

Council Newsletter

CITY MANAGER'S NOTES July 28, 2022

Upcoming Council Meetings

August 1, 2022 The City Council Regular Meeting will begin at 6:00 p.m. in

Council Chambers. This meeting will be held as a hybrid

meeting.

August 8, 2022 The City Council Study Session will begin at 6:00 p.m. in

the Community Room. This meeting will be held as a

hybrid meeting.

Informational Items

The following attachments are in response to City Council requests, as well as other informational items.

- 1. Calendar of Events
- 2. Tentative Regular and Study Session Topics

CITY OF ENGLEWOOD 2022 CALENDAR OF EVENTS



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Mon. Aug. 1	2:00 p.m.	Malley Center Trust Fund, Malley Recreation Center
	6:00 p.m.	City Council Regular Meeting, Council Chambers/Hybrid
Tues. Aug. 2	7:00 p.m.	Planning & Zoning Commission, Virtual
Wed. Aug. 3	8:30 a.m.	Mayor Manager Meeting, Virtual
	5:45 p.m.	Cultural Arts Commission, Red Rocks Conf Room/Virtual
Mon. Aug. 8	6:00 p.m.	City Council Study Session, Community Room/Hybrid
Tues. Aug. 9	Canceled	Police Officer Pension Board
	4:00 p.m.	Non-Emergency Retirement Board, Virtual
	5:00 p.m.	Water and Sewer Board, Virtual
	6:30 p.m.	Sustainability Commission, Virtual
	7:00 p.m.	Public Library Board, Virtual
Wed. Aug 10	8:30 a.m.	Mayor Manager Meeting, Virtual
	7:00 p.m.	Board of Adjustment and Appeals, Virtual
Thurs. Aug 11	Canceled	Firefighters Pension Board
	5:30 p.m.	Parks and Recreation Commission, Virtual
	6:00 p.m.	Transportation Advisory Committee, Virtual
Mon. Aug. 15	6:00 p.m.	City Council Regular Meeting, Council Chamber/Hybrid
Wed. Aug. 17	8:30 a.m.	Mayor Manager Meeting, Virtual
	6:30 p.m.	Historic Preservation Commission, Virtual
Mon. Aug. 22	6:00 p.m.	City Council Study Session, Community Room/Hybrid
Tues. Aug. 23	5:15 p.m.	Budget Advisory Committee, Pikes Peak Conference Room
		CERTEMBER
		SEPTEMBER
Tues. Sept. 6	6:00 p.m.	City Council Regular Meeting, Council Chambers/Hybrid
Wed. Sept. 7	8:30 a.m.	Mayor Manager Meeting, Virtual

	5:45 p.m.	Cultural Arts Commission, Red Rocks Conf Room/Virtual
Thurs. Sept. 8	5:30 p.m.	Parks and Recreation Commission, Virtual
	6:00 p.m.	Transportation Advisory Committee, Virtual
Mon. Sept. 12	6:00 p.m.	City Council Study Session, Community Room/Hybrid
Tues. Sept. 13	5:00 p.m.	Water and Sewer Board, Virtual
	6:30 p.m.	Sustainability Commission, Virtual
	7:00 p.m.	Public Library Board, Virtual
Wed. Sept. 14	8:30 a.m.	Mayor Manager Meeting, Virtual
	7:00 p.m.	Board of Adjustment and Appeals, Virtual
Mon. Sept. 19	6:00 p.m.	City Council Regular Meeting, Council Chambers/Hybrid
Wed. Sept. 21	8:30 a.m.	Mayor Manager Meeting, Virtual
	6:30 p.m.	Historic Preservation Commission, Virtual
Mon. Sept. 26	6:00 p.m.	City Council Study Session, Community Room/Hybrid
Tues. Sept. 27	5:15 p.m.	Budget Advisory Committee, Pikes Peak Conference Room
Wed. Sept. 28	8:30 a.m.	Mayor Manager Meeting, Virtual
		OCTOBER
		OUTOBER
Mon. Oct. 3	6:00 p.m.	City Council Regular Meeting, Council Chambers/Hybrid
Mon. Oct. 3 Wed. Oct. 5	6:00 p.m. 8:30 a.m.	
	·	City Council Regular Meeting, Council Chambers/Hybrid
	8:30 a.m.	City Council Regular Meeting, Council Chambers/Hybrid Mayor Manager Meeting, Virtual
Wed. Oct. 5	8:30 a.m. 5:45 p.m.	City Council Regular Meeting, Council Chambers/Hybrid Mayor Manager Meeting, Virtual Cultural Arts Commission, Red Rocks Conf Room/Virtual
Wed. Oct. 5 Mon. Oct. 10	8:30 a.m. 5:45 p.m. 6:00 p.m.	City Council Regular Meeting, Council Chambers/Hybrid Mayor Manager Meeting, Virtual Cultural Arts Commission, Red Rocks Conf Room/Virtual City Council Study Session, Community Room/Hybrid
Wed. Oct. 5 Mon. Oct. 10	8:30 a.m. 5:45 p.m. 6:00 p.m. 5:00 p.m.	City Council Regular Meeting, Council Chambers/Hybrid Mayor Manager Meeting, Virtual Cultural Arts Commission, Red Rocks Conf Room/Virtual City Council Study Session, Community Room/Hybrid Water and Sewer Board, Virtual
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Wed. Oct. 5 Mon. Oct. 10 Tues. Oct. 11	8:30 a.m. 5:45 p.m. 6:00 p.m. 5:00 p.m. 6:30 p.m. 7:00 p.m.	City Council Regular Meeting, Council Chambers/Hybrid Mayor Manager Meeting, Virtual Cultural Arts Commission, Red Rocks Conf Room/Virtual City Council Study Session, Community Room/Hybrid Water and Sewer Board, Virtual Sustainability Commission, Virtual Public Library Board, Virtual
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Wed. Oct. 5 Mon. Oct. 10 Tues. Oct. 11 Wed. Oct. 12 Thurs. Oct. 13 Mon. Oct. 17	8:30 a.m. 5:45 p.m. 6:00 p.m. 5:00 p.m. 6:30 p.m. 7:00 p.m. 8:30 a.m. 7:00 p.m. 5:30 p.m. 6:00 p.m.	City Council Regular Meeting, Council Chambers/Hybrid Mayor Manager Meeting, Virtual Cultural Arts Commission, Red Rocks Conf Room/Virtual City Council Study Session, Community Room/Hybrid Water and Sewer Board, Virtual Sustainability Commission, Virtual Public Library Board, Virtual Mayor Manager Meeting, Virtual Board of Adjustment and Appeals, Virtual Parks and Recreation Commission, Virtual Transportation Advisory Committee, Virtual City Council Regular Meeting, Council Chambers/Hybrid

Column1	Column2	Column3	Column4	Column5	Column6	Column7	Column8	Column9
Consent	Study Session Guidance Information		Notes Flexible	Item Type Study Session Memo	Report Title Budget Advisory Committee Annual Report Review	Description Budget Advisory Committee Annual Report Review	Staff Responsible Bill Lesage, Josh Newell	Department/Group Budget Advisory
		01 Aug 2022	PPT: No Yes Presentation: 15 minutes Discussion: 20 minute					Committee
	Information and Direction		Flexible PPT: Yes Presentation: 15 minute	Study Session Memo	Financial Policies Update	Financial policies update	Jackie Loh	Finance
No		01 Aug 2022	Piscussion: 10 minute Flexible PPT: Yes Presentation: 5 minutes	Motion	Quarter Two Updates and Modifications to the City of Englewood Strategic Plan	Approval of 2022, Quarter Two Updates and Modifications to the City of Englewood Strategic Plan.	Tim Dodd	City Manager's Office
No		01 Aug 2022	Discussion: Not Flexible PPT: Yes Presentation: 10 minutes	Motion	Approval of a Contract for Security Services	Approval of a contract to provide security services for EEF and Civic Center properties. This is a Contract for Services for a not-to-exceed amount of \$ 500,000.00.	Maria D'Andrea, Melinda Goblirsch	Public Works
Yes		01 Aug 2022	Discussion: Not Flexible PPT: No	Bill for an Ordinance – 2nd Reading	CB 38 - Approve a bill for an ordinance regarding a Cooperative Agreement - Englewood Schools, City, DDA	CB 38 - Approve a bill for an ordinance approving the Cooperative Agreement Regarding Pass-Through Revenue for School Finance Act Compliance with	Dan Poremba	Community Development
Yes		01 Aug 2022	Presentation: 5 minutes Discussion: Flexible PPT: no	Bill for an Ordinance – 1st Reading	CB 42 - Approve a bill for an ordinance accepting the DOLA Special	Englewood Schools (Cooperative Agreement) CB 42 - Approve a bill for an ordinance to accept the DOLA Special initiative Grant	Brad Anderson	Parks, Recreation & Library
Yes		01 Aug 2022	Presentation: 0 Discussion:	Bill for an Ordinance –	CB 43 - IGA with Arapahoe County for Coordinated Election Services	CB 43 - A bill for an ordinance authorizing an IGA with Arapahoe County for	Stephanie Carlile	City Clerk's Office
Yes		01 Aug 2022	Flexible	1st Reading Bill for an Ordinance –	CB 40 - Approve a bill for an ordinance to allow Court and Prosecution	Coordinated Election Services CB 40 - Current municipal code authorizes only police officers to serve summons	Tamara Niles	City Attorney's Office
		01 Aug 2022	PPT: No Presentation: Discussion:	1st Reading	staff to hand documents to defendants and witnesses, and to authorize Court to withdraw bench warrant and instead serve summons to defendants in lieu of arrest.	and subpoenas, and to serve warrants without converting to a summons, which requires the person to wait while an officer is summoned and appears at Court to hand documents to them. This amendment will allow Court and Prosecution staff to hand documents to defendants and witnesses, so they aren't required to wait on an officer to arrive.		
	Information		Not Flexible	Study Session Memo	Draft Proposed 2023 Operating & Capital Budget	Draft Proposed 2023 Operating & Capital Budget	Jackie Loh	Finance
		08 Aug 2022	PPT: No Yes Presentation: 45 minutes Discussion:				Jackie Loii	
	Information	08 Aug 2022	Not Flexible PPT: Yes Presentation: 20 minutes Discussion:	Study Session Memo	Presentation on SG, telecommunications regulation and limitations on a City's authority under applicable law	Alt Is July 18, 2022 meeting, City Council received significant public comment and concerns reparating construction of a 56 Telecommunications Tower in the City. This is a highly-regulated, specialized area of law, and outside coursel Colleen McCroskey, Kissinger & Fellman, will present on legal sixus regarding 5G and telecommunications to respond to City Council Inquiries.		City Attorney's Office
	Information		Flexible	Study Session Memo	Overview of Complete Streets Initiative & Applicability to Englewood	The city has recently submitted two grant applications to modify the design & cross	Maria D'Andrea	Public Works
		15 Aug 2022	PPT: Yes Presentation: 15 minutes Discussion:		Street Network	section of two street segments to incorporate "complete streets" elements and thus make the streets more conducte to alternate forms of transportation. A recent traffic crash prompted an inquiry from the public and the City Council on options to slow speeds and provide safer alternatives for pedestrains and bicyclists. Staff will present an overview of what complete streets is, RPCGOG's efforts in this area, and how this concept can be applied in Englewood.		
Yes		15 Aug 2022	PPT: Yes Presentation: 5 minutes	Resolution	Revision of the vesting period for the 457 retirement plan	Revision to the vesting period for the 457 retirement plan	Shawn Weiske	Human Resources
			Not Flexible PPT: no Presentation: 15 minutes	Resolution	2022 Budget Supplemental #3	2022 Budget Supplemental #3	Jackie Loh, Jennifer Nolan	Finance
Yes			Discussion: Not Flexible	Resolution	Financial Policies Update	Financial Policies Update to include a "Ratcheting and Sliding" range for the General	Jackie Loh	Finance
Yes		15 Aug 2022	PPT: No Not Flexible-Budget	Motion	Approval of Englewood Police Benefit Association (EPBA) Contract	Fund's Fund Balance Unrestricted Reserve Amount Approval of Englewood Police Benefit Association (EPBA) Contract	Shawn Weiske	Human Resources
		45.4 202	considerations require this item be adopted sooner rather than later. PPT: Yes Presentation: 5 minuets					
No		15 Aug 2022		Executive Session	Executive session for annual performance reviews of City Manager, City	Executive Session for annual review of City Attorney, City Manager	Tamara Niles	City Attorney's Office
Yes		15 Aug 2022	Flexible PPT: No Presentation:	Bill for an Ordinance – 2nd Reading	Attorney CB 36 - Approve an ordinance amending Certain Public Offense Code Sections Of Englewood Municipal Code To Mirror State Statute And Ensure Compliance With Applicable Law.	CB 36 - The ordinance amends EMC sections 6-1-10, 7-6A-1, 7-6A-2, 7-6A-3, 7-6A-4, 7-6A-6, 7-6B-1, 7-6F-4, 7-6F-6, and 7-6F-9, and repeals sections 7-6F-8 and 7-7-1, in order to mirror Colorado statute and provide clarity of offenses for filling in	Tamara Niles	City Attorney's Office
Yes		15 Aug 2022	Discussion: Maybe Flexible PPT: Yes Presentation: 10 minutes	Bill for an Ordinance – 1st Reading	Intergovernmental Agreement with the City of Centennial for a Traffic Signal System-to-System Communication Project	Englewood Municipal Court. The city wishes to contribute towards a project being led by the City of Centennial to provide interconnectivity between traffic signal systems to improve communication and coordination.	Maria D'Andrea	Public Works
Yes	information and Direction	15 Aug 2022	Discussion: Flexible PPT: No I have forwarded a draft to City department heads. Based on their responses to my comments, this may require more than one ordinance if we make substantive revisions, such as implementing new City fees. Not flexible	Bill for an Ordinance – 1st Reading Bill for an Ordinance –	Consider ordinance amending municipal code sections regarding quarterly billing cycles for utility billings (part of the cycles for utility billings) (part of the cycles for a f	Multiple municipal code sections refer to quarterly utility billing, when the City now uses a monthly billing cycle. The ordinance amends those provisions, and revises code sections further to omit unnecessary and deplicative provisions, and utility clarity and succinct language. CB 37 - Englewood Municipal Code §§ 11-18-1 and 11-18-2 contain provisions that	Tamara Niles	City Attorney's Office
		15 Aug 2022	PPT: No Presentation: Discussion:	1st Reading	Sections 11-1b-1 And 11-1b-2 Of Englewood Municipal Code Regarding Traffic Procedures, Definitions.	are largely duplicative of state rules of traffic violation procedures and definitions of misdemeanor traffic offeness. The proposed ordinance removes duplication, incorporates state procedure and model traffic code by reference, and amends those to reflect current City best practices.		
Yes		15 Aug 2022	Flexible PPT: No Presentation: Discussion:	Bill for an Ordinance – 1st Reading	CB 39 - Approve a bill for an Ordinance Amending Title 7, Chapter 1A, Section 7-1A-5 Of Englewood Municipal Code Regarding Animal Impoundment.	CB 39 - City staff requested an ordinance amending 7-1A-5 to resolve ambiguity in prior language, and to mirror state law provisions for animal impoundment to ensure compliance.	Tamara Niles	City Attorney's Office
	Information and		Not Flexible	Study Session Memo	Historic preservation study by Pinyon Environmental	Pinyon Environmental will present an overview of the historic preservation survey	Erik Sampson	Community
	Direction Information	22 Aug 2022	PPT: Yes Presentation: 20-30 minutes Discussion: Flexible	Study Session Memo	July 2022 Monthly Financial Report	Finance Director Jackie Loh to review with City Council the July 2022 Financial	Jackie Loh	Development
		22 Aug 202	Presentation: 10 minutes Discussion:	-,	,	Report 1		
	Information and Direction	22 Aug 2022	Flexible - Maybe. Need to schedule resolution for Sep. 6. PPT: Yes Presentation: 10 minutes	Study Session Memo	Investment Policy Statement for 401/457 plan - August 22	Seek input and direction from Council regarding the Investment Policy Statement for the 401(a)/457 plan	Jackie Loh, Kevin Engles	
	Information and Direction		Not Flexible PPT: Yes Presentation: 20 minutes Discussion:	Study Session Memo	CodeNext Update	Update city council on CodeNext project	Brad Power, Bryan Isham	Community Development
	Information and Direction	22 Aug 2022	Not Flexible PPT: Yes Presentation: 10 minutes Discussion:	Study Session Memo	Presentation on Potential Uses for Opioid Settlement Funds	Under the Colorado Memorandrum of Understanding, the City's use of opioid settlement funds is limited to specific user. This presentant will describe those limitations, and discuss whether the City wishes to retain, monitor and report usage of the funds, or intested, provide its funds to Arapahoe Regional Council to help fund a macro, county-wide response to the opioid crisis.	Tamara Niles	City Attorney's Office
	Information		Flexible PPT: Yes Presentation: 10 minutes	Study Session Memo	Update on the Hampden Avenue Mobility and Safety Study	Update City Council on progress on this multi-agency study being led by the City of Englewood	Maria D'Andrea	Public Works
	Information	06 Sep 2022	Discussion:	Study Session Memo	Administrative Study Result Administrative Study Result for Charges to Enterprise Funds and Component Units for Charges to Enterprise Funds and Component Units	Administrative Study Result for Charges to Enterprise Funds and Component Units	Jackie Loh, Kevin Engles	Finance
			Flexible-Maya be. Requested a study session for August 22. PPT: Yes Presentation: Discussion:	Resolution	Resolution on Investment Policy Statement for 401(a)/457 plan	Seek input and direction from Council regarding the Investment Policy Statement for the 401(a)/457 plan	Jackie Loh, Kevin Engles	

No		06 Sep 2022	Flexible PPT: Yes Presentation: 10-15 min	Resolution	GoEV presentation regarding sustainability	GoEV presentation to Council regarding sustainability	Melissa Englund	City Manager's Office
			Not Flexible PPT: No Members of the Community may	Proclamation	Workforce Development Month Proclamation	Approval of a proclamation recognizing September as Workforce Development Month	Darren Hollingsworth	Community Development
		06 Sep 2022	Not Flexible PPT: No Members of the City's DEI	Proclamation	National Hispanic Heritage Month Proclamation	Proclamation acknowledging September 15- October 15 as National Hispanic Heritage Month	Tim Dodd	City Manager's Office
		06 Sep 2022	Committee will be present Not Flexible PPT: No Yes	Motion	Approve a contract with Bridge House, contingent on the appropriation on the 15th?	Approve a contract with Bridge House, contingent on the appropriation on the 15th?	Tim Dodd	City Manager's Office
		06 Sep 2022	Flexible?	Executive Session	Executive Session	Utilites Water Resources MP findings	Pieter Van Ry, Sarah Stone	Utilities
Consent?		00 Зер 2022	Flexible PPT: No Presentation:	Bill for an Ordinance – 1st Reading	CB 41 - Approve a bill for an ordinance to repeal Englewood Municipal Code Title 12 Chapter 6 Cable TV Customer Standards (and instead, provide for them by franchise agreement)	CB 41 - Englewood Municipal Code Title 12 chapter 6, adopted in 2004, provides policies, definitions, customer service requirements, and complaint procedures for cable TV services within the City. Instead of contained within Municipal Code, these	Tamara Niles	City Attorney's Office
Consent?		06 Sep 2022	Flexible	Bill for an Ordinance –	Ordinance Approving Comcast Cable TV Franchise agreement	should be contained within the franchise agreements to respond to evolving city and customer needs. The City entered into a 2002 agreement with Comcast for a cable tv franchise, and	Tamara Niles	City Attorney's Office
Yes		06 Sep 2022	PPT: Yes Presentation: 5 minutes Discussion: Flexible	1st Reading Bill for an Ordinance –	Amending Englewood Municipal Code Section 5-38-4	in 2019, approved an extension of that agreement on a month-to-month basis. This ordinance approves a new, permanent franchise agreement. A Bill for an Ordinance amending Englewood Municipal Code Section 5-38-4 to	Jackie McKinnon	City Clerk's Office
		06 Sep 2022	PPT: No Presentation:	1st Reading	Anterioring Englewood multicipal Code Section 3 30 4	comply with State Law by eliminating alcohol licensee manager registration.	Succession of the succession o	City Cicir 3 Office
	Information	12 Sep 2022	Flexible PPT: Yes PPT: Yes Presentation: 15 Minutes Discussion: Attending: Bryan Isham, Planning Manager, Community Development Ead Power, Director, Community Development Consultant	Study Session Memo	Housing Assessment Update	Housing Assessment Update	Bryan Isham	Community Development
	Information		Flexible PPT: Yes Presentation:	Study Session Memo	Innovative Housing Concepts update to Council	Innovative Housing Concepts update	Lindsey Gorzalski Hocking	
No			Discussion: Not Flexible PPT: No Yes Presentation: 45 minutes	Public Hearing	Proposed 2023 Budget Public Hearing	Proposed 2023 Budget Public Hearing	Jackie Loh	Finance
No		19 Sep 2022	2 Discussion: Flexible	Study Session Memo	Budget Workshop to finalize 2023 Budget (Placeholder)	Budget Workshop to finalize 2023 Budget (Placeholder)	Jackie Loh	Finance
	Information	26 Sep 2022	Flexible	Study Session Memo	August 2022 Monthly Financial Report	Finance Director Jackie Loh to review with City Council the August 2022 Financial	Jackie Loh	Finance
		26 Sep 2022	Presentation: 10 minutes 2 Discussion:			Report		
		03 Oct 2022	Not Flexible PPT: No Members of the City's DEI Committee will be present Not Flexible	Proclamation	Indigenous Peoples' Day Proclamation Code Enforcement Month Proclamation	Approval of a proclamation recognizing Monday, October 10 as Indigenous Peoples' Day Approval of a proclamation acknowledging October, 2022 as Code Enforcement	Tim Dodd Sam Watson	City Manager's Office
		03 Oct 2022	PPT: No Sam Watson, City Manager's Office, and Code Enforcement Team will be present	Proclamation	Lode Emorcement Month Proclamation	Approval or proclamation acknowledging October, 2022 as Code Emorcement Month	Sam watson	Police
No		03 Oct 2022	Not Flexible PPT: No Presentation: 15 minutes	Bill for an Ordinance – 1st Reading	2023 Budget Ordinances First Reading	2023 Budget Ordinances First Reading	Jackie Loh	Finance
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