

Council Newsletter

CITY MANAGER'S NOTES July 7, 2023

Upcoming Council Meetings

July 17, 2023 The City Council Regular Meeting will begin at 6:00pm in

Council Chambers. This meeting will be held as a hybrid

meeting.

July 24, 2023 The City Council Regular Meeting will begin at 6:00pm in

Council Chambers. This meeting will be held as a hybrid

meeting.

Informational Items

The following attachments are in response to City Council requests, as well as other informational items.

- 1. Calendar of Events
- 2. Tentative Regular and Study Session Topics

CITY OF ENGLEWOOD 2023 CALENDAR OF EVENTS



		June	
Fri. June 30	8:30 a.m.	Englewood Environmental Foundation, Virtual	
		July	
Wed. July 5	Cancelled	Mayor Manager Meeting, Virtual	
	Cancelled	Planning and Zoning Commission – no quorum	
Tues, July 11	5:00 p.m.	Water & Sewer Board, Virtual	
	6:30 p.m.	Planning and Zoning Commission Special Meeting, Council Chambers	
	6:30 p.m.	Sustainability Commission, Pikes Peak Conf-Room	
	7:00 p.m.	Library Board, TBD	
Wed. July 12	8:30 a.m.	Mayor Manager Meeting, Virtual	
	11:00 a.m.	Liquor and Marijuana Licensing Authority	
	7:00 p.m.	Board of Adjustment and Appeals, Council Chambers	
Mon, July 17	6:00 p.m.	City Council Regular Meeting, Council Chambers/	
Wed. July 19	8:30 a.m.	Mayor Manager Meeting, Virtual	
	6:30 p.m.	Historic Preservation Commission/Virtual	
Mon, July 24	6:00 p.m.	City Council Regular Meeting, Council Chambers/Hybrid	
Tues. July 25	5:15 p.m.	Budget Advisory Committee	
	6:30 p.m.	Planning and Zoning Commission Special Meeting, Council Chambers	
		August	
Wed. August 2	8:30 a.m.	Mayor Manager Meeting,	
	11:00 a.m.	Liquor and Marijuana Licensing Authority	
Tues, August 8	5:00 p.m.	Water & Sewer Board, Virtual	
	6:30 p.m.	Sustainability Commission, Pikes Peak Conf-Room	
	7:00 p.m.	Library Board, TBD	
Mon, August 7	6:00 p.m.	City Council Regular Meeting, Council Chambers/Hybrid	
		6/20/23	

Wed. August 9	8:30 a.m.	Mayor Manager Meeting,
	7:00 p.m.	Board of Adjustment and Appeals, Counci Chambers
Mon, August 14	6:00 p.m.	City Council Study Session, Community Room/Hybrid
Tues. August 15 Chambers	6:30 p.m.	Planning and Zoning Commission Special Meeting, Council
Wed. August 16	8:30 a.m.	Mayor Manager Meeting,
	6:30 p.m.	Historic Preservation Commission/Virtual
Mon, August 21	6:00 p.m.	City Council Regular Meeting, Council Chambers/Hybrid
Tues. August 22	5:15 p.m.	Budget Advisory Committee
Wed. August 23	8:30 a.m.	Mayor Manager Meeting, Virtual
Mon, August 28	6:00 p.m.	City Council Study Session, Community Room/Hybrid
Tues. August 29	6:30 p.m.	Planning and Zoning Commission, Council Chambers
Wed. August 30	8:30 a.m.	Mayor Manager Meeting,
		September
Mon, September 4	6:00 p.m.	City Council Regular Meeting, Council Chambers/Hybrid
Wed. September 6	8:30 a.m.	Mayor Manager Meeting, Virtual
Wed. September 6	8:30 a.m. 11:00 a.m.	Mayor Manager Meeting, Virtual Liquor and Marijuana Licensing Authority
Wed. September 6		
Wed. September 6 Mon, September 11	11:00 a.m.	Liquor and Marijuana Licensing Authority
·	11:00 a.m. 6:30 p.m.	Liquor and Marijuana Licensing Authority Planning and Zoning Commission, Council Chambers
Mon, September 11	11:00 a.m. 6:30 p.m. 6:00 p.m.	Liquor and Marijuana Licensing Authority Planning and Zoning Commission, Council Chambers City Council Study Session, Community Room/Hybrid
Mon, September 11	11:00 a.m. 6:30 p.m. 6:00 p.m. 5:00 p.m.	Liquor and Marijuana Licensing Authority Planning and Zoning Commission, Council Chambers City Council Study Session, Community Room/Hybrid Water & Sewer Board, Virtual
Mon, September 11	11:00 a.m. 6:30 p.m. 6:00 p.m. 5:00 p.m. 6:30 p.m.	Liquor and Marijuana Licensing Authority Planning and Zoning Commission, Council Chambers City Council Study Session, Community Room/Hybrid Water & Sewer Board, Virtual Sustainability Commission, Pikes Peak Conf-Room
Mon, September 11 Tues, September 12	11:00 a.m. 6:30 p.m. 6:00 p.m. 5:00 p.m. 6:30 p.m. 7:00 p.m.	Liquor and Marijuana Licensing Authority Planning and Zoning Commission, Council Chambers City Council Study Session, Community Room/Hybrid Water & Sewer Board, Virtual Sustainability Commission, Pikes Peak Conf-Room Library Board, TBD
Mon, September 11 Tues, September 12	11:00 a.m. 6:30 p.m. 6:00 p.m. 5:00 p.m. 6:30 p.m. 7:00 p.m. 8:30 a.m.	Liquor and Marijuana Licensing Authority Planning and Zoning Commission, Council Chambers City Council Study Session, Community Room/Hybrid Water & Sewer Board, Virtual Sustainability Commission, Pikes Peak Conf-Room Library Board, TBD Mayor Manager Meeting, Virtual
Mon, September 11 Tues, September 12 Wed. September 13	11:00 a.m. 6:30 p.m. 6:00 p.m. 5:00 p.m. 6:30 p.m. 7:00 p.m. 8:30 a.m. 7:00 p.m.	Liquor and Marijuana Licensing Authority Planning and Zoning Commission, Council Chambers City Council Study Session, Community Room/Hybrid Water & Sewer Board, Virtual Sustainability Commission, Pikes Peak Conf-Room Library Board, TBD Mayor Manager Meeting, Virtual Board of Adjustment and Appeals, Counci Chambers
Mon, September 11 Tues, September 12 Wed. September 13 Thurs. September 14	11:00 a.m. 6:30 p.m. 6:00 p.m. 5:00 p.m. 6:30 p.m. 7:00 p.m. 8:30 a.m. 7:00 p.m.	Liquor and Marijuana Licensing Authority Planning and Zoning Commission, Council Chambers City Council Study Session, Community Room/Hybrid Water & Sewer Board, Virtual Sustainability Commission, Pikes Peak Conf-Room Library Board, TBD Mayor Manager Meeting, Virtual Board of Adjustment and Appeals, Counci Chambers Transportation Advisory Committee
Mon, September 11 Tues, September 12 Wed. September 13 Thurs. September 14 Mon, September 18	11:00 a.m. 6:30 p.m. 6:00 p.m. 5:00 p.m. 6:30 p.m. 7:00 p.m. 8:30 a.m. 7:00 p.m. 6:00 p.m.	Liquor and Marijuana Licensing Authority Planning and Zoning Commission, Council Chambers City Council Study Session, Community Room/Hybrid Water & Sewer Board, Virtual Sustainability Commission, Pikes Peak Conf-Room Library Board, TBD Mayor Manager Meeting, Virtual Board of Adjustment and Appeals, Counci Chambers Transportation Advisory Committee City Council Regular Meeting, Council Chambers/Hybrid
Mon, September 11 Tues, September 12 Wed. September 13 Thurs. September 14 Mon, September 18 Tues. September 19	11:00 a.m. 6:30 p.m. 6:00 p.m. 5:00 p.m. 6:30 p.m. 7:00 p.m. 8:30 a.m. 7:00 p.m. 6:00 p.m.	Liquor and Marijuana Licensing Authority Planning and Zoning Commission, Council Chambers City Council Study Session, Community Room/Hybrid Water & Sewer Board, Virtual Sustainability Commission, Pikes Peak Conf-Room Library Board, TBD Mayor Manager Meeting, Virtual Board of Adjustment and Appeals, Counci Chambers Transportation Advisory Committee City Council Regular Meeting, Council Chambers/Hybrid Planning and Zoning Commission, Council Chambers
Mon, September 11 Tues, September 12 Wed. September 13 Thurs. September 14 Mon, September 18 Tues. September 19	11:00 a.m. 6:30 p.m. 6:00 p.m. 5:00 p.m. 6:30 p.m. 7:00 p.m. 8:30 a.m. 7:00 p.m. 6:00 p.m. 6:30 p.m.	Liquor and Marijuana Licensing Authority Planning and Zoning Commission, Council Chambers City Council Study Session, Community Room/Hybrid Water & Sewer Board, Virtual Sustainability Commission, Pikes Peak Conf-Room Library Board, TBD Mayor Manager Meeting, Virtual Board of Adjustment and Appeals, Counci Chambers Transportation Advisory Committee City Council Regular Meeting, Council Chambers Planning and Zoning Commission, Council Chambers Mayor Manager Meeting, Virtual

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Consent	Study Session Guidance Information and Direction	Meeting Date	Not Flexible PPT: No Yes	Study Session Memo	Report Title Street Plan Overview	Description Overview of the street plan to proactively address the maintenance and management of City streets	Phil Neal, Tim Hoos, Victor Rachael	Public Works
	Information	17 Jul 2023	Presentation: 15 minutes Discussion: 10 minutes Not Flexible.	Study Session	Lead & Copper City Municipal Code Changes	Lead & Copper City Municipal Code Changes	Pieter Van Ry	Utilities
		17 Jul 2023	PPT: Yes Presentation: 10 minutes	Memo			,	
Consent?		17 Jul 2023	Discussion: Flexible PPT: Yes	Resolution	Resolution approving agreement with EEF to Transfer Assets to City	In order for EEF to be dissolved, the City and EEF must enter into a contract whereby EEF conveys its assets to the City. This Resolution authorizes that contract and acceptance of title and assets.	Tamara Niles	City Attorney's Office
		17 Jul 2023	Presentation: 10 minutes Discussion: Not Flexible	Resolution	2023 Budget Supplemental #3	Q2 2023 Budget Supplemental Request Resolution	Jackie Loh	Finance
		17 Jul 2023	PPT: Yes Presentation: 10 minutes					
		17 Jul 2023	Discussion: Flexible PPT: No	Recognition	Recognition of Summer Interns	This is towards the end of the summer and the interns are wrapping up, we would like to recognize and thank them for their hard work and contributions to the City.	Tim Dodd	City Manager's Office
		17 Jul 2023	Presentation: Discussion: Flexible	Recognition	Englewood Library Recognition	The library received the 2022 Chamber of Commerce award for Innovation and Sustainability.	Christina Underhill	Parks, Recreation &
			PPT: No Yes Presentation:			,		Library
		17 Jul 2023	Discussion: Not Flexible PPT: No Yes	Recognition	Recognition of Dave Chapman	Recognition of Dave Chapman for his many years of service	Tim Dodd	City Manager's Office
Consent?		17 Jul 2023	Presentation: Discussion: Flexible	Motion	2023 Signal Replacement Project	Request to award bid for 7 traffic signal pole replacements spread across 4 intersections to Morton Electric.	Nadia Naji	Public Works
Consult			PPT: Yes Presentation:	inocion .	ACC STORM TO SECTION OF THE SECTION	Poles were reported to be in very poor condition in 2020-2021 inspection reports and pose increased safety threats.	raca raji	Table Works
Consent?		17 Jul 2023	Discussion: Not Flexible PPT: Yes	Motion	Award of an optimal source Contract for Services with Colorado Analytical Laboratories for regulatory compliance and laboratory analysis	Utilities Staff is seeking Water and Sewer Board recommendation for City Council to approve an optimal source Contract for Services (CFS) with Colorado Analytical Laboratories (CAL) for regulatory compliance and	Pieter Van Ry	Utilities
Consent?		17 Jul 2023	Presentation: Discussion: Not Flexible	Makina	Award of Design Contract to Peters and Yaffee in the amount of \$137,755.79	laboratory analysis, in the amount of \$130,000. This is a contract to have a consultant design the HAWK signal beacon to be constructed at the 3400 Block of	Devin Keener, Tim Hoos	
Consentr			PPT: No Presentation:	Motion	Power of Design Contract to Peters and Farree in the amount of \$157,755.79	This is a Contract to have a constituent design the PAWA signal dealon to be constituted at the 3400 Block of South Broadway.	Devili keeller, Tilli Hoos	
Yes		17 Jul 2023	Discussion: Flexible PPT: No	Bill for an Ordinance – 2nd	CB-22 Consider an Ordinance authorizing Englewood Police Department to recover fees for specific services that Sheriff's Department is authorized to recover under state statute	This ordinance mirrors state law, to authorize Englewood Police Department to recover specific fees for services that county Sheriff's Departments are authorized to recover under state statute	Vance Fender	Police
		17 Jul 2023	Presentation: Discussion: Not Flexible	Reading Bill for an	Agreements with Toll Southwest, LLC for City Ditch Relocation and McLellan Pump Station Land	Agreements with Toll Southwest, LLC (Toll) for City Ditch Relocation and McLellan Pump Station Land	Pieter Van Ry	Utilities
ies			PPT: Yes Presentation:	Ordinance – 2nd Reading	Dedication	Pegreenents with 1 on southwest, ECC (1019) for City Dilch Nesociation and MicLesian Pump Scatton Called Dedication.	rieter van ky	ounces
No		17 Jul 2023	Discussion: Not Flexible PPT: No	Bill for an Ordinance – 1st	Recall Special Election	Recall Special Election	Stephanie Carlile	City Clerk's Office
Yes		17 Jul 2023		Reading Bill for an	IGA with Arapahoe County for Coordinated Election Services	CB IGA with Arapahoe County for Coordinated Election Services	Stephanie Carlile	City Clerk's Office
Consent?		17 Jul 2023	Not Flexible	Ordinance – 1st Reading Bill for an	First Reading to Assign Englewood's 2023 Private Activity Bond Allocation to Colorado Housing	The Colorado Housing and Finance Authority (CHFA) has requested the city to assign its 2023 Private Activity	Darren Hollingsworth	Community Development
		17 Jul 2023	PPT: No Presentation: Discussion:	Ordinance – 1st Reading	and Finance Authority	Bond (PAB) allocation to their organization. In previous years, the city has allowed its PAB to revert back to the statewide pool.		
No			Flexible - Yes, but first reading of a ballot question ordinance needs to comply with the	Bill for an Ordinance – 1st	First reading of Ordinance establishing ballot questions to revise City Charter, pursuant to Phase I of the Charter Review Project	After 6 presentations reviewing City Charter from beginning to end, this ordinance creates ballot questions for voters to consider in making substantive changes to the City Charter	Tamara Niles	City Attorney's Office
			schedule for ballot questions. This date was chosen based on the assumption that City Council would again cancel the first two	Reading		Because we are paying outside counsel hourly for this project, we request this item be placed first on the agenda		
			meetings in July. PPT: Yes					
	Information	17 Jul 2023	Presentation: Discussion: Not Flexible	Study Session	June 2023 Monthly Financial Report	June 2023 Monthly Financial Report	Jackie Loh	Finance
		24 Jul 2023	PPT: Yes Presentation: 10 minutes Discussion:	Memo				
	Information and Direction		Not Flexible PPT: Yes	Study Session Memo	Tri-Cities Homelessness Plan of Action Update	Mike Sandgren, Tri-Cities Homelessness Coordinator, will present an update on progress towards achieving goals in the Tri-Cities Homelessness Plan of Action	Shawn Lewis, Tim Dodd	City Manager's Office
		24 Jul 2023	Presentation: 20 minutes This item needs to be first on the agenda.					
	Information and Direction		Not Flexible PPT: Yes Presentation: 10 minutes	Study Session Memo	Safe Parking Pilot Program	Overview of a Safe Parking Pilot Program, which is included in the Tri-Cities Plan of Action	Shawn Lewis, Tim Dodd	City Manager's Office
			Discussion:					
		24 Jul 2023	This item should be second on the agenda. Not Flexible PPT:Yes	Recognition	Board and Commission Member Appointment Recognition	Board and Commission Member Appointment Recognition	Jackie McKinnon	City Clerk's Office
		24 Jul 2023	Presentation: Discussion:					
			Florible	Dill for an	Configurate benefits for day and established	to colors are not the City Manager to Ciffer and a state helders and designed beginning to the color of the	Yamaa Milaa	
Consent?			Fiexible PPT: Yes Presentation:	Bill for an Ordinance – 1st Reading	Ordinance banning live dog and cat sales at retail	At citizen request, the City Attorney's Office engaged stakeholders and drafted legislation banning dog and cat sales at retail.	Tamara Niles	City Attorney's Office
Consent?	Information and Direction	24 Jul 2023	Presentation: Discussion: Flexible PPT: Yes	Ordinance – 1st	Ordinance banning filve dog and cat sales at retail Discussion of proposed Council policies, public comment amendments	Ricitisen request, the City Atterney's Office engaged stakeholders and drafted legislation banning dog and cat sales at retail. Staff reviews the Council policies manual and identifies potential revisions for Council discussion and consideration.	Tamara Niles Tamara Niles	City Attorney's Office City Attorney's Office
Consent?	Information and Direction	24 Jul 2023 07 Aug 2023	Presentation: Discussion: Healthle PPT: Yes Presentation: 10 minutes Discussion:	Ordinance – 1st Reading Study Session Memo	Discussion of proposed Council policies, public comment amendments	sales air retail. Staff reviews the Council politicies manual and identifies potential revisions for Council discussion and coordination.	Tamara Niles	City Attorney's Office
Consent?	Information and Direction	07 Aug 2023	Precentation: Oscussion: Flexible PPT: Yes Precentation: 10 minutes Oscussion: Flexible PPT: Yes Precentation: 10 minutes	Ordinance – 1st Reading Study Session		sales at retail. Staff reviews the Council policies manual and identifies potential revisions for Council discussion and	Tamara Niles	
No Consent?	Information and Direction		Precentation: Oscussion: Flexible PPT: Yes PPT: Yes Oscussion: Flexible PPT: Yes PPT: Yes PPT: Yes PPT: Yes Flexible Flexible Oscussion: Flexible Flexible Flexible	Ordinance – 1st Reading Study Session Memo Study Session	Discussion of proposed Council policies, public comment amendments	sales at restent. Staff reviews the Council policies manual and identifies potential revisions for Council discussion and consideration consideration. Consider an orientance for require massage businesses to have a Conne through the City of Englewood. The City	Tamara Niles	City Attorney's Office
No Consent?	Information and Direction	07 Aug 2023	Presentation: Obscursion: Flexible PPT: Yes "Some "Som	Ordinance – 1st Reading Study Session Memo Study Session Memo Motion	Oncussion of proposed Council policies, public comment amendments Presentation on proposed Ordinance for Massage Business License 2023 Quarter Two Strategic Plan Update	sales at restant. The Council policies manual and identifies potential revisions for Council discussion and consideration. Consider an ordinance to require massage businesses to have a knowle through the City of Englewood. The City previously licensed massage therepists, but now this license is issued by the state. Overview of the 2023 Quarter Two Strategic Plan Updates.	Tamara Niles Tamara Niles Tim Dodd	City Attorney's Office City Attorney's Office City Manager's Office
No	Information and Direction	07 Aug 2023 07 Aug 2023 07 Aug 2023	Presentation: Oncounter. FreeDe	Ordinance – 1st Reading Study Session Memo Study Session Memo	Oncussion of proposed Council policies, public comment amendments Precentation on proposed Ordinance for Massage Business License 2023 Quarter Two Strategic Plan Update	saler served. Staff reviews the Council policies manual and identifies potential revisions for Council discussion and consideration Consider an ordinance to require massage businesses to have a Corner through the City of Englewood. The City previously licensed massage therapists, but now this license is issued by the state. Overview of the 2023 Quarter Two Strategic Plan Updates 20.0. Englewood Municipal Code Title 11 Chapter 6, adopted in 2004, provides policies, definitions, nutrience works are requirements, and completely provider produce for cities it works within the City interest of continued works or experiments.	Tamara Niles Tamara Niles	City Attorney's Office City Attorney's Office
No Consent?	information and Direction	07 Aug 2023 07 Aug 2023	Presentation: Ornication: Flessible PPT Tes PPT Tes PPT Tes Presentation: 10 minutes Occusion: PPT Tes Presentation: 10 minutes Occusion: Flessible PPT Tes Presentation: Occusion: Flessible PPT Tes Presentation: Occusion: Flessible PPT Tes Flessible PPT Tes Presentation: Occusion: PPT Tes PPT Te	Ordinance – 1st Reading Study Session Memo Study Session Memo Motion Bill for an Ordinance – 1st Reading Bill for an	Oscassion of proposed Council policies, public comment amendments Presentation on proposed Ordinance for Massage Business License 2023 Quarter Two Strategic Plan Lipidate CG 04 - Approve a bill for an ordinance to repo	sales at reside. Staff resides the Council policies manual and identifies potential revisions for Council discussion and consideration Consider an ordinance to require manuage businesses to have a Lorout through the City of Englewood. The City personally increased manuage therepists, but now this license is based by the state. Own view of the 2023 Quarter Two Strategic Plan Updates GR 04 - Englewood Municipal Code Title 12 Chapter 6, adopted in 2004, provides policies, definitions, customer manuface registerments, and complete procedures for called TV services within the City. Instead of contained within the formation Code, these should be contained within the formation agreement to respon to evolving Code. The City Code Code Code Code Code Code Code Code	Tamara Niles Tamara Niles Tim Dodd	City Attorney's Office City Attorney's Office City Manager's Office
No Consent?		07 Aug 2023 07 Aug 2023 07 Aug 2023	Presentation: Oncounter Preside Preside Preside Preside Preside Pri res Presentation: 10 minutes Pri res Presentation: 10 minutes Pri res Presentation: 0 minutes Pri res Presentation: Oncounter Pri res Presentation: Oncounter Pri reside Preside P	Ordinance – 1st Reading Study Session Memo Study Session Memo Motion Bill for an Ordinance – 1st Reading Bill for an Ordinance – 1st Reading	Discussion of proposed Council policies, public comment amendments Presentation on proposed Ordinance for Massage Business License 2023 Quarter Two Strategic Flain Update (20 Ok - Approve a bill for an ordinance to repeal Englewood Municipal Code Title 12 Chapter 6 Colle TV Customer Standards (and instead, provide for them by franchus agreement) Ordinance Approving Comcast Cable TV Franchus agreement	saler servents the Caucel policies mensual and identifies potential revisions for Caucel discussion and consideration. Consider an oriminate to require massage businesses to have a license through the City of Englewood. The City previously licensed massage theraparts, but now this license is issued by the state. Ownerwe of the 2023 Quarter Two Stratege Plan Lipidates Cas de Englewood Managar Case Tales 22 Capatre 6, advanted in 2004, previously provides policies, definitions, conserved with the City Capatre Two Stratege Plan Lipidates Cas de Englewood Managar Case Tales 22 Capatre 6, advanted in 2004, prevides policies, definitions, conserved with the City Capatre Two Stratege Plan Lipidates in 2004, prevides policies, definitions, conserved with Englewood Managar Case Tales 22 Capatre 6, advanted in 2004, prevides policies, definitions, conserved with Managar Case the Stratege Case and Case Tales 22 Capatre 6, advanted in 2004, prevides policies, definitions, conserved with Managar Case to advantage Case Tales 22 Capatre 6, advanted in 2004, prevides policies, definitions, conserved with Managar Case and Case Tales 22 Capatre 6, advanted in 2004, prevides policies, definitions, conserved with Managar Case Tales 22 Capatre 6, advanted in 2004, prevides policies, definitions, conserved with Managar Case Tales 22 Capatre 6, advanted with the Capatre 6, advanted and th	Tamara Niles Tamara Niles Tim Dodd Tamara Niles Tamara Niles	Cey Attorney's Office
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	Information and Direction		Not Flexible	Study Session	EDDA Proposed 2024 Budget	EDDA Proposed 2024 Budget presentation	Hilarie Portell	Downtown Development
			PPT: Yes	Memo				Authority
			Presentation: 10 minutes					1
		25 Sep 2023	Discussion:					1