



## Council Newsletter

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### CITY MANAGER'S NOTES

August 30, 2024

#### Upcoming Council Meetings

**City Offices will be closed on September 2<sup>nd</sup> in observance of Labor Day.**

#### **September 3, 2024**

The City Council Regular Meeting will begin at 6:00 p.m. in Council Chambers.

#### **September 9, 2024**

The City Council Special Session will begin at 6:00 p.m. in the Council Chambers.

#### Informational Items

The following attachments are in response to City Council requests, as well as other informational items.

1. Calendar of Events
2. Tentative Regular and Study Session Topics

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**September**

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Mon, Sept. 2		City Offices Closed in observance of Labor Day
Tues, Sept. 3	6:00 p.m.	City Council Regular Meeting, Council Chambers
Wed. Sept. 4	8:30 a.m.	Mayor Manager Meeting, Virtual
	4:30 p.m.	Englewood Housing Authority, 3460 S. Sherman St. #203
	5:00 p.m.	Sustainability Commission, Virtual Meeting
	5:45 p.m.	Cultural Arts Commission, Pikes Peak Conf Room
	Cancelled	Planning and Zoning Commission, Council Chambers
Thurs. Sept. 5	5:30 p.m.	Affordable Housing Task Force, Community Room
Mon. Sept. 9	6:00 p.m.	City Council Study Session, Community Room
Tues. Sept. 10	5:00 p.m.	Water & Sewer Board, Red Rocks Conf-Room
	6:30 p.m.	Sustainability Commission, Pikes Peak Conf-Room
Wed. Sept 11	8:30 a.m.	Mayor Manager Meeting, Virtual
	7:00 p.m.	Board of Adjustment and Appeals. Council Chambers
Thur. Sept. 12	5:30 p.m.	Parks & Recreation Commission, Jason Park
Mon, Sept. 16	6:00 p.m.	City Council Regular Meeting, Council Chambers
Tues. Sept. 17	6:30 p.m.	Planning and Zoning Commission, Council Chambers Public Hearing: Home Occupations and Natural Medicines
Wed. Sept 18	8:30 a.m.	Mayor Manager Meeting, Virtual
	6:00 p.m.	Code Enforcement Advisory Committee, Pikes Peak Conf-Room
	6:30 p.m.	Historic Preservation Commission, Red Rocks Conf Room
Thurs. Sept. 19	6:00 p.m.	Library Board Meeting, Anderson Room
Mon. Sept. 23	6:00 p.m.	City Council Study Session Community Room
Tues. Sept. 24	5:15 p.m.	Budget Advisory Committee, Pikes Peak Conf Room
Wed, Sept. 25	8:30 a.m.	Mayor Manager Meeting, Virtual

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**October**

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Wed. Oct. 2	8:30 a.m.	Mayor Manager Meeting, Virtual
	11:00 a.m.	Liquor and Marijuana Licensing Authority, Council Chambers
	5:45 p.m.	Cultural Arts Commission, Pikes Peak Conf Room
Thurs. Oct. 3	5:30 p.m.	Affordable Housing Task Force, Community Room
Mon, Oct. 7	6:00 p.m.	City Council Regular Meeting, Council Chambers
Tues. Oct. 8	5:00 p.m.	Water & Sewer Board, Red Rocks Conf-Room
	6:30 p.m.	Sustainability Commission, Pikes Peak Conf-Room
	6:30 p.m.	Planning and Zoning Commission, Council Chambers
Wed. Oct 9	8:30 a.m.	Mayor Manager Meeting, Virtual
	7:00 p.m.	Board of Adjustment and Appeals. Council Chambers
Thurs. Oct. 10	5:30 p.m.	Parks & Recreation Commission, Englewood Recreation Center
Mon. Oct. 14	6:00 p.m.	City Council Study Session, Community Room
Wed. Oct 16	8:30 a.m.	Mayor Manager Meeting, Virtual
	6:30 p.m.	Historic Preservation Commission, Red Rocks Conf Room
Thurs. Oct. 17	6:00 p.m.	Library Board Meeting, Anderson Room
Mon, Oct. 21	6:00 p.m.	City Council Regular Meeting, Council Chambers
Tues. Oct. 22	5:15 p.m.	Budget Advisory Committee, Pikes Peak Conf Room
	6:30 p.m.	Planning and Zoning Commission, Council Chambers
Wed. Oct. 23	8:30 a.m.	Mayor Manager Meeting, Virtual
Mon. Oct. 28	6:00 p.m.	City Council Study Session Community Room
Wed. Oct. 30	8:30 a.m.	Mayor Manager Meeting, Virtual
	5:15 p.m.	Budget Advisory Committee, Pikes Peak Conf Room

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## November

Mon. Nov 4	2:00 p.m.	Malley Trust Fund Meeting, Malley Rec Center
	6:00 p.m.	City Council Regular Meeting, Council Chambers
Tues. Nov. 5	6:30 p.m.	Planning and Zoning Commission, Council Chambers
Wed. Nov. 6	8:30 a.m.	Mayor Manager Meeting, Virtual
	11:00 a.m.	Liquor and Marijuana Licensing Authority, Council Chambers
	5:45 p.m.	Cultural Arts Commission, Pikes Peak Conf Room
Thurs. Nov. 7	5:30 p.m.	Affordable Housing Task Force, Community Room

Mon. Nov. 11		City Offices Closed in observance of Veteran's Day
Tues. Nov. 12	5:00 p.m.	Water & Sewer Board, Red Rocks Conf-Room
	6:30 p.m.	Sustainability Commission, Pikes Peak Conf-Room
Tues. Nov. 12	6:00 p.m.	City Council Study Session, Community Room
Wed. Nov 13	8:30 a.m.	Mayor Manager Meeting, Virtual
	7:00 p.m.	Board of Adjustment and Appeals, Council Chambers
Thurs. Nov. 14	5:30 p.m.	Parks & Recreation Commission, Broken Tee Golf Course
Mon, Nov. 18	6:00 p.m.	City Council Regular Meeting, Council Chambers
Wed. Nov. 20	8:30 a.m.	Mayor Manager Meeting, Virtual
	6:30 p.m.	Historic Preservation Commission, Red Rocks Conf Room
Thurs. Nov. 21	HOLD	Tri-Cities Study Session on Homelessness, 2255 West Berry Ave.
Mon. Nov. 25	6:00 p.m.	City Council Study Session Community Room
Tues. Nov. 26	5:15 p.m.	Budget Advisory Committee, Pikes Peak Conf Room
Wed. Nov. 27	8:30 a.m.	Mayor Manager Meeting, Virtual

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## December

Mon, Dec. 2	6:00 p.m.	City Council Regular Meeting, Council Chambers
Tues. Dec. 3	6:30 p.m.	Planning and Zoning Commission, Council Chambers
Wed. Dec 4	8:30 a.m.	Mayor Manager Meeting, Virtual
	11:00 a.m.	Liquor and Marijuana Licensing Authority, Council Chambers
	5:45 p.m.	Cultural Arts Commission, Pikes Peak Conf Room
Thurs. Dec. 5	5:30 p.m.	Affordable Housing Task Force, Community Room
Mon. Dec. 9	6:00 p.m.	City Council Study Session, Community Room
Tues. Dec. 10	5:00 p.m.	Water & Sewer Board, Red Rocks Conf-Room
	6:30 p.m.	Sustainability Commission, Pikes Peak Conf-Room
Wed. Dec 11	8:30 a.m.	Mayor Manager Meeting, Virtual
	7:00 p.m.	Board of Adjustment and Appeals, Council Chambers
Mon, Dec. 16	6:00 p.m.	City Council Regular Meeting, Council Chambers
Wed. Dec. 18	8:30 a.m.	Mayor Manager Meeting, Virtual
	6:30 p.m.	Historic Preservation Commission, Red Rocks Conf Room

Meeting Date	Study Session Guidance	Notes	Item Type	Consent	Report Title	Description	Staff Responsible	Department/Group
03 Sep 2024		Not Flexible PPT: No	Resolution	No	Resolution presenting sufficiency and setting ballot title for initiated charter amendments for the November 5 election - Direct Election of Mayor	Resolution presenting sufficiency and setting ballot title for initiated charter amendments for the November 5 election - Direct Election of Mayor	Stephanie Carille	City Clerk's Office
03 Sep 2024		Not Flexible PPT: No	Resolution	No	Resolution presenting sufficiency and setting ballot title for initiated charter amendments for the November 5 election regarding the appointment of vacated positions on City Council	Resolution presenting sufficiency and setting ballot title for initiated charter amendments for the November 5 election regarding the appointment of vacated positions on City Council	Stephanie Carille	City Clerk's Office
03 Sep 2024		Not Flexible PPT: No Presentation: 20 minutes Discussion:	Executive Session		Executive Session on real estate matters related to CityCenter	Executive Session on real estate matters related to CityCenter	Brad Power, Dan Poremba	Community Development
03 Sep 2024		Not Flexible PPT: Yes Presentation: 5 minutes Discussion:	Bill for an Ordinance – 2nd Reading	Yes	CB-35 Purchase of Nevada Ditch Water Rights	CB-35 Purchase and Sale of Water Rights Agreement with the Nevada Ditch Company for the purchase of 0.5 shares of Nevada Ditch water in the amount of \$20,000.	Pieter Van Ry, Sarah Stone	Utilities
03 Sep 2024		Not flexible, would delay external vendor's construction PPT: Yes Presentation: 5 minutes Discussion:	Bill for an Ordinance – 2nd Reading	Yes	CB-36 Agreements and Easements with Southwest Metropolitan Water and Sanitation District, Toll Southwest LLC, Public Service Company of Colorado, and TB Angeline LLC for Utility Crossings and a Relinquishment and Grant of Easement.	CB-36 Agreements and Easements with Southwest Metropolitan Water and Sanitation District (SMWSD), Toll Southwest LLC (Toll), Public Service Company of Colorado (Xcel Energy), and TB Angeline LLC (TBAJ) for utility crossings and a relinquishment and grant of easement associated with the River Park and the Santa Fe Park properties.	Pieter Van Ry, Sarah Stone	Utilities
03 Sep 2024		Not Flexible PPT: No Presentation: Discussion:	Bill for an Ordinance – 2nd Reading	Yes	CB-34 Intergovernmental Agreement for RTD Partnership Program Grant funding of improvements to Englewood shuttle services in 2024, 2025 and 2026, including new vehicle acquisitions	CB-34 A bill for an ordinance for an Intergovernmental Agreement with RTD pertaining to RTD Partnership Program grant funding for improvements to the Englewood shuttle service (name change to "bert" in process) consisting of \$300,000 each in 2024, 2025 and 2026, including a \$60,000 local match to be provided by the city each year (co-funded with the Englewood Downtown Development Authority). A separate but related services contract with MV Transportation, to implement the grant-funded improvements and new vehicle acquisitions, is also being submitted for council consideration.	Dan Poremba	Community Development
03 Sep 2024		Not Flexible PPT: No Presentation: Discussion:	Bill for an Ordinance – 1st Reading	Yes	Intergovernmental Agreement Between the City of Englewood and Englewood Downtown Development Authority for a Memorandum of Understanding Regarding Shared Digital Accessibility Resources	The City of Englewood currently hosts the EDDA's website on its domain at <a href="http://www.engagewood.com/our-city/downtown-development-authority">www.engagewood.com/our-city/downtown-development-authority</a> . Due to recent legislative changes, specifically House Bill 21-1110 and Senate Bill 23-244, the city and EDDA aim to align with the Colorado Technology Accessibility Rules adopted on February 23, 2024. To this end, they are entering into a Memorandum of Understanding (MOU) to define and manage their shared efforts in complying with these accessibility standards.	Lucia Magrison	Communications
03 Sep 2024		Flexible: No PPT: No	Bill for an Ordinance – 1st Reading	Yes	Ordinance approving an amendment to the Intergovernmental Joint Cooperation Agreement and HOME Consortium Agreement between Arapahoe County and various cities related to Community Development Block Grant and Home Investment Partnerships Program for Fiscal Years 2025-2027.	Ordinance approving an amendment to the Intergovernmental Joint Cooperation Agreement and HOME Consortium Agreement between Arapahoe County and various cities related to Community Development Block Grant and Home Investment Partnerships (HOME) Program for Fiscal Years 2025-2027.	Brad Power	Community Development
03 Sep 2024		Flexible PPT: Yes	Bill for an Ordinance – 1st Reading	No	IGA with Arapahoe County accepting a grant for Phase 3 at Bates Logan Park.	Parks, Recreation, Library and Golf (PRLG) Department applied for a grant from Arapahoe County Open Space (ACOS) for improvements at Bates Logan Park. PRLG was awarded \$600,000 on July 23, 2024. Council ordinance to accept an Intergovernmental Agreement (IGA) with Arapahoe County for the grant.	Adrian Torres, Brad Anderson, Christina Underhill	Parks, Recreation & Library
03 Sep 2024		Flexible PPT: no Presentation: 3 minutes Discussion:	Bill for an Ordinance – 1st Reading	Yes	IGA Arapahoe County E911 and the City of Englewood for use of backup communications center	This is an ordinance for an Intergovernmental Agreement between the Arapahoe County E911 Authority and the City of Englewood for the use of the 911 Authority backup communications center.	Vance Fender	Police
09 Sep 2024	Information and Direction	Flexible PPT: Yes Presentation: 20 minutes Discussion: 20 minutes	Study Session Memo		Review of City right of way code, potential provisions to protect citizens, drivers	At Council's May 6, 2024 meeting, Council Member Ward requested a study session on the City's right of way code, and specifically requested proposals to provide further protection for citizens and drivers from right of way obstructions. This study session provides the requested information.	Tamara Niles, Victor Rachael	City Attorney's Office, Public Works
09 Sep 2024	Information and Direction	Not Flexible PPT: Yes Presentation: 20 minutes Discussion: 40 minutes	Study Session Memo		Transportation and Traffic Calming	As requested by Council, Public Works will provide an update on current traffic calming projects, and the proposed neighborhood traffic calming program.	Adam Maxwell, Victor Rachael	Public Works
16 Sep 2024		Not Flexible PPT: Yes Presentation: 5 minutes Discussion: Pieter Van Ry and Sarah Stone and Chris Edelstein, Utilities (possibly our water rights external legal counsel)	Resolution	No	PFAS Settlement	PFAS Settlement	Pieter Van Ry, Sarah Stone	Utilities
16 Sep 2024		Not Flexible PPT: No Presentation: Discussion:	Recognition		Recognition of Police Chief Sam Watson, for his contributions to the City of Englewood	Recognition of Police Chief Sam Watson, for his contributions to the City of Englewood		
16 Sep 2024		Not Flexible PPT: No Presentation: Discussion:	Public Hearing		Public Hearing on the 2025 Budget	Public Hearing on the 2025 Budget	Kevin Engels	Finance
16 Sep 2024		Possibly Flexible PPT: No Presentation: Discussion:	Motion	Yes	Motion to approve settlement agreement with American Striping, Harvey Construction, Inc.	The City has been in negotiations to settle a dispute with Harvey Construction, a former tenant of City property. This agreement authorizes execution of settlement agreement to reimburse City for its costs arising out of the tenancy.	Tamara Niles	City Attorney's Office
16 Sep 2024		Not Flexible PPT: Yes Presentation: Discussion:	Motion	Consent?	Contract for Services Renewal for On-Call Water Main Repairs/Replacement	Contract for Services Renewal for On-Call Water Main Repairs/Replacement	Pieter Van Ry, Sarah Stone	Utilities
16 Sep 2024		Not Flexible PPT: Yes	Motion	Yes	Electrical, Instrumentation and Controls Contract Renewals	Electrical, Instrumentation and Controls Contract Renewals.	Josh Roach, Pieter Van Ry	Utilities
16 Sep 2024		Flexible PPT: No Presentation: 5 minutes Discussion:	Bill for an Ordinance – 1st Reading	Yes	Intergovernmental Agreement between the City of Englewood and Arapahoe County for the South Metro Enterprise Zone Subzone	IGA with Arapahoe County to allow the County to function as an enterprise zone subzone and to administer projects within its subzone.	Darren Hollingsworth	Community Development
16 Sep 2024		Flexible Somewhat flexible, but these changes are a follow up to Council member Russell's request PPT: Yes Presentation: 5 minutes Discussion:	Bill for an Ordinance – 1st Reading	No	Lead Reduction Program Code Changes	Lead Reduction Program Code Changes	Pieter Van Ry, Sarah Stone	Utilities
16 Sep 2024		Flexible PPT: Yes	Bill for an Ordinance – 1st Reading	No	Creation of a Hookah business license	Creation of a Hookah business license, for the retail sale of Hookah, including for consumption on the premises.	Tamara Niles	City Attorney's Office
16 Sep 2024		Flexible PPT: No	Bill for an Ordinance – 1st Reading	Yes	Amendment to Municipal Code regarding maximum penalties to align with state law	For matters of concurrent jurisdiction, state court and municipal court penalties and sentences may vary. This ordinance adds a phrase to Municipal Code that maximum penalties and sentences won't exceed those in District Court for the same offense.	Tamara Niles	City Attorney's Office
16 Sep 2024		Flexible PPT: No Presentation: Discussion:	Bill for an Ordinance – 1st Reading	Yes	Approval of Charge Ahead Colorado IGA	City of Englewood was awarded \$179,000 through the State of Colorado's Charge Ahead Colorado grant. Staff is seeking City Council approval to join into an Intergovernmental Agreement with the Colorado Energy Office to accept the award.	Melissa Englund, Ron Thornton	City Manager's Office, Public Works
16 Sep 2024		Flexible Could be moved to Oct 7 if required PPT: Yes Presentation: 5 minutes Discussion:	Bill for an Ordinance – 1st Reading	No	Council Bill amending Englewood Municipal Code, adopting 2023 Bob's Rules of Order	Amending Municipal Code to adopt by reference 2023 Bob's Rules of Order, with amendments thereto	Tamara Niles	City Attorney's Office
23 Sep 2024	Information and Direction	Flexible PPT: No Presentation: 20 minutes Discussion:	Study Session Memo		Update to Englewood Forward Comprehensive Plan	Possible update to the Englewood Forward Comprehensive Plan. Seeking direction from council.	Bryan Isham, John Voboril	Community Development
23 Sep 2024	Information	Not Flexible PPT: Yes Presentation: 15 minutes Discussion: 15 minutes	Study Session Memo	No	City of Englewood Age-Friendly Plan	This brief presentation will touch on ways that the City of Englewood can make strides toward being a more age-friendly city by implementing additional programs and resources for older adults utilizing Malley Recreation Center as a catalyst for implementation. The Age-Friendly Plan is in line with the current City of Englewood Strategic Plan and targets community wellbeing goals & outcomes. This study session will review a 15-minute power point presentation, and allow time for questions following.	Brad Anderson, Nancy Baum	Parks, Recreation & Library
23 Sep 2024	Information	Not Flexible PPT: Yes Presentation: 30 minutes Discussion:	Study Session Memo		Colorado Department of Public Health and Environment (CDPHE) Backflow Program Update with CDPHE Director of the Water Quality Control Division, Nicole Rowan	City Council Study Session with the Colorado Department of Public Health and Environment (CDPHE) for Utilities Department	Pieter Van Ry, Sarah Stone	Utilities
23 Sep 2024	Information and Direction	Not Flexible PPT: Yes Presentation: ? Discussion:	Study Session Memo		EDDA Proposed 2025 Budget	Englewood Downtown Development Authority Proposed 2025 Budget	Hilarie Portell	Downtown Development Authority
23 Sep 2024	Information	Flexible PPT: Yes Presentation: 10 minutes Discussion:	Study Session Memo		August 2024 Monthly Financial Report	Director of Finance will be present to review the Monthly Financial Report	Kevin Engels	Finance
07 Oct 2024		Flexible, could also do October 21 PPT: No Presentation: Discussion:	Motion	Consent?	Approval of 2025 Englewood Downtown Development Authority Budget	Motion to approve the 2025 Englewood Downtown Development Authority Budget	Hilarie Portell	Downtown Development Authority
07 Oct 2024		Flexible PPT: Yes	Bill for an Ordinance – 1st Reading	No	Ordinance providing for forfeiture of vehicles used in organized drag racing events	The City of Englewood has experienced multiple organized drag races, posing a public safety hazard. While this already violates Municipal Code, in an attempt to discourage future events, this proposed ordinance authorizes forfeiture of vehicles used in such events.	Tamara Niles	City Attorney's Office
07 Oct 2024		Flexible PPT: Yes	Bill for an Ordinance – 1st Reading	Yes	2024 Model Traffic Code adoption	Englewood Municipal Code 11-1-1 adopts by reference the Colorado Department of Transportation Model Traffic Code, to serve as the City's traffic laws. This ordinance adopts by reference the newly-published 2024 code.	Sergio Renteria	City Attorney's Office
07 Oct 2024		Not Flexible PPT: No Presentation: Discussion:	Bill for an Ordinance – 1st Reading	No	2025 Budget Ordinances First Reading	2025 Budget Ordinances First Reading	Jennifer Nolan, Kevin Engels	Finance
14 Oct 2024	Information	Not Flexible PPT: Yes Presentation: 15-20 minutes Discussion:	Study Session Memo		Golf Master Plan for Broken Tee Golf Course	Golf Master Plan for Broken Tee Golf Course	Jeremiah Stumpf, Shannon Buccio	Parks, Recreation & Library
21 Oct 2024		Flexible PPT: Yes Presentation: Discussion:	Public Hearing		Public Hearing – Home Occupations and Natural Medicines	Public Hearing – Revision of Home Occupation and Natural Medicines Regulations in Title 16, Unified Development Code	Bryan Isham, Will Charles	Community Development
21 Oct 2024		Somewhat Flexible PPT: Yes Presentation: Discussion:	Motion	Consent?	Remote Site Telemetry Upgrades	Remote Site Telemetry Upgrades	Pieter Van Ry, Sarah Stone	Utilities
21 Oct 2024		Somewhat Flexible PPT: Yes Presentation: Discussion:	Motion	Consent?	City Ditch Piping Project Construction Contract	City Ditch Piping Project Construction Contract	Pieter Van Ry, Sarah Stone	Utilities
21 Oct 2024		Somewhat Flexible PPT: Yes Presentation: Discussion:	Motion	Consent?	Denver Water Interconnect Construction	Denver Water Interconnect Construction	Pieter Van Ry, Sarah Stone	Utilities
21 Oct 2024		Somewhat Flexible PPT: Yes Presentation: Discussion:	Motion	Consent?	Allen Water Treatment Plant Electrical Site Improvements	Allen Water Treatment Plant Electrical Site Improvements	Pieter Van Ry, Sarah Stone	Utilities
21 Oct 2024		Not Flexible PPT: Yes Presentation: 5 minutes Discussion:	Motion	Consent?	Optimal Source Utilities Instrumentation and Controls Contract	Optimal Source Utilities Instrumentation and Controls Contract	Josh Roach, Pieter Van Ry	Utilities

21 Oct 2024		Somewhat Flexible PPT: Yes Presentation: 5 minutes Discussion:	Bill for an Ordinance – 1st Reading	Consent?	Utilities Design Standards Code Changes	Utilities Design Standards Code Changes	Pieter Van Ry, Sarah Stone	Utilities
21 Oct 2024		Somewhat Flexible PPT: Yes Presentation: Discussion:	Bill for an Ordinance – 1st Reading	Consent?	Santa Fe Park Easements and Agreements – McLellan Reservoir Drain Line	Santa Fe Park Easements and Agreements – McLellan Reservoir Drain Line	Pieter Van Ry, Sarah Stone	Utilities
28 Oct 2024	Information	Flexible PPT: Yes Presentation: 10 minutes Discussion:	Study Session Memo		September 2024 Monthly Financial Report	Director of Finance will be present to review the Monthly Financial Report	Kevin Engels	Finance