



April 24, 2023

Dear Issue/Political Committee,

The enclosed information has been prepared as a general guide for Issue/Political Committees. This packet provides a summary of the basic requirements and other pertinent information about the election process. However, the City Clerk's Office **cannot provide legal advice**. Specific requirements may be found in the Englewood Home Rule Charter, Englewood Municipal Code 2000, Colorado State Constitution, Colorado Revised Statutes, and the Colorado Fair Campaign Practices Act (FCPA).

Each committee should pay particular attention to the Fair Campaign Practices Act, which is provided in this packet. **The committee is responsible for the filing of the appropriate documents in a timely manner.** In accordance with Colorado State Statute (CRS) § 1-45-109 (1) (b) ...any political committee in support of or in opposition to such candidate, an issue committee supporting or opposing a municipal ballot issue...shall file with the municipal clerk. This information has been compiled as a guide. All information and reminder notices you receive are a courtesy only. It is your responsibility to comply with the Colorado Fair Campaign Practices Act.

CRS § 1-45-108 (3.3) states that "each issue committee shall register with the appropriate officer within ten calendar days of accepting or making contributions or expenditures in excess of two hundred dollars to support or oppose any ballot issue or ballot question...". Political Committees must register with the appropriate officer before accepting a contribution or making an expenditure. All contributions received by an Issue/Political Committee must be deposited in a financial institution, in a separate account.

Senate Bill 16-186 was signed into law on June 10, 2016. As a result, there is a new type of committee (Small Scale Issue Committee). Small Scale Issue Committees are still required to register with the appropriate officer if they raise or spend more than \$200, but this new type of committee is not required to file any disclosure reports until they eclipse \$5,000 in contributions or expenditures. At that point, the Small-Scale Issue Committee becomes a regular Issue Committee and must file the appropriate disclosure reports.

If you have any questions, please contact the City Clerk's office, 303.762.2430.

Thank you,

*Stephanie Carlile*

Stephanie Carlile, MMC  
City Clerk



## **ISSUE/POLITICAL COMMITTEE INFORMATION**

**General Election  
November 7, 2023**

**CITY OF ENGLEWOOD  
ISSUE/POLITICAL COMMITTEE INFORMATION**

**The City Clerk's Office cannot provide legal advice.**

**Colorado Constitution Article XXVIII**

Article XXVIII, Section 2 (10) (a) (I) & (II) and Section 2 (12) (a) sets forth the definition of **Issue Committee and Political Committee**.

**Issue Committee** means any person, other than a natural person, or any group of two or more persons, including natural persons...that has a major purpose of supporting or opposing any ballot issue or ballot question or that has accepted or made contributions or expenditures in excess of \$200.00 to support or oppose any ballot issue or ballot question.

The **OR** in the definition of Issue Committee indicates the Issue Committee would not have a \$200.00 threshold, however, Secretary of State, FCPA Rule 1.12.2 states that "a person or group of persons is an issue committee only if it meets both of the conditions in Article XXVIII, Section 2 (10) (a) (I) **AND** 2 (10) (a) (II)".

**Political Committee** means any person, other than a natural person, or any group of two or more persons, including natural persons that have accepted or made contributions or expenditure in excess of \$200.00 to support or oppose the nomination or election of one or more candidates.

**An Issue or Political Committee does not have to file if they do not reach the \$200.00 threshold.**

A natural person per Secretary of State (SOS) FCPA Rule 1.15.2 means a human being. A business, labor union, etc. is not a natural person.

SOS, FCPA Rule 1.12.1...Issue Committee does not include a married couple.

SOS, FCPA Rule 1.18.1...Political Committee does not include a married couple.

**Colorado Fair Campaign Practices Act (FCPA) Colorado Revised Statutes (CRS), Title, 1, Article 45**

The Colorado Fair Campaign Practices Act requirements "kick in" at the time City Council approves the ordinance setting a ballot question on final reading or when you start expending money or register as a committee and start accepting contributions.

Issue/Political Committees, candidates and others pertinently involved must adhere to the provisions of the Colorado Fair Campaign Practices Act.

In accordance with Colorado State Statute § 1-45-109 (1) (b)...any political committee in support of or in opposition to such candidate, an issue committee supporting or opposing a municipal ballot issue...shall file with the City Clerk.

CRS § 1-45-108 (3.3) states that "each issue committee shall register with the appropriate officer within ten calendar days of accepting or making contributions or expenditures in excess of two hundred dollars to support or oppose any ballot issue or ballot question...". The "New Committee Registration Form" must be filed with the City Clerk. All contributions received by an Issue/Political Committee must be deposited in a financial institution, in a separate account.

Senate Bill 16-186 was signed into law on June 10, 2016. As a result, there is a new type of committee (Small Scale Issue Committee). Small Scale Issue Committees are still required to register with the appropriate officer if they raise or spend more than \$200, but this new type of committee is not required to file any disclosure reports until they eclipse \$5,000 in contributions or expenditures. At that point, the Small-Scale Issue Committee becomes a regular Issue Committee and must file the appropriate disclosure reports.

Political Committees must register with the City Clerk before accepting a contribution or making an expenditure.

It is your responsibility to become familiar with the provisions of the Colorado Fair Campaign Practices Act.

☛ There is a records retention requirement for your FCPA contribution records. Colorado Constitution Article XXVIII, Section 3 (9) "All records pertaining to such accounts shall be maintained by the committee or political party for one-hundred eighty days following any general election in which the committee or party received contributions unless a complaint is filed, in which case they shall be maintained until final disposition of the complaint and any consequent litigation."

## **IDENTIFICATION OF CAMPAIGN MATERIAL**

### **Disclaimers on campaign material are required.**

☛ ENGLEWOOD MUNICIPAL CODE 2000 § 7-6B-4: Anonymous Papers:

A. Definition: An anonymous paper, within the meaning of this Section, is hereby defined as any circular, pamphlet, card or dodger which does not contain the name of the individual sponsor thereof; or, if sponsored by a copartnership, the names of the members thereof; or if sponsored by an association, the name of the president or other head officer; or, if sponsored by a corporation, the name of the president or other head officer thereof.

B. Publication: It shall be unlawful to publish or distribute, or cause to be published or distributed within the City:

1. Any anonymous paper as herein defined; or
2. Any circular, pamphlet, card or dodger, whether anonymous or not, which incites, counsels, promotes or advocates hatred, violence or hostility against any person or group of persons in the city by reason of race, color, religion or manner of worship.

## **USE OF CITY LOGO (THE CITY MARK) ON ANY CAMPAIGN LITERATURE IS NOT PERMITTED**

## **DISTRIBUTION OF HANDBILLS**

☛ ENGLEWOOD MUNICIPAL CODE 2000 § 7-6F-14 Distribution of Handbills: Restrictions

A. No person shall distribute, place or sell any commercial or noncommercial handbill, advertisement or similar literature in or upon any street, sidewalk, any private parking lot open for public use, or any other public place within the City; provided, however, a person may distribute free handbills directly to persons who are willing to accept them.

B. No person shall distribute any handbill or similar literature upon any inhabited private premises except by placing said items in a manner as to prevent them from being blown or drifted about said premises. Mail boxes shall not be used for distribution when such distribution is prohibited by Federal regulations. No person shall distribute any handbill or similar literature at any vacant premises.

C. No person shall distribute any handbill, solicit funds, distribute literature or sell an article upon any real property if requested not to do so by any occupant of said property or by any sign posted on said property instructing against such act or action.

## **ELECTION SIGNS**

**Never move or remove another committee's or a candidate's election sign(s).  
If you feel it has been placed in an inappropriate area, report it to the City Clerk's Office.**

### **City Clerk's Office Election Sign Policy**

All complaints will be directed to the City Clerk's Office, 303-762-2430.

The City Clerk will forward the complaint as follows:

Public right-of-way - PUBLIC WORKS

Parks property - PARKS & RECREATION

Size & type of signs - CODE ENFORCEMENT/POLICE

All signs determined to be in the public right-of-way, or on public/City property, will be removed and immediately taken to the City Clerk's Office.

The City Clerk will contact the candidate or committee immediately.

If a property has signs that are too large, or are the wrong type, Code Enforcement will contact the property owner and request that they comply with the Code. The Election Commission would prefer that this be handled by complaint only.

Election signs must comply with local, State and Federal laws.

### **State and Federal**

No election signs may be installed in the right-of-way for a State or Federal highway. In Englewood, this would apply to Federal, Santa Fe, Belleview, University and U.S. 285 (Hampden).

### **Englewood**

#### **Election Signs.**

Permission from the owner of the property is required. Unauthorized signs must be removed upon request. It is the responsibility of the committee to remove signs by the stated deadlines.

In the City of Englewood election signs are not allowed in the public right-of-way. Some homes in Englewood have a grass/dirt area between the sidewalk and the street. That land between the sidewalk and the curb is considered public right-of-way.

There are also regulations that prohibit signs on power poles, traffic light poles and traffic control devices.

### **FOR ADDITIONAL INFORMATION**

Further information may be obtained from the City Clerk's office, Englewood Civic Center, Third Floor, 1000 Englewood Parkway, Englewood. The office is open from 8 a.m. to 5 p.m. Monday through Friday, except for holidays. Telephone number: 303.762.2430. Email – [cityclerk@englewoodco.gov](mailto:cityclerk@englewoodco.gov)

Return to:

Stephanie Carlile, City Clerk  
1000 Englewood Parkway  
Englewood, CO 80110  
cityclerk@englewoodco.gov  
303-762-2430

Below Space For Office Use Only



### NEW COMMITTEE REGISTRATION FORM

(1-45-108, C.R.S.)

Please use this form if you are registering a new committee for Colorado campaign finance purposes.

#### Select Only One Committee Type:

- Candidate Committee      Political Party      Small Donor Committee      Emall-Scale Issue Committee
- Political Committee      Issue Committee      527 Political Organization      Federal PAC

**Committee Name:** \_\_\_\_\_  
Name should be descriptive. Include office, organization name, etc. Note: CO does not have PACs, only political committees.

Committee Address (Physical): \_\_\_\_\_

Committee Address (Mailing): \_\_\_\_\_

Phone Number: \_\_\_\_\_ Alternate Phone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_ Web Address: \_\_\_\_\_

#### Check Only One Jurisdiction: (Municipal)

- Federal      State      County
- Municipal      Multi-County      Other: \_\_\_\_\_

**Purpose/Office Sought** (include office, district & election year, if applicable): \_\_\_\_\_

#### Financial Institution Information:

Institution Name: \_\_\_\_\_

Institution Address: \_\_\_\_\_

#### Agent / Contact Information:

Name of Person Acting As Registered Agent: \_\_\_\_\_  
*Under Colorado law, only the registered agent (or the candidate in the case of candidate committees) may file the committee reports.*

Phone Number: \_\_\_\_\_ Registered Agent E-Mail: \_\_\_\_\_

Alternate E-Mail 1: \_\_\_\_\_

Alternate E-Mail 2: \_\_\_\_\_

#### Authorization

Registered Agent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Candidate Name: \_\_\_\_\_

Candidate Address (include mailing): \_\_\_\_\_

Candidate Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Return to:  
 City of Englewood  
 City Clerk's Office  
 1000 Englewood Parkway  
 Englewood, CO 80110  
 cityclerk@englewoodco.gov  
 303-762-2430



**REPORT OF CONTRIBUTIONS AND EXPENDITURES**  
 (1-45-108, C.R.S.)

<b>Full Name of Committee/Person:</b>	
As Shown On Registration	
<b>Address of Committee/Person:</b>	
<b>City, State &amp; Zip Code:</b>	
<b>Committee Type:</b>	
<b>Name and Address of Financial Institution</b>	

**Type of Report**

- Regularly Scheduled Filing.
- Amended Filing. This amends previous report filed on (date)   
 Submit changes or new information ONLY
- Termination Report. (Termination Reports MUST Have a Monetary Balance of Zero in Line 5)
- Check this box if this Report Contains Electioneering Communications Information

**Reporting Period Covered:**  **Through**   
Date Date

**Declared Total Spending** (if applicable) \$   
[Art. XXVIII, Sec. 4(1)]

		Totals Detailed Summary Page
1	Funds on Hand at the Beginning of Reporting Period (monetary only)	\$ <input type="text"/>
2	Total Monetary Contributions (line 11)	\$ <input type="text"/>
3	Total of Monetary Contributions & Beginning Amount (line 1 + line 2)	\$ <input type="text"/>
4	Total Monetary Expenditures (line 19)	\$ <input type="text"/>
5	Funds on Hand at the End of Reporting Period (monetary) (line 3 – line 4)	\$ <input type="text"/>

**Colorado law requires municipal clerks to impose penalties for failure to file disclosure reports or if disclosure reports are filed past the due date.**

**Authorization** (Must be completed by either the Registered Agent OR the Candidate): *I hereby certify and declare, under penalty of perjury, that to the best of my knowledge or belief all contributions received during this reporting period, including any contributions received in the form of membership dues transferred by a membership organization, are from permissible sources.*

Print Registered Agent's Name: \_\_\_\_\_  
 Registered Agent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Print Candidate Name: \_\_\_\_\_  
 Candidates Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**DETAILED SUMMARY**

All fields must be entered. Please put \$0.00 if the amount is zero.

Full Name of Committee/Person: \_\_\_\_\_

Current Reporting Period:  Through 

<b>Funds on hand at the beginning of reporting period</b> (Monetary Only)		\$
6	<b>Itemized Contributions \$20 or More</b> [C.R.S. 1-45-108(1)(a)] (Please list on Schedule "A")	\$
7	<b>Total of Non-Itemized Contributions</b> (Contributions of \$19.99 and Less)	\$
8	<b>Loans Received</b> (Please list on Schedule "C")	\$
9	<b>Total of Other Receipts</b> (Interest, Dividends, etc.)	\$
10	<b>Returned Expenditures (from recipient)</b> (Please list on Schedule "D")	\$
11	<b>Total Monetary Contributions</b> (Total of lines 6 through 10)	\$
12	<b>Total Non-Monetary Contributions</b> (From Statement of Non-Monetary Contributions)	\$
13	<b>Total Contributions</b> (Line 11 + line 12)	\$
14	<b>Itemized Expenditures \$20 or More</b> [C.R.S. 1-45-108(1)(a)] (Please list on Schedule "B")	\$
15	<b>Total of Non-Itemized Expenditures</b> (Expenditures of \$19.99 or Less)	\$
16	<b>Loan Repayments Made</b> (Please list on Schedule "C")	\$
17	<b>Returned Contributions (To donor)</b> (Please list on Schedule "D")	\$
18	<b>Total Coordinated Non-Monetary Expenditures</b> (Candidate/Candidate Committee & Political Parties <b>only</b> )	\$
19	<b>Total Monetary Expenditures</b> (Total of lines 14 through 17)	\$
20	<b>Total Spending</b> (Line 18 + line 19)	\$



**Schedule A – Itemized Contributions Statement (\$20 or more)**

[C.R.S. 1-45-108(1)(a)] **A spreadsheet attachment may be uploaded if additional lines are needed.**

**Full Name of Committee/Person:** \_\_\_\_\_

**PLEASE PRINT/TYPE**

1. <u>Date Accepted</u>	4. Name (Last, First): _____
2. <u>Contribution Amt.</u> \$	5. Address: _____
3. <u>Aggregate Amt. *</u> \$	6. City/State/Zip: _____
<input type="checkbox"/> Check box if Electioneering Communication	7. Description: _____
	8. Employer (if applicable, <u>mandatory</u> ): _____
	9. Occupation (if applicable, <u>mandatory</u> ): _____

1. <u>Date Accepted</u>	4. Name (Last, First): _____
2. <u>Contribution Amt.</u> \$	5. Address: _____
3. <u>Aggregate Amt. *</u> \$	6. City/State/Zip: _____
<input type="checkbox"/> Check box if Electioneering Communication	7. Description: _____
	8. Employer (if applicable, <u>mandatory</u> ): _____
	9. Occupation (if applicable, <u>mandatory</u> ): _____

1. <u>Date Accepted</u>	4. Name (Last, First): _____
2. <u>Contribution Amt.</u> \$	5. Address: _____
3. <u>Aggregate Amt. *</u> \$	6. City/State/Zip: _____
<input type="checkbox"/> Check box if Electioneering Communication	7. Description: _____
	8. Employer (if applicable, <u>mandatory</u> ): _____
	9. Occupation (if applicable, <u>mandatory</u> ): _____

1. <u>Date Accepted</u>	4. Name (Last, First): _____
2. <u>Contribution Amt.</u> \$	5. Address: _____
3. <u>Aggregate Amt. *</u> \$	6. City/State/Zip: _____
<input type="checkbox"/> Check box if Electioneering Communication	7. Description: _____
	8. Employer (if applicable, <u>mandatory</u> ): _____
	9. Occupation (if applicable, <u>mandatory</u> ): _____

\* For contribution limits within a committee's election cycle or contribution cycle, please refer to the following Colorado Constitutional cites: Candidate Committee Art. XXVIII, Sec. 2(6); Political Party Art. XXVIII, Sec. 3(3); Political Committee Art. XXVIII, Sec 3(5); Small Donor Committee Art. XXVIII, Sec. 2(14).

**Schedule B – Itemized Expenditures Statement (\$20 or more)**

[1-45-108(1)(a), C.R.S.] **A spreadsheet attachment may be uploaded if additional lines are needed.**

**Full Name of Committee/Person:** \_\_\_\_\_

**PLEASE PRINT/TYPE**

1. <u>Date Expended</u>	4. Name: _____
2. <u>Amount</u> \$	5. Address: _____
3. Recipient is (optional): <input type="checkbox"/> Committee <input type="checkbox"/> Non-Committee	6. City/State/Zip: _____
	7. Purpose of Expenditure: _____
	<input type="checkbox"/> Check box if Electioneering Communication

1. <u>Date Expended</u>	4. Name: _____
2. <u>Amount</u> \$	5. Address: _____
3. Recipient is (optional): <input type="checkbox"/> Committee <input type="checkbox"/> Non-Committee	6. City/State/Zip: _____
	7. Purpose of Expenditure: _____
	<input type="checkbox"/> Check box if Electioneering Communication

1. <u>Date Expended</u>	4. Name: _____
2. <u>Amount</u> \$	5. Address: _____
3. Recipient is (optional): <input type="checkbox"/> Committee <input type="checkbox"/> Non-Committee	6. City/State/Zip: _____
	7. Purpose of Expenditure: _____
	<input type="checkbox"/> Check box if Electioneering Communication

1. <u>Date Expended</u>	4. Name: _____
2. <u>Amount</u> \$	5. Address: _____
3. Recipient is (optional): <input type="checkbox"/> Committee <input type="checkbox"/> Non-Committee	6. City/State/Zip: _____
	7. Purpose of Expenditure: _____
	<input type="checkbox"/> Check box if Electioneering Communication

1. <u>Date Expended</u>	4. Name: _____
2. <u>Amount</u> \$	5. Address: _____
3. Recipient is (optional): <input type="checkbox"/> Committee <input type="checkbox"/> Non-Committee	6. City/State/Zip: _____
	7. Purpose of Expenditure: _____
	<input type="checkbox"/> Check box if Electioneering Communication

**Schedule C - Loans**

Full Name of Committee/Person: \_\_\_\_\_

**LOANS - Loans Owed by the Committee**

(Use a separate schedule for each loan. This form is for line item 8 and 16 of the Detailed Summary Report.)  
 [No information copied from such reports shall be sold or used by any person for the purpose of soliciting contributions or for any commercial purpose. [Art. XXVIII, Sec. 9(e)] Notwithstanding any other section of this article to the contrary, a candidate's candidate committee may receive a loan from a financial institution organized under state or federal law if the loan bears the usual and customary interest rate, is made on a basis that assures repayment, is evidenced by a written instrument, and is subject to a due date or amortization schedule [Art. XXVIII, Sec. 3(8)]

**LOAN SOURCE**

Name (Last, First or Institution): \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Original Amount of Loan: \$ \_\_\_\_\_ Interest Rate: \_\_\_\_\_

Loan Amount Received This Reporting Period: \$ \_\_\_\_\_  
 Total of All Loans This Reporting Period: \$ \_\_\_\_\_  
 (Place on line 8 of Detailed Summary Report)

Principal Amount Paid This Reporting Period: \$ \_\_\_\_\_

Interest Amount Paid This Reporting Period: \$ \_\_\_\_\_

Amount Repaid This Reporting Period: \$ \_\_\_\_\_  
 (Amount Repaid is sum of Principal & Interest entered on Detail Summary)  
 Total Repayments Made: \$ \_\_\_\_\_  
 (Sum of Schedule C pages, Place on line 16 of Detailed Summary)

Outstanding Balance: \$ \_\_\_\_\_

TERMS OF LOAN: \_\_\_\_\_  
 Date Loan Received \_\_\_\_\_ Due Date for Final Payment \_\_\_\_\_

**LIST ALL ENDORSERS OR GUARANTORS OF THIS LOAN**

Full Name	Address, City, State, Zip	Amount Guaranteed

**Schedule D – Returned Contributions & Expenditures**

**Full Name of Committee/Person:** \_\_\_\_\_

**Returned Contributions**

*(Previously reported on Schedule A – Contributions accepted and then returned to donors)*

**PLEASE PRINT/TYPE**

1. <u>Date Accepted</u>	4. Name (Last, First): _____
2. <u>Date Returned</u>	5. Address: _____
3. <u>Amount</u>	6. City/State/Zip: _____
\$	7. Purpose: _____

1. <u>Date Accepted</u>	4. Name (Last, First): _____
2. <u>Date Returned</u>	5. Address: _____
3. <u>Amount</u>	6. City/State/Zip: _____
\$	7. Purpose: _____

**Returned Expenditures**

*(Previously reported on Schedule B – Expenditures returned or refunded to the committee)*

**PLEASE PRINT/TYPE**

1. <u>Date Expended</u>	4. Name (Last, First): _____
2. <u>Date Returned</u>	5. Address: _____
3. <u>Amount</u>	6. City/State/Zip: _____
\$	7. Comment (Optional): _____

1. <u>Date Expended</u>	4. Name (Last, First): _____
2. <u>Date Returned</u>	5. Address: _____
3. <u>Amount</u>	6. City/State/Zip: _____
\$	7. Comment (Optional): _____

**Statement of Non-Monetary Contributions**

[Art. XXVIII, Sec. 2(5)(a)(II)(III) & Sec. 5(3) & 1-45-108(1), C.R.S.]

**Full Name of Committee/Person:** \_\_\_\_\_

**PLEASE PRINT/TYPE**

1. <u>Date Provided</u>	4. Name (Last, First): _____
2. <u>Fair Market Value</u> \$	5. Address: _____
3. <u>Aggregate Amt.</u> \$	6. City/State/Zip: _____
<input type="checkbox"/> Check box if Electioneering Communication	7. Description: _____
	8. Employer (if applicable, <u>mandatory</u> ): _____
	9. Occupation (if applicable, <u>mandatory</u> ): _____
10. <input type="checkbox"/> Check box if Coordinated with a Candidate/Candidate Committee or Political Party. *	

1. <u>Date Provided</u>	4. Name (Last, First): _____
2. <u>Fair Market Value</u> \$	5. Address: _____
3. <u>Aggregate Amt.</u> \$	6. City/State/Zip: _____
<input type="checkbox"/> Check box if Electioneering Communication	7. Description: _____
	8. Employer (if applicable, <u>mandatory</u> ): _____
	9. Occupation (if applicable, <u>mandatory</u> ): _____
10. <input type="checkbox"/> Check box if Coordinated with a Candidate/Candidate Committee or Political Party. *	

1. <u>Date Provided</u>	4. Name (Last, First): _____
2. <u>Fair Market Value</u> \$	5. Address: _____
3. <u>Aggregate Amt.</u> \$	6. City/State/Zip: _____
<input type="checkbox"/> Check box if Electioneering Communication	7. Description: _____
	8. Employer (if applicable, <u>mandatory</u> ): _____
	9. Occupation (if applicable, <u>mandatory</u> ): _____
10. <input type="checkbox"/> Check box if Coordinated with a Candidate/Candidate Committee or Political Party. *	

\* Note: If coordinated, then contribution must also be reported as a non-monetary expenditure on Detailed Summary. Art. XXVIII, Sec. 2(9) states: "...Expenditures that are controlled by or coordinated with a candidate or candidate's agent are deemed to be both contributions by the maker of the expenditures, and expenditures by the candidate committee."

City of Englewood  
 City Clerk's Office  
 1000 Englewood Parkway  
 Englewood, CO 80110

Ph: (303) 762-2430

Email: cityclerk@englewoodco.gov



**STATEMENT OF PERSONAL EXPENDITURES BY A CANDIDATE**

[1-45-108(1) & 1-45-109, C.R.S.]

**For use by a candidate who has not received any contributions (does not have a candidate committee), but has made expenditures of personal funds.**

Name of Candidate: \_\_\_\_\_

Address of Candidate: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Office: \_\_\_\_\_ District No.: \_\_\_\_\_ Elec./Yr.: \_\_\_\_\_

Reporting Period: Beginning Date \_\_\_\_\_ Ending Date \_\_\_\_\_

**Total amount of Non-Itemized Expenditures (\$19.99 or less): \$ \_\_\_\_\_**

**Expenditures exceeding \$19.99 shall be itemized and listed below.**

Date Expended	Amount	Name of Recipient		Address
	\$			
City		State	Zip	Comment / Purpose

Date Expended	Amount	Name of Recipient		Address
	\$			
City		State	Zip	Comment / Purpose

*\*\*Detailed spreadsheet may be attached if needing more space to list expenditures.*

I certify to the best of my knowledge this Statement of Expenditures is true and correct.

Candidate Signature: \_\_\_\_\_ Date: \_\_\_\_\_

City of Englewood  
City Clerk's Office  
1000 Englewood Parkway  
Englewood, CO 80110  
Ph: (303) 762-2430  
Email: cityclerk@englewoodco.gov



**CANDIDATE STATEMENT OF NON-RECEIPT OF CONTRIBUTIONS  
AND  
NON-EXPENDITURE OF FUNDS**  
[1-45-108(1) & 1-45-109, C.R.S.]

This form is for the use of candidates that do **not** have a campaign committee and have not received contributions nor made expenditures.  
No expenditures have been made on behalf of the candidate.

Name of Candidate: \_\_\_\_\_

Address of Candidate: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

**Reporting Period:** Beginning Date \_\_\_\_\_ Ending Date \_\_\_\_\_

**CONTRIBUTIONS RECEIVED OR RECEIVABLE DURING THIS REPORTING PERIOD**

**\$ 0.00**

**EXPENDITURES MADE OR INCURRED DURING THIS REPORTING PERIOD**

**\$ 0.00**

I, \_\_\_\_\_, affirm that no person received contributions on my behalf nor made any expenditures on my behalf. No contributions have been pledged to me nor on my behalf. I have not received any contributions nor have I made or incurred any expenditures on my own behalf during this election reporting period.

Candidate Signature: \_\_\_\_\_ Date: \_\_\_\_\_