



## Council Newsletter

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### CITY MANAGER'S NOTES September 27, 2024

#### Upcoming Council Meetings

##### **October 7, 2024**

The City Council Regular Meeting will begin at 6:00 p.m. in Council Chambers.

##### **October 14, 2024**

The City Council Study Session will begin at 6:00 p.m. in the Community Room.

#### Informational Items

The following attachments are in response to City Council requests, as well as other informational items.

1. Calendar of Events
2. Tentative Regular and Study Session Topics

**October**

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Tues, Oct. 1	5:30 p.m.	Affordable Housing Task Force Sub-Committee, Red Rocks
Wed. Oct. 2	8:30 a.m.	Mayor Manager Meeting, Virtual
	4:00 p.m.	Englewood Housing Authority, 3460 S. Sherman St. #203
	5:45 p.m.	Cultural Arts Commission, Pikes Peak Conf Room
Thurs. Oct. 3	5:30 p.m.	Affordable Housing Task Force, Community Room
Mon, Oct. 7	5:00 p.m.	Election Commission Meeting
	6:00 p.m.	City Council Regular Meeting, Council Chambers
Tues. Oct. 8	5:00 p.m.	Water & Sewer Board, Red Rocks Conf-Room
	6:30 p.m.	Sustainability Commission, Pikes Peak Conf-Room
	6:30 p.m.	Planning and Zoning Commission, Council Chambers
Wed. Oct 9	8:30 a.m.	Mayor Manager Meeting, Virtual
	7:00 p.m.	Board of Adjustment and Appeals. Council Chambers
Thurs. Oct. 10	5:30 p.m.	Parks & Recreation Commission, Englewood Recreation Center
Mon. Oct. 14	6:00 p.m.	City Council Study Session, Community Room
Wed. Oct 16	8:30 a.m.	Mayor Manager Meeting, Virtual
	6:00 p.m.	Code Enforcement Advisory Committee, Pikes Peak Conf-Room
	6:30 p.m.	Historic Preservation Commission, Red Rocks Conf Room
Thurs. Oct. 17	6:00 p.m.	Library Board Meeting, Anderson Room
Mon, Oct. 21	6:00 p.m.	City Council Regular Meeting, Council Chambers
Tues. Oct. 22	5:15 p.m.	Budget Advisory Committee, Pikes Peak Conf Room
	6:30 p.m.	Planning and Zoning Commission, Hampden Hall
Wed. Oct. 23	8:30 a.m.	Mayor Manager Meeting, Virtual
Mon. Oct. 28	6:00 p.m.	City Council Study Session Community Room
Wed. Oct. 30	8:30 a.m.	Mayor Manager Meeting, Virtual

5:15 p.m. Budget Advisory Committee, Pikes Peak Conf Room

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## November

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Mon. Nov 4	2:00 p.m.	Malley Trust Fund Meeting, Malley Rec Center
	6:00 p.m.	City Council Regular Meeting, Council Chambers
Tues. Nov. 5	CANCELLED	Planning and Zoning Commission, Council Chambers
Wed. Nov. 6	8:30 a.m.	Mayor Manager Meeting, Virtual
	11:00 a.m.	Liquor and Marijuana Licensing Authority, Council Chambers
	5:45 p.m.	Cultural Arts Commission, Pikes Peak Conf Room
Thurs. Nov. 7	5:30 p.m.	Affordable Housing Task Force, Community Room
Mon. Nov. 11		City Offices Closed in observance of Veteran's Day
Tues. Nov. 12	5:00 p.m.	Water & Sewer Board, Red Rocks Conf-Room
	6:30 p.m.	Sustainability Commission, Pikes Peak Conf-Room
Tues. Nov. 12	6:00 p.m.	City Council Study Session, Community Room
Wed. Nov 13	8:30 a.m.	Mayor Manager Meeting, Virtual
	7:00 p.m.	Board of Adjustment and Appeals, Council Chambers
Thurs. Nov. 14	5:30 p.m.	Parks & Recreation Commission, Broken Tee Golf Course
Mon, Nov. 18	6:00 p.m.	City Council Regular Meeting, Council Chambers
Tue. Nov. 19	6:30 p.m.	Planning and Zoning Commission, Council Chambers
Wed. Nov. 20	8:30 a.m.	Mayor Manager Meeting, Virtual
	11:00 a.m.	Liquor Public Hearing
	6:30 p.m.	Historic Preservation Commission, Red Rocks Conf Room
Thurs. Nov. 21	6:00 p.m.	Tri-Cities Study Session on Homelessness, 2255 West Berry Ave.
Mon. Nov. 25	6:00 p.m.	City Council Study Session Community Room
Tues. Nov. 26	5:15 p.m.	Budget Advisory Committee, Pikes Peak Conf Room
Wed. Nov. 27	8:30 a.m.	Mayor Manager Meeting, Virtual

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## December

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Mon, Dec. 2	6:00 p.m.	City Council Regular Meeting, Council Chambers
Tues. Dec. 3	6:30 p.m.	Planning and Zoning Commission, Council Chambers
Wed. Dec 4	8:30 a.m.	Mayor Manager Meeting, Virtual

Meeting Date	Study Session Guidance	Notes	Item Type	Consent	Report Title	Description	Staff Responsible	Department/Group
23 Sep 2024	Information	Flexible PPT: Yes Presentation: 5 minutes Discussion: 5 minutes	Study Session Memo		August 2024 General Fund Monthly Financial Report	Director of Finance will be present to review the August 2024 General Fund Monthly Financial Report	Kevin Engels	Finance
23 Sep 2024	Information and Direction	Not Flexible PPT: Yes Presentation: 15 minutes Discussion: 20 minutes	Study Session Memo		EDDA Proposed 2025 Budget	Englewood Downtown Development Authority (EDDA) Proposed 2025 Budget	Hilarie Portelli	Downtown Development Authority
23 Sep 2024	Information	Not Flexible PPT: Yes Presentation: 15 minutes Discussion: 15 minutes	Study Session Memo		City of Englewood Age-Friendly Plan	This brief presentation will touch on ways that the City of Englewood can make strides toward being a more age-friendly city by implementing additional programs and resources for older adults utilizing Malley Recreation Center as a catalyst for implementation. The Age-Friendly Plan is in line with the current City of Englewood Strategic Plan and targets community wellbeing goals & outcomes. This study session will review a 15-minute power point presentation, and allow time for questions following.	Brad Anderson, Nancy Baum	Parks, Recreation & Library
23 Sep 2024	Information and Direction	Flexible PPT: No Yes Presentation: 20 minutes Discussion: 20 minutes	Study Session Memo		Potential Supplemental Update to the Englewood Forward Comprehensive Plan	Staff is seeking direction from city council for a possible supplement to the Englewood Forward Comprehensive Plan.	Brad Power, Bryan Isham, John Voboril	Community Development
27 Oct 2024		Flexible PPT: Yes	Resolution	No	Resolution Setting 2025 City Council holiday, meeting schedule	Resolution establishing holidays to be recognized by City Council, and setting its 2025 meeting schedule accordingly.	Tamara Niles	City Attorney's Office
27 Oct 2024		Flexible PPT: No Yes Presentation: Consent? if not, 2 minutes maximum Discussion:	Resolution	Yes	Annual Resolution setting City Attorney, City Manager 2025 compensation	City Council annually adopts a Resolution setting the compensation for City Council's two employees: the City Manager and City Attorney	Tamara Niles	City Attorney's Office
27 Oct 2024		Flexible, could also do October 21 PPT: No Presentation: Discussion:	Motion	No	Approval of 2025 Englewood Downtown Development Authority Budget	Motion to approve the 2025 Englewood Downtown Development Authority Budget	Hilarie Portelli	Downtown Development Authority
27 Oct 2024		Not Flexible PPT: No Presentation: Discussion:	Bill for an Ordinance – 1st Reading	No	2025 Budget Ordinances First Reading	2025 Budget Ordinances First Reading (1 of 5)	Kevin Engels	Finance
27 Oct 2024		Flexible PPT: Yes	Bill for an Ordinance – 1st Reading	No	Ordinance providing for forfeiture of vehicles used in organized drag racing events	The City of Englewood has experienced multiple organized drag races, posing a public safety hazard. While this already violates Municipal Code, in an attempt to discourage future events, this proposed ordinance authorizes forfeiture of vehicles used in such events.	Tamara Niles	City Attorney's Office
27 Oct 2024		Flexible PPT: Yes	Bill for an Ordinance – 1st Reading	Yes	2024 Model Traffic Code adoption	Englewood Municipal Code 11-1-1 adopts by reference the Colorado Department of Transportation Model Traffic Code, to serve as the City's traffic laws. This ordinance adopts by reference the code published 2024 code.	Sergio Renteria	City Attorney's Office
27 Oct 2024		Flexible PPT: No Presentation: Discussion:	Bill for an Ordinance – 1st Reading	Yes	Approval of Charge Ahead Colorado IGA	City of Englewood was awarded \$179,000 through the State of Colorado's Charge Ahead Colorado grant. Staff is seeking City Council approval to join into an Intergovernmental Agreement with the Colorado Energy Office to accept the award.	Melissa Englund, Ron Thornton	City Manager's Office, Public Works
27 Oct 2024		Not Flexible PPT: No Presentation: Discussion:	Bill for an Ordinance – 1st Reading	No	2025 Budget Ordinances First Reading	2025 Budget Ordinances First Reading (5 of 5)	Kevin Engels	Finance
27 Oct 2024		Flexible PPT: No Presentation: Discussion:	Bill for an Ordinance – 1st Reading	Yes	Intergovernmental Agreement between the City of Englewood and Arapahoe County	An intergovernmental agreement between the City of Englewood and Arapahoe County regarding the Englewood Activity Book.	Madeline Hinkuss	Communications
27 Oct 2024		Not Flexible PPT: No Presentation: Discussion:	Bill for an Ordinance – 1st Reading	No	2025 Budget Ordinances First Reading	2025 Budget Ordinances First Reading (2 of 5)	Kevin Engels	Finance
27 Oct 2024		Not Flexible PPT: No Presentation: Discussion:	Bill for an Ordinance – 1st Reading	No	2025 Budget Ordinances First Reading	2025 Budget Ordinances First Reading (3 of 5)	Kevin Engels	Finance
27 Oct 2024		Not Flexible PPT: No Presentation: Discussion:	Bill for an Ordinance – 1st Reading	No	2025 Budget Ordinances First Reading	2025 Budget Ordinances First Reading (4 of 5)	Kevin Engels	Finance
27 Oct 2024		Not Flexible PPT: No Presentation: Discussion:	Bill for an Ordinance – 1st Reading	No	2025 Budget Ordinances First Reading	2025 Budget Ordinances First Reading (5 of 5)	Kevin Engels	Finance
21 Oct 2024	Information	Not Flexible PPT: Yes Presentation: 15-20 minutes Discussion:	Study Session Memo		Golf Master Plan for Broken Tee Golf Course	Golf Master Plan for Broken Tee Golf Course	Jeremiah Stumpf, Shannon Buccio	Parks, Recreation & Library
21 Oct 2024		Not Flexible PPT: Yes Presentation: Discussion:	Resolution	No	Future PFAS Settlements	Standard authorization to join an opt out of class action lawsuits for Perfluorooalkyl and Polyfluorooalkyl Substances (PFAS).	Peter Van Ry, Sarah Stone	Utilities
21 Oct 2024		Flexible PPT: Yes Presentation: Discussion:	Public Hearing		Public Hearing - Home Occupations and Natural Medicines	Public Hearing - Revision of Home Occupation and Natural Medicines Regulations in Title 16 Unified Development Code	Bryan Isham, Will Charles	Community Development
21 Oct 2024		Somewhat Flexible PPT: Yes Presentation: Discussion:	Motion	Consent?	City Ditch Piping Project Construction Contract	City Ditch Piping Project Construction Contract	Peter Van Ry, Sarah Stone	Utilities
21 Oct 2024		Somewhat Flexible PPT: Yes Presentation: Discussion:	Motion	Consent?	Allen Water Treatment Plant Electrical Site Improvements	Allen Water Treatment Plant Electrical Site Improvements	Peter Van Ry, Sarah Stone	Utilities
21 Oct 2024		Flexible PPT: possibly Presentation: Discussion:	Motion	Yes	Arapahoe County Health Kiosk MOU	Arapahoe County Health Kiosk MOU	Christina Underhill	Parks, Recreation & Library
21 Oct 2024		Not Flexible PPT: Yes Presentation: 5 minutes Discussion:	Motion	Consent?	Optimal Source Utilities Instrumentation and Controls Contract	Optimal Source Utilities Instrumentation and Controls Contract	Josh Roach, Pieter Van Ry	Utilities
21 Oct 2024		Flexible Somewhat flexible, but these changes are a follow up to Council member Rasseff's request PPT: Yes Presentation: 5 minutes Discussion:	Bill for an Ordinance – 1st Reading	No	Lead Reduction Program Code Changes	Lead Reduction Program Code Changes	Peter Van Ry, Sarah Stone	Utilities
21 Oct 2024		Somewhat Flexible PPT: Yes Presentation: 5 minutes Discussion:	Bill for an Ordinance – 1st Reading	Consent?	Utilities Design Standards Code Changes	Utilities Design Standards Code Changes	Peter Van Ry, Sarah Stone	Utilities
21 Oct 2024		Somewhat Flexible PPT: Yes Presentation: Discussion:	Bill for an Ordinance – 1st Reading	Consent?	Santa Fe Park Easements and Agreements – McLehan Reservoir Drain Line	Santa Fe Park Easements and Agreements – McLehan Reservoir Drain Line	Peter Van Ry, Sarah Stone	Utilities
21 Oct 2024		Not Flexible PPT: No Presentation: Discussion:	Bill for an Ordinance – 1st Reading	No	2025 Budget Ordinances First Reading	2025 Budget Ordinances First Reading (1 of 5)	Kevin Engels	Finance
28 Oct 2024	Information	Flexible PPT: Yes Presentation: 10 minutes Discussion:	Study Session Memo		September 2024 Monthly Financial Report	Director of Finance will be present to review the Monthly Financial Report	Kevin Engels	Finance
28 Oct 2024	Information	Possibly Flexible PPT: Yes Presentation: 15 minutes Discussion:	Study Session Memo		Review and Discussion of 2024 Community Satisfaction Survey Results	Overview of the results from the 2024 annual Community Satisfaction Survey	Chris Harguth, Elizabeth Ramsey, Tim Dodd	City Manager's Office
28 Oct 2024	Information	Flexible PPT: Yes Presentation: 1 hour Discussion:	Study Session Memo		2024 Mid-Year Review Capital Projects of the Capital Improvement Plan (CIP)	2024 Mid-Year Review Capital Projects of the Capital Improvement Plan (CIP)	Kevin Engels	Finance
28 Oct 2024		Flexible PPT: No Presentation: Discussion:	Resolution	Consent?	2025 Rate and Fee Schedule Update	Update of the 2025 Rate and Fee Schedule Update	Kevin Engels	Finance
04 Nov 2024		Flexible but not sooner PPT: Yes	Recognition		Recognition of Fall Citizens Planning School Graduates	Recognition by city council of the graduates of the Fall session of the Citizens Planning School	Bryan Isham	Community Development
04 Nov 2024		Flexible PPT: Yes	Bill for an Ordinance – 1st Reading	Consent?	Home Occupation and Natural Medicine Regulations	First Reading on a Bill for and Ordinance to amend home occupation and natural medicines regulations in Title 16.	Bryan Isham, Will Charles	Community Development
18 Nov 2024	Information and Direction	Flexible PPT: Yes Presentation: 10 minutes Discussion:	Study Session Memo		City Ditch Cost Recovery Methodology	Proposed City Ditch Cost Recovery Methodology	Peter Van Ry, Sarah Stone	Utilities
18 Nov 2024		Somewhat Flexible PPT: Yes Presentation: Discussion:	Resolution	Consent?	2025 Bulk Chemical Purchases	2025 Bulk Chemical Purchases	Josh Roach, Pieter Van Ry	Utilities
18 Nov 2024		Somewhat Flexible PPT: Yes Presentation: Discussion:	Motion	Consent?	Denver Water Interconnect Construction	Denver Water Interconnect Construction	Peter Van Ry, Sarah Stone	Utilities
18 Nov 2024		Somewhat Flexible, contracts must be renewed before Jan 2025 PPT: Yes Presentation: Discussion:	Motion	Consent?	Legal and Water Resources Engineering Agreement Renewals	Legal and Water Resources Engineering Agreement Renewals	Peter Van Ry, Sarah Stone	Utilities
18 Nov 2024		Somewhat Flexible, contracts must be renewed by Jan 2025 PPT: Yes	Motion	Consent?	On-Call Engineering Agreement Renewals	On-Call Engineering Agreement Renewals	Peter Van Ry, Sarah Stone	Utilities