



Council Newsletter

CITY MANAGER'S NOTES May 17, 2022

Upcoming Council Meetings

May 23, 2022

The City Council Special Meeting will begin at 6:00 p.m. in the Community Room. This meeting will be held as a hybrid meeting.

June 6, 2022

The City Council Regular Meeting will begin at 6:00 p.m. in Council Chambers. This meeting will be held as a hybrid meeting.

Informational Items

The following attachments are in response to City Council requests, as well as other informational items.

1. Calendar of Events
2. Tentative Regular and Study Session Topics

**CITY OF ENGLEWOOD
2022 CALENDAR OF EVENTS**



MAY

Mon. May 23	6:00 p.m.	City Council Special Meeting, Community Room/Virtual
Tues. May 24	5:15 p.m.	Budget Advisory Committee, Pikes Peak Conference Room
Wed. May 25	4:30 p.m.	Englewood Downtown Development Authority, Malley Center

JUNE

Wed. June 1	5:45 p.m.	Cultural Arts Commission, Red Rocks Conf Room/Virtual
Mon. June 6	6:00 p.m.	City Council Regular Meeting, Council Chambers/Hybrid
Thur. June 9	5:30 p.m.	Parks and Recreation Commission, Virtual
	6:00 p.m.	Transportation Advisory Committee, Virtual
Wed. June 8	7:00 p.m.	Board of Adjustment and Appeals, Virtual
Mon. June 13	6:00 p.m.	Board & Commission Interviews, TBD
Tues. June 14	5:00 p.m.	Water and Sewer Board, Virtual
	6:00 p.m.	Board & Commission Interviews (if a second night is needed)
	6:30 p.m.	Sustainability Commission, Virtual
	7:00 p.m.	Public Library Board, Virtual
Wed. June 15	6:30 p.m.	Historic Preservation Commission, Virtual
Mon. June 20	6:00 p.m.	City Council Regular Meeting, Council Chambers/Hybrid
Mon. June 27	6:00 p.m.	City Council Study Session, Community Room/Hybrid
Tues. June 28	5:15 p.m.	Budget Advisory Committee, Pikes Peak Conference Room

JULY

Tues. July 5	6:00 p.m.	City Council Special/Regular Meeting, Community Room/Virtual
Wed. July 6	5:45 p.m.	Cultural Arts Commission, Red Rocks Conf Room/Virtual
Mon. July 11	6:00 p.m.	City Council Special/Study Session, Community Room/Virtual
Tues. July 12	5:00 p.m.	Water and Sewer Board, Virtual

	6:30 p.m.	Sustainability Commission, Virtual
	7:00 p.m.	Public Library Board, Virtual
	7:00 p.m.	Board of Adjustment and Appeals, Virtual
Thurs. July 14	5:30 p.m.	Parks and Recreation Commission, Virtual
	6:00 p.m.	Transportation Advisory Committee, Virtual
Mon. July 18	6:00 p.m.	City Council Special/Regular Meeting, Community Room/Virtual
Wed. July 20	6:30 p.m.	Historic Preservation Commission, Virtual
Mon. July 25	6:00 p.m.	City Council Special/Study Session, Community Room/Virtual
Tues. July 26	5:15 p.m.	Budget Advisory Committee, Pikes Peak Conference Room

AUGUST

Mon. Aug. 1	2:00 p.m.	Malley Center Trust Fund, Malley Recreation Center
	6:00 p.m.	City Council Special/Regular Meeting, Community Room/Virtual
Wed. Aug. 3	5:45 p.m.	Cultural Arts Commission, Red Rocks Conf Room/Virtual
Mon. Aug. 8	6:00 p.m.	City Council Special/Study Session, Community Room/Virtual
Tues. Aug. 9	5:00 p.m.	Water and Sewer Board, Virtual
	6:30 p.m.	Sustainability Commission, Virtual
	7:00 p.m.	Public Library Board, Virtual
Wed. Aug 10	7:00 p.m.	Board of Adjustment and Appeals, Virtual
Thurs. Aug 11	5:30 p.m.	Parks and Recreation Commission, Virtual
	6:00 p.m.	Transportation Advisory Committee, Virtual
Mon. Aug. 15	6:00 p.m.	City Council Special/Regular Meeting, Community Room/Virtual
Wed. Aug. 17	6:30 p.m.	Historic Preservation Commission, Virtual
Mon. Aug. 22	6:00 p.m.	City Council Special/Study Session, Community Room/Virtual
Tues. Aug. 23	5:15 p.m.	Budget Advisory Committee, Pikes Peak Conference Room

SEPTEMBER

Tues. Sept. 6	6:00 p.m.	City Council Special/Regular Meeting, Community Room/Virtual
Wed. Sept. 7	5:45 p.m.	Cultural Arts Commission, Red Rocks Conf Room/Virtual
Thurs. Sept. 8	5:30 p.m.	Parks and Recreation Commission, Virtual

Consent	Study Session Guidance	Meeting Date	Notes	Item Type	Report Title	Description	Staff Responsible	Department/Group
	Information	23 May 2022	Flexible Presentation: 10 minutes Discussion:	Study Session Memo	April 2022 Monthly Financial Report	Finance Director Jackie Loh to review with City Council the April 2022 Financial Report	Jackie Loh	Finance
	Information	23 May 2022	Somewhat Flexible PPT: Yes Presentation: 10 minutes Discussion: 30 Minutes	Study Session Memo	Utilities 2022 Customer Survey & Taste and Odor Study	Utilities staff will present the results from a 2022 Customer Survey on drinking water quality and the key findings from the Taste and Odor Study.	Pieter Van Ry, Sarah Stone	Utilities
	Information and Direction	23 May 2022	Flexible PPT: Yes Presentation: 15 minutes Discussion:	Study Session Memo	Presentation regarding Restrictions on Lying Down on Public Rights of Way/Sidewalks	The City of Englewood has recently experienced a surge of people sleeping on public sidewalks, and the City has received inquiries and complaints because this impedes passage on the sidewalks and may be perceived as a safety concern. This presentation describes use of public right of way and how it may be regulated.	Tamara Niles	City Attorney's Office
No		23 May 2022	Not Flexible PowerPoint: Yes	Bill for an Ordinance – 2nd Reading	CB 30 - Approve an Ordinance amending Ordinance 15 for the Water Infrastructure and Financing Innovation Act (WIFIA) loan agreement for the Water Fund	CB 30 - Approve an Ordinance amending Ordinance 15 for the WIFIA loan agreement with the U.S. Environmental Protection Agency (EPA) to finance capital investment in the City's water system.	Pieter Van Ry, Sarah Stone	Utilities
	Information	06 Jun 2022	Somewhat flexible but must be completed and filed with regulators by June 30th. This item could be moved to 06/20/2022 if needed. PPT: No Presentation: 10 minutes Discussion:	Study Session Memo	Presentation of the 2021 Annual Comprehensive Financial Report and audit results.	Presentation of the 2021 audited annual report.	Jackie Loh, Kevin Engles	Finance
	Information	06 Jun 2022	Flexible PPT: Yes Presentation: 15 minutes Discussion:	Study Session Memo	Englewood Environmental Foundation Dissolution	Update to City Council on the EEF dissolution status	Jackie Loh, Maria D'Andrea	Finance, Public Works
	Information and Direction	06 Jun 2022	Yes, Flexible but only to be earlier, not later PPT: Yes Presentation: 20 minutes Discussion:	Study Session Memo	Final study session presentation on proposed revisions to the City Charter for the November 2022 ballot, if required	This will be the final presentation of proposed routine, non-controversial revisions to the City Charter for the November 2022 ballot, if needed, to determine if Council has any additional revisions or concerns prior to formal consideration of an Ordinance setting the ballot question.	Tamara Niles	City Attorney's Office
Consent?		06 Jun 2022	Flexible PPT: No Presentation: Discussion: Attending: Shawn Weiske, HR Director Alexa Hahn-Dunn, Sr. HR Business Partner 10 minutes	Resolution	Staff recommends approval to enter into a contract with Gallagher Benefit Services	Staff Recommends approval of contractual services in the amount of no more than \$175,000 to conduct a comprehensive classification and compensation study and establish a new classification and compensation structure.	Shawn Weiske	Human Resources
		06 Jun 2022	Not Flexible PPT: No Presentation: Discussion:	Proclamation	Pollinator Proclamation	Pollinator Proclamation	Tim Dodd	City Manager's Office
		06 Jun 2022	Not Flexible PPT: No Members of the City's DEI Committee will be present	Proclamation	Pride Month Proclamation	Pride Month Proclamation	Tim Dodd	City Manager's Office
		06 Jun 2022	Not Flexible PPT: No Members of the City's DEI Committee will be present	Proclamation	Juneteenth Proclamation	Juneteenth Proclamation	Tim Dodd	City Manager's Office
Consent?		06 Jun 2022	Not Flexible PPT: No	Motion	ERC Mechanical Equipment Upgrade - Approval of a Contract to Purchase the Equipment	Approval of a Contract, to Purchase Equipment for the Englewood Recreation Center (ERC) Mechanical Equipment Upgrade. The Contract is an "Order for Purchase of Goods and Materials" (OGM) for a Not-To-Exceed amount of \$139,128.00.	John Donakowski, Melinda Goblirsch	Public Works
		06 Jun 2022	Flexible?	Executive Session	Executive Session	Utilities Water Resources MP findings	Pieter Van Ry, Sarah Stone	Utilities
No		06 Jun 2022	PowerPoint: Yes Flexible: No - Ordinance must be passed to obtain SRF funding for stormwater capital projects	Bill for an Ordinance – 2nd Reading	CB 28 - Approve an ordinance authorizing the 2023 Stormwater Utility Rate Increase.	CB 28 - Approve an ordinance for the proposed rate increase for the Stormwater Utility Fund in order to access State Revolving Loan funding	Tim Hoos	Public Works
No		06 Jun 2022	Not Flexible Need to complete before feds raise the interest rate. PPT: Yes Presentation: 10 Minutes	Bill for an Ordinance – 2nd Reading	CB 29 - Approve an ordinance authorizing a loan agreement with the Colorado Water Resources and Power Development Authority for Storm Water Improvements	CB 29 - Approve an ordinance authorizing a loan agreement with the Colorado Water Resources and Power Development Authority for Storm Water Improvements	Jackie Loh, Maria D'Andrea	Finance, Public Works
Yes		06 Jun 2022	Flexible PPT: Yes Presentation: 5 minutes Discussion: 10 minutes	Bill for an Ordinance – 1st Reading	CB 31 - Approve a bill for an ordinance authorizing an Intergovernmental Agreement to Create Arapahoe County Regional Council for Opioid Settlement Funds	CB 31 - In order to receive opioid settlement funds, the Arapahoe County Region must create a Regional Council through an IGA to govern regional membership, voting, and other various matters.	Tamara Niles	City Attorney's Office
		13 Jun 2022	Not Flexible: NO Presentation: Discussion:	Study Session Memo	Board and Commission Interviews	Board and Commission Interviews	Jackie McKinnon	City Clerk's Office
		14 Jun 2022	Not Flexible: NO Presentation: Discussion:	Study Session Memo	Board and Commission Interviews	Board and Commission Interviews- only if a second night is needed.	Jackie McKinnon	City Clerk's Office
	Information	20 Jun 2022	Flexible PPT: No Yes Presentation: 60 minutes Discussion:	Study Session Memo	Review Preliminary 2023 Operating & Staff Prioritized Capital Requests	Review Preliminary 2023 Operating & Staff Prioritized Capital Requests		Finance
	Information and Direction	20 Jun 2022	Flexible PPT: Yes Presentation: Information and Direction 10 minutes	Study Session Memo	Discussion of Formal Ways to Engage Youth	Discussion of Formal Ways to Engage Youth	Stephanie Carille, Tim Dodd	City Manager's Office
	Information and Direction	20 Jun 2022	Yes, Flexible but only to be earlier, not later PPT: Yes Presentation: 20 minutes	Study Session Memo	First reading of an Ordinance Establishing a Ballot Question for Proposed Routine City Charter Revisions	City Council has begun a City Charter review project in two steps. This is the first step, to approve an Ordinance setting a ballot question for non-controversial, necessary revisions to the City Charter.	Tamara Niles	City Attorney's Office
	Information	20 Jun 2022	Flexible PPT: Yes Presentation: 10 minutes Discussion:	Study Session Memo	Sustainability Commission Annual Report	Annual report of the Sustainability Commission to the City Council	Melissa Englund	City Manager's Office
Consent?		20 Jun 2022	Flexible waiting on 2022 budget appropriation Presentation: Discussion:	Motion	Utilities Sanitary Sewer CCTV Inspection CFS	Staff is seeking approval of a contract for services (CFS) with Pro-Pipe, Inc. to provide the City with video inspection of pipe interiors in the amount of ~\$400,000.	Pieter Van Ry, Steve Simon	Utilities
Consent?		20 Jun 2022	Flexible PPT: No	Bill for an Ordinance – 1st Reading	Ordinance Amending State Security Measures Requirements for Civic Center	Applicable state law was amended to clearly authorize the City to modify otherwise applicable state law regarding security measures for Municipal Court/Council Chambers. This ordinance modifies state law to make formal security measures optional rather than mandatory, to allow City Council to eliminate requirement that meeting attendees go through security/metal detector.	Tamara Niles	City Attorney's Office
		20 Jun 2022	Not Flexible PPT: No Yes Presentation: Discussion:	Appointment	Recognition of termed out board and commission members (3)	Recognition of termed out board and commission members (3)	Jackie McKinnon	City Clerk's Office
		29 Jun 2022	Not Flexible PPT: No Yes Presentation: Discussion:	Recognition	Citizen of the Year Recognition - PLACEHOLDER actual date will be selected after COY is selected based on their availability	would recommend not replacing a study session for this celebration due to other council deadlines.	Madeline Hinkfuss	Communications
	Information	18 Jul 2022	Flexible Presentation: 10 minutes Discussion:	Study Session Memo	May 2022 Monthly Financial Report	Finance Director Jackie Loh to review with City Council the May 2022 Financial Report	Jackie Loh	Finance
Consent?		18 Jul 2022	Not Flexible PPT: No	Resolution	Financial Policies Update	Financial Policies Update to include a "Ratcheting and Sliding" range for the General Fund's Fund Balance Unrestricted Reserve Amount	Jackie Loh	Finance
Consent?		18 Jul 2022	Not Flexible PPT: Yes Presentation: 5 minutes Discussion:	Bill for an Ordinance – 1st Reading	Cooperative Agreement - Englewood Schools, City, CDA	Cooperative Agreement	Dan Poremba	Community Development
	Information	25 Jul 2022	Flexible Presentation: 10 minutes Discussion:	Study Session Memo	June 2022 Monthly Financial Report	Finance Director Jackie Loh to review with City Council the June 2022 Financial Report	Jackie Loh	Finance