

# **Council Newsletter**

### CITY MANAGER'S NOTES May 11, 2023

### **Upcoming Council Meetings**

May 15, 2023 The City Council Regular Meeting will begin at 6:00pm in

Council Chambers. This meeting will be held as a hybrid

meeting.

May 22, 2023 The City Council Special Meeting will begin at 6:00pm in

Council Chambers. The meeting will be held as a hybrid

meeting.

#### Informational Items

The following attachments are in response to City Council requests, as well as other informational items.

- 1. Calendar of Events
- 2. Tentative Regular and Study Session Topics

## CITY OF ENGLEWOOD 2023 CALENDAR OF EVENTS



|                       |            | Мау   |  |  |  |
|-----------------------|------------|---|--|--|--|
|                       |            |   |  |  |  |
| Thurs. May 11         | 5:30 p.m.  | Parks & Recreation Commission, Red Rocks Conf-Room                      |  |  |  |
| Mon. May 15           | 6:00 p.m.  | City Council Regular Meeting, Council Chambers/Virtual                  |  |  |  |
| Tues. May 16          |            | Unified Development Code Steering Committee                             |  |  |  |
| Wed. May 17           | 8:30 a.m.  | Mayor Manager Meeting, Virtual  |  |  |  |
|                       | 6:00 p.m.  | Code Enforcement Advisory Committee, 3615 S. Elati                      |  |  |  |
|                       | 6:30 p.m.  | Historic Preservation Commission, Virtual                               |  |  |  |
| Thurs., May 18        | 6:00 p.m.  | Community Meeting, Englewood Station Multimodal Corridor Study, Virtual |  |  |  |
| Mon. May 22           | 6:00 p.m.  | City Council Special Meeting, Council Chambers/Virtual                  |  |  |  |
| Tues. May 23          | 5:15 p.m.  | Budget Advisory Committee, Pikes Peak Conf-Room                         |  |  |  |
|                       | 6:00 p.m.  | Planning & Zoning Commission  |  |  |  |
| Wed. May 24           | 8:30 a.m.  | Mayor Manager Meeting, Virtual  |  |  |  |
|                       | 4:30 p.m.  | Englewood Downtown Development Authority                                |  |  |  |
| Wed. May 31 8:30 a.m. |            | Mayor Manager Meeting, Virtual  |  |  |  |
|                       |            |   |  |  |  |
|                       |            | June  |  |  |  |
| Mon. June 5           | 6:00 p.m.  | City Council Regular Meeting, Council Chambers/Virtual                  |  |  |  |
| Tues. June 6          | 6:00 p.m.  | Unified Development Code Steering Committee, Virtual                    |  |  |  |
|                       | 7:00 p.m.  | Planning and Zoning Commission, Virtual                                 |  |  |  |
| Wed. June 7           | 8:30 a.m.  | Mayor Manager Meeting, Virtual  |  |  |  |
|                       | 11:00 a.m. | Liquor and Marijuana Licensing Authority                                |  |  |  |
| Thurs. June 8         | 6:00 p.m.  | Transportation Advisory Committee                                       |  |  |  |
| Mon. June 12          | 6:00 p.m.  | City Council Workshop Board & Commission Interviews                     |  |  |  |
| Tues, June 13         | 5:00 p.m.  | Water & Sewer Board, Virtual  |  |  |  |
|                       | 6:30 p.m.  | Sustainability Commission, Pikes Peak Conf-Room                         |  |  |  |
|                       | 7:00 p.m.  | Library Board, TBD  |  |  |  |

| Wed. June 14  | 8:30 a.m.  | Mayor Manager Meeting, Virtual                         |
|---------------|------------|--|
|               | 7:00 p.m.  | Board of Adjustment and Appeals/Virtual                |
| Mon. June 19  | 6:00 p.m.  | City Council Regular Meeting, Council Chambers/Virtual |
| Tues. June 20 | 6:00 p.m.  | Unified Development Code Steering Committee, Virtual   |
|               | 7:00 p.m.  | Planning and Zoning Commission, Virtual                |
| Wed. June 21  | 8:30 a.m.  | Mayor Manager Meeting, Virtual                         |
|               | 6:30 p.m.  | Historic Preservation Commission/Virtual               |
| Mon. June 26  | 6:00 p.m.  | City Council Study Session, Community Room/Virtual     |
| Tues. June 27 | 5:15 p.m.  | Budget Advisory Committee                              |
|               |            | July   |
| Wed. July 5   | 8:30 a.m.  | Mayor Manager Meeting, Virtual                         |
|               | 6:00 p.m.  | Unified Development Code Steering Committee, Virtual   |
|               | 7:00 p.m.  | Planning and Zoning Commission, Virtual                |
| Tues, July 11 | 5:00 p.m.  | Water & Sewer Board, Virtual                           |
|               | 6:30 p.m.  | Sustainability Commission, Pikes Peak Conf-Room        |
|               | 7:00 p.m.  | Library Board, TBD                                     |
| Wed. July 12  | 8:30 a.m.  | Mayor Manager Meeting, Virtual                         |
|               | 11:00 a.m. | Liquor and Marijuana Licensing Authority               |
|               | 7:00 p.m.  | Board of Adjustment and Appeals/Virtual                |
| Mon, July 17  | 6:00 p.m.  | City Council Regular Meeting, Council Chambers/Hybrid  |
| Tues. July 18 | 6:00 p.m.  | Unified Development Code Steering Committee, Virtual   |
|               | 7:00 p.m.  | Planning and Zoning Commission, Virtual                |
| Wed. July 19  | 8:30 a.m.  | Mayor Manager Meeting, Virtual                         |
|               | 6:30 p.m.  | Historic Preservation Commission/Virtual               |
| Mon, July 24  | 6:00 p.m.  | City Council Regular Meeting, Council Chambers/Hybrid  |
| Tues. July 25 | 5:15 p.m.  | Budget Advisory Committee                              |
|               |            | August   |
| Wed. August 2 | 11:00 a.m. | Liquor and Marijuana Licensing Authority               |

| Comment  | Shada Sandan Caldanan                               | Mandian Data  | Notes  | Name Town   | Report Title   | Description   | Carll Dannardhia  | D   |
|----------|---|---|--|---|--|---|---|---|
| Consent  | Study Session Guidance<br>Information and Direction | Meeting Date<br>15 May 2023   | Flexible   | Study Session Memo  | Victim's Compensation Funds: victim  | City Council requested information on a possible  | Staff Responsible<br>Ian Griffin  | City Attorney's Office  |
|          |   |   | PPT: Yes<br>Presentation: 15 minutes   |   | compensation mechanisms for consideration in<br>Englewood  | uncompensated victims fund in Englewood, to provide<br>financial asssistance to victims of crime in our   |   |   |
|          |   |   | Discussion: 15 minutes   |   |  | community. This study session describes various victim<br>compensation mechanisms in other jurisdictions.   |   |   |
| Yes      |   | 15 May 2022   | Not Flexible   | Resolution  | Resolution Changing City Council Meeting date  | City Council's regularly-scheduled meeting is June 19, a  | Tamara Nilor  | City Attorney's Office  |
| 103      |   | 15 May 2025   | PPT: No Yes<br>Presentation:   | NC30Idio11  | from June 19 to June 20, to commemorate Juneteenth   | federal holiday. This resolution changes the City Council meeting date to June 20.  | Turnida Mics  | city Attorney 3 Office  |
|          |   |   | Discussion:  |   |  |   |   |   |
| No       |   | 15 May 2023   | PPT: Yes   | Motion  | Approval of a contract with Englewood Arts for<br>use of a portion of the Englewood Civic Center   | Approval of a contract with Englewood Arts for use of a<br>portion of the Englewood Civic Center  | Shawn Lewis, Tim Dodd   | City Manager's Office   |
|          |   |   | Presentation: 10 minutes<br>Discussion:  |   |  |   |   |   |
| No       |   | 15 May 2023   | Flexible<br>PPT: Yes   | Motion  | Approval of contract with Historic Englewood for<br>use of a portion of the Englewood Civic Center   | Approval of contract with Historic Englewood for use of<br>a portion of the Englewood Civic Center  | Shawn Lewis, Tim Dodd   | City Manager's Office   |
|          |   |   | Presentation: 10 minutes<br>Discussion:  |   |  |   |   |   |
| Yes      |   | 15 May 2023   |  | Motion  | Renewal of Two Contract for Services for   | Renewal of two Contract for Services (CFS) with   | Pieter Van Ry   | Utilities   |
|          |   |   | *This item has two CFS on it.  |   | Dredging and Hauling Services at the Allen Water<br>Treatment Plant  | (Rad Pros) for the Allen Water Treatment Plant (WTP)  |   |   |
|          |   |   |  |   |  | South Reservoir Dredging and Hauling Projects in the<br>amounts not to exceed \$400,000 and \$175,000,  |   |   |
| Yes      |   | 15 May 2023   | Not Flexible   | Motion  | Allied Universal Security - Change Order for   | respectively.  Approval of a Change Order for cost associated with an   | Chris Edelstein, Melinda Goblirsch  | Public Works  |
|          |   |   | PPT: Yes<br>Presentation:  |   | Additional Services  | increase in security guard coverage for the Civic Center  | •   |   |
| Yes      |   | 15 May 2023   | Discussion:  | Motion  | Jefferson Fire Station Locker Room Renovation  | Seeking approval for SCS.inc to provide construction  | Melinda Goblirsch   | Public Works  |
| ies      |   | 13 Way 2023   | PPT: Yes   | Wotton  | Jenerson File Station Locker Room Renovation   | services for a complete renovation of the Jefferson Fire  | Weilida Gobiilscii  | rubiic Works  |
|          |   |   | Presentation:<br>Discussion:   |   |  | Station Locker Room.  |   |   |
| Yes      |   | 15 May 2023   | Not Flexible<br>PPT: Yes   | Motion  | Renewal of an Optimal Source Professional<br>Services Agreement for Utility Bill Data  | Renewal of an optimal source Professional Services<br>Agreement (PSA) with InfoSend, Inc (InfoSend) for 2023  | Pieter Van Ry   | Utilities   |
|          |   |   | Presentation:<br>Discussion:   |   | Processing, Printing and Mailing Services  | utility bill data processing, printing and mailing services<br>in the amount not to exceed \$150,000.   |   |   |
| No       |   | 15 May 2023   |  | Motion  | Renewal of Professional Services Agreement with  | Renewal of Professional Services Agreement (PSA) with<br>Jacobs Engineering Group, Inc (Jacobs) for City Ditch  | Pieter Van Ry   | Utilities   |
|          |   |   | Presentation:  |   | Jacobs Engineering Group, Inc. for City Ditch<br>Piping Project Phase II Services  | Piping Project Phase II Services in the amount of   |   |   |
|          |   |   | Discussion:  |   |  | \$1,215,608, including approval to execute any change order(s) to expend a 10% staff-managed contingency or   | F   |   |
|          |   |   |  |   |  | \$121,561, for a total project authorization of \$1,377,169.  |   |   |
| No       |   | 15 May 2023   | Not Fleixible<br>PPT: Yes  | Motion  | Award of a construction contract to Jalisco<br>International for the Floyd Avenue and South  | Motion to approve the award of a construction<br>contract to Jalisco International for the Floyd Avenue   | Josh Keith, Kyle Branham, Tim<br>Hoos   | Public Works  |
|          |   |   | Presentation:<br>Discussion:   |   | Elati Street Intersection Improvements Project   | and South Elati Street Intersection Improvements Project  |   |   |
| Yes      |   | 15 May 2023   | Somewhat Flexible  | Motion  | Award of a Contract for Services with Iron   | Award of a Contract for Services (CFS) with Iron  | Pieter Van Ry   | Utilities   |
|          |   |   | PPT: Yes<br>Presentation:  |   | Woman Construction and Environmental<br>Services, LLC for On-call General Construction   | Woman Construction and Environmental Services, LLC<br>(Iron Woman) for on-call general construction services  |   |   |
| No       |   | 15 May 2023   | Discussion:<br>Not Flexible  | Bill for an Ordinance – 2nd   | Services CB-24 Code Adoption for Building and Fire   | in the amount not to exceed \$250,000.<br>Second Reading of Code Adoption for Building and Fire   | Karen Montanez, Mike Smith  | Community Development, Fire   |
|          |   |   | PPT: Yes<br>Presentation:  | Reading   |  |   |   | Marshal's Office  |
| Yes      |   | 15 May 2023   | Discussion:  | Bill for an Ordinance – 1st   | CB-23 Massage Business License   | This is an ordinance to require massage businesses to   | Vance Fender  | Police  |
|          |   | 13 May 202:   | PPT: No  | Reading   | The state of the s | have a license through the City of Englewood. The City  | cc - cauch  |   |
|          |   |   | Presentation:<br>Discussion:   |   |  | previously licensed massage therapists, but now this license is issued by the state.  |   |   |
| Yes      |   | 15 May 2023   | PPT: No  | Bill for an Ordinance – 1st<br>Reading  | CB-22 Consider a bill authorizing Englewood<br>Police Department to recover fees for specific  | This ordinance mirrors state law, to authorize<br>Englewood Police Department to recover specific fees  | Vance Fender  | Police  |
|          |   |   | Presentation:<br>Discussion:   |   | services that Sheriff's Department is authorized<br>to recover under state statute   | for services that county Sheriff's Departments are<br>authorized to recover under state statute   |   |   |
| Yes      |   | 15 May 2023   |  | Bill for an Ordinance – 1st<br>Reading  | CB-25 Old Hampden Complete Streets IGA   | Intergovernmental agreement with CDOT to facilitate<br>DRCOG grant for complete streets project.  | Rachel Grafman, Tim Hoos  | Public Works  |
|          |   |   | Presentation:  | neading   |  | DACOG BIBILLIOI COMPLETE STEELS Project.  |   |   |
|          |   |   | Discussion:  |   |  |   |   |   |
|          | Information and Direction                           | 22 May 2023   | Not Flexible<br>PPT: Yes   | Study Session Memo  | 2022-2023 Snow Season Recap and Snow Plan<br>Overview  | A review of the 2022-2023 snow season and the City's<br>existing snow plan  | Phil Neal, Tim Hoos, Victor<br>Rachael  | Public Works  |
|          |   |   |  |   |  |   |   |   |
|          |   |   | Presentation: 15 minutes   |   |  |   |   |   |
|          | Information   | 22 May 2023   | Discussion:<br>Not Flexible  | Study Session Memo  | April 2023 Monthly Financial Report  | April 2023 Monthly Financial Report   | Jackie Loh  | Finance   |
|          | Information   | 22 May 2023   | Discussion:<br>Not Flexible<br>PPT: Yes<br>Presentation: 10 minutes  | Study Session Memo  | April 2023 Monthly Financial Report  |   |   | Finance   |
|          | Information   | 22 May 2023<br>22 May 2023  | Discussion: Not Flexible PPT: Yes Presentation: 10 minutes Discussion: Not Flexible  | Study Session Memo  Executive Session   | CityCenter Redevelopment negotiation regarding   | April 2023 Monthly Financial Report Framework Agreement negotiations with LNR Partners  | Jackie Loh  | Finance  Community Development  |
|          | Information   |   | Discussion: Not Flexible PPT: Yes Presentation: 10 minutes Discussion:   |   |  | April 2023 Monthly Financial Report   | Jackie Loh  |   |
|          | Information   |   | Discussion:  Not Flexible PPT: Yes Presentation: 10 minutes Discussion:  Not Flexible PPT: No Yes  |   | CityCenter Redevelopment negotiation regarding   | April 2023 Monthly Financial Report Framework Agreement negotiations with LNR Partners  | Jackie Loh  |   |
|          | Information   | 22 May 2023   | Discussion: Not Flexible PPT: Yes Presentation: 10 minutes Discussion: Not Flexible PPT: No Yes Presentation: Discussion: Not Reliable Not Plexible Not Plexible Not Plexible Not Plexible   |   | CityCenter Redevelopment negotiation regarding property transaction  Arapahoe County Commissioners meeting with  | April 2023 Monthly Financial Report  Framework Agreement negotiations with LNR Partners which involves property transactions  The County Commissioners and City Council will  | Jackie Loh  |   |
|          |   | 22 May 2023<br>05 Jun 2023  | Discussion: Not Flexible PPT: Yes Presentation: 10 minutes Discussion: Not Flexible PPT: No Yes Presentation: Discussion: Not Reliable PPT: No Yes Discussion: Not Flexible PPT: No Yes Discussion: On Yes Discussion: On Discussion of minutes  | Executive Session Study Session Memo  | City Center Redevelopment negotiation regarding property transaction  Arapahoe County Commissioners meeting with City Council  | April 2023 Monthly Financial Report  Framework Agreement negotiations with LNR Partners which involves property transactions  The County Commissioners and City Council will provide updates and discuss shared topics of interest.   | Jackie Loh  Dan Poremba  Christa Graeve   | Community Development  City Manager's Office  |
| Consent? |   | 22 May 2023<br>05 Jun 2023  | Discussion: Not Flexible PPT: Yes PPSentation: 10 minutes Discussion: Not Flexible PPT: No Yes Presentation: Discussion: Not Flexible PPT: No Yes Presentation: Discussion: Not Flexible PPT: No Yes Not Flexible PPT: No Yes Not Flexible PPT: Yes  | Executive Session   | CityCenter Redevelopment negotiation regarding property transaction  Arapahoe County Commissioners meeting with  | April 2023 Monthly Financial Report  Framework Agreement negotiations with LNR Partners which involves property transactions  The County Commissioners and City Council will provide updates and discuss shared topics of interest. We need the council's approval for additional appropriations for several funds and departments  | Jackie Loh<br>Dan Poremba   | Community Development   |
| Consent? |   | 22 May 2023<br>05 Jun 2023  | Discussion: Not Flexible PPT: Yes Presentation: 10 minutes Discussion: Not Flexible PPT: No Yes Presentation: Discussion: Not Flexible Discussion: Dis | Executive Session Study Session Memo  | City Center Redevelopment negotiation regarding property transaction  Arapahoe County Commissioners meeting with City Council  | April 2023 Monthly Financial Report  Framework Agreement negotiations with LNR Partners which involves property transactions  The County Commissioners and City Council will provide updates and discuss shared topics of interest. We need the council's approval for additional appropriations for several funds and departments based on the unaudited financials. In addition, as one of the council members requested, we will review the  | Jackie Loh  Dan Poremba  Christa Graeve   | Community Development  City Manager's Office  |
| Consent? |   | 22 May 2023<br>05 Jun 2023  | Discussion: Not Flexible PPT: Yes Presentation: 10 minutes Discussion: Not Flexible PPT: No Yes Presentation: Discussion: Not Flexible PPT: No Yes Presentation: Discussion: Discussion: Discussion: Discussion: Discussion:   | Executive Session Study Session Memo  | City Center Redevelopment negotiation regarding property transaction  Arapahoe County Commissioners meeting with City Council  | April 2023 Monthly Financial Report  Framework Agreement negotiations with LNR Partners which involves property transactions  The County Commissioners and City Council will provide updates and discuss shared topics of interest. We need the council's approval for additional appropriations for several funds and departments based on the unaudited financials. In addition, as on  | Jackie Loh  Dan Poremba  Christa Graeve   | Community Development  City Manager's Office  |
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| Consent? |   | 22 May 2023<br>05 Jun 2023<br>05 Jun 2023   | Discussion:  Not Flexible PPT: Yes Presentation: 10 minutes Discussion:  Not Flexible PPT: No Yes Presentation: Discussion:  Not Flexible PPT: No Yes Presentation: Discussion:  Discussion:  Discussion:  Flexible PPT: Yes Presentation: Discussion: Discussion: Discussion: Discussion:   | Executive Session Study Session Memo Resolution   | CityCenter Redevelopment negotiation regarding property transaction  Arapahoe County Commissioners meeting with City Council  2022 year-end budget supplemental  | April 2023 Monthly Financial Report  Framework Agreement negotiations with LNR Partners which involves property transactions  The County Commissioners and City Council will provide updates and discuss shared topics of interest. We need the council supproval for additional supropriations for several funds and departnents based on the unaudied financials in addition, as one of the council members requested, we will review the unused funding returned to the Unassigned Fund Balance by departments.  Mayor will present the Downtown Colorado, inc. Governor's Award for Excellence to Economic Development Manager Darren Hollingsworth and   | Dan Poremba  Christa Graeve  Jackie Loh   | Community Development  City Manager's Office  |
| Consent? |   | 22 May 2023<br>05 Jun 2023<br>05 Jun 2023<br>05 Jun 2023  | Discussion:  Not Flexible PPT: Yes Presentation: 10 minutes Discussion:  Not Flexible PPT: No Yes Presentation: Discussion:  Not Flexible PPT: No Yes Discussion:  Discussion:  Discussion:  Flexible PPT: Yes Presentation: Discussion:  Flexible DPT: NA Presentation: Discussion:  Flexible DPT: NA Discussion:  Flexible DPT: NA Discussion: Discussion: Discussion: Discussion: Discussion: Discussion: Discussion:   | Executive Session Study Session Memo Resolution   | CityCenter Redevelopment negotiation regarding property transaction  Arapahoe County Commissioners meeting with City Council  2022 year-end budget supplemental  Presentation of Downtown Colorado, Inc. Governor's Award for Excellence for Best  | April 2023 Monthly Financial Report  Framework Agreement negotiations with LNR Partners which involves property transactions  The County Commissioners and City Council will provide updates and discuss shared topics of interest. We need the council's approval for additional appropriations for several funds and departments based on the unaudited financials. In addition, as one of the council members requested, we will review the unused funding returned to the Unassigned Fund Balance by departments.  Mayor will present the Downtown Colorado, Inc. Governor's Award for Excellence to Economic   | Dan Poremba  Christa Graeve  Jackie Loh   | Community Development  City Manager's Office  |
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|          |                           |             | Not Flexible<br>PPT: No<br>Presentation:   | Proclamation                           | Parks and Recreation Month Proclamation   | Parks and Recreation Month Proclamation  | Tim Dodd                 | City Manager's Office  |
|----------|---------------------------|-------------|--|--|---|--|--------------------------|------------------------|
|          |                           |             | Discussion:  |  |   |  |                          |                        |
|          |                           | 20 Jun 2023 | Not Flexible<br>PPT: No<br>Presentation:<br>Discussion:  | Proclamation                           | Liberty Day (July 4th) Proclamation   | Liberty Day (July 4th) Proclamation  | Tim Dodd                 | City Manager's Office  |
|          |                           | 20 Jun 2023 | Flexible -Yes, but first reading of a ballot question ordinance needs to comply with the schedule for ballot questions. This date was chosen based on the assumption that City Council would again cancel the first two meetings in July.  PPT: Yes  PPT: Yes  Discussion: |  | First reading of Ordinance establishing ballot<br>questions to review City Charter, pursuant to<br>Phase II of the Charter Review Project   | After 6 presentations reviewing City Charter from<br>beginning to en, this ordinance resets ballot<br>questions for voters to consider in making substantive<br>changes to the City Charter<br>Because we are paying outside counsel hourly for this<br>project, we request this item be placed first on the<br>agenda                                     | Tamara Niles             | City Attorney's Office |
|          | Information and Direction | 26 Jun 2023 | Not Flexible<br>PPT: Yes<br>Presentation: 1.5 hours<br>Discussion:   | Study Session Memo                     | Review Preliminary 2024 Operating & Staff<br>Prioritized Capital Requests   | Review Preliminary 2024 Operating & Staff Prioritized<br>Capital Requests  | Jackie Loh               | Finance                |
|          | Information               | 26 Jun 2023 |  | Study Session Memo                     | May 2023 Monthly Financial Report   | May 2023 Monthly Financial Report  | Jackie Loh               | Finance                |
|          |                           |             |  |  |   |  |                          |                        |
|          |                           | 17 Jul 2023 | Not Flexible PPT:Yes Presentation: Discussion:   | Recognition                            | Board and Commission Member Appointment<br>Recognition  | Board and Commission Member Appointment<br>Recognition   | Jackie McKinnon          | City Clerk's Office    |
|          |                           | 17 Jul 2023 | Flexible PPT: No Presentation: Discussion:   | Recognition                            | Recognition of Summer Interns   | This is towards the end of the summer and the interns are wrapping up, we would like to recognize and thank them for their hard work and contributions to the City.  | Tim Dodd                 | City Manager's Office  |
|          | Information               | 24 Jul 2023 | Not Flexible<br>PPT: Yes<br>Presentation: 10 minutes<br>Discussion:  | Study Session Memo                     | June 2023 Monthly Financial Report  | June 2023 Monthly Financial Report   | Jackie Loh               | Finance                |
| Consent? |                           | 07 Aug 2023 | Flexible<br>PPT: No<br>Presentation:<br>Discussion:  | Bill for an Ordinance – 1st<br>Reading | CB 04 - Approve a bill for an ordinance to repeal<br>Englewood Municipal Code Title 12 Chapter 6<br>Cable TV Customer Standards (and instead,<br>provide for them by franchise agreement) | CB 04 - Englewood Municipal Code Title 12 Chapter 6, adopted in 2004, provides policies, definitions, customer service requirements, and complaint procedures for cable TV services within the City. Instead of contained within Municipal Code, these should be contained within the franchise agreements to respond to evolving city and customer needs. | Tamara Niles             | City Attorney's Office |
| No       |                           | 07 Aug 2023 | Flexible<br>PPT: Yes<br>Presentation: 5 minutes<br>Discussion:   | Bill for an Ordinance – 1st<br>Reading | Ordinance Approving Comcast Cable TV<br>Franchise agreement   |  | Tamara Niles             | City Attorney's Office |
|          | Information and Direction | 14 Aug 2023 | Not Flexible<br>PPT: Yes<br>Presentation:1.5 hours<br>Discussion:  | Study Session Memo                     | Draft Proposed 2024 Operating & Capital Budget  | Draft Proposed 2024 Operating & Capital Budget   | Jackie Loh               | Finance                |
|          | Information               | 28 Aug 2023 | Flexible-Prefer not to delay this request. The earlier we notify the council of the charges, the earlier we can finalize the 2023 operating budgets.  PPT: Yes Presentation: 10 minutes Discussion: 5 minutes  | Study Session Memo                     | Administrative Study Results for Charges to the<br>Enterprise Funds and Component Units   | Administrative Study Result for Charges to Enterprise<br>Funds and Component Units   | Jackie Loh, Kevin Engles | Finance                |
|          | Information               | 28 Aug 2023 | Not Flexible<br>PPT: Yes<br>Presentation: 10 minutes<br>Discussion:  | Study Session Memo                     | July 2023 Monthly Financial Report  | Director of Finance Jackie Loh will be present to review<br>the Monthly Financial Report   | Jackie Loh               | Finance                |