



Council Newsletter

CITY MANAGER'S NOTES

June 23, 2022

Upcoming Council Meetings

June 27, 2022

The City Council Regular Meeting will begin at 6:00 p.m. in Council Chambers. This meeting will be held as a hybrid meeting.

June 29, 2022

The Citizen of the Year Celebration will begin at 6:00 p.m. at the Malley Recreation Center.

July 18, 2022

The City Council Regular Meeting will begin at 6:00 p.m. in Council Chambers. This meeting will be held as a hybrid meeting.

Informational Items

The following attachments are in response to City Council requests, as well as other informational items.

1. Calendar of Events
2. Tentative Regular and Study Session Topics

JUNE

Wed. June 22	8:30 a.m.	Mayor Manager Meeting, Virtual
Mon. June 27	6:00 p.m.	City Council Regular Meeting, Council Chambers/Hybrid
Tues. June 28	5:15 p.m.	Budget Advisory Committee, Pikes Peak Conf-Room
Wed. June 29	8:30 a.m.	Mayor Manager Meeting, Virtual
	6:00 p.m.	Citizen of the Year Celebration, Malley Recreation Center

JULY

Tues. July 5	CANCELED	City Council Regular Meeting
Wed. July 6	5:45 p.m.	Cultural Arts Commission, Red Rocks Conf Room/Virtual
Mon. July 11	CANCELED	City Council Study Session
Tues. July 12	5:00 p.m.	Water and Sewer Board, Virtual
	6:30 p.m.	Sustainability Commission, Virtual
	7:00 p.m.	Public Library Board, Virtual
	7:00 p.m.	Board of Adjustment and Appeals, Virtual
Wed July 13	11:00 a.m.	Liquor and Marijuana Authority
Thurs. July 14	5:30 p.m.	Parks and Recreation Commission, Virtual
	6:00 p.m.	Transportation Advisory Committee, Virtual
Mon. July 18	6:00 p.m.	City Council Regular Meeting, Council Chambers/Hybrid
Wed. July 20	6:30 p.m.	Historic Preservation Commission, Virtual
Mon. July 25	6:00 p.m.	City Council Regular Meeting, Council Chambers/Hybrid
Tues. July 26	5:15 p.m.	Budget Advisory Committee, Pikes Peak Conference Room

AUGUST

Mon. Aug. 1	2:00 p.m.	Malley Center Trust Fund, Malley Recreation Center
	6:00 p.m.	City Council Special/Regular Meeting, Community Room/Virtual

Wed. Aug. 3	5:45 p.m.	Cultural Arts Commission, Red Rocks Conf Room/Virtual
Mon. Aug. 8	6:00 p.m.	City Council Special/Study Session, Community Room/Virtual
Tues. Aug. 9	4:00 p.m.	Non-Emergency Retirement Board, Virtual
	5:00 p.m.	Water and Sewer Board, Virtual
	6:30 p.m.	Sustainability Commission, Virtual
	7:00 p.m.	Public Library Board, Virtual
Wed. Aug 10	7:00 p.m.	Board of Adjustment and Appeals, Virtual
Thurs. Aug 11	5:30 p.m.	Parks and Recreation Commission, Virtual
	6:00 p.m.	Transportation Advisory Committee, Virtual
Mon. Aug. 15	6:00 p.m.	City Council Special/Regular Meeting, Community Room/Virtual
Wed. Aug. 17	6:30 p.m.	Historic Preservation Commission, Virtual
Mon. Aug. 22	6:00 p.m.	City Council Special/Study Session, Community Room/Virtual
Tues. Aug. 23	5:15 p.m.	Budget Advisory Committee, Pikes Peak Conference Room

SEPTEMBER

Tues. Sept. 6	6:00 p.m.	City Council Special/Regular Meeting, Community Room/Virtual
Wed. Sept. 7	5:45 p.m.	Cultural Arts Commission, Red Rocks Conf Room/Virtual
Thurs. Sept. 8	5:30 p.m.	Parks and Recreation Commission, Virtual
	6:00 p.m.	Transportation Advisory Committee, Virtual
Mon. Sept. 12	6:00 p.m.	City Council Special/Study Session, Community Room/Virtual
Tues. Sept. 13	5:00 p.m.	Water and Sewer Board, Virtual
	6:30 p.m.	Sustainability Commission, Virtual
	7:00 p.m.	Public Library Board, Virtual
Wed. Sept. 14	7:00 p.m.	Board of Adjustment and Appeals, Virtual
Mon. Sept. 19	6:00 p.m.	City Council Special/Regular Meeting, Community Room/Virtual
Wed. Sept. 21	6:30 p.m.	Historic Preservation Commission, Virtual
Mon. Sept. 26	6:00 p.m.	City Council Special/Study Session, Community Room/Virtual
Tues. Sept. 27	5:15 p.m.	Budget Advisory Committee, Pikes Peak Conference Room

OCTOBER

Column1	Column2	Column3	Column4	Column5	Column6	Column7	Column8	Column9
Consent	Study Session Guidance	Meeting Date	Notes	Item Type	Report Title	Description	Staff Responsible	Department/Group
	Information	27 Jun 2022	Not Flexible PPT: Yes Presentation: Discussion:	Study Session Memo	Operating budgets for CMO/CCO, CAO, Communications, Community Development, Finance, Human Resources, Information Technology, Municipal Court and PRLG, and 2023 CIP Matrix	Operating budgets for CMO/CCO, CAO, Communications, Community Development, Finance, Human Resources, Information Technology, Municipal Court and PRLG, and 2023 CIP Matrix	Jackie Loh	Finance
Yes		27 Jun 2022	Not Flexible PPT: No	Motion	Consideration of Award of Contract for the 2022 Slurry Seal Project	Consideration of award of contract to A-1 Chipseal, in the amount of \$176,429.60, for the 2022 Slurry Seal Project.	Tim Hoos	Public Works
No		27 Jun 2022	Not Flexible PPT: No	Motion	Appointment of Voting, Alternate Voting, and Non-Voting Englewood Representatives to Opioid Settlement Arapahoe Regional Council	By Motion, appoint Mayor Pro Tem Steve Ward as the City of Englewood's representative to the Arapahoe Regional Council, and ***** to serve as the rotating voting member and ***** to serve as the alternate rotating voting member to represent the cities of Englewood, Littleton, and Sheridan.	Tamara Niles	City Attorney's Office
Yes		27 Jun 2022	Not Flexible PPT: Yes Presentation: 3 min. Discussion: Notes: Please put 3 change orders in alphabetical order: (Brannan, C&L, Global) so their budget tables make sense, only one PPT for all three items.	Motion	C&L Water Solutions, Inc. – Change Order No. 1 for 2022 Purchase Order	Utilities staff is seeking City Council approval to execute a change order to the Purchase Order (PO) #2022-0000080 with C&L Water Solutions, Inc. (C&L), in the amount of \$40,000, for as-needed emergency water line repairs. If approved, this change order brings the total PO authorization for C&L to \$130,000.	Angela Goodman, Pieter Van Ry	Utilities
Yes		27 Jun 2022	Not Flexible PPT: Yes Presentation: 3 min. Discussion: Notes: Please put 3 change orders in alphabetical order: (Brannan, C&L, Global) so their budget tables make sense, only one PPT for all three items.	Motion	Global Underground Corp. – Change Order No. 1 for 2022 Purchase Order	Utilities staff is seeking City Council approval to execute a change order to the Purchase Order (PO) #2022-0000070 with Global Underground Corp. (Global), in the amount of \$40,000, for as-needed emergency water line repairs. If approved, this change order brings the total PO authorization for Global to \$130,000.	Angela Goodman, Pieter Van Ry	Utilities
Yes		27 Jun 2022	Not Flexible PPT: Yes Presentation: 3 min. Discussion: Notes: Please put 3 change orders in alphabetical order: (Brannan, C&L, Global) so their budget tables make sense, only one PPT for all three items.	Motion	Brannan Construction Company – Change Order No. 1 for 2022 Purchase Order	Utilities staff is seeking City Council approval to execute a change order to the Purchase Order (PO) #2022-0000081 with Brannan Construction Company (Brannan), in the amount of \$40,000, for as-needed emergency water line repairs. If approved, this change order brings the total PO authorization for Brannan to \$130,000.	Angela Goodman, Pieter Van Ry	Utilities
		27 Jun 2022	Flexible PPT: No Presentation: Discussion:	Executive Session	Executive Session for Purposes of Attorney-Client Privilege to Discuss a Breach of Contract Matter, and to Discuss Legal Issues Regarding Modifying Security Measures for City Council Meetings.	Executive Session for Purposes of Attorney-Client Privilege to Discuss a Breach of Contract Matter, and to Discuss Legal Issues Regarding Modifying Security Measures for City Council Meetings	Tamara Niles	City Attorney's Office
Yes		27 Jun 2022	Not Flexible PPT: No	Bill for an Ordinance – 2nd Reading	CB 32 - Approve an ordinance authorizing Little Dry Creek (LDC) Open Space and Channel Improvements IGA Amendment #2	CB 32 - This is an amendment to the original IGA with MHFD for the LDC Plaza Improvement Project requesting an additional \$100,000 in matching funds to complete the active construction project.	Devin Keener, Tim Hoos	Public Works
Yes		27 Jun 2022	PowerPoint: Yes Flexible: No Ordinance must be passed to obtain SRF Funding for stormwater capital projects	Bill for an Ordinance – 2nd Reading	CB 28 - Proposed rate increase for the Stormwater Utility Fund	CB 28 - Approve an ordinance for the proposed rate increase for the Stormwater Utility Fund in order to access State Revolving Loan funding	Tim Hoos	Public Works
No		27 Jun 2022	Not Flexible PPT: No Presentation: 5 minutes Discussion:	Bill for an Ordinance – 1st Reading	CB 35 - Approval of a Council Bill to place two taxation-related questions on the November, 2022 ballot	CB 35 - Approval of a Council Bill to place two taxation-related questions on the November, 2022 ballot	Tim Dodd	City Manager's Office
Yes		27 Jun 2022	Date is Flexible PPT: No Presentation: Discussion:	Bill for an Ordinance – 1st Reading	CB 33 - Approve a bill for an ordinance amending EMC 5-1-5, 4-1-1 to comply with new state law exempting non-local retailers from sales, use tax license	CB 33 - Approve a bill for an ordinance amending EMC 5-1-5, 4-1-1 to comply with new state law exempting non-local retailers from sales, use tax license	Tamara Niles	City Attorney's Office
No	Information and Direction	27 Jun 2022	Not Flexible PPT: Yes Presentation: 10 minutes	Bill for an Ordinance – 1st Reading	CB 34 - Approve a bill for an ordinance authorizing ballot questions for revisions to City of Englewood's Charter	CB 34 - Pursuant to direction received from City Council on June 6, 2022, the proposed bill for an ordinance establishes ballot questions for consideration by Englewood's registered electors to amend the City Charter.	Tamara Niles	City Attorney's Office
		29 Jun 2022	Not Flexible PPT: No Presentation: Discussion:	Recognition	Citizen of the Year Recognition -	Scheduled and Event is set for this date	Madeline Hinkfuss	Communications
	Information	18 Jul 2022	Flexible Presentation: 10 minutes Discussion:	Study Session Memo	May 2022 Monthly Financial Report	Finance Director Jackie Loh to review with City Council the May 2022 Financial Report	Jackie Loh	Finance
	Information	18 Jul 2022	Flexible PPT: Yes Presentation: 10 minutes Discussion:	Study Session Memo	Sustainability Commission Annual Report	Annual report of the Sustainability Commission to the City Council	Melissa Englund	City Manager's Office
	Information and Direction	18 Jul 2022	Flexible PPT: Yes Presentation: information and Direction 10 minutes	Study Session Memo	Discussion of Formal Ways to Engage Youth	Discussion of Formal Ways to Engage Youth	Stephanie Carille, Tim Dodd	City Manager's Office
Consent?		18 Jul 2022	Not Flexible PPT: Yes	Resolution	Vehicle Purchase - One Bucket Truck for the cost of \$193,952 from Altec Industries, Inc. for the Public Works Department, Traffic Division	Approval of a resolution to purchase one Bucket Truck for \$193,952 from Altec Industries, Inc. for the Public Works Department, Traffic Division	Steve Ortega	Public Works
Consent?		18 Jul 2022	Not Flexible PPT: No Yes	Resolution	Vehicle Purchase - One Starcraft Bus at the cost of \$111,837 from Creative Bus Sales, Inc. for the P, R, G and L Department	Approval of a resolution to purchase one (1) 2022 Starcraft Allstar (12&2) bus for \$111,837 from Creative Bus Sales, Inc. for the Parks, Recreation, Golf and Library Department.	Steve Ortega	Public Works
		18 Jul 2022	Not Flexible PPT: Yes Presentation: 5 minutes Discussion:	Motion	Award of Contract to Apex Design for Engineering Design Services on the Dartmouth Traffic Calming Corridor project.	Award of Contract to Apex Design for the Dartmouth Traffic Calming Corridor Professional Services Agreement	Sara Siggue	Utilities
Consent?		18 Jul 2022	Not Flexible, work must commence in August to be complete by end of summer season PPT: No	Motion	Award of Contract to TBD for the Construction of 2022 Mill and Overlay Project	Consideration of award of contract to TBD in the amount of \$ TBD for the construction of the 2022 Mill and Overlay Project	Tim Hoos	Public Works
Consent?		18 Jul 2022	Not Flexible PPT: Yes Presentation: 5 minutes Discussion:	Bill for an Ordinance – 1st Reading	Cooperative Agreement - Englewood Schools, City, DDA	Cooperative Agreement	Dan Poremba	Community Development

