

Council Newsletter

CITY MANAGER'S NOTES January 6, 2023

Upcoming Council Meetings

January 9, 2023 The City Council Workshop will begin at 5:15 p.m. The City

Council Board & Commission Interviews will begin at 6:00pm. The workshop and interviews will be held virtually.

January 17, 2023 The City Council Regular Meeting will begin at 6:00 p.m. in

Council Chambers. This meeting will be held as a hybrid

meeting.

Informational Items

The following attachments are in response to City Council requests, as well as other informational items.

- 1. Calendar of Events
- 2. Tentative Regular and Study Session Topics

CITY OF ENGLEWOOD 2023 CALENDAR OF EVENTS



	JANUARY
5:15 p.m.	City Council Workshop, Virtual
6:00 p.m.	City Council Board & Commission Interviews, Virtual
5:00 p.m.	Water and Sewer Board
6:00 p.m.	City Council Board & Commission Interviews (2 nd night if needed)
6:00 p.m.	Sustainability Commission
7:00 p.m.	Library Board
8:30 a.m.	Mayor Manager Meeting, Virtual
6:00 p.m.	Unified Development Code Steering Committee, Virtual
6:30 p.m.	Urban Renewal Authority
7:00 p.m.	Board of Adjustment and Appeals/Virtual
5:30 p.m.	Parks and Recreation Commission
6:00 p.m.	Transportation Advisory Committee
6:00 p.m.	City Council Regular Meeting, Council Chambers/Virtual
8:30 a.m.	Mayor Manager Meeting, Virtual
6:00 p.m.	Code Enforcement Advisory Committee
6:30 p.m.	Historic Preservation Commission/Virtual
7:00 p.m.	Planning and Zoning Commission, Virtual
9:00 a.m.	City Council Annual Retreat, TBD
6:00 p.m.	City Council Special Meeting, Council Chambers/Virtual
5:15 p.m.	Budget Advisory Committee
8:30 a.m.	Mayor Manager Meeting, Virtual
	February
6:00 p.m.	City Council Regular Meeting, Council Chambers/Virtual
11:00 a.m.	Liquor and Marijuana Licensing Authority
	6:00 p.m. 5:00 p.m. 6:00 p.m. 6:00 p.m. 7:00 p.m. 8:30 a.m. 6:00 p.m. 7:00 p.m. 6:30 p.m. 7:00 p.m. 6:00 p.m. 6:00 p.m. 6:00 p.m. 6:00 p.m. 6:30 p.m. 7:00 p.m. 6:30 p.m. 6:30 p.m.

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Tues. April 4	6:00 p.m.	Unified Development Code Steering Committee, Virtual
Mon. April 3	6:00 p.m.	City Council Regular Meeting, Council Chambers/Virtual
-		April
Tues. March 28	5:15 p.m.	Budget Advisory Committee
Mon. March 27	6:00 p.m.	City Council Study Session, Community Room/Virtual
	7:00 p.m.	Planning and Zoning Commission, Virtual
Tues. March 21	6:00 p.m.	Unified Development Code Steering Committee, Virtual
Mon. March 20	6:00 p.m.	City Council Regular Meeting, Council Chambers/Virtual
Wed. March 15	6:30 p.m.	Historic Preservation Commission/Virtual
Mon. March 13	6:00 p.m.	City Council Study Session, Community Room/Virtual
Thurs. March 9	6:00 p.m.	Traffic Advisory Committee
	11:00 a.m.	Liquor and Marijuana Licensing Authority
Wed. March 8	7:00 p.m.	Board of Adjustment and Appeals/Virtual
	7:00 p.m.	Planning and Zoning Commission, Virtual
Tues. March 7	6:00 p.m.	Unified Development Code Steering Committee, Virtual
Mon. March 6	6:00 p.m.	City Council Regular Meeting, Council Chambers/Virtual
		March
	6:00 p.m.	City Council Study Session, Community Room /Virtual
Tues. Feb. 28	5:15 p.m.	Budget Advisory Committee
	7:00 p.m.	Planning and Zoning Commission, Virtual
Wed. Feb. 22	6:00 p.m.	Unified Development Code Steering Committee, Virtual
Tues. Feb. 21	6:00 p.m.	City Council Regular Meeting, Council Chambers/Virtual
Wed. Feb. 15	6:30 p.m.	Historic Preservation Commission/Virtual
Mon. Feb 13	6:00 p.m.	City Council Study Session, Community Room/Virtual
Sat. Feb. 11	9:00 a.m.	City Council Joint Planning Session with EDDA Board
Wed. Feb. 8	7:00 p.m.	Board of Adjustment and Appeals/Virtual
	7:00 p.m.	Planning and Zoning Commission, Virtual
Tues. Feb. 7	6:00 p.m.	Unified Development Code Steering Committee, Virtual

Consent	Study Session Guidance	Meeting Date	Notes	Item Type	Report Title	Description	Staff Responsible	Department/Group
			Not Flexible PPT: No	Study Session Memo	Interview New Board and Commission Applicants with City Council and Discussion	Interview New Board and Commission Applicants with City Council and Discussion	Jackie McKinnon	City Clerk's Office
		09 Jan 2023	Presentation: Discussion:			Meeting start time 5:45 p.m.		
	Information and Direction		Not Flexible PPT: Yes Presentation: 5 minutes	Study Session Memo	Migrants in Front Range Communities	Study session discussion on the impact of and approach to an influx of migrants in Front Range communities	Tim Dodd	City Manager's Office
		09 Jan 2023	Discussion:					
			Not Flexible PPT: Yes	Public Hearing	Public hearing for a planned unit development at 1314 West Oxford Avenue	Public hearing for a planned unit development at 1314 West Oxford Avenue (Sam's Automotive Property)	Bryan Isham, Erik Sampson	Community Development
			Presentation: 10 minutes Discussion:					
		17 Jan 2023	6pm start time for this Public Hearing Not Flexible	Public Hearing	Public hearing for a major subdivision		Erik Sampson	Community Development
			PPT: Yes Presentation: 5 minutes			Automotive redevelopment		
			The PUD public hearing should be scheduled					
		17 Jan 2023	first, and this item should be immediately following the PUD.					
	Information and Direction		Not Flexible	Study Session Memo	2023 City Council Retreat	2023 City Council Retreat	Tim Dodd	City Manager's Office
		21 Jan 2023	PPT: Yes Approximately 9am to 3pm	, , , , , , , , , , , , , , , , , , , ,				,
	Information and Direction		Flexible	Study Session Memo	Land Use Discussion and Typology Follow-Up	Presenting Chapter 4: Zone Districts and Uses and housing	Bryan Isham	Community Development
			PPT: Yes Presentation: 15 minutes			typology follow-up items from 12/28/2022 study session.		
	Information and Direction	23 Jan 2023	Discussion: 60 minutes Flexible	Study Session Memo	Off-Leash Dog Update	Code Manager Lewis and Director of PRLG Christina Underhill		Parks, Recreation &
		22 1 2022	PPT: Yes Presentation: 15 minutes Discussion: 30 minutes			will provide an update of the off-leash program. The option for pet registration will also be presented	Dave Lewis, Jr.	Library
	Information and Direction	23 Jan 2023	Not Flexible PPT: No Yes	Study Session Memo	Large Utility Designation	Large Utility Designation	Pieter Van Ry, Sarah Stone	Utilities
		23 Jan 2023	Presentation: 10 minutes Discussion: 20 minutes				Stone	
	Information and Direction		Flexible - Yes, but we would like to have these presentations on the 4th Monday of	Study Session Memo	Presentation 5, Phase II of City Charter review project: Beginning to-end review of Charter Provisions	Because we are paying outside counsel hourly for this project, we request this item be placed first on the agenda at 6 p.m.	Tamara Niles	City Attorney's Office
			each month PPT: Yes			Kathryn Sellers, outside legal consultant from Hoffmann,		
			Presentation: 30 minutes Discussion: 30 minutes			Parker, will be present to review a section of City Charter to determine if Council wishes to propose revisions for voter		
		23 Jan 2023				consideration.	lackie McKinnon	City Clerk's Office
			Not Flexible PPT: No Presentation:	Resolution	Resolution appointing members to various boards, commissions and committees.	Resolution appointing members to various boards, commissions, and committees.	Jackie McKinnon	Lity Clerk's Office
Consent?		23 Jan 2023	Presentation: Discussion: Not Flexible	Bill for an Ordinance – 1st Reading	Approval of an Intergovernmental Agreement with the City of	Approval of an intergovernmental agreement for the City of	Tim Dodd	City Manager's Office
- Sonseill			PPT: No Presentation:	si un oraniance – ist reduing	Sheridan for sustainability services	Englewood to provide sustainability services to the City of Sheridan		and the second second
		23 Jan 2023	Discussion:					
	Information		Flexible PPT: Yes	Study Session Memo	November Monthly Financial Report	Finance Director Jackie Loh to review with City Council the November Monthly Financial Report	Jackie Loh	Finance
		06 Feb 2023	Presentation: Discussion:					
	Information and Direction		Not Flexible PPT: Yes	Study Session Memo	2023 Redistricting	Staff will present options and the Election Commission recommendations for the 2023 redistricting	Stephanie Carlile	City Clerk's Office
N-		06 Feb 2023	Presentation: 5 mins Discussion:	Deschales	David Service of Company of Compa	The Control of the Co	Distantion D. Comb	LIMITAL
No			somewhat Flexible PPT: Yes	Resolution	Resolution of Support for a ground lease agreement between Englewood McLellan Reservoir Foundation and Integrity Motors	The Englewood McLellan Reservoir Foundation (EMRF) Board of Directors is seeking Council support to enter into a 20-year	Stone	Utilities
			Presentation: 5 min Discussion:		Ltd. for a vacant property near McLellan Reservoir.	ground lease agreement, with options to extend for an additional 80 years, of a vacant EMRF property. The initial annual base rent is \$197.830. increasing annually by 2.4		
		06 Feb 2023			Ltd. for a vacant property near McLellan Reservoir.			
Consent?		06 Feb 2023 06 Feb 2023	Discussion: Flexible PPT: Yes	Resolution	Water Efficiency Plan	additional 80 years, of a vacant EMRF property. The initial annual base rent is \$197,830, increasing annually by 2.4 percent with provisions for market adjustments to the rental rate every five years. Water Efficiency Plan	Pieter Van Ry, Sarah Stone, Stephanie Ellis	Utilities
Consent?			Discussion: Flexible PPT: Yes Not Flexible PPT: Yes	Resolution	Water Efficiency Plan 2023 Bulk Fuel & Fluid Synergy Petroleum	additional 80 years, of a vacant EMRF property. The initial annual base rent is 5197,830, increasing annually by 24 percent with provisions for market adjustments to the rental rate every five year. Water Efficiency Plan Approve by Resolution 2023 Purchase of Bulk Fuel & Fluids through Synergy in the amount of 5485,000	Stone, Stephanie Ellis Chris Edelstein, Richard Scharnell	Public Works
		06 Feb 2023	Discussion: Flexible pPT:Yes Not Flexible pPT:Yes Not Flexible PPT:Yes	Resolution Resolution	Water Efficiency Plan 2023 Bulk Fuel & Fluid Synergy Petroleum Purchase of 13 Units From John Elway Chevrolet	additional 80 years, of a vacant EMRF property. The initial annual base rent is 5197,830, increasing annually by 24 percent with provisions for market adjustments to the rental rate every five year. Water Efficiency Plan Approve by Resolution 2023 Purchase of Bulk Fuel & Fluids- through Synergy in the amount of 5485,000 Approve by Resolution the purchase of 13 units from John Elway Chervolet	Stone, Stephanie Ellis Chris Edelstein, Richard Scharnell Chris Edelstein, Richard Scharnell	Public Works Public Works
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		PPT: No Yes	Bill for an Ordinance – 1st Reading	First Reading for a major subdivision for 1314 West Oxford Avenue - Sam's Automotive Redevelopment		Bryan Isham, Erik Sampson	Community Development
	06 Feb 2023	This item should be scheduled immediately following the first reading on the PUD.					
Information and Direction	11 Feb 2023	Not Flexible PPT: No Yes Presentation: Discussion:	Update	City Council EDDA Board Workshop to discuss City Center Redevelopment	A workshop with city council and the EDDA board will be held on Saturday, February 11, 9 am – 4 pm in the community room to discuss the CityCenter redevelopment. The workshop will be a hybrid to allow members to attend virtually if necessary.	Dan Poremba	Community Development
Information and Direction	27 Feb 2023	Flexible PPT: No Yes Presentation: 10 minutes Discussion:	Study Session Memo	Englewood McLellan Reservoir Foundation Properties		Brad Power, Jackie Loh, Pieter Van Ry, Sarah Stone, Shawn Lewis, Tim Dodd	Utilities
information	27 Feb 2023	Flexible-Prefer not to delay this request. The earlier we notify the council of the charges, the earlier we can finalize the 2023 operating budgets. PPT: Yes Presentation: 10 minutes Discussion: 5 minutes		Administrative Study Results for Charges to the Enterprise Funds and Component Units	Administrative Study Result for Charges to Enterprise Funds and Component Units	Jackie Loh, Kevin Engles	Finance
Information	27 Feb 2023	Not Flexible PPT: Yes Presentation: 10 minutes Discussion:	Study Session Memo	January 2023 Monthly Financial Report	January 2023 Monthly Financial Report	Jackie Loh	Finance
Information	27 Mar 2023	Not Flexible PPT: Yes Presentation: 10 minutes Discussion:	Study Session Memo	February 2023 Monthly Financial Report	February 2023 Monthly Financial Report	Jackie Loh	Finance
information and Direction	27 Mar 2023	Flexible - Yes, but we would like to have these presentations on the 4th Monday of each month PPT: Yes Presentation: 30 minutes Discussion:		6th and Final Presentation, Phase I of City Charter review project: Beginning-to-end review of Charter Provisions	Because we are paying outside counsel hourly for this project, we request this Item be placed first on the agenda at 6 p.m. Kathryn Sellers, outside legal consultant from Hoffmann, Parker, will be present to review a section of City Charter to determine If Council wishes to propose revisions for voter consideration.	Tamara Niles	City Attorney's Office