



Council Newsletter

CITY MANAGER'S NOTES

August 23, 2024

Upcoming Council Meetings

August 26, 2024

The City Council Special Session will begin at 6:00 p.m. in the Council Chambers.

City Offices will be closed on September 2nd in observance of Labor Day.

September 3, 2024

The City Council Regular Meeting will begin at 6:00 p.m. in Council Chambers.

Informational Items

The following attachments are in response to City Council requests, as well as other informational items.

1. Calendar of Events
2. Tentative Regular and Study Session Topics

August

Mon. August 26	6:00 p.m.	City Council Special Meeting, Council Chambers
Tues. August 27	5:15 p.m.	Budget Advisory Committee, Pikes Peak Conf Room
Wed. August 28	8:30 a.m.	Mayor Manager Meeting, Virtual
	4:30 p.m.	Englewood Downtown Development Authority, Malley Center

September

Mon, Sept. 2	Labor Day	City Offices Closed
Tues, Sept. 3	6:00 p.m.	City Council Regular Meeting, Council Chambers
Wed. Sept. 4	8:30 a.m.	Mayor Manager Meeting, Virtual
	5:45 p.m.	Cultural Arts Commission, Pikes Peak Conf Room
	Cancelled	Planning and Zoning Commission, Council Chambers
Thurs. Sept. 5	5:30 p.m.	Affordable Housing Task Force, Community Room
Mon. Sept. 9	6:00 p.m.	City Council Study Session, Community Room
Tues. Sept. 10	5:00 p.m.	Water & Sewer Board, Red Rocks Conf-Room
	6:30 p.m.	Sustainability Commission, Pikes Peak Conf-Room
Wed. Sept 11	8:30 a.m.	Mayor Manager Meeting, Virtual
	7:00 p.m.	Board of Adjustment and Appeals. Council Chambers
Thur. Sept. 12	5:30 p.m.	Parks & Recreation Commission, Jason Park
Mon, Sept. 16	6:00 p.m.	City Council Regular Meeting, Council Chambers
Tues. Sept. 17	6:30 p.m.	Planning and Zoning Commission, Council Chambers Public Hearing: Home Occupations and Natural Medicines
Wed. Sept 18	8:30 a.m.	Mayor Manager Meeting, Virtual
	6:30 p.m.	Historic Preservation Commission, Red Rocks Conf Room
Thurs. Sept. 19	6:00 p.m.	Library Board Meeting, Anderson Room
Mon. Sept. 23	6:00 p.m.	City Council Study Session Community Room

Tues. Sept. 24	5:15 p.m.	Budget Advisory Committee, Pikes Peak Conf Room
Wed, Sept. 25	8:30 a.m.	Mayor Manager Meeting, Virtual

October

Wed. Oct. 2	8:30 a.m.	Mayor Manager Meeting, Virtual
	11:00 a.m.	Liquor and Marijuana Licensing Authority, Council Chambers
	5:45 p.m.	Cultural Arts Commission, Pikes Peak Conf Room
Thurs. October 3	5:30 p.m.	Affordable Housing Task Force, Community Room
Mon, Oct. 7	6:00 p.m.	City Council Regular Meeting, Council Chambers
Tues. Oct. 8	5:00 p.m.	Water & Sewer Board, Red Rocks Conf-Room
	6:30 p.m.	Sustainability Commission, Pikes Peak Conf-Room
	6:30 p.m.	Planning and Zoning Commission, Council Chambers
Wed. Oct 9	8:30 a.m.	Mayor Manager Meeting, Virtual
	7:00 p.m.	Board of Adjustment and Appeals. Council Chambers
Thurs. Oct. 10	5:30 p.m.	Parks & Recreation Commission, Englewood Recreation Center
Mon. Oct. 14	6:00 p.m.	City Council Study Session, Community Room
Wed. Oct 16	8:30 a.m.	Mayor Manager Meeting, Virtual
	6:30 p.m.	Historic Preservation Commission, Red Rocks Conf Room
Thurs. Oct. 17	6:00 p.m.	Library Board Meeting, Anderson Room
Mon, Oct. 21	6:00 p.m.	City Council Regular Meeting, Council Chambers
Tues. Oct. 22	5:15 p.m.	Budget Advisory Committee, Pikes Peak Conf Room
	6:30 p.m.	Planning and Zoning Commission, Council Chambers
Wed. Oct. 23	8:30 a.m.	Mayor Manager Meeting, Virtual
Mon. Oct. 28	6:00 p.m.	City Council Study Session Community Room
Wed. Oct. 30	5:15 p.m.	Budget Advisory Committee, Pikes Peak Conf Room

November

Mon. Nov 4	2:00 p.m.	Malley Trust Fund Meeting, Malley Rec Center
	6:00 p.m.	City Council Regular Meeting, Council Chambers
Tues. Nov. 5	6:30 p.m.	Planning and Zoning Commission, Council Chambers
Wed. Nov. 6	11:00 a.m.	Liquor and Marijuana Licensing Authority, Council Chambers

Meeting Date	Study Session Guidance	Notes	Item Type	Consent	Report Title	Description	Staff Responsible	Department/Group
26 Aug 2024	Information	Flexible PPF: Yes Presentation: 5 minutes Discussion: 5 minutes	Study Session Memo		July 2024 General Fund Monthly Financial Report Review	Director of Finance will be present to review the Monthly Financial Report	Kevin Engels	Finance
26 Aug 2024	Information	Not Flexible PPF: Yes Presentation and Discussion: 30 minutes	Study Session Memo		South Broadway Public Realm Action Plan	South Broadway Public Realm Action Plan	Hilarie Portell	Downtown Development Authority
26 Aug 2024	Information and Direction	Not Flexible PPF: Yes Presentation and Discussion: 60 minutes	Study Session Memo		Draft Proposed 2025 Operating & Capital Budgets	Draft Proposed 2025 Operating & Capital Budget	Jennifer Nolan, Kevin Engels	Finance
03 Sep 2024		Not Flexible PPF: No	Resolution	No	POTENTIAL Resolution presenting sufficiency and setting ballot title for initiated charter amendments for the November 5 election - Direct Election of Mayor	placeholder if initiated charter amendments are deemed sufficient	Stephanie Canille	City Clerk's Office
03 Sep 2024		Not Flexible PPF: No	Resolution	No	POTENTIAL Resolution presenting sufficiency and setting ballot title for initiated charter amendments for the November 5 election - Supermajority vote for Council vacancy	placeholder if initiated charter amendments are deemed sufficient	Stephanie Canille	City Clerk's Office
03 Sep 2024		Not Flexible PPF: No Presentation: 20 minutes Discussion:	Executive Session		Executive Session on real estate matters related to CityCenter	Executive Session on real estate matters pertaining to CityCenter	Brad Power, Dan Poremba	Community Development
03 Sep 2024		Not Flexible PPF: Yes Presentation: 5 minutes Discussion:	Bill for an Ordinance – 2nd Reading	Yes	CB-35 Purchase of Nevada Ditch Water Rights	CB-35 Purchase and Sale of Water Rights Agreement with the Nevada Ditch Company for the purchase of 0.5 shares of Nevada Ditch water in the amount of \$20,000.	Pieter Van Ry, Sarah Stone	Utilities
03 Sep 2024		Not Flexible, would delay external vendor's construction PPF: Yes Presentation: Discussion:	Bill for an Ordinance – 2nd Reading	Yes	CB-36 Agreements and Easements with Southwest Metropolitan Water and Sanitation District, Toll Southwest LLC, Public Service Company of Colorado (Xcel Energy), and TR Angeline LLC (TRAL) for utility crossings and a relinquishment and grant of easement associated with the River Park and the Santa Fe Park properties.	CB-36 Agreements and Easements with Southwest Metropolitan Water and Sanitation District (SMWSD), Toll Southwest LLC (Toll), Public Service Company of Colorado (Xcel Energy), and TR Angeline LLC (TRAL) for utility crossings and a relinquishment and grant of easement associated with the River Park and the Santa Fe Park properties.	Pieter Van Ry, Sarah Stone	Utilities
03 Sep 2024		Not Flexible PPF: No Presentation: Discussion:	Bill for an Ordinance – 2nd Reading	Yes	CB-34 Intergovernmental Agreement for RTD Partnership Program Grant funding of improvements to Englewood shuttle services in 2024, 2025 and 2026, including new vehicle acquisitions	CB-34 A bill for an ordinance for an Intergovernmental Agreement with RTD pertaining to RTD Partnership Program grant funding for improvements to the Englewood shuttle service (name change to "bent" in process) consisting of \$300,000 each in 2024, 2025 and 2026, including a \$60,000 local match to be provided by the city each year (co-funded with the Englewood Downtown Development Authority). A separate but related services contract with MV Transportation, to implement the grant-funded improvements and new vehicle acquisitions, is also being submitted for council consideration.	Dan Poremba	Community Development
03 Sep 2024		Flexible PPF: Yes	Bill for an Ordinance – 1st Reading	No	IGA with Arapahoe County accepting a grant for Phase 3 at Bates Logan Park.	Parks, Recreation, Library and Golf (PRLG) Department applied for a grant from Arapahoe County Open Space (ACOS) for improvements at Bates Logan Park. PRLG was awarded \$600,000 on July 23, 2024. Council ordinance to accept an Intergovernmental Agreement (IGA) with Arapahoe County for the grant.	Adrian Torres, Brad Anderson, Christina Underhill	Parks, Recreation & Library
03 Sep 2024		Flexible PPF: no Presentation: 3 minutes Discussion:	Bill for an Ordinance – 1st Reading	Yes	IGA Arapahoe County E911 and the City of Englewood for use of backup communications center	This is an ordinance for an Intergovernmental Agreement between the Arapahoe County E911 Authority and the City of Englewood for the use of the 911 Authority backup communications center.	Vance Fender	Police
03 Sep 2024		Not Flexible PPF: No Yes Presentation: Discussion:	Bill for an Ordinance – 1st Reading	Yes	Intergovernmental Agreement Between the City of Englewood and Englewood Downtown Development Authority for a Memorandum of Understanding Regarding Shared Digital Accessibility Resources	The City of Englewood currently hosts the EDDA's website on its domain at www.engagewoodco.gov/our-city/downtown-development-authority. Due to recent legislative changes, specifically House Bill 23-1110 and Senate Bill 23-244, the city and EDDA aim to align with the Colorado Technology Accessibility Rules adopted on February 23, 2024. To this end, they are entering into a Memorandum of Understanding (MOU) to define and manage their shared efforts in complying with these accessibility standards.	Lucia Magnuson	Communications
03 Sep 2024		Flexible only if HUD does not provide required documents PPF: No	Bill for an Ordinance – 1st Reading	Consent?	Amendment to Intergovernmental Agreement with Arapahoe County relating to the conduct of Community Development Block Grant Program and HOME Investment Partnerships Program for 2025-2027	Amendment to Intergovernmental Agreement with Arapahoe County relating to the conduct of Community Development Block Grant Program and HOME Investment Partnerships Program for 2025-2027	Brad Power	Community Development
09 Sep 2024	Information and Direction	Not Flexible PPF: Yes Presentation: 20 minutes Discussion: 40 minutes	Study Session Memo		Transportation and Traffic Calming	As requested by Council, Public Works will provide an update on current traffic calming projects, and the proposed neighborhood traffic calming program.	Adam Maxwell, Victor Rachael	Public Works
09 Sep 2024	Information and Direction	Flexible PPF: Yes Presentation: 20 minutes Discussion: 20 minutes	Study Session Memo		Review of City right of way code, potential provisions to protect citizens, drivers	At Council's May 6, 2024 meeting, Council Member Ward requested a study session on the City's right of way code, and specifically requested proposals to provide further protection for citizens and drivers from right of way obstructions. This study session provides the requested information.	Tamara Niles, Victor Rachael	City Attorney's Office, Public Works
16 Sep 2024		Not Flexible PPF: Yes Presentation: 5 minutes Discussion: Pieter Van Ry and Sarah Stone and Chris Edelstein, Utilities (possibly sur water rights external legal counsel)	Resolution	Consent?	PFAS Settlement	PFAS Settlement	Pieter Van Ry, Sarah Stone	Utilities
16 Sep 2024		Not Flexible PPF: No Presentation: Discussion:	Public Hearing		Public Hearing on the 2025 Budget	Public Hearing on the 2025 Budget	Kevin Engels	Finance
16 Sep 2024		Possibly Flexible PPF: No Yes Presentation: Discussion:	Motion	Yes	Motion to approve settlement agreement with American Striping, Harvey Construction, Inc.	The City has been in negotiations with Harvey Construction for recovery of costs for oil discharge on City property. This agreement accepts their offer to settle the City's claim for environmental testing.	Tamara Niles	City Attorney's Office
16 Sep 2024		Not Flexible PPF: Yes Presentation: Discussion:	Motion	Consent?	Contract for Services Renewal for On-Call Water Main Repair/Replacement	Contract for Services Renewal for On-Call Water Main Repair/Replacement	Pieter Van Ry, Sarah Stone	Utilities
16 Sep 2024		Not Flexible PPF: Yes	Motion	Yes	Electrical, Instrumentation and Controls Contract Renewals	Electrical, Instrumentation and Controls Contract Renewals.	Josh Roach, Pieter Van Ry	Utilities
16 Sep 2024		Flexible PPF: No Presentation: 5 minutes Discussion:	Bill for an Ordinance – 1st Reading		Intergovernmental Agreement between the City of Englewood and Arapahoe County for the South Metro Enterprise Zone Subzone	IGA with Arapahoe County to allow the County to function as an enterprise zone subzone and to administer projects within its subzone.	Darren Hollingsworth	Community Development
16 Sep 2024		Somewhat Flexible PPF: Yes Presentation: Discussion:	Bill for an Ordinance – 1st Reading	Consent?	Santa Fe Park Easements and Agreements – McLellan Reservoir Drain Line	Santa Fe Park Easements and Agreements – McLellan Reservoir Drain Line	Pieter Van Ry, Sarah Stone	Utilities
16 Sep 2024		Flexible PPF: Yes	Bill for an Ordinance – 1st Reading	No	Ordinance providing for forfeiture of vehicles used in organized drag racing events	The City of Englewood has experienced multiple organized drag races, posing a public safety hazard. While this already violates Municipal Code, in an attempt to discourage future events, this proposed ordinance authorizes forfeiture of vehicles used in such events.	Tamara Niles	City Attorney's Office
16 Sep 2024		Flexible-Somewhat flexible, but these changes are a follow up to Council member Russell's request PPF: Yes Presentation: 5 minutes Discussion:	Bill for an Ordinance – 1st Reading	Consent?	Lead Reduction Program Code Changes	Lead Reduction Program Code Changes	Pieter Van Ry, Sarah Stone	Utilities
16 Sep 2024		Flexible PPF: No Presentation: Discussion:	Bill for an Ordinance – 1st Reading	Consent?	Approval of Charge Ahead Colorado IGA	City of Englewood was awarded \$179,000 through the State of Colorado's Charge Ahead Colorado grant. Staff is seeking City Council approval to join into an Intergovernmental Agreement with the Colorado Energy Office to accept the award.	Melissa England, Ron Thornton	City Manager's Office, Public Works
16 Sep 2024		Flexible PPF: Yes	Bill for an Ordinance – 1st Reading	No	Creation of a Hookah business license	Creation of a Hookah business license, for the retail sale of Hookah, including for consumption on the premises.	Tamara Niles	City Attorney's Office
16 Sep 2024		Flexible PPF: No	Bill for an Ordinance – 1st Reading	Yes	Amendment to Municipal Code regarding maximum penalties to align with state law	For matters of concurrent jurisdiction, state court and municipal court penalties and sentences may vary. This ordinance adds a phrase to Municipal Code that maximum penalties and sentences won't exceed those in District Court for the same offense.	Tamara Niles	City Attorney's Office
23 Sep 2024	Information and Direction	Flexible PPF: No Yes Presentation: 20 minutes Discussion:	Study Session Memo		Update to Englewood Forward Comprehensive Plan	Possible update to the Englewood Forward Comprehensive Plan. Seeking direction from council.	Bryan Isham, John Voboni	Community Development
23 Sep 2024	Information and Direction	Not Flexible PPF: Yes Presentation: 7 Discussion:	Study Session Memo		EDDA Proposed 2025 Budget	Englewood Downtown Development Authority Proposed 2025 Budget	Hilarie Portell	Downtown Development Authority
23 Sep 2024	Information	Flexible PPF: Yes Presentation: 10 minutes Discussion:	Study Session Memo		August 2024 Monthly Financial Report	Director of Finance will be present to review the Monthly Financial Report	Kevin Engels	Finance
23 Sep 2024	Information	Not Flexible PPF: Yes Presentation: 15 minutes Discussion: 15 minutes	Study Session Memo	No	City of Englewood Age-Friendly Plan	This brief presentation will touch on ways that the City of Englewood can make strides toward being a more age-friendly city by implementing additional programs and resources for older adults utilizing Malley Recreation Center as a catalyst for implementation. The Age-Friendly Plan is in line with the current City of Englewood Strategic Plan and targets community wellbeing goals & outcomes. This study session will review a 15-minute power point presentation, and allow time for questions following.	Brad Anderson, Nancy Baum	Parks, Recreation & Library
23 Sep 2024	Information	Not Flexible PPF: Yes Presentation: 30 minutes Discussion:	Study Session Memo		Colorado Department of Public Health and Environment (CDPHE) Backflow Program Update with CDPHE Director of the Water Quality Control Division, Nicole Rowan	City Council Study Session with the Colorado Department of Public Health and Environment (CDPHE) for Utilities Department	Pieter Van Ry, Sarah Stone	Utilities
07 Oct 2024		Flexible, could also do October 21 PPF: No Presentation: Discussion:	Motion	Consent?	Approval of 2025 Englewood Downtown Development Authority Budget	Motion to approve the 2025 Englewood Downtown Development Authority Budget	Hilarie Portell	Downtown Development Authority
07 Oct 2024		Not Flexible PPF: No Presentation: Discussion:	Bill for an Ordinance – 1st Reading	No	2025 Budget Ordinances First Reading	2025 Budget Ordinances First Reading	Jennifer Nolan, Kevin Engels	Finance

07 Oct 2024		Flexible PPT: Yes	Bill for an Ordinance – 1st Reading	Yes	2024 Model Traffic Code adoption	Englewood Municipal Code 11-1-1 adopts by reference the Colorado Department of Transportation Model Traffic Code, to serve as the City's traffic laws. This ordinance adopts by reference the newly published 2024 code.	Sergio Renteria	City Attorney's Office
14 Oct 2024	Information	Not Flexible PPT: Yes Presentation: 15-20 minutes Discussion:	Study Session Memo		Golf Master Plan for Broken Tee Golf Course	Golf Master Plan for Broken Tee Golf Course	Jeremiah Stumpf, Shannon Buccio	Parks, Recreation & Library
21 Oct 2024		Flexible PPT: Yes Presentation: Discussion:	Public Hearing		Public Hearing - Home Occupations and Natural Medicines	Public Hearing - Revision of Home Occupation and Natural Medicines Regulations in Title 16, Unified Development Code	Bryan Isham, Will Charles	Community Development
21 Oct 2024		Somewhat Flexible PPT: Yes Presentation: Discussion:	Motion	Consent?	City Ditch Piping Project Construction Contract	City Ditch Piping Project Construction Contract	Pieter Van Ry, Sarah Stone	Utilities
21 Oct 2024		Somewhat Flexible PPT: Yes Presentation: Discussion:	Motion	Consent?	Denver Water Interconnect Construction	Denver Water Interconnect Construction	Pieter Van Ry, Sarah Stone	Utilities
21 Oct 2024		Somewhat Flexible PPT: Yes Presentation: Discussion:	Motion	Consent?	Allen Water Treatment Plant Electrical Site Improvements	Allen Water Treatment Plant Electrical Site Improvements	Pieter Van Ry, Sarah Stone	Utilities
21 Oct 2024		Somewhat Flexible PPT: Yes Presentation: Discussion:	Motion	Consent?	Remote Site Telemetry Upgrades	Remote Site Telemetry Upgrades	Pieter Van Ry, Sarah Stone	Utilities
21 Oct 2024		Not Flexible PPT: Yes Presentation: 5 minutes Discussion:	Motion	Consent?	Optimal Source Utilities Instrumentation and Controls Contract	Optimal Source Utilities Instrumentation and Controls Contract	Josh Roach, Pieter Van Ry	Utilities
21 Oct 2024		Somewhat Flexible PPT: Yes Presentation: 5 minutes Discussion:	Bill for an Ordinance – 1st Reading	Consent?	Utilities Design Standards Code Changes	Utilities Design Standards Code Changes	Pieter Van Ry, Sarah Stone	Utilities
28 Oct 2024	Information	Flexible PPT: Yes Presentation: 10 minutes Discussion:	Study Session Memo		September 2024 Monthly Financial Report	Director of Finance will be present to review the Monthly Financial Report	Kevin Engels	Finance