



Council Newsletter

CITY MANAGER'S NOTES July 28, 2022

Upcoming Council Meetings

August 1, 2022

The City Council Regular Meeting will begin at 6:00 p.m. in Council Chambers. This meeting will be held as a hybrid meeting.

August 8, 2022

The City Council Study Session will begin at 6:00 p.m. in the Community Room. This meeting will be held as a hybrid meeting.

Informational Items

The following attachments are in response to City Council requests, as well as other informational items.

1. Calendar of Events
2. Tentative Regular and Study Session Topics

AUGUST

Mon. Aug. 1	2:00 p.m.	Malley Center Trust Fund, Malley Recreation Center
	6:00 p.m.	City Council Regular Meeting, Council Chambers/Hybrid
Tues. Aug. 2	7:00 p.m.	Planning & Zoning Commission, Virtual
Wed. Aug. 3	8:30 a.m.	Mayor Manager Meeting, Virtual
	5:45 p.m.	Cultural Arts Commission, Red Rocks Conf Room/Virtual
Mon. Aug. 8	6:00 p.m.	City Council Study Session, Community Room/Hybrid
Tues. Aug. 9	Canceled	Police Officer Pension Board
	4:00 p.m.	Non-Emergency Retirement Board, Virtual
	5:00 p.m.	Water and Sewer Board, Virtual
	6:30 p.m.	Sustainability Commission, Virtual
	7:00 p.m.	Public Library Board, Virtual
Wed. Aug 10	8:30 a.m.	Mayor Manager Meeting, Virtual
	7:00 p.m.	Board of Adjustment and Appeals, Virtual
Thurs. Aug 11	Canceled	Firefighters Pension Board
	5:30 p.m.	Parks and Recreation Commission, Virtual
	6:00 p.m.	Transportation Advisory Committee, Virtual
Mon. Aug. 15	6:00 p.m.	City Council Regular Meeting, Council Chamber/Hybrid
Wed. Aug. 17	8:30 a.m.	Mayor Manager Meeting, Virtual
	6:30 p.m.	Historic Preservation Commission, Virtual
Mon. Aug. 22	6:00 p.m.	City Council Study Session, Community Room/Hybrid
Tues. Aug. 23	5:15 p.m.	Budget Advisory Committee, Pikes Peak Conference Room

SEPTEMBER

Tues. Sept. 6	6:00 p.m.	City Council Regular Meeting, Council Chambers/Hybrid
Wed. Sept. 7	8:30 a.m.	Mayor Manager Meeting, Virtual

	5:45 p.m.	Cultural Arts Commission, Red Rocks Conf Room/Virtual
Thurs. Sept. 8	5:30 p.m.	Parks and Recreation Commission, Virtual
	6:00 p.m.	Transportation Advisory Committee, Virtual
Mon. Sept. 12	6:00 p.m.	City Council Study Session, Community Room/Hybrid
Tues. Sept. 13	5:00 p.m.	Water and Sewer Board, Virtual
	6:30 p.m.	Sustainability Commission, Virtual
	7:00 p.m.	Public Library Board, Virtual
Wed. Sept. 14	8:30 a.m.	Mayor Manager Meeting, Virtual
	7:00 p.m.	Board of Adjustment and Appeals, Virtual
Mon. Sept. 19	6:00 p.m.	City Council Regular Meeting, Council Chambers/Hybrid
Wed. Sept. 21	8:30 a.m.	Mayor Manager Meeting, Virtual
	6:30 p.m.	Historic Preservation Commission, Virtual
Mon. Sept. 26	6:00 p.m.	City Council Study Session, Community Room/Hybrid
Tues. Sept. 27	5:15 p.m.	Budget Advisory Committee, Pikes Peak Conference Room
Wed. Sept. 28	8:30 a.m.	Mayor Manager Meeting, Virtual

OCTOBER

Mon. Oct. 3	6:00 p.m.	City Council Regular Meeting, Council Chambers/Hybrid
Wed. Oct. 5	8:30 a.m.	Mayor Manager Meeting, Virtual
	5:45 p.m.	Cultural Arts Commission, Red Rocks Conf Room/Virtual
Mon. Oct. 10	6:00 p.m.	City Council Study Session, Community Room/Hybrid
Tues. Oct. 11	5:00 p.m.	Water and Sewer Board, Virtual
	6:30 p.m.	Sustainability Commission, Virtual
	7:00 p.m.	Public Library Board, Virtual
Wed. Oct. 12	8:30 a.m.	Mayor Manager Meeting, Virtual
	7:00 p.m.	Board of Adjustment and Appeals, Virtual
Thurs. Oct. 13	5:30 p.m.	Parks and Recreation Commission, Virtual
	6:00 p.m.	Transportation Advisory Committee, Virtual
Mon. Oct. 17	6:00 p.m.	City Council Regular Meeting, Council Chambers/Hybrid
Wed. Oct. 19	8:30 a.m.	Mayor Manager Meeting, Virtual
	6:30 p.m.	Historic Preservation Commission, Virtual

Column1	Column2	Column3	Column4	Column5	Column6	Column7	Column8	Column9
Consent	Study Session Guidance	Meeting Date	Notes	Item Type	Report Title	Description	Staff Responsible	Department/Group
	Information	01 Aug 2022	Flexible PPT: No Yes Presentation: 15 minutes Discussion: 20 minutes	Study Session Memo	Budget Advisory Committee Annual Report Review	Budget Advisory Committee Annual Report Review	Bill Lesage, Josh Newell	Budget Advisory Committee
	Information and Direction	01 Aug 2022	Flexible PPT: Yes Presentation: 15 minute Discussion: 10 minute	Study Session Memo	Financial Policies Update	Financial policies update	Jackie Loh	Finance
No		01 Aug 2022	Flexible PPT: Yes Presentation: 5 minutes Discussion:	Motion	Quarter Two Updates and Modifications to the City of Englewood Strategic Plan	Approval of 2022, Quarter Two Updates and Modifications to the City of Englewood Strategic Plan.	Tim Dodd	City Manager's Office
No		01 Aug 2022	Not Flexible PPT: Yes Presentation: 10 minutes Discussion:	Motion	Approval of a Contract for Security Services	Approval of a contract to provide security services for EEF and Civic Center properties. This is a Contract for Services for a not-to-exceed amount of \$ 500,000.00.	Maria D'Andrea, Melinda Goblirsch	Public Works
Yes		01 Aug 2022	Not Flexible PPT: No Presentation: 5 minutes Discussion:	Bill for an Ordinance – 2nd Reading	CB 38 - Approve a bill for an ordinance regarding a Cooperative Agreement - Englewood Schools, City, DDA	CB 38 - Approve a bill for an ordinance approving the Cooperative Agreement Regarding Pass-Through Revenue for School Finance Act Compliance with Englewood Schools (Cooperative Agreement)	Dan Poremba	Community Development
Yes		01 Aug 2022	Flexible PPT: no Presentation: 0 Discussion:	Bill for an Ordinance – 1st Reading	CB 42 - Approve a bill for an ordinance accepting the DOLA Special Initiative Grant	CB 42 - Approve a bill for an ordinance to accept the DOLA Special Initiative Grant	Brad Anderson	Parks, Recreation & Library
Yes		01 Aug 2022	Flexible PPT: No Presentation: 0 Discussion:	Bill for an Ordinance – 1st Reading	CB 43 - IGA with Arapahoe County for Coordinated Election Services	CB 43 - A bill for an ordinance authorizing an IGA with Arapahoe County for Coordinated Election Services	Stephanie Carille	City Clerk's Office
Yes		01 Aug 2022	Flexible PPT: No Presentation: 0 Discussion:	Bill for an Ordinance – 1st Reading	CB 40 - Approve a bill for an ordinance to allow Court and Prosecution staff to hand documents to defendants and witnesses, and to authorize Court to withdraw bench warrant and instead serve summons to defendants in lieu of arrest.	CB 40 - Current municipal code authorizes only police officers to serve summons and subpoenas, and to serve warrants without converting to a summons, which requires the person to wait while an officer is summoned and appears at Court to hand documents to them. This amendment will allow Court and Prosecution staff to hand documents to defendants and witnesses, so they aren't required to wait on an officer to arrive.	Tamara Niles	City Attorney's Office
	Information	08 Aug 2022	Not Flexible PPT: No Yes Presentation: 45 minutes Discussion:	Study Session Memo	Draft Proposed 2023 Operating & Capital Budget	Draft Proposed 2023 Operating & Capital Budget	Jackie Loh	Finance
	Information	08 Aug 2022	Not Flexible PPT: Yes Presentation: 20 minutes Discussion:	Study Session Memo	Presentation on 5G, telecommunications regulation and limitations on a City's authority under applicable law	At its July 18, 2022 meeting, City Council received significant public comment and concerns regarding construction of a 5G Telecommunications Tower in the City. This is a highly-regulated, specialized area of law, and outside counsel Colleen McCroskey, Kissinger & Fellman, will present on legal issues regarding 5G and telecommunications to respond to City Council inquiries.		City Attorney's Office
	Information	15 Aug 2022	Flexible PPT: Yes Presentation: 15 minutes Discussion:	Study Session Memo	Overview of Complete Streets Initiative & Applicability to Englewood Street Network	The city has recently submitted two grant applications to modify the design & cross section of two street segments to incorporate "complete streets" elements and thus make the streets more conducive to alternate forms of transportation. A recent traffic crash prompted an inquiry from the public and the City Council on options to slow speeds and provide safer alternatives for pedestrians and bicyclists. Staff will present an overview of what complete streets is, DRCDG's efforts in this area, and how this concept can be applied in Englewood.	Maria D'Andrea	Public Works
Yes		15 Aug 2022	Flexible PPT: Yes Presentation: 5 minutes Discussion:	Resolution	Revision of the vesting period for the 457 retirement plan	Revision to the vesting period for the 457 retirement plan	Shawn Weiske	Human Resources
		15 Aug 2022	Not Flexible PPT: no Presentation: 15 minutes Discussion:	Resolution	2022 Budget Supplemental #3	2022 Budget Supplemental #3	Jackie Loh, Jennifer Nolan	Finance
Yes		15 Aug 2022	Not Flexible PPT: No Discussion:	Resolution	Financial Policies Update	Financial Policies Update to include a "Ratcheting and Sliding" range for the General Fund's Fund Balance Unrestricted Reserve Amount	Jackie Loh	Finance
Yes		15 Aug 2022	Not Flexible-Budget considerations require this item be adopted sooner rather than later. PPT: Yes Presentation: 5 minutes Discussion:	Motion	Approval of Englewood Police Benefit Association (EPBA) Contract	Approval of Englewood Police Benefit Association (EPBA) Contract	Shawn Weiske	Human Resources
No		15 Aug 2022		Executive Session	Executive session for annual performance reviews of City Manager, City Attorney	Executive Session for annual review of City Attorney, City Manager	Tamara Niles	City Attorney's Office
Yes		15 Aug 2022	Flexible PPT: No Presentation: Discussion:	Bill for an Ordinance – 2nd Reading	CB 36 - Approve an ordinance amending Certain Public Offense Code Sections Of Englewood Municipal Code To Mirror State Statute And Ensure Compliance With Applicable Law.	CB 36 - The ordinance amends EMC sections 6-1-10, 7-6A-1, 7-6A-2, 7-6A-3, 7-6A-4, 7-6A-5, 7-6B-1, 7-6F-4, 7-6F-6, and 7-6F-9, and repeals sections 7-6F-8 and 7-7-1, in order to mirror Colorado statute and provide clarity of offenses for filing in Englewood Municipal Court.	Tamara Niles	City Attorney's Office
Yes		15 Aug 2022	Maybe Flexible PPT: Yes Presentation: 10 minutes Discussion:	Bill for an Ordinance – 1st Reading	Intergovernmental Agreement with the City of Centennial for a Traffic Signal System-to-System Communication Project	The city wishes to contribute towards a project being led by the City of Centennial to provide interconnectivity between traffic signal systems to improve communication and coordination.	Maria D'Andrea	Public Works
Yes	Information and Direction	15 Aug 2022	Flexible PPT: No I have forwarded a draft to City department heads. Based on their responses to my comments, this may require more than one ordinance if we make substantive revisions, such as implementing new City fees.	Bill for an Ordinance – 1st Reading	Consider ordinance amending municipal code sections regarding quarterly billing cycles for utility billings	Multiple municipal code sections refer to quarterly utility billing, when the City now uses a monthly billing cycle. The ordinance amends those provisions, and revises code sections further to omit unnecessary and duplicative provisions, and utility clarity and succinct language.	Tamara Niles	City Attorney's Office
Yes		15 Aug 2022	Not Flexible PPT: No Presentation: Discussion:	Bill for an Ordinance – 1st Reading	CB 37 - Approve a bill for an ordinance amending Title 11, Chapter 1b, sections 11-1b-1 And 11-1b-2 Of Englewood Municipal Code Regarding Traffic Procedures, Definitions.	CB 37 - Englewood Municipal Code §§ 11-1b-1 and 11-1b-2 contain provisions that are largely duplicative of state rules of traffic violation procedures and definitions of misdemeanor traffic offenses. The proposed ordinance removes duplication, incorporates state procedure and model traffic code by reference, and amends those to reflect current City best practices.	Tamara Niles	City Attorney's Office
Yes		15 Aug 2022	Flexible PPT: No Presentation: Discussion:	Bill for an Ordinance – 1st Reading	CB 39 - Approve a bill for an Ordinance Amending Title 7, Chapter 1A, Section 7-1A-5 Of Englewood Municipal Code Regarding Animal Impoundment.	CB 39 - City staff requested an ordinance amending 7-1A-5 to resolve ambiguity in prior language, and to mirror state law provisions for animal impoundment to ensure compliance.	Tamara Niles	City Attorney's Office
	Information and Direction	22 Aug 2022	Not Flexible PPT: Yes Presentation: 20-30 minutes Discussion:	Study Session Memo	Historic preservation study by Pinyon Environmental	Pinyon Environmental will present an overview of the historic preservation survey	Erik Sampson	Community Development
	Information	22 Aug 2022	Flexible Presentation: 10 minutes Discussion:	Study Session Memo	July 2022 Monthly Financial Report	Finance Director Jackie Loh to review with City Council the July 2022 Financial Report	Jackie Loh	Finance
	Information and Direction	22 Aug 2022	Flexible - Maybe. Need to schedule resolution for Sep. 6. PPT: Yes Presentation: 10 minutes Discussion:	Study Session Memo	Investment Policy Statement for 401(a)/457 plan - August 22	Seek input and direction from Council regarding the Investment Policy Statement for the 401(a)/457 plan	Jackie Loh, Kevin Engles	
	Information and Direction	22 Aug 2022	Not Flexible PPT: Yes Presentation: 20 minutes Discussion:	Study Session Memo	CodeNext Update	Update city council on CodeNext project	Brad Power, Bryan Isham	Community Development
	Information and Direction	22 Aug 2022	Not Flexible PPT: Yes Presentation: 10 minutes Discussion:	Study Session Memo	Presentation on Potential Uses for Opioid Settlement Funds	Under the Colorado Memorandum of Understanding, the City's use of opioid settlement funds is limited to specific uses. This presentation will describe those limitations, and discuss whether the City wishes to retain, monitor and report usage of the funds, or instead, provide its funds to Arapahoe Regional Council to help fund a macro, county-wide response to the opioid crisis.	Tamara Niles	City Attorney's Office
	Information	06 Sep 2022	Flexible PPT: Yes Presentation: 10 minutes Discussion:	Study Session Memo	Update on the Hampden Avenue Mobility and Safety Study	Update City Council on progress on this multi-agency study being led by the City of Englewood	Maria D'Andrea	Public Works
	Information	06 Sep 2022	Flexible-Prefer not to delay this request. The earlier we notify the council of the charges, the earlier we can finalize the 2023 operating budgets. PPT: Yes Presentation: 5 minutes Discussion: 5 minutes	Study Session Memo	Administrative Study Result Administrative Study Result for Charges to Enterprise Funds and Component Units for Charges to Enterprise Funds and Component Units	Administrative Study Result for Charges to Enterprise Funds and Component Units	Jackie Loh, Kevin Engles	Finance
		06 Sep 2022	Flexible-Maybe be. Requested a study session for August 22. PPT: Yes Presentation: Discussion:	Resolution	Resolution on Investment Policy Statement for 401(a)/457 plan	Seek input and direction from Council regarding the Investment Policy Statement for the 401(a)/457 plan	Jackie Loh, Kevin Engles	

