



CITY OF ENGLEWOOD WEEKLY REPORT

Week of January 15, 2024

COUNCIL COMMUNICATIONS

- [Council Calendar](#)
- Council Request Responses
 - CRT 0670 (Council) - CORA Request redactions (see email)
 - [CRT 0676](#) (Russell) - Halo alarm system
 - [CRT 0682](#) (Wright) - Police storage of personal property
 - [CRT 0683](#) (Russell) - Police report: Ms. Peak
 - [CRT 0684](#) (Wright) - Portalets
 - [CRT 0686](#) (Wright) - Rolloff Containers
- Outstanding Council Requests

DEPARTMENTAL REPORTS

- **City Manager's Office**
 - Council Retreat- Thanks to all Council Members for providing staff with suggested modifications to the City of Englewood Strategic Plan in preparation for the Council Retreat on Saturday, January 27th. The retreat will be recorded and available on the City's YouTube channel the following Monday.
 - Toastmasters Club- To develop public speaking and presentation skills in our workforce, staff is exploring a Toastmasters Club for City of Englewood employees. 35+ employees participated in a lunchtime information session on Wednesday. If sufficient interest is identified, an application will be filed with Toastmasters International this spring with a goal of launching the club in the summer.
 - City Manager Lewis and Chief Sam Watson met with Denver Fire and Denver 911 senior leadership to discuss concerns with response times; Denver 911 acknowledged staffing vacancies during the analyzed timeframe were above 50% in some cases, noting there should be no wait times in call transfers moving forward.
 - CIP Prioritization Process- After receiving Council feedback this fall, the City worked with its consultant (Emily Snyder from Stantec) to propose revisions to the City's existing CIP prioritization process. Stantec provided an overview of proposals to the City's Leadership Team on Wednesday in preparation for a Council presentation on February 5th.

- **City Clerk's Office**

- City Council will be interviewing 25 applicants for Boards and Commissions. Interviews will take place on Monday, January 22nd at 5pm and again on Tuesday, January 23rd at 6pm.

- **Communications**

- Englewood in the News:
 - [Englewood City Council members look to year ahead](#)
 - [Englewood mayor gets OK for repayment of recall-related expenses](#)
 - [The 'cult' of Kaladi: Englewood coffee roaster finds right brew, business model](#)
- City of Englewood Monthly Email Newsletter – 2,500 subscribers
- Input Now! (Polco) - 1,686 subscribers
- COE Social Media Engagement Statistics
 - Facebook
 - Number of Posts: 14
 - 8 New Followers
 - Top Post: [Hazardous Waste Recycling](#)
 - Instagram
 - Number of Posts: 11
 - 5 New Followers
 - Top Post: [Hazardous Waste Recycling](#)
- EPD Social Media Engagement Statistics
 - Facebook
 - Number of Posts: 2
 - 21 New Followers
 - Top Post: [Santa Cops](#)

- **Community Development**

- Englewood Trolley Ridership – As a follow-up to the recent council consideration of the contract extension with trolley operator MV Transportation, staff will resume providing monthly ridership reports for the trolley. The latest [Report](#) is available.

- **Information Technology**

- Staffing
 - New Business Analysts to start January 29th.
 - Posting for Senior Tech Support Analyst vacancy posted January 17th.
- The Internal User Survey continues through January 26th to collect information to guide us through the technology planning process.
- Beginning selection process for capital projects

- Physical access control system (Badge System). This system would replace the current access control system, including equipment that is aging and not functioning properly. The new solution would also eliminate disparate systems at other facilities, providing improved security at all facilities by managing access on a single system.
- Soft Phone system. Soft phones will improve mobility for city staff, enabling them to use their office line wherever they have their computer or smartphone. The system would provide improved functionality when making or receiving calls as well, such as conference calling, sending emails, and video conferencing.
- IT Service Requests received during this period.

	Closed	In Progress	Open	Scheduled	Waiting for Vendor	Waiting on User	Count
Account New/Modification	12	2	2	0	0	2	18
Backups	1	0	0	0	0	0	1
Cloud Application	4	0	1	0	1	0	6
Desktop Application	11	0	5	0	0	2	18
Hardware	5	4	2	0	0	3	14
Not Assigned	0	0	3	0	0	0	3
On-Premise Application	4	0	0	0	0	0	4
Other	5	1	0	0	0	0	6
Security	2	0	2	1	0	0	5
Servers	0	0	1	0	0	0	1
Voice	1	0	2	0	0	0	3
Count	45	7	18	1	1	7	79

- **Parks, Recreation, Library and Golf**

- Employee 2024 Fitness Challenge January – March. Monthly Recreation Center visit prizes awarded. 50% off select fitness & Aqua classes from employees and qualifying dependents.



- The new boiler is now operational at the ERC which will bring more hot water to the locker rooms. Thanks to all involved in this long project.
- AARP starts tax appointments at Malley starting January 15th. This is a free program mainly for seniors.
- The Arapahoe County Council on Aging Annual (ACCoA) will hold its annual meeting at Malley on January 29th.
- After hour rentals, birthday party reservations, season/family passes, cabana rentals and day camp registrations are available on-line for Pirates Cove go to piratescovecolorado.com



- Broken Tee remains closed due to snow and low temperatures. The driving range opened back up on January 17th.
- Golf Maintenance is in spring cleaning mode going through items, cleaning, refinishing floors and prepping for Spring.



- The children's team at the library hosted Messy Art on Thursday. Kids, parents, and staff had a great time at the program.



- **Public Works**

- The Public Works Traffic Operations Team recently kicked off the 2024 sign replacement project. A survey was conducted after dark so that the retro reflectivity of each sign could be assessed. The team drove each street end to end in both directions shining a spotlight on each sign individually. Every sign that did not meet MUTCD retroreflective standards, or required repair were noted on a data sheet that included location, quantity, direction, and type of damage. The Traffic team identified 879 signs that needed to be replaced, 22 signs with Graffiti, 60

signs that were leaning and needed to be straightened, and 24 signs that were obstructed by trees that needed to be trimmed. The team is now fabricating and replacing signs within the community. See photos below:



- **Utilities**

- Utilities staff coordinated the repair of eight water main breaks this week:
 - 01/16/2024
 - 3129 W Radcliff Dr (on W Radcliff Dr between S Hooker St and S Federal Blvd)
 - 1166 W Radcliff Ave (on W Radcliff Ave between S Lipan St and S Kalamath St)
 - 4310 S Lipan St (on S Lipan St between W Quincy Ave and W Radcliff Ave)
 - 750 W Hampden Ave (on S Huron St between W Hampden Ave and W Ithaca Ave)
 - 01/18/2024
 - 4891 S Clarkson St (on E Chenango between S Washington St and S Clarkson St)
 - 3080 S Pearl St (on S Pearl St between E Dartmouth Ave and E Cornell Ave)
 - 590 E Pennwood Cir (on E Pennwood Cir between E Belleview Ave and E Bellewood Dr)
 - 3800 S Galapago St (on S Galapago St between W Lehigh Ave and W Mansfield Ave)
- Additionally, due to sub-freezing temperatures over the past weekend, Utilities Field Services Staff addressed dozens of frozen water meters throughout the service area.
- Utilities received a \$25,000 grant from the Colorado Department of Public Health and Environment to increase compliance monitoring stations accuracy at the Allen Water Treatment Plant.
- As a part of the Lead Reduction Program, the program manager continuously updates the Service Line Inventory Map as the material of service lines in the water service area is physically verified. This map is publicly available [here](#).

UPCOMING EVENTS & COMMUNITY MEETINGS

- The Senior Prom event is coming to Malley on January 26th 2:30-4:30pm. This event will have a live DJ and refreshments and will be a place for those wanting to dress up, dance, and socialize with friends.

COMMUNITY KUDOS

- **Email to Code Enforcement Manager, David Lewis**
 - *Hello, it appears google or Facebook won't allow me to leave a review in regards to the great experience I had with your (I believe he's a code enforcement) patrol officer? But he took the time to help explain how a situation had to be handled, since I don't live in the area. I appreciate the time he took to actually explain things and his honesty. I wish I got his*

name but he called me back after I called in regards to picking up a pup that I rehomed to a person in that area. & without him I wouldn't have been able to get in contact with who I needed and hoping this situation gets better. Just wanted to take the time to let you guys know I appreciated the kind compassion he shared with me during a stressful time. :) Thank you!

- Thank you note to EPD c/o Chief Watson

