



## Council Newsletter

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### CITY MANAGER'S NOTES June 9, 2022

#### Upcoming Council Meetings

**June 13, 2022**

The City Council Board & Commission Interviews will begin at 6:00 p.m. Interviews will be held virtually.

**June 20, 2022**

The City Council Regular Meeting will begin at 5:30 p.m. in Council Chambers. This meeting will be held as a hybrid meeting.

#### Informational Items

The following attachments are in response to City Council requests, as well as other informational items.

1. Calendar of Events
2. Tentative Regular and Study Session Topics

**JUNE**

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Thur. June 9	5:30 p.m.	Parks and Recreation Commission, Pirates Cove
	Canceled	Transportation Advisory Committee, Virtual
Mon. June 13	6:00 p.m.	Board & Commission Interviews, Virtual
Tues. June 14	5:00 p.m.	Water and Sewer Board, Virtual
	6:30 p.m.	Sustainability Commission, Allen Water Plant
	7:00 p.m.	Public Library Board, Virtual
Wed. June 15	8:30 a.m.	Mayor Manager Meeting, Virtual
	6:00 p.m.	Code Enforcement Advisory Committee, Hybrid
	6:30 p.m.	Historic Preservation Commission, Virtual
Mon. June 20	5:30 p.m.	City Council Regular Meeting, Council Chambers/Hybrid
Mon. June 27	6:00 p.m.	City Council Study Session, Community Room/Hybrid
Wed. June 29	8:30 a.m.	Mayor Manager Meeting, Virtual
Tues. June 28	5:15 p.m.	Budget Advisory Committee, Pikes Peak Conference Room

**JULY**

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Tues. July 5	CANCELED	City Council Regular Meeting
Wed. July 6	5:45 p.m.	Cultural Arts Commission, Red Rocks Conf Room/Virtual
Mon. July 11	CANCELED	City Council Study Session
Tues. July 12	5:00 p.m.	Water and Sewer Board, Virtual
	6:30 p.m.	Sustainability Commission, Virtual
	7:00 p.m.	Public Library Board, Virtual
	7:00 p.m.	Board of Adjustment and Appeals, Virtual
Thurs. July 14	5:30 p.m.	Parks and Recreation Commission, Virtual
	6:00 p.m.	Transportation Advisory Committee, Virtual

Mon. July 18	6:00 p.m.	City Council Regular Meeting, Council Chambers/Hybrid
Wed. July 20	6:30 p.m.	Historic Preservation Commission, Virtual
Mon. July 25	6:00 p.m.	City Council Regular Meeting, Council Chambers/Hybrid
Tues. July 26	5:15 p.m.	Budget Advisory Committee, Pikes Peak Conference Room

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## AUGUST

Mon. Aug. 1	2:00 p.m.	Malley Center Trust Fund, Malley Recreation Center
	6:00 p.m.	City Council Special/Regular Meeting, Community Room/Virtual
Wed. Aug. 3	5:45 p.m.	Cultural Arts Commission, Red Rocks Conf Room/Virtual
Mon. Aug. 8	6:00 p.m.	City Council Special/Study Session, Community Room/Virtual
Tues. Aug. 9	5:00 p.m.	Water and Sewer Board, Virtual
	6:30 p.m.	Sustainability Commission, Virtual
	7:00 p.m.	Public Library Board, Virtual
Wed. Aug 10	7:00 p.m.	Board of Adjustment and Appeals, Virtual
Thurs. Aug 11	5:30 p.m.	Parks and Recreation Commission, Virtual
	6:00 p.m.	Transportation Advisory Committee, Virtual
Mon. Aug. 15	6:00 p.m.	City Council Special/Regular Meeting, Community Room/Virtual
Wed. Aug. 17	6:30 p.m.	Historic Preservation Commission, Virtual
Mon. Aug. 22	6:00 p.m.	City Council Special/Study Session, Community Room/Virtual
Tues. Aug. 23	5:15 p.m.	Budget Advisory Committee, Pikes Peak Conference Room

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## SEPTEMBER

Tues. Sept. 6	6:00 p.m.	City Council Special/Regular Meeting, Community Room/Virtual
Wed. Sept. 7	5:45 p.m.	Cultural Arts Commission, Red Rocks Conf Room/Virtual
Thurs. Sept. 8	5:30 p.m.	Parks and Recreation Commission, Virtual
	6:00 p.m.	Transportation Advisory Committee, Virtual
Mon. Sept. 12	6:00 p.m.	City Council Special/Study Session, Community Room/Virtual
Tues. Sept. 13	5:00 p.m.	Water and Sewer Board, Virtual
	6:30 p.m.	Sustainability Commission, Virtual
	7:00 p.m.	Public Library Board, Virtual
Wed. Sept. 14	7:00 p.m.	Board of Adjustment and Appeals, Virtual

Consent	Study Session Guidance	Meeting Date	Notes	Item Type	Report Title	Description	Staff Responsible	Department/Group
		13 Jun 2022	Not Flexible PPT: No Presentation: Discussion:	Study Session Memo		Board and Commission Interviews	Jackie McKinnon	City Clerk's Office
	Information	20 Jun 2022	Flexible PPT: Yes Presentation: 70 minutes Discussion: 30 minutes	Study Session Memo	Review Preliminary 2023 Operating & Staff Prioritized Capital Requests	Review Preliminary 2023 Operating & Staff Prioritized Capital Requests		Finance
Yes		20 Jun 2022	Flexible PPT: No	Resolution	Consider Resolution Regarding FAMLI Program Declination	In November 2020, Colorado voters approved Proposition 118, a state-run Paid Family Medical Leave Insurance (PFML) program. While participation in the FAMLI program is mandatory for private employers, local government employers may choose to opt out of the FAMLI program by a vote of its local governing body following the hearing of testimony prior to the vote. A public hearing on this issue is on the Agenda for June 6, 2022.	Victoria McDermott	City Attorney's Office
Yes		20 Jun 2022	Not Flexible PPT: No	Motion	Consideration of Award of Contract for the 2022 Slurry Seal Project	Consideration of award of contract to A-1 Chipseal, in the amount of \$176,429.60, for the 2022 Slurry Seal Project.	Tim Hoos	Public Works
No		20 Jun 2022	Flexible PPT: No	Motion	Adoption of Neighborhood Map	City council adoption of the neighborhood map developed by the Historic Preservation Society	Madeline Hinkfuss	Communications
Yes		20 Jun 2022	Not Flexible - the contract has been reviewed and signed so we would like to get it out the door sooner or later. PPT: Yes	Motion	Approval of contract between the City of Englewood and CrossPurpose	Approval of a contract, using ARPA funds, with CrossPurpose	Tim Dodd	City Manager's Office
Yes		20 Jun 2022	Not Flexible, PSA ends in July 2022 PPT: Yes This PSA needs to be presented before the Martin & Wood PSA renewal - same budget line item.	Motion	Professional Services Agreement Renewal with Berg Hill Greenleaf Ruscitti for Water Rights Legal Support	Utilities staff is seeking Water and Sewer Board recommendation for City Council approval of a 6-month Professional Services Agreement (PSA) renewal with Berg Hill Greenleaf Ruscitti, LLP (BHGRI) to provide outside legal representation for water rights support, in the amount of \$350,000.00.	Pieter Van Ry	Utilities
Yes		20 Jun 2022	Not Flexible PPT: Yes Presentation: Discussion:	Motion	Optimal Source Order for the Purchase of Goods and Materials agreement for Distribution and Collection Inventory	Utilities staff is seeking City Council approval of an optimal source Order for the Purchase of Goods and Materials (OGM) agreement with Core & Main for distribution and collection system parts, inventory, equipment, and safety apparatuses, in the amount not to exceed \$245,000.00.	Pieter Van Ry	Utilities
Yes		20 Jun 2022	Not Flexible, contract ends in July 2022 PPT: Yes Please put this item after the BHGR PSA renewal since they both come out of the same budget account.	Motion	Professional Services Agreement with Martin and Wood Water Consultants for Water Resources Engineering	Utilities staff is seeking Water and Sewer Board recommendation for City Council approval of a 6-month Professional Services Agreement (PSA) renewal with Martin and Wood Water Consultants, Inc (MWWC) for water resources engineering services, in the amount of \$175,000.00.	Pieter Van Ry	Utilities
No		20 Jun 2022	Not Flexible PPT: Yes	Motion	Professional Services Agreement (PSA) with Brown and Caldwell (BC) for Condition Assessment and Process Optimization at the Allen Water Treatment Plant (WTP)	Utilities staff is seeking City Council approval of a PSA with BC for the Allen WTP Process Optimization and Condition Assessment Project, in the amount of \$281,850, with an additional 10% staff-managed contingency of \$28,185, for a total project authorization of \$310,035.	Angela Goodman, Pieter Van Ry	Utilities
Yes		20 Jun 2022	Not Flexible PPT: Yes	Motion	Contract for Services with Pro-Pipe, Inc. for Sanitary Sewer Closed-Circuit Television (CCTV) Inspection	Utilities staff is seeking City Council approval of a Contract for Services (CFS) with Pro-Pipe, Inc. to inspect the City's sanitary sewer collection system, in the amount of \$413,389.12, with an additional 10% staff-managed contingency of \$41,340.00, for a total project authorization of \$454,729.12.	Angela Goodman, Pieter Van Ry	Utilities
No		20 Jun 2022	Somewhat Flexible PPT: Yes	Motion	Contract for Construction (CFC) with Granite Inliner, LLC (Granite) for sanitary sewer pipeline rehabilitation services	Utilities staff is seeking City Council approval to enter into a CFC with Granite for sanitary sewer pipeline rehabilitation construction services, in the amount of \$413,555.55 with an additional \$40,000.00 staff-managed contingency, for a total project authorization of \$453,555.55.	Angela Goodman, Pieter Van Ry	Utilities
No		20 Jun 2022	Flexible PPT: No	Motion	Appointment of Voting and Non-Voting Member to Opioid Settlement Arapahoe Regional Council	By Motion, appoint City Attorney Tamara Niles as the City of Englewood's non-voting representative to the Arapahoe Regional Council, and Sheridan City Manager Devin Granbery to serve as the rotating voting member to represent the cities of Englewood, Littleton, and Sheridan.	Tamara Niles	City Attorney's Office
Yes		20 Jun 2022	Flexible PPT: Yes Presentation: 5 minutes Discussion: 10 minutes	Bill for an Ordinance - 2nd Reading	CB 31 - Approve an ordinance authorizing an Intergovernmental Agreement to Create Arapahoe County Regional Council for Opioid Settlement Funds	CB 31 - In order to receive opioid settlement funds, the Arapahoe County Region must create a Regional Council through an IGA to govern regional membership, voting, and other various matters.	Tamara Niles	City Attorney's Office
No		20 Jun 2022	Not Flexible PPT: No	Bill for an Ordinance - 1st Reading	LDC Open Space and Channel Improvements IGA Amendment #2	This is an amendment to the original IGA with MHFD for the LDC Plaza Improvement Project requesting an additional \$100,000 in matching funds to complete the active construction project.	Devin Keener, Tim Hoos	Public Works
No		20 Jun 2022	Not Flexible unless interviews Move	Appointment	Resolution appointing members to various boards, commissions and committees	Resolution appointing members to various boards, commissions, and committees	Jackie McKinnon	City Clerk's Office
	Information	27 Jun 2022	Not Flexible PPT: Yes Presentation: Discussion:	Study Session Memo	Operating budgets for CMO/CCO, CAO, Communications, Community Development, Finance, Human Resources, Information Technology, Municipal Court and PRLG, and 2023 CIP Matrix	Operating budgets for CMO/CCO, CAO, Communications, Community Development, Finance, Human Resources, Information Technology, Municipal Court and PRLG, and 2023 CIP Matrix	Jackie Loh	Finance
Yes	Information and Direction	27 Jun 2022	Yes, Flexible but only to be earlier, not later PPT: Yes Presentation: 20 minutes	Bill for an Ordinance - 1st Reading	First reading of an Ordinance Establishing a Ballot Question for Proposed Routine City Charter Revisions	City Council has begun a City Charter review project in two steps. This is the first step, to approve an Ordinance setting a ballot question for non-controversial, necessary revisions to the City Charter.	Tamara Niles	City Attorney's Office
		29 Jun 2022	Not Flexible PPT: No Presentation: Discussion:	Recognition	Citizen of the Year Recognition -	Scheduled and Event is set for this date	Madeline Hinkfuss	Communications
	Information	18 Jul 2022	Flexible Presentation: 10 minutes Discussion:	Study Session Memo	May 2022 Monthly Financial Report	Finance Director Jackie Loh to review with City Council the May 2022 Financial Report	Jackie Loh	Finance
	Information and Direction	18 Jul 2022	Flexible PPT: Yes Presentation: Information and Direction 10 minutes	Study Session Memo	Discussion of Formal Ways to Engage Youth	Discussion of Formal Ways to Engage Youth	Stephanie Carlie, Tim Dodd	City Manager's Office
	Information	18 Jul 2022	Flexible PPT: Yes Presentation: 10 minutes Discussion:	Study Session Memo	Sustainability Commission Annual Report	Annual report of the Sustainability Commission to the City Council	Melissa Englund	City Manager's Office
Consent?		18 Jul 2022	Not Flexible PPT: No	Resolution	Financial Policies Update	Financial Policies Update to include a "Ratcheting and Sliding" range for the General Fund's Fund Balance Unrestricted Reserve Amount	Jackie Loh	Finance
Consent?		18 Jul 2022	Not Flexible PPT: No Yes	Resolution	Vehicle Purchase - One Starcraft Bus at the cost of \$111,148 from Creative Bus Sales, Inc. for the P, R, G and L Department	Approval of a resolution to purchase one Starcraft Bus for \$111,148 from Creative Bus Sales, Inc. for the Parks, Recreation, Golf and Library Department	Steve Ortega	Public Works
Consent?		18 Jul 2022	Not Flexible, work must commence in August to be complete by end of summer season PPT: No	Motion	Award of Contract to ___ TBD ___ for the Construction of 2022 Mill and Overlay Project	Consideration of award of contract to ___ TBD ___ in the amount of \$ ___ TBD ___ for the construction of the 2022 Mill and Overlay Project	Tim Hoos	Public Works
Consent?		18 Jul 2022	Not Flexible PPT: Yes Presentation: 5 minutes Discussion:	Bill for an Ordinance - 1st Reading	Cooperative Agreement - Englewood Schools, City, DDA	Cooperative Agreement	Dan Poremba	Community Development
		18 Jul 2022	Not Flexible PPT: No Yes Presentation: Discussion:	Appointment		Recognition of termed out board and commission members (3)	Jackie McKinnon	City Clerk's Office
	Information	25 Jul 2022	Flexible Presentation: 10 minutes Discussion:	Study Session Memo	June 2022 Monthly Financial Report	Finance Director Jackie Loh to review with City Council the June 2022 Financial Report	Jackie Loh	Finance
	Information	01 Aug 2022	Flexible PPT: No Yes Presentation: 15 minutes Discussion:	Study Session Memo	Advisory Committee Annual Report Review	Budget Advisory Committee Annual Report Review	Jennifer Nolan	Finance
		01 Aug 2022	Flexible?	Executive Session	Executive Session	Utilities Water Resources MP Findings	Pieter Van Ry, Sarah Stone	Utilities
	Information and Direction	08 Aug 2022	Flexible PPT: Yes Presentation: 15 minutes Discussion:	Study Session Memo	Historic preservation study by Pinyon Environmental	Pinyon Environmental will present an overview of the historic preservation survey	Erik Sampson	Community Development

	Information	08 Aug 2022	Not Flexible PPT: No Yes Presentation: 45 minutes Discussion:	Study Session Memo	Draft Proposed 2023 Operating & Capital Budget	Draft Proposed 2023 Operating & Capital Budget	Jackie Loh	Finance
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