

2024 National Night Out Block Party Registration Form

Tuesday, August 6, 2024



720.926.2154

neighborhoods@englewoodco.gov

3-5 day review process

National Night Out is a community-focused campaign that promotes police-community partnerships and is a great opportunity to get to know your neighbors! The evening typically consists of neighbors coming together and throwing a block party, where police and city officials can join in on the fun. Englewood will provide free barricades to ensure your street is closed safely.

Registration Deadline: Wednesday, July 31

THE APPLICATION FEE FOR THE BLOCK PARTY PERMIT IS \$25 and will be waived for NATIONAL NIGHT OUT PARTICIPANTS. REQUIRED BARRICADES WILL BE PROVIDED BY THE CITY AT NO COST FOR NATIONAL NIGHT OUT PARTICIPANTS.

Online Permitting Now Available

The City of Englewood is now utilizing a new software system that allows for electronic submittal of your Block Party application. The System provides for online payments, thus eliminating the need for phone payments or office visits.

To submit your application:

Create your secure account at: ims.englewoodco.gov, to submit required documents, receive notifications throughout the review process, make online payments, and communicate with staff. After the review of the application is complete, Public Works IMS will contact you to let you know that your application has been approved. Once approved, you will receive an email containing a link to pay for your permit and get your permit issued.

For step by step instructions please visit englewoodco.gov/neighborhood-block-party

Barricades:

Barricades are required for all block party events held on City streets in accordance with the attached drawing. The City of Englewood will provide barricades at no cost for all National Night Out participants. Please indicate below if you would like barricades.

- Yes, I would like barricades
- No, I will provide my own barricades in accordance with the attached drawing

If Yes, Barricades will be dropped off at each end of the block on August 1 and picked up on August 2. Responsible party shall set up and take down the barricades at the start and end of the party in accordance with the attached drawing.

Date: _____

Location of Activity: _____

Name-person responsible for this activity: _____

Address: _____

Phone Numbers: Office _____ Cell: _____ Email: _____

Date of Activity: _____ Time (Start to finish): _____

Describe fully what the activity will consist of, and who or what will be involved:

Special Conditions: _____

I/We shall comply with issued permit requirements and all specifications of the City of Englewood.

PARADE/SPECIAL EVENT/BLOCK PARTY GENERAL REQUIREMENTS

The issued permit authorizes occupancy on the public right-of-way for only the date, time, location and activity as designated on the permit.

PARADE

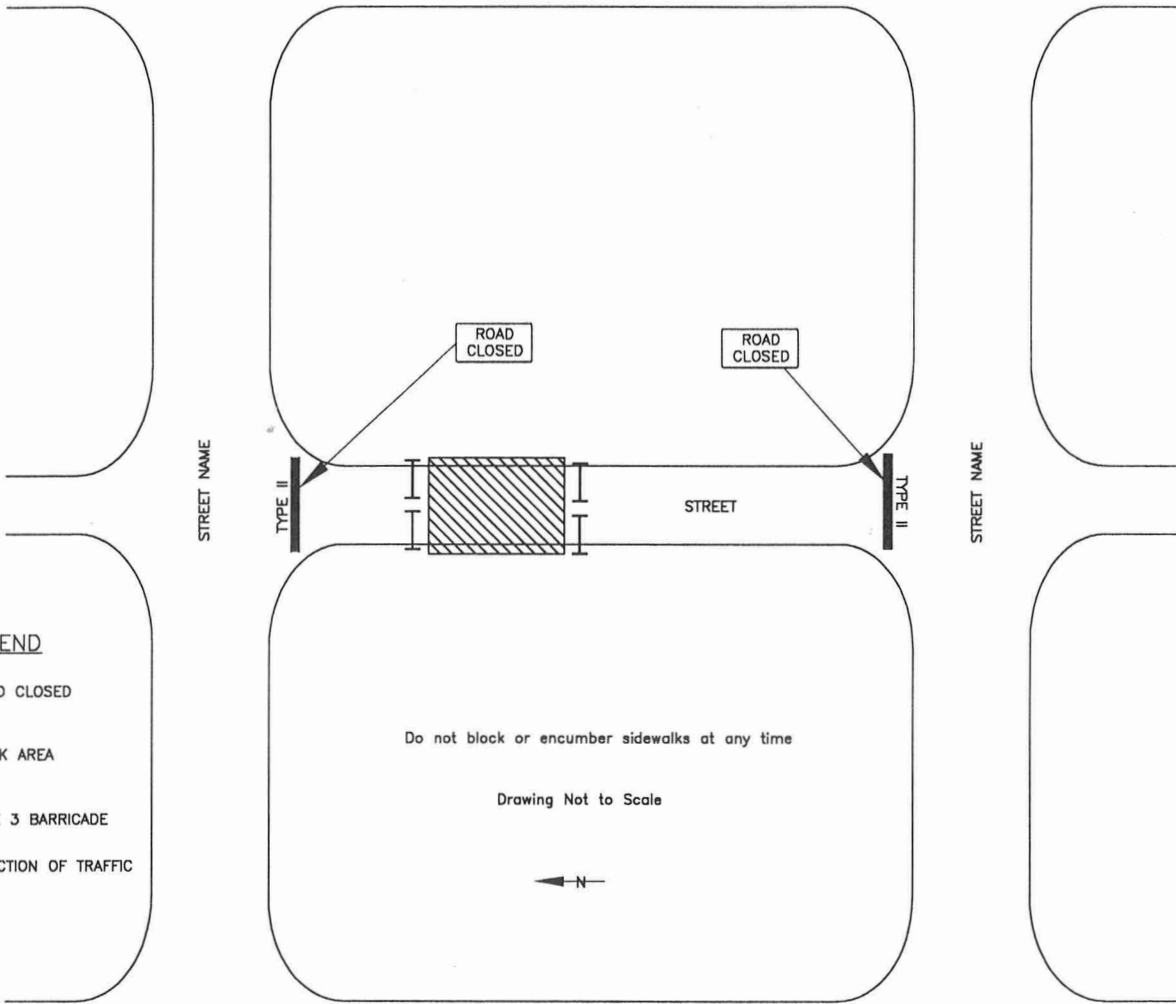
1. The issued permit is pursuant to 20-11 of the Model Traffic Code Colorado Municipalities.
2. The parade will proceed only as designated on the issued permit
3. No deviation from the prescribed route will be made without the approval of the Director of Public Works.

SPECIAL EVENT/BLOCK PARTY





1. Application for a Special Event or Block Party in the public right of way shall include map/drawing showing the location of the party and the placement of traffic control devices.
2. Per City Council Resolution No. 36, Series of 2019, the application fee for the Block Party permit is \$25.00 and **IS NON-REFUNDABLE.**
3. The responsible party shall provide the required number and type of barricades for safely closing a public street to vehicular traffic as shown on the attached drawing. The applicant is encouraged to work with a barricade rental company for the set-up and removal of the barricades.
4. A confirmation showing rental and scheduled delivery of the barricades is required prior to approval of the block party permit.
5. Barricades shall be placed no earlier than 9:00 am on the day of the party and then removed from the street before 8:30 pm. Nothing shall be attached to the barricades.
6. The responsible party shall notify adjacent property owners of street closure a minimum of 24 hours prior to the event.
7. The responsible party will maintain reasonable control over the conduct of the guests.
8. It is unlawful for any person to drink or have in their possession or under their control in any public place any intoxicating liquor in any container of any kind or description which is not sealed or on which the seal is broken. 5-3C-3 (A), 2000 E.M.C. **Provided, however, that nothing in this section will permit anyone under the age of eighteen years to have in his possession any intoxicating liquor of any kind in any manner whatsoever.**
9. No apparatus can be set up in the street. An access lane shall be provided at all times for authorized emergency vehicles.
10. No change in permitted activity shall be made without the prior approval of the City of Englewood.

Responsible Party Signature: _____ Date: _____

STREET NAME



LEGEND

-  ROAD CLOSED
-  WORK AREA
-  TYPE 3 BARRICADE
-  DIRECTION OF TRAFFIC

Do not block or encumber sidewalks at any time

Drawing Not to Scale



NOTES:

1. ALL TEMPORARY TRAFFIC CONTROL SHALL BE IN CONFORMANCE WITH THE LATEST EDITION OF THE MUTCD AND CITY OF ENGLEWOOD STANDARDS.
2. CONTRACTOR MUST RESOLVE ALL LOCAL ACCESS AND SAFETY ISSUES.
3. CONTRACTOR MUST GIVE NOTICE TO ALL LOCAL RESIDENTS AND BUSINESSES PRIOR TO ALLEY CLOSURE.

STREET NAME



CITY OF ENGLEWOOD
 1000 ENGLEWOOD PARKWAY
 ENGLEWOOD, CO 80110
 Phone: (303) 762-2500

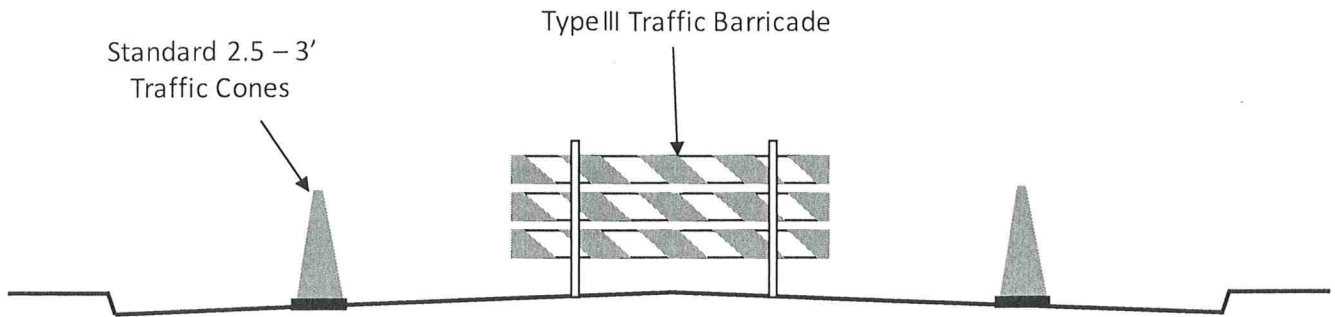
File Information


DEPARTMENT OF PUBLIC WORKS		DRAWN BY: DJK
Drawing File Name: TRAFFIC DETAILS.DWG		DATE: 02/2020
Acad Version: 2020	Scale: NTS	Units: English

BLOCK PARTY CLOSURE
 DETAIL NO. TC-10



**Block Party
Typical Street Block End
Traffic Control**



 <p>CITY OF ENGLEWOOD 1000 ENGLEWOOD PARKWAY ENGLEWOOD, CO 80110 Phone: (303) 762-2500</p>	File Information		BLOCK PARTY DETAIL
	DEPARTMENT OF PUBLIC WORKS	DRAWN BY: DJK	
	Drawing File Name: CCDT000.DWG	DATE: 05/2020	
Acad Version: 2020	Scale: NA	Units: English	Issued By: MDA/TRH