: 10 minutes<br>Discussion:   | Study Session Memo | December 2022 Monthly Financial Report | Finance Director Jackie Loh to review with City Council the December 2022 Financial Report  | Jackie Loh                   | Finance               |
|  | Information and Direction | 23 Jan 2023 | Pushed out Indefinitely<br>Presentation: 10 minutes<br>Discussion: 20 minutes   | Study Session Memo | Estimated Assessment Penalty (EAP) Fee | The Revenue, Tax Audit, and Licensing Division of the Finance Department recommends an increase in the Estimated Assessment Penalty (EAP) fees. | Heather Driscoll, Jackie Loh | Finance               |