

## **Council Newsletter**

# CITY MANAGER'S NOTES June 20, 2024

#### **Upcoming Council Meetings**

#### June 24, 2024

The City Council Study Session will begin at 6:00pm in the Community Room.

#### July 15, 2024

The City Council Regular Meeting will begin at 6:00pm in Council Chambers

#### Informational Items

The following attachments are in response to City Council requests, as well as other informational items.

- 1. Calendar of Events
- 2. Tentative Regular and Study Session Topics

#### CITY OF ENGLEWOOD 2024 CALENDAR OF EVENTS



		June	
Mon. June 24	6:00 p.m.	City Council Study Session Community Room	
Tues. June 25	5:15 p.m.	Budget Advisory Committee, Pikes Peak Conf Room	
Wed. June 26	8:30 a.m.	Mayor Manager Meeting, Virtual	
	4:30 p.m.	Englewood Downtown Development Authority, Malley Center	
		July	
Tues. July 2	Canceled	Planning and Zoning Commission, Council Chambers	
Wed. July 3	5:45 p.m.	Cultural Arts Commission, Pikes Peak Conf Room	
Tues. July 9	5:00 p.m.	Water & Sewer Board, Red Rocks Conf-Room	
	6:30 p.m.	Sustainability Commission, Pikes Peak Conf-Room	
Wed. July 10	8:30 a.m.	Mayor Manager Meeting, Virtual	
	11:00 a.m.	Liquor and Marijuana Licensing Authority, Council Chambers	
	7:00 p.m.	Board of Adjustment and Appeals, Council Chambers	
Thurs. July 11	5:30 p.m.	Parks & Recreation Commission, River Run Pavilion	
Mon, July 15	6:00 p.m.	City Council Regular Meeting, Council Chambers	
Tues. July 16	6:30 p.m.	Planning and Zoning Commission, Council Chambers	
Wed. July 17	8:30 a.m.	Mayor Manager Meeting, Virtual	
	6:30 p.m.	Historic Preservation Commission, Red Rocks Conf Room	
Thurs. July 18	6:00 p.m.	Library Board Meeting, Anderson Room	
Mon. July 22	6:00 p.m.	City Council Regular Meeting, Council Chambers	
Tues. July 23	5:15 p.m.	Budget Advisory Committee, Pikes Peak Conf Room	
Wed. July 24	8:30 a.m.	Mayor Manager Meeting, Virtual	
		August	
Thurs. August 1	5:30 p.m.	Affordable Housing Task Force, Community Room	
Mon. August 5	2:00 p.m.	Malley Trust Fund Meeting, Malley Rec Center	
		0/00/04	

	6:00 p.m.	City Council Regular Meeting, Council Chambers		
Tues. August 6	6:30 p.m.	Planning and Zoning Commission, Council Chambers		
Wed. August 7	8:30 a.m.	Mayor Manager Meeting, Virtual		
	11:00 a.m.	Liquor and Marijuana Licensing Authority, Council Chambers		
	5:45 p.m.	Cultural Arts Commission, Pikes Peak Conf Room		
Thurs. August 8	5:30 p.m.	Parks & Recreation Commission, Centennial Park		
Mon. August 12	6:00 p.m.	City Council Study Session, Community Room		
Tues. August 13	5:00 p.m.	Water & Sewer Board, Red Rocks Conf-Room		
	6:30 p.m.	Sustainability Commission, Pikes Peak Conf-Room		
Wed. August 14	7:00 p.m.	Board of Adjustment and Appeals. Council Chambers		
Thurs. August 15	6:00 p.m.	Library Board Meeting, Anderson Room		
Mon, August 19	6:00 p.m.	City Council Regular Meeting, Council Chambers		
Tues. August 20	6:30 p.m.	Planning and Zoning Commission, Council Chambers		
Wed. August 21	6:30 p.m.	Historic Preservation Commission, Red Rocks Conf Room		
Thurs. August 22	7:30 a.m.	Joint Council Study Session at South Platte Renew		
Mon. August 26	6:00 p.m.	City Council Study Session Community Room		
Tues. August 27	5:15 p.m.	Budget Advisory Committee, Pikes Peak Conf Room		

### September

Mon, Sept. 2	Labor Day	City Offices Closed			
Tues, Sept. 3	6:00 p.m.	City Council Regular Meeting, Council Chambers			
Wed. Sept. 4	11:00 a.m.	Liquor and Marijuana Licensing Authority, Council Chambers			
	5:45 p.m.	Cultural Arts Commission, Pikes Peak Conf Room			
	6:30 p.m.	Planning and Zoning Commission, Council Chambers			
Thurs. Sept. 5	5:30 p.m.	Affordable Housing Task Force, Community Room			
Mon. Sept. 9	6:00 p.m.	City Council Study Session, Community Room			
Tues. Sept. 10	5:00 p.m.	Water & Sewer Board, Red Rocks Conf-Room			
	6:30 p.m.	Sustainability Commission, Pikes Peak Conf-Room			
Wed. Sept 11	7:00 p.m.	Board of Adjustment and Appeals. Council Chambers			
Thur. Sept. 12	5:30 p.m.	Parks & Recreation Commission, Jason Park			

Meeting Date	Study Session Guidance	Notes	Item Type	Consent	Report Title	Description	Staff Responsible	Department/Group
24 Jun 2024	Information	Flexible	Study Session Memo		May 2024 General Fund Monthly Financial Report	Director of Finance will be present to review the General Fund Monthly Financial Report	Kevin Engels	Finance
		PPT: Yes Presentation: 10 minutes						
		Presentation: 10 minutes Discussion: 5 minutes						
24 Jun 2024	Information and Direction	Not Flexible PPT: Yes	Study Session Memo		Review Preliminary 2025 Operating & Staff Prioritized Capital Requests	Review Preliminary 2025 Operating & Staff Prioritized Capital Requests	Jennifer Nolan, Kevin Engels	Finance
		PPT: Yes					Engels	
24 Jun 2024	Information and Direction	Presentation and Discussion: 90 minutes	Study Session Memo		Presentation on 2023 Bob's Rules of Order, a procedural guide for Colorado local government meetings	Colorado Municipal Losque has published as undated Boh's Bules of Order providing rules of procedure for	Tamara Niles	City Attorney's Office
		PPT: Yes	,			Colorado Municipal League has published an updated Bob's Rules of Order, providing rules of procedure for Colorado cities. This presentation discusses the updated manual, to determine if Council wishes to adopt it by		
		Presentation: 30 minutes				reference in Municipal Code for use in Englewood.		
24 Jun 2024	Information and Direction	Discussion: 30 minutes Flexible	Study Session Memo		Parks and Recreation General Obligation Bond	Park and Recreation staff will present City Council with the survey results and options for the different bond costs.	Brad Anderson, Christina	Parks, Recreation &
		PPT: Yes	,				Underhill	Library
		Presentation: 15 minutes						
		Discussion: 45 minutes						
15 Jul 2024		Not Flexible	Resolution	Consent?	Approval of Updates to the City's Rates and Fees Schedule - Water Meter Installations	Approval of Updates to the City's Rates and Fees Schedule - Water Meter Installations	Sarah Stone	Utilities
		PPT: Yes						
		Presentation: Discussion:						
15 Jul 2024		Not Flexible	Resolution	Consent?	2024 Budget Supplemental #2	2024 Budget Supplemental #2	Kevin Engels	City Manager's Office
15 Jul 2024		PPT: Yes Not Flexible	Recognition		Recognition for Board's and Commissions.	Recognition for Boards and Commissions.	Sara Harkness	City Clerk's Office
15 Jul 2024		NOT FRINDRE PPT: No Ves	Recognition		Recognition for Board's and Commissions.	Recognition for Boards and Commissions.	Sara Hankness	City Cierk's Office
		Presentation:						
15 Jul 2024		Discussion: Not Flexible	Motion	Vec	Solids Handling Improvement Project Final Design	Solids Handling Improvement Project Final Design	Adam Marquez, Sarah	Utilities
15 Jul 2024		NOT HENDRE PPT: No Yes	Motion	Yes	Solds Handling Improvement Project Hinai Design	Solids Handling Improvement Project Final Design	Adam Marquez, Saran Stone	Utilities
		Presentation:						
15 Jul 2024		Discussion: Flexible, later is better than earlier	Motion	Consent?	Quarter 2 2024 Strategic Plan Update	Motion to accept strategic plan updates for quarter two, 2024, and to consider modifications to the plan	Elizabeth Ramsey, Tim	
15 JUI 2024		PPT: Yes	MOCION	Consentr	Quarter 2 2024 Scrategic Plan Optiace	Notice to accept strategic pain operates for quarter (we, 2024, and to consider modifications to the pain	Dodd	
		Presentation:						
15 Jul 2024		Discussion: Possibly Flexible	Motion	Voc	Motion to approve settlement agreement with American Striping, Harvey Construction, Inc.	The City has been in negotiations with Harvey Construction for recovery of costs for oil discharge on City property.	Tamara Niles	City Attorney's Office
133011014		PPT: No Yes	MODEL	163	months to approve sectionists agreement with American Julying, havey construction, inc.	This agreement accepts their offer to settle the City's claim for environmental testing.	Tallala Niles	City Attorney a Onice
		Presentation:						
15 Jul 2024		Discussion: Not Flexible	Bill for an Ordinance –	Yes	Agreements with Evergreen-Mineral & Santa Fe, L.L.C. and the City of Littleton for City Ditch Relocation and Utility	Agreements with Evergreen-Mineral & Santa Fe, L.L.C. (Evergreen) and the City of Littleton (Littleton) for City	Pieter Van Ry, Sarah	Utilities
		PPT: Yes	2nd Reading		Agreements with evergreen-winner at a samta Fe, E.C.C. and the City of Distriction for City Distriction and Dollity  Crossings	Ditch relocation and utility crossings.	Stone	
1		Presentation:	l .				1	
15 Jul 2024		Discussion: * Somewhat Flexible	Bill for an Ordinance –	No	Ordinance to set new development impact fees	Ordinance to set updated development impact fees	Tim Dodd	City Manager's Office
13 2024		PPT: Probably not	2nd Reading		and the second s	and the second s		,mager a consider
		Presentation:						
15 Jul 2024		Discussion: Not Flexible	Bill for an Ordinance –	Yes	Ordinance for an Amendment to the Intergovernmental Joint Cooperation Agreement and Home Investment	Ordinance approving an amendment to the Intergovernmental Joint Cooperation Agreement and Home	Nancy Fenton	Community Development
133011014		PPT: No	2nd Reading	143	Partnerships (HOME) Consortium Agreement between Arapahoe County and City of Englewood	Investment Partnerships (HOME) Consortium Agreement between Arapahoe County and City of Englewood for	reality remon	Community Development
		Presentation:				Grant Years 2025-2027		
15 Jul 2024		Not Flexible	Bill for an Ordinance -	Consent?	Englewood Customer – Request for License Agreement and Consent to Assignment	Englewood Customer – Request for License Agreement and Consent to Assignment.	Sarah Stone	Utilities
133011014		PPT: Yes	1st Reading	COMMITT	Englando Continui - request de Estante Africanten and Content to Assignment	Englanded Contents - Inspires for Exercise Agreement and Content to Assignment.	Januari Storie	Other
		Presentation:	-					
15 Jul 2024		Discussion: * Possibly Flexible	Bill for an Ordinance -	Voc	Amendment to the intergovernmental agreement (IGA) with Arapahoe County for Emergency Management Services	Amendment to the intergovernmental agreement (IGA) with Arapahoe County for Emergency Management	Tim Dodd	City Manager's Office
153012024		PPT: possibly	1st Reading	145	Amendment to the intergovernmental agreement (IGA) with Arapande County for Emergency stansgement Services	Services Services	IIII Dodd	City manager's Office
		Presentation:						
15 Jul 2024		Discussion:	Bill for an Ordinance -	No.	Ordinance providing for forfeiture of vehicles used in organized drag racing events	The Paris of Paris and the second and the second and the second and the second table about	Tamara Niles	City Attorney's Office
15 Jul 2024		Flexible PPT: Yes	1st Reading	No	Ordinance providing for fortesture of vehicles used in organized drag racing events	The City of Englewood has experienced multiple organized drag races, posing a public safety hazard. While this already violates Municipal Code, in an attempt to discourage future events, this proposed ordinance authorizes	Tamara Niles	City Attorney's Unice
						forfeiture of vehicles used in such events.		
22 Jul 2024					Review of City right of way code, potential provisions to protect citizens, drivers	At Council's May 6, 2024 meeting, Council Member Ward requested a study session on the City's right of way	Tamara Niles, Victor	
22 Jul 2024	Information and Direction	PPT: Yes	Study Session Memo		Neview of City right of way code, potential provisions to protect citizens, drivers	At Councir's May 6, 2024 meeting, Council Member Ward requested a study session on the City's right of way code, and specifically requested proposals to provide further protection for citizens and drivers from right of way	Rachael	City Attorney's Office, Public Works
		PPT: Yes Presentation: 20 minutes Discussion:				obstructions. This study session provides the requested information.		
		Discussion:						
22 Jul 2024	Information	Flexible PPT: Yes	Study Session Memo		June 2024 Monthly Financial Report	Director of Finance will be present to review the Monthly Financial Report	Kevin Engels	Finance
		Presentation: 10 minutes						
22 Jul 2024		Discussion:			Revisions to Council Policies regarding Public Comment, Other Matters	Amendments to Council Policies, as directed by City Council at its March 11 study session	Tamara Niles	City Attorney's Office
22 Jul 2024		Not Flexible PPT: Yes	Motion	No	Nevisions to Council Policies regarding Public Comment, Other Matters	Amendments to Council Policies, as directed by City Council at its March 11 study session	Tamara Niles	City Attorney's Uffice
		Presentation:						
		Discussion:						
22 Jul 2024		Not Flexible PPT: Yes	Motion	Consent?	: Discussion and Approval of Q2 2024 - Strategic Plan Revision and Updates	Approving Updates for Quarter 2 of the Strategic Plan-Motion to approve needed	Elizabeth Ramsey, Tim Dodd, Will Morris	
		Presentation:						
22 Jul 2024		Discussion:	Bill for an Ordinance -		2024 Model Traffic Code adoption	Englewood Municipal Code 11-1-1 adopts by reference the Colorado Department of Transportation Model Traffic	Sergio Renteria	City Attorney's Office
22 Jul 2024		PPT: Yes	1st Reading	Yes	2024 Model Traffic Code adoption	Englewood Municipal Code 11-1-1 adopts by reference the Colorado Department of Transportation Model Tramic Code, to serve as the City's traffic laws. This ordinance adopts by reference the newly-published 2024 code.	Sergio Menteria	City Attorney's Uffice
22 Jul 2024		Not Flexible PPT: Yes	Bill for an Ordinance – 1st Reading	No	Assignment to City and County of Denver of the City of Englewood 2024 Private Activity Bond Allocation	Assignment of Englewood's 2024 Private Activity Bond (PAB) allocation of \$2,118,260 to the City and County of Denver to facilitate the conversion of an office building at 4340 South Monaco Street in Denver to affordable	Brad Power, Darren	Community Development
		PPT: Yes	1st Reading			Denver to facilitate the conversion of an office building at 4340 South Monaco Street in Denver to affordable housing. Private Activity Bonds are tax-exempt bonds issued by states, local governments or housing authorities to	Hollingsworth	
1			1			facilitate investment in eligible activities by non-governmental borrowers.	1	
22 Jul 2024		Nat Flacible	0716	No.	Parks and Recreation Bond Decision for November Election	Approval of an ordinance to place one or more questions for the park and recreation General Obligation Bond on	Dood to doo	Davids Daviss
22 Jul 2024		Not Flexible PPT: Yes	Bill for an Ordinance - 1st Reading	No	Pants and Mecreation Bond Decision for November Election	Approval of an ordinance to place one or more questions for the park and recreation General Obligation Bond on the November 2023 ballot	Brad Anderson, Christina Underhill	Parks, Recreation & Library
		Presentation:						
22 Jul 2024		Discussion:	All for an Ondiana		Constituted to the state of the	Courte C 2004 Manufacture Court Court and Court	Y 101	Ch. Allerton in Office
22 Jul 2024		Flexible PPT: Yes	Bill for an Ordinance – 1st Reading	***	Creation of a Hookah business license	On May 6, 2024, Mayor Sierra requested City Council consider a Hookah business license, for Hookah consumption on the premises. This ordinance creates the license within Municipal Code.	section of Period	City Attorney's Office
05 Aug 2024	Information and Direction	Flexible PPT: Yes	Study Session Memo		City Ditch Cost Recovery Methodology	Proposed City Ditch Cost Recovery Methodology	Pieter Van Ry, Sarah	Utilities
1		Presentation: 10 minutes	1				acone	
		Discussion:						
05 Aug 2024	Information and Direction	Not Flexible	Study Session Memo		Budget Advisory Committee 2024 Annual Report	Budget Advisory Committee 2024 Annual Report	Bill Lesage	Finance
		PPT: Yes Presentation: 30 minutes						
		Discussion:						
05 Aug 2024		Flexible PPT: No	Resolution	Consent?	Staff recommends City Council approve the ratified collective bargaining agreements between the City and the	Approval of the EEA and EPBA collective bargaining agreements	Shawn Weiske	Human Resources
1		PPT: No Presentation:	1		Englewood Employees Association and the City and the Englewood Police Benefit Association.		1	
		Discussion:						
47	Information on 177	Not Flexible	Study Session Memo		Draft Proposed 2025 Operating & Capital Budget	Draft Proposed 2025 Operating & Capital Budget	Jennifer Nolan, Kevin	Finance
12 Aug 2024	Information and Direction	Not Flexible PPT: Yes	scudy Session Memo		Drait Proposed 2025 Operating & Capital Budget	Drait Proposed 2025 Operating & Capital Budget	Jennifer Nolan, Kevin Engels	rmance
1		Presentation: 90 minutes	1				* -	
12 Aug 2024	lafa-mak'a-a	Discussion: Flexible	Study Session Memo		Presentation on City Home Rule Authority	On June 3, 2024, City Council requested a study session providing background on the City's Home Rule Authority.	Tamara Niles	City Attorney's Office
12 Aug 2024	enormátion	PPT: Yes	Scuay Session Memo		Presentation on City nome RUM Authority	On June 3, 2024, City Council requested a study session providing background on the City's Home Rule Authority.  This presentation provides general information and background on Home Rule.	ramara Niles	City Attorney's Utrice
		Presentation: 15 minutes				posterior de la companya de la compa		
47	information.	Discussion:	Charles Courts 11		Posts and the APPA Nove Record		Charles III	Party Barrer
12 Aug 2024	miormation	Flexible PPT: Maybe	Study Session Memo		Englewood Arts Mid-Year Report	E-Arts staff will provide a programming and facility use update.	Christina Underhill	Parks, Recreation & Library
1		Presentation: 10 minutes	1				1	,
		Discussion:						
19 Aug 2024		Not Flexible	Executive Session		Executive session for annual performance evaluation of City Attorney, City Manager	City Council appoints the City Manager and City Attorney, and annually evaluates performance no later than	Tamara Niles	City Attorney's Office
19 Aug 2024		rece and the	CANCULING SESSION		CARCOLINE SESSION OF ARTHUR PERFORMANCE EVALUATION OF CITY ATTORNEY, CITY Manager	September 1	section of Parish	City Attorney's Office
26 Aug 2024	Information	Flexible PPT: Yes	Study Session Memo		July 2024 Monthly Financial Report	Director of Finance will be present to review the Monthly Financial Report	Kevin Engels	Finance
1		Presentation: 10 minutes	1				1	
		Discussion:						
26 Aug 2024	Information	Flexible PPT: Yes	Study Session Memo		South Broadway Public Realm Action Plan	South Broadway Public Realm Action Plan Project (present the scope, engagement and planning to date)	Hilarie Portell	Downtown Development Authority
		PPT: Yes Presentation: 30 minutes						Authority
		Discussion:						

Parking Lot: Vacant Buildings Combine Retirement Boards